

MINUTES

MEETING OF THE WISCONSIN RAPIDS COMMON COUNCIL TUESDAY, FEBRUARY 15, 2022 6:00 P.M.

A meeting of the Wisconsin Rapids Common Council was held in the Council Chambers at City Hall, 444 W Grand Avenue, and via remote videoconferencing on Tuesday, February 15, 2022, at 6:01 p.m. The public invited to listen to the audio of the meeting. The meeting was also streamed LIVE on the City's Facebook p Members of the public who wished to submit comments to the Council regarding an agenda item were directed the Mayor. No comments were received by the Mayor.	was age.
 Call to Order Mayor Blaser called the meeting to order at 6:01 p.m. 	
2. Roll Call Roll call indicated that all alderpersons were present; Alderperson Evanson attended via videoconference	

l call indicated that all a	alderpersons we	ere present; Alde	erperson Evanson attended via videoconference:
<u>Alderperson</u>	<u>District</u>	<u>Present</u>	Absent
Ryan Austin	1	\boxtimes	
Dean Veneman	2	\boxtimes	
Matt Zacher	3	\boxtimes	
Tom Rayome	4	\boxtimes	
Sheri Evanson	5	\boxtimes	
Jake Cattanach	6	\boxtimes	
Patrick J. Delaney	7	\boxtimes	
Jay Bemke	8	\boxtimes	

3. Pledge of Allegiance and Silent Prayer in Lieu of Invocation

Mayor Blaser requested that all present stand for the Pledge of Allegiance and a moment of silent prayer.

4. Reading of the Minutes of the Previous Meeting held on January 18, 2022 It was moved by Veneman, seconded by Austin to dispense with a reading and accept the minutes of the previous meeting. Motion carried, 8 ayes and 0 nays:

<u>Alderperson</u>	<u>District</u>	Motion/Second	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Second	\boxtimes		
Dean Veneman	2	Motion	\boxtimes		
Matt Zacher	3		\boxtimes		
Tom Rayome	4		\boxtimes		
Sheri Evanson	5		\boxtimes		
Jake Cattanach	6		\boxtimes		
Patrick J. Delaney	7		\boxtimes		
Jay Bemke	8		\boxtimes		

5.	Discuss and consider for confirmation Mayor Blaser's appointment of Derek Budsberg to the position of
	Wastewater Superintendent, as recommended by the Human Resources Committee at its meeting on
	February 10, 2022

It was moved by Austin, seconded by Bemke to approve and confirm Mayor Blaser's appointment of Derek Budsberg to the position of Wastewater Superintendent. Motion carried, 8 ayes and 0 nays:

<u>Alderperson</u>	<u>District</u>	Motion/Second	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Rvan Austin	1	Motion	\boxtimes		

Dean Veneman	2		\boxtimes	
Matt Zacher	3		\boxtimes	
Tom Rayome	4		\boxtimes	
Sheri Evanson	5		\boxtimes	
Jake Cattanach	6		\boxtimes	
Patrick J. Delaney	7		\boxtimes	
Jay Bemke	8	Second		

- 6. Comments from Jim Paine, Mayor of the City of Superior, WI, regarding the responsible bidder ordinance Mayor Paine made comments via videoconference regarding the responsible bidder ordinance.
- 7. Consider the appointment of two City representatives to the reconvened Standing Committee for the Superior Creek Landfill, LLC Expansion

It was moved by Bemke, seconded by Austin to appoint Mayor Blaser and Attorney Schill as City representatives to the reconvened Standing Committee for the Superior Creek Landfill, LLC Expansion. Motion carried, 8 ayes and 0 nays:

<u>Alderperson</u>	District	Motion/Second	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Second	\boxtimes		
Dean Veneman	2		\boxtimes		
Matt Zacher	3		\boxtimes		
Tom Rayome	4		\boxtimes		
Sheri Evanson	5		\boxtimes		
Jake Cattanach	6		\boxtimes		
Patrick J. Delaney	7		\boxtimes		
Jay Bemke	8	Motion	\boxtimes		

8. Consider for adoption a general ordinance amending portions of Section 340.004 of the Municipal Code, creating an all-way stop at 12th Street South and Chestnut Street.

It was moved by Veneman, seconded by Austin to adopt a general ordinance amending portions of Section 340.004 of the Municipal Code, creating an all-way stop at 12th Street South and Chestnut Street. Motion carried, 5 ayes and 3 nays. Ordinance No. MC 1311:

<u>Alderperson</u>	District	Motion/Second	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Second	\boxtimes		
Dean Veneman	2	Motion	\boxtimes		
Matt Zacher	3		\boxtimes		
Tom Rayome	4			\boxtimes	
Sheri Evanson	5			\boxtimes	
Jake Cattanach	6			\boxtimes	
Patrick J. Delaney	7		\boxtimes		
Jay Bemke	8		\boxtimes		

9. Consider for Adoption the Actions of the Planning Commission at its meeting held on February 7, 2022:

Date of Meeting: February 7, 2022

Reported to Council: February 15, 2022

The Planning Commission met at 4:00 p.m. on February 7, 2022 in the City Hall Council Chambers and via remote audioconferencing. Members present included acting Chairperson Ryan Austin, Lee Thao, Eric Daven, and Ben Goodreau. Shane Burkart and Susan Feith attended via Zoom. Absent was Shane Blaser. Also at the meeting were Carrie Edmondson, Kyle Kearns, Tom Rayome, Alex Mayou, Tracey Traut, Ryan Neville, Dave O, Dean Veneman, Jennifer Klund, Justin Frahm, and Jim Lynn.

The meeting was called to order at 4:03 p.m.

1. Approval of the reports from the December 6, 2021 and January 3, 2022 Plan Commission meetings.

Motion by Thao to approve the staff reports from the December 6, 2021 and January 3, 2022 Plan Commission meetings; second by Goodreau. Motion carried (6 – 0)

- 2. Vandewalle & Associates Wisconsin Rapids Recovery & Redevelopment Plan Update Kyle Kearns provided information on the continued status and progress of the Wisconsin Rapids Recovery and Redevelopment Plan.
- 3. PLAN-22-0044; RC Rapids East LLC request for Certified Survey Map approval to combine and create four lots south of Poplar Street, between Third Street North and Fourth Street North (Parcel ID's 3405243, 3405242, 3405225, 3405226, 3405241, 3405227, 3405240, 3405228, 3405239, & 3405229)

Motion by Daven to approve the request for Certified Survey Map approval to combine and create four lots south of Poplar Street, between Third Street North and Fourth Street North (Parcel ID's 3405243, 3405242, 3405225, 3405226, 3405241, 3405227, 3405240, 3405228, 3405239, & 3405229); second by Austin. Motion carried (6 – 0)

- 4. PLAN-22-0060; RC Rapids East LLC request for Certified Survey Map approval to combine and create two lots north of Spring Street, between Second Street North and Third Street North, which includes the dedication of right-of-way along Spring Street (Parcel ID's 3405351, 3405223, 3405222 & 3405221) Motion by Goodreau to approve the request for Certified Survey Map approval to combine and create two lots north of Spring Street, between Second Street North and Third Street North, which includes the dedication of right-of-way along Spring Street (Parcel ID's 3405351, 3405223, 3405222 & 3405221); second by Thao. Motion carried (6 0)
- 5. PLAN-22-0039; Marshfield Clinic Health System Site Plan Review and Architectural Review to construct a Health Care Center and other site improvements at 220 24th St. S. (Parcel ID 3410784)
 City staff provide hardcopies of updated plans to Commissioners (attached).
 Carrie Edmondson provided a synopsis of the Marshfield Healthcare Clinic project. The Community
 Development Department recommends approval with the conditions outlined in the staff report.
 Commissioners asked for clarification about the patient drop-off area, the relationship between the two buildings, the logistics for the transport of patients to and from each building and if it were to occur, traffic

Motion Feith to approve the Site Plan Review and Architectural Review to construct a Health Care Center and other site improvements at 220 24th St. S. (Parcel ID 3410784), subject to the following conditions:

routes in the parking lot, and the quantity and use of patient rooms. Marshfield Clinic staff, Dave 0 and Jim

- a. An updated landscape plan should be submitted to the Community Development Department for review and approval.
- b. Trees within the setbacks, as outlined in the covenants, should be preserved where possible.
- c. Light from the business shall not exceed 0.2 foot-candles at the neighboring commercial property lines.
- d. Applicable permits through the City shall be obtained.
- e. Community development staff shall have the authority to approve minor modifications to the plans. Second by Austin. Motion carried (6 0)
- 6. Adjourn

Lynn responded to the concerns.

Motion by Austin to adjourn; second by Goodreau. Motion carried (6 – 0) Meeting adjourned at 4:28 p.m.

It was moved by Bemke, seconded by Zacher to approve and adopt the actions of the Commission. Motion carried, 6 ayes, 1 nay, and 1 abstention:

<u>Alderperson</u>	District	Motion/Second	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		\boxtimes		
Dean Veneman	2		\boxtimes		
Matt Zacher	3	Second	\boxtimes		
Tom Rayome	4		\boxtimes		
Sheri Evanson	5		\boxtimes		
Jake Cattanach	6			\boxtimes	
Patrick J. Delaney	7				\boxtimes
Jay Bemke	8	Motion	\boxtimes		

- 10. Consider for Adoption the Actions of the Standing Committees of the Common Council, as Follows:
 - A. REPORT OF THE FINANCE AND PROPERTY COMMITTEE MEETING HELD ON FEBRUARY 1, 2022:

Date of Meeting: February 1, 2022 Reported to Council: February 15, 2022

The Finance and Property Committee met at 4:30 p.m. on Tuesday, February 1, 2022 in the Council Chambers at City Hall. The meeting was LIVE on Wisconsin Rapids Community Media (WRCM) Spectrum Channel 985 and Solarus Channel 3, online at www.wr-cm.org or via WRCM's Roku app, and was streamed LIVE on the City of Wisconsin Rapids Facebook page.

All members of the Finance and Property Committee were present. Also in attendance were, Alderperson Delaney, Alderperson Zacher, Mayor Blaser, Sue Schill, Ryan Hartman, Paul Vollert, and Tim Desorcy. A list of others in attendance is on file in the Clerk's office.

1. Call to Order

Chairperson Rayome called the meeting to order at 4:34 p.m.

- 2. Review and approve the equipment replacement plan for 2022 and a portion of 2023. It was moved by Bemke, seconded by Rayome to approve the 2022 equipment replacement plan and a portion of the 2023 replacement plan as presented (Attachment No. 1). Motion carried.
- 3. Review and set rates for Contractors and Non-Resident Compost site passes for 2022 It was moved by Cattanach to approve the non-resident annual compost pass rate of \$55.00, non-resident contractor annual rate of \$400.00 and \$25.00 for each additional tag and City of Wisconsin Rapids business annual rate of \$50.00 and \$50.00 for each additional tag. Motion died for a lack of a second.

It was moved by Bemke, seconded by Rayome to approve the non-resident annual compost pass rate of \$55.00, annual contractor compost pass rate of \$300.00 for City of Wisconsin Rapids businesses and \$400. 00 for non-resident contractors and \$25.00 for each additional tag. Motion carried with Cattanach voting in the negative.

4. Consider a request from the Police and Fire Commission to allocate funding and approval of a budget transfer resolution for the recruitment of a Fire Chief.

It was moved by Bemke, seconded by Rayome to approve a \$7,500 proposal from McGrath Consulting Group, Inc, for assistance in the recruitment of a new Fire Chief and Budget Resolution No. 2. Motion carried (Attachment No. 2). **Resolution No. 2 (2022)**

5. Review 2023 Budget timeline and procedure

The Committee discussed the proposed 2023 Budget timeline. No action was taken (Attachment No. 3).

6. Discuss possible American Rescue Plan Act grant projects

The Committee discussed the final guidance issued by the U.S. Treasury regarding the eligible uses of the American Rescue Plan Act grant. Ideas for the use of the grant funds will be solicited from Alderpersons and staff and a procedure for prioritizing the proposed projects will be determined at a future meeting. No action was taken.

7. Audit of the bills

It was moved by Rayome, seconded by Cattanach to approve check no. 11314 to check no. 11595. Motion carried.

8. Set next meeting date

The next regularly scheduled Finance & Property Committee meeting will be Tuesday, March 1, 2022 at 4:30 p.m.

9. Adjourn

It was moved by Bemke, seconded by Rayome to adjourn. Motion carried and meeting adjourned at 6:11 p.m.

It was moved by Rayome, seconded by Bemke to approve and adopt the actions of the Committee. Motion carried, 8 aves and 0 nays:

Alderperson	District	Motion/Second	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		\boxtimes		
Dean Veneman	2		\boxtimes		
Matt Zacher	3		\boxtimes		
Tom Rayome	4	Motion	\boxtimes		
Sheri Evanson	5		\boxtimes		
Jake Cattanach	6		\boxtimes		
Patrick J. Delaney	7		\boxtimes		
Jay Bemke	8	Second	\boxtimes		

B. REPORT OF THE PUBLIC WORKS COMMITTEE MEETING HELD ON FEBRUARY 3, 2022:

Ryan Austin Matt Zacher Patrick J. Delaney

Date of Meeting: February 3, 2022 Reported to Council: February 15, 2022

The Public Works Committee met on Thursday, February 3rd, 2022 in the Council Chambers at City Hall and via remote videoconference. Ryan Austin, Matt Zacher, and Patrick Delaney were in attendance. Others attending are listed below.

1. Call to order

The meeting was called to order at 5:00 PM.

2. Review the proposed mailbox replacement policy

Motion by Delaney, second by Austin to approve the mailbox replacement policy described as Option 1. Motion carried 3-0.

3. Review the Snow Removal Policy

Motion by Delaney, second by Zacher to hold over until next month. Motion carried 3-0.

4. Review January Engineering & Street Department activities report

Reports were reviewed.

5. Review ITS Grant proposals

Motion by Zacher, second by Delaney to approve MSA's proposal in the amount of \$71,355. Motion carried 3-0.

6. Review Parking Ordinance along Lincoln St 27.13(1)(c)(19) Revisions

Motion by Delaney, second by Austin to remove the parking restriction 27.13(1)(c)(19). Motion carried 3-

0. Ordinance No. MC 1312

- 7. Review and set the preliminary target revenue amount for the Transportation Utility Motion by Delaney, second Austin to set the target revenue amount at \$500,000 (\$350,000 for special assessments and \$150,000 for resurfacing). Motion carried 2-1 with Zacher voting in the negative.
- 8. Review the responsible bidder model ordinance

Motion by Austin, second by Zacher to approve codifying the responsible bidder ordinance as presented along with the addition of the following items:

Sworn statement of proper employee classification

Proper workers compensation insurance coverage for all employees

Proof of professional trade license required by local law.

Motion carried 2-1 with Delaney voting in the negative. Ordinance No. MC 1313

9. Review referral list

Remove item: 3 10. Adjourn

Motion by Zacher, second by Austin to adjourn at 6:55 pm. Motion carried (3-0).

It was moved by Austin, seconded by Veneman to approve and adopt the actions of the Committee. Delaney requested that item #2 in the Public Works minutes be corrected to reflect Option #1 with the removal of the language that copies of receipts are required for materials and labor and removing "up to" before \$100, and to amend the motion accordingly. Zacher requested that item #7 be held out for separate vote. Mayor Blaser asked for unanimous consent to amend the motion to correct item #2 and hold out item #7. There was no objection, and the motion was so amended. Motion carried, 8 ayes and 0 nays:

<u>Alderperson</u>	District	Motion/Second	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Motion	\boxtimes		
Dean Veneman	2	Second	\boxtimes		
Matt Zacher	3		\boxtimes		
Tom Rayome	4		\boxtimes		
Sheri Evanson	5		\boxtimes		
Jake Cattanach	6		\boxtimes		
Patrick J. Delaney	7		\boxtimes		
Jay Bemke	8		\boxtimes		

Alderperson Evanson left the meeting at 7:21 p.m.

Regarding item #7, it was moved by Veneman, seconded by Austin to approve the item as presented. Motion

carried, 4 ayes and 3 nays:

<u>Alderperson</u>	<u>District</u>	Motion/Second	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Ryan Austin	1	Second	\boxtimes		
Dean Veneman	2	Motion	\boxtimes		
Matt Zacher	3			\boxtimes	
Tom Rayome	4			\boxtimes	
Sheri Evanson	5				\boxtimes
Jake Cattanach	6			\boxtimes	
Patrick J. Delaney	7		\boxtimes		
Jav Bemke	8		\boxtimes		

C. REPORT OF THE HUMAN RESOURCES COMMITTEE MEETING HELD ON FEBRUARY 10, 2022:

Jay Bemke, Chairperson

Dean Veneman, Secretary

Sheri Evanson

Date of Meeting: February 10, 2022 Reported to Council: February 15, 2022

The Human Resources Committee held a meeting in the Council Chambers of City Hall, 444 West Grand Avenue, Wisconsin Rapids, and via remote videoconferencing, on Thursday, February 10, 2022, at 4:45 p.m. All Committee members were present, with Evanson attending remotely. Also present were Derek Budsberg, Mayor Shane Blaser, City Attorney Sue Schill- remotely, and Ryan Hartman

- 1. Call to order
- 2. Update on wage study.

Discussion-no action taken.

- 3. Discuss and consider a 2022 general wage increase for non-represented employees of the City. Discuss- no action taken.
- 4. Discuss and consider for confirmation Mayor Blaser's appointment of Derek Budsberg to the position of Wastewater Superintendent.

Motion by Veneman, seconded by Evanson to confirm Mayor Blaser's appointment of Derek Budsberg to the position of Wastewater Superintendent. Motion carried 3-0.

- 5. The Committee may vote to go into closed session under Section 19.85(1)(e), Wis. Stats., which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session"
 - a. In closed session, the Committee will discuss negotiation and bargaining strategy regarding labor negotiations with IAFF and WRPPA and may discuss tentative labor agreements with said units.
 - b. The Committee may return to open session, or may adjourn in closed session.

Motion by Veneman, seconded by Bemke to move to go into closed session. A roll call vote was taken. All members voted in the affirmative. Motion carried 3-0.

In closed session the Committee discussed negotiation and bargaining strategy regarding labor negotiations with IAFF and WRPPA.

6. Adjournment.

Motion by Veneman, seconded by Bemke to adjourn. Motion carried 3-0. Meeting adjourned in closed session at 5:42 p.m.

It was moved by Bemke, seconded by Cattanach to approve and adopt the actions of the Committee. Motion carried, 7 ayes and 0 nays:

District	Motion/Second	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
1		\boxtimes		
2		\boxtimes		
3		\boxtimes		
4		\boxtimes		
5				\boxtimes
6	Second	\boxtimes		
7		\boxtimes		
8	Motion	\boxtimes		
	1 2 3 4 5 6 7	1 2 3 4 5 6 Second 7	1 ⊠ 2 ⊠ 3 ⊠ 4 ⊠ 5 □ 6 Second ⊠ 7 ⊠	1

11. Reports of Other Committees, Commissions and Boards; Department Reports

- A. Engineering Department Monthly Summary for January 2022
- B. Public Works Department Monthly Summary for January 2022
- C. Wastewater Treatment Commission Summary for January 2022
- D. Wisconsin Rapids Fire Department monthly summary for January 2022
- E. McMillan Memorial Library Finance Committee held January 4, 2022 and Personnel Committee held January 5, 2022; Board of Trustees held January 19, 2022
- F. Police and Fire Commission held January 12, 2022
- G. Water Works and Lighting Commission held January 12, 2022
- H. Ethics Board held February 1, 2022

It was moved by Bemke, seconded by Veneman to place the reports on file. Motion carried, 5 ayes, 1 nay, and 1 abstention:

District	Motion/Second	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
1		\boxtimes			
2	Second	\boxtimes			
3		\boxtimes			
4		\boxtimes			
5					\boxtimes
6			\boxtimes		
7				\boxtimes	
8	Motion	\boxtimes			
	1 2 3 4 5 6 7	1 Second 3 4 5 6 7	1	1	1

12. Referrals to Committee

a. Austin made a referral the Public Works Committee for \$20,000 to fund a feasibility study of an underpass or overpass in quiet zones for the west side rail line at the intersections of High Street, West Grand Avenue, Chase Street, Gaynor Avenue and 17th Avenue.

13. Adjournment

It was moved by Veneman, seconded by Zacher to adjourn. Motion carried, 7 ayes and 0 nays:

<u>Alderperson</u>	District	Motion/Second	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Ryan Austin	1		\boxtimes		
Dean Veneman	2	Motion	\boxtimes		
Matt Zacher	3	Second	\boxtimes		
Tom Rayome	4		\boxtimes		
Sheri Evanson	5				\boxtimes
Jake Cattanach	6		\boxtimes		
Patrick J. Delaney	7		\boxtimes		
Jay Bemke	8		\boxtimes		

The meeting adjourned at 7:43 p.m.

Respectfully submitted,

Jennifer M. Gossick, City Clerk