

WISCONSIN RAPIDS COMMON COUNCIL MEETING MINUTES
CITY HALL COUNCIL CHAMBER
WISCONSIN RAPIDS, WISCONSIN

Tuesday, February 18, 2020

1. Call to Order

Mayor Vruwink called the meeting to order at 6:01 p.m.

2. Roll Call

Roll call indicated that all alderpersons were present.

Joe Zurfluh
Vernon Verjinsky
Scott Kellogg
Tom Rayome
Jake Cattanach
Steve Koth
Shane Blaser
Thaddeus Kubisiak

3. Pledge of Allegiance and Silent Prayer in Lieu of Invocation

Mayor Vruwink requested that all present stand for the Pledge of Allegiance and a moment of silent prayer.

4. Explanation of Visitor Speaking Procedure

Mayor Vruwink explained that people in the audience may be able to address the Council, but only regarding items on the agenda and only if recognized by an alderperson.

5. Reading of the Minutes of the Previous Meeting held on January 28, 2020

It was moved by Zurfluh, seconded by Koth to dispense with a reading and accept the minutes of the previous meeting. Motion carried, 8 ayes and 0 nays.

6. Mayor Vruwink's Report

Mayor Vruwink delivered his monthly report.

7. Consider an appointment of Renee Fischer, 341 18th Street North, to the Ethics Board to replace Brian Fischer as a citizen member for a term expiring November 1, 2021

It was moved by Zurfluh, seconded by Blaser to approve the appointment of Renee Fischer, 341 18th Street North, to the Ethics Board to replace Brian Fischer as a citizen member for a term expiring November 1, 2021. Motion carried, 8 ayes and 0 nays.

8. Consider an Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$2,440,000 for Swimming Pool Projects

It was moved by Koth, seconded by Cattanach to approve an Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$2,440,000 for Swimming Pool Projects. Motion carried 6 ayes and 2 nays with Kubisiak and Blaser voting in the negative. Resolution #3 (2020)

9. Consider an Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$1,200,000 for Street Improvement Projects

It was moved by Koth, seconded by Blaser to approve an Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$1,200,000 for Street Improvement Projects. Motion carried, 6 ayes and 2 nays with Kubisiak and Verjinsky voting in the negative. Resolution #4 (2020)

10. Consider a Resolution Directing Publication of Notice to Electors Relating to Bond Issues

It was moved by Koth, seconded by Kellogg to approve a Resolution Directing Publication of Notice to Electors Relating to Bond Issues. Motion carried, 6 ayes and 2 nays with Kubisiak and Verjinsky voting in the negative. Resolution #5 (2020)

11. Consider a Resolution Providing for the Sale of Not to Exceed \$3,640,000 General Obligation Corporate Purpose Bonds, Series 2020A

It was moved by Koth, seconded by Kellogg to approve a Resolution Providing for the Sale of Not to Exceed \$3,640,000 General Obligation Corporate Purpose Bonds, Series 2020A. Motion carried 6 ayes and 2 nays with Kubisiak and Verjinsky voting in the negative. Resolution #6 (2020)

12. Consider a Resolution Providing for the Sale of Approximately \$2,035,000 Taxable Note Anticipation Notes, Series 2020B

It was moved by Koth, seconded by Kellogg to approve a Resolution Providing for the Sale of Approximately \$2,035,000 Taxable Note Anticipation Notes, Series 2020B. Motion carried, 5 ayes and 3 nays with Kubisiak, Verjinsky and Blaser voting in the negative. Resolution #7 (2020)

13. Consider for Adoption the Actions of the Planning Commission at its meeting held on February 17, 2020

Date of Meeting: February 17, 2020

Reported to Council: February 18, 2020

The Planning Commission met at 4:00 p.m. on February 17, 2020 in the First Floor Conference Room of City Hall. Members present included Chairperson Zach Vruwink, Tom Brey, Shane Burkart, Daniel Hanson, Lee Thao, Sue Wesley, and Joseph Zurfluh. Others in attendance are on file in the Clerk's office. The meeting was called to order at 4:00 p.m.

1. Approval of the report from the November 18, 2019 Planning Commission meeting. Motion by Wesley, second Hanson by to approve the report from the November 18, 2019 Planning Commission meeting. Motion Carried (7-0)

2. Maps and plats received.

a. Robert Holtz CSM. The applicant is requesting Certified Survey Map review for subject properties at 740 Oak St and 122 8th St S (Parcels 34-07800 & 34-07801).

Motion by Hanson, second by Zurfluh to approve the Robert Holtz CSM conditional upon the the map being revised to be consistent with the Official Map and the issuance of a revocable occupancy for any buildings lying within the street right-of-way. Motion carried (7-0)

b. Kevin Peterson CSM. The applicant is requesting Certified Survey Map review for the split of one parcel and combination into adjacent parcels at 1010, 1030, and 1040 Airport Ave (Parcels 34-13421, 34-13422 & 34-13423).

Motion by Zurfluh, second by Wesley to approve the Kevin Peterson CSM. Motion carried (7-0)

c. Other Maps and Plats

There were no other maps and plats received

3. Public Hearing (with members of Common Council) on PLAN-20-0033; Leslie Mews / Duane's Performance & Repair. The applicant is requesting a Conditional Use Permit to allow an auto repair shop within the B-2, General Commercial District. The subject property is located at 530 Dove Ave (Parcel 34-14136).

Public Hearing called to order at 4:05

Speaking for:

Leslie Mews

Speaking against:

None

Public Hearing closed at 4:07

4. Action on Plan 02-0033; Leslie Mews/Duane's Performance & Repair.

The applicant is requesting a Conditional Use Permit to allow an auto repair shop within the B-2,

General Commercial District. The subject property is located at 530 Dove Ave (Parcel 34-14136). Motion by Brey, second Burkart by to approve Plan 20-0033 conditional upon the following conditions:

1. The conditional use is granted to allow the operation of a vehicle repair business.
2. The number of vehicles stored outside shall not exceed 15 vehicles. No vehicle parts or inoperable vehicles shall be stored outside.
3. No vehicles shall be repaired or serviced outside of the building.
4. The hours of operation may be from 7:30 a.m. to 6:00 p.m., Monday through Saturday.
5. One accessible parking space shall be marked in front of the building.
6. Dumpsters for refuse and recycling may not be located in the front or side yard of the property.
7. Compliance with all other applicable codes and ordinances.

Motion Carried (7-0)

5. South Wood County Airport Commission Annexation and Temporary Zoning. The applicant is requesting a direct annexation by unanimous approval of the Alexander Field airport terminal and surrounding property to the City of Wisconsin Rapids. The subject property is located at 3620 1st Street South in the Town of Grand Rapids (Part of Parcel 07-00913) and is just under 4 acres in size. The applicant is also requesting that the annexed parcel become part of the I-1, Institutional Zoning District.

Motion by Burkart, second by Zurfluh to approve the direct annexation of the Alexander Field airport terminal and surround property to the City of Wisconsin Rapids and to zone it as 1-1, Institutional. Motion carried (7-0)

6. Adjourn.

Motion by Thao, second by Zurfluh to adjourn

Meeting adjourned at 4:40 pm

Aldersperson Kubisiak requested that items #2, #3, #4 and #5 be held out for separate votes with items #3 and #4 considered together.

Regarding item #2, it was moved by Kubisiak, seconded by Zurfluh to approve the item as presented. Motion carried, 8 ayes and 0 nays.

Regarding items #3 and #4, it was moved by Zurfluh, seconded by Koth to approve the items as presented. Motion carried, 8 ayes and 0 nays.

Regarding item #5, it was moved by Zurfluh, seconded by Kellogg to approve the annexation ordinance. As a 2/3 vote was necessary for passage, the motion failed, 5 ayes and 3 nays with Verjinsky, Rayome and Koth voting in the negative.

14. Consider for Adoption the Actions of the Standing Committees of the Common Council, as follows:

A. REPORT OF THE FINANCE AND PROPERTY COMMITTEE MEETING HELD ON FEBRUARY 4, 2020:

Steve Koth, Chairperson

Jake Cattnach, Secretary

Shane Blaser

Date of Meeting: February 4, 2020

Reported to Council: February 18, 2020

The Finance and Property Committee met at 4:45 p.m. on Tuesday, February 4, 2020 in the first-floor conference room at the City Hall. All committee members were present. Also in attendance were Aldersperson Kellogg, Aldersperson Rayome, Aldersperson Kubisiak, Sue Schill and Mayor Vruwink. A list of others in attendance is on file in the Clerk's office.

1. Call to Order
2. Review and consider proposals for Recreation Center capital campaign strategy development
Mayor Vruwink gave the committee an update on the proposals received for the capital campaign strategy development. No action was taken.
3. Consider for approval a resolution establishing an investment policy and designating public depositories.

It was moved by Blaser, seconded by Cattnach to approve Resolution #2 (2020) – Investment Policy and Designated Public Depositories (see attachment no. 1). Motion carried.

4. Review and consider proposals for replacing some common area furniture and carpet at the Centralia Center.

It was moved by Blaser, seconded by Cattnach to approve the furniture replacement proposal from Henricksen for \$19,300.80 and the carpet proposal from Carpet City for \$7,172.44. Motion carried.

5. Consider a request to increase the construction service contract with MSA for the East River Bank Phase II project by \$12,500.

Joe Terry gave the committee an update on the request and stated that the item will be brought back to the committee for consideration at a future meeting. No action taken.

6. Consider partnering with the Wisconsin Department of Administration to share the costs to study river flood mitigation options along 2nd Ave South.

Motion by Koth, seconded by Blaser to approve request to partner with the Wisconsin Department of Administration to share the costs to study river flood mitigation options along 2nd Ave S with the a cost to the City of approximately \$7,500. Motion carried.

7. Review the 2020 General Obligation Bond issue and timeline

Tim Desorcy updated the committee on the structure of the 2020 General Obligation (G.O.) bond issue. The amount of the bond anticipation notes (BANS) were increased by \$1,000,000 and the G.O. bond issue was reduced by the same amount. This restructuring will afford the City flexibility to account for funds raised during the capital campaign in the final aquatic facility financing. No action was taken.

8. Beverage Operators' Licenses.

It was move by Koth, seconded by Blaser to approve the beverage operator's licenses applications and applicant with outstanding obligations the approval is contingent upon those obligations being paid in full. Motion carried.

Alexander Nelson

Katrina Anderson

Christine Bruski

Emily Gronert

Errin Grosskreutz

Charolyn Hanson

David Keller

Angela Kohlman

Vickie Lanzi

Marc Novitzke

Anthony Perez

Tanner Sorenson

Tammy Stensberg

Sean Verjinsky

9. Consider for approval the appointment of Craig Cayo as successor agent for the Class "A" Beer license and "Class A" Intoxicating Liquor license for Dolgencorp LLC d/b/a Dollar General Store 10309, located at 951 West Grand Avenue.

It was moved by Blaser, seconded by Cattnach to approve the appointment of Craig Cayo as successor agent for the Class "A" Beer license and "Class A" Intoxicating Liquor license for Dolgencorp LLC d/b/a Dollar General Store 10309, located at 951 West Grand Avenue. Motion carried.

10. In open session, the committee will vote to go into closed session under Section 19.85(1)(e) of the Wisconsin Statutes, which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session".

- a. In closed session, the Committee will discuss negotiations and strategy regarding a lease agreement with Wisconsin Rapids Rafters, LLC and the Northwoods League, Inc., for use of Witter Field.

It was moved by Koth, seconded by Cattnach to go into closed session. Motion carried by roll call vote.

- b. The Committee will return to open session and may take action regarding approval of a lease agreement with Wisconsin Rapids Rafters, LLC and the Northwoods League, Inc., for use of Witter Field.

It was moved by Koth, seconded by Blaser to return to open session. Motion carried by roll call vote.

No action was taken.

11. Consider a request from Wisconsin Rapids Rafters, LLC to make two improvements to Witter Field this spring: expansion of the Craft River area and expansion of the Home Plate Club, to be done at Rafters' expense.

It was moved by Blaser, seconded by Cattnach to approve the request from Wisconsin Rapids Rafters, LLC to make two improvements to Witter Field this spring: expansion of the Craft River area and expansion of the Home Plate Club, to be done at Rafters' expense. Motion carried.

12. Consider for approval a Class "B" Beer and "Class B" intoxicating liquor license application for Jo-Vin Baseball, LLC, Joseph Fonti, agent, doing business as Wisconsin Rapids Rafters, for the premises located at 521 Lincoln Street, Wisconsin Rapids.

It was moved by Blaser, seconded by Cattnach to approve a "B" Beer and "Class B" intoxicating liquor license application for Jo-Vin Baseball, LLC, Joseph Fonti, agent, doing business as Wisconsin Rapids Rafters, for the premises located at 521 Lincoln Street, Wisconsin Rapids. Motion carried.

13. Audit of the bills.

It was moved by Cattnach, seconded by Koth to approve check no. 2270 to 2656. Motion carried.

14. Set next meeting date.

The next Finance and Property Committee meeting is scheduled for March 3, 2020 at 4:45 p.m.

15. Adjournment.

It was moved by Blaser, seconded by Koth to adjourn. Motion carried. Meeting adjourned at 6:46 p.m.

Aldersperson Koth requested that item #4 be held out for separate vote. It was moved by Koth, seconded by Blaser to approve the balance of the report withholding item #4. Motion carried, 8 ayes and 0 nays.

Regarding item #4, it was moved by Koth, seconded by Zurfluh to accept the proposal for furniture replacement from Hendricksen at a cost of \$19,300.80 and to award the carpet replacement to Bauer's Floor Mart at a cost of \$6,800 for the Centralia Center. Motion carried, 8 ayes and 0 nays.

B. REPORT OF THE FINANCE AND PROPERTY COMMITTEE MEETING HELD ON FEBRUARY 13, 2020:

Steve Koth, Chairperson Jake Cattnach, Secretary Shane Blaser

Date of Meeting: February 13, 2020

Reported to Council: February 18, 2020

The Finance and Property Committee met at 4:45 p.m. on Thursday, February 13, 2020, in the first-floor conference room at City Hall in Wisconsin Rapids. Alderspersons Koth and Cattnach were present, and Aldersperson Kellogg sat in for Aldersperson Blaser. Others present were Aldersperson Rayome, Sue Schill, Mayor Zach Vruwink, Vern Stenman and Andy Francis.

1. Call to Order

Chairperson Koth called the meeting to order at 4:48 p.m.

2. In open session, a motion was made by Koth, second by Kellogg, to go into closed session under Section 19.85(1)(e) of the Wisconsin Statutes, which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session". A roll call vote was taken; all members voted in the affirmative. Motion carried.

a. In closed session, the Committee discussed negotiations and strategy regarding a lease agreement with Wisconsin Rapids Rafters, LLC and the Northwoods League, Inc., for use of Witter Field.

b. Motion by Koth, second by Kellogg, to return to open session. Motion carried, 3 ayes and 0 nays.

Motion by Cattnach, second by Kellogg, to approve the lease agreement with the Wisconsin Rapids Rafters, LLC and the Northwoods League, Inc., for use of Witter Field as presented. Motion carried, 3 ayes and 0 nays.

3. Review and consider proposals for Recreation Center capital campaign strategy development.

This item will be considered at a Committee meeting on Tuesday, February 18.

4. Consider approval of a contract with Pyrotechnic Display, Inc. for the City's July 4, 2020, fireworks display. (See proposed contract)

Motion by Cattnach, second by Kellogg, to approve the contract with Pyrotechnic Display, Inc. for the City's July 4, 2020, fireworks display. Motion carried, 3 ayes and 0 nays.

5. Consider applying for a Police K9 grant in the amount of \$5,000 from Emma Loves Dogs, and to accept the grant if awarded. See attached Grant Request Form.
Pursuant to the City's Grant Policy, this grant was approved administratively and does not require Committee approval. No action needed.
6. Motion by Kellogg, second by Cattnach, to adjourn. Motion carried, 3 ayes and 0 nays. Meeting adjourned at 5:37 p.m.

It was moved by Koth, seconded by Zurfluh to approve and adopt the actions of the Committee. Motion carried, 8 ayes and 0 nays.

C. REPORT OF THE FINANCE AND PROPERTY COMMITTEE MEETING HELD ON FEBRUARY 18, 2020:

Steve Koth, Chairperson Jake Cattnach, Secretary Shane Blaser
 Date of Meeting: February 18, 2020
 Reported to Council: February 18, 2020

The Finance and Property Committee met at 5:15 p.m. on Tuesday, February 18, 2020 in the first- floor conference room at the City Hall. All committee members were present. Also in attendance were, Alderperson Kellogg, Alderperson Zurfluh, Alderperson Verjinsky, Sue Schill and Mayor Vruwink. A list of others in attendance is on file in the Clerk's office.

1. Call to Order
2. Consider for approval quotes to replace the chain link outfield fence at Witter Field, to install wall padding on the interior of the outfield fence, and to install a windscreen on the exterior of the fence. It was moved by Cattnach, seconded by Koth to approve the request to replace the chain link outfield fence at Witter Field, to install wall padding on the interior of the outfield fence, and to install a windscreen on the exterior of the fence at a cost of \$69,866 with the rafters contributing \$15,000 towards the project. Motion carried.
3. Review and consider proposals for Recreation Center capital campaign strategy development. It was moved by Koth, seconded by Cattnach to accept the proposal from Brooks Communication for capital campaign strategy development at a cost not to exceed \$6,000 plus travel expenses with the expectation that monthly campaign status reports be given to the Council. Motion carried.
4. Adjourn.
It was moved by Blaser, seconded by Cattnach to adjourn. Motion carried. Meeting adjourned at 5:29 p.m.

It was moved by Koth, seconded by Blaser to approve and adopt the actions of the Committee. Motion carried, 8 ayes and 0 nays.

D. REPORT OF THE PUBLIC WORKS COMMITTEE MEETING HELD ON FEBRUARY 4, 2020:

Thaddeus Kubisiak, Chairperson Vernon Verjinsky, Secretary Tom Rayome
 Date of Meeting: February 4, 2020
 Reported to Council: February 18, 2020

The Public Works Committee met at Tuesday, February 4, 2020, in the first floor conference room at City Hall. Thaddeus Kubisiak, Tom Rayome, and Vernon Verjinsky were present. Others attending are on file in the Clerk's office.

1. Call to order
The meeting was called to order at 6:53 pm
2. Review and consider a referral by Alderperson Kellogg to add a yellow dash median stripe on Chestnut Street, from Hill Street to Lincoln Street, in front of Assumption School
Motion by Kubisiak, second by Verjinsky to place this item on the referral list and defer it until April after an engineering study can be completed by the engineering department. Motion carried (3-0)
3. Review and consider a proposal by Monarch Encouragement to landscape portions of the sloped greenspace along the southside of the Riverview Expressway between Lincoln Street and 1st Street
Motion by Kubisiak, second by Rayome to add this item to the referral list. Motion carried (3-0)
4. Review and consider approval of the installation of a street light on Parkwood Drive

Motion by Verjinsky, second by Rayome to install a street light on Parkwood Drive as recommended by the City Engineer. Motion carried (3-0)

5. Review and consider approval of reconstructing 11th Street between Washington Street and Apricot Street to its existing street width of 36 feet and right-of-way of 60 feet rather than expanding the street width to 40 feet and right-of-way to 66 feet as identified on the City's Official Map for a minor collector

Motion by Rayome, second by Kubisiak to design 11th Street between Washington Street and Apricot Street as a 36' wide street in a 60' right-of-way. Motion carried (3-0)

6. Review and consider amending the Preliminary Resolution permanent street surfacing, concrete curb & gutter, defective concrete sidewalk, concrete driveway approaches, and sanitary and water services for 2nd Ave S from W Riverview Expressway to 10th Ave S to include Parcel 34-02944

Motion by Rayome, second by Kubisiak to amend the Preliminary Resolution permanent street surfacing, concrete curb & gutter, defective concrete sidewalk, concrete driveway approaches, and sanitary and water services for 2nd Ave S from W Riverview Expressway to 10th Ave S to include Parcel 34-02944. Motion carried (2-1) with Verjinsky voting in the negative

7. Review and consider proposed modifications to Chapter 27 Parking and Chapter 340 Traffic of the Municipal Code as it relates to the 2019 reconstruction of East Grand Avenue

Motion by Kubisiak, second by Rayome to modify Chapter 27 Parking and Chapter 340 Traffic of the municipal code as recommended by the City Engineer. Motion carried (3-0). Ordinance No. 1263

8. DPW report

The DPW report was reviewed

9. Review referral list

The referral list was reviewed

10. Adjourn

Motion by Rayome, second by Verjinsky to adjourn. Motion carried (3-0)

The meeting was adjourned at 8:38 pm

Aldersperson Kubisiak requested that item #6 be held out for separate vote. It was moved by Kubisiak, seconded by Rayome to approve the balance of the report withholding item #6. Motion carried, 8 ayes and 0 nays.

Regarding item #6, it was moved by Kubisiak, seconded by Zurfluh to approve the item as presented. Motion carried, 8 ayes and 0 nays.

E. REPORT OF THE PUBLIC WORKS COMMITTEE MEETING HELD ON FEBRUARY 11, 2020:

Thaddeus Kubisiak, Chairperson Vernon Verjinsky, Secretary Tom Rayome

Date of Meeting: February 11, 2020

Reported to Council: February 18, 2020

The Public Works Committee met at 5:00 p.m. on Tuesday, February 11, 2020, in the first floor conference room at City Hall. Thaddeus Kubisiak and Vernon Verjinsky were present and Shane Blaser sat in for Tom Rayome. Others attending are on file in the Clerk's office.

1. Call to order

The meeting was called to order at 5:04 pm

2. Review and consider approving the 2020 concrete work contract to the lowest responsible bidder.

Note: bids were accepted until and publicly opened on February 4.

Motion by Blaser, second by Verjinsky to award the 2020 concrete work contract to Chippewa Concrete for \$488,701.10. Motion carried (3-0)

3. Adjourn

Motion by Blaser, second by Verjinsky to adjourn. Motion carried (3-0)

The meeting adjourned at 5:07 pm

It was moved by Kubisiak, seconded by Rayome to approve and adopt the actions of the Committee. Motion carried, 8 ayes and 0 nays.

F. REPORT OF THE HUMAN RESOURCES COMMITTEE MEETING HELD ON FEBRUARY 11, 2020:

Shane Blaser, Chairperson Scott Kellogg, Secretary Joseph Zurfluh

Date of Meeting: February 11, 2020

Reported to Council: February 18, 2020

The Human Resources Committee of the City of Wisconsin Rapids met at 5:15 p.m. on Tuesday, February 11, 2020, in the First Floor Conference Room at City Hall, 444 West Grand Avenue, Wisconsin Rapids. All members were present. Also present were Alderperson Kubisiak, Sue Schill, Mayor Zach Vruwink, Joe Terry, Joe Eichsteadt, Dennis Polach, Greg Wolosek, Bruce Schoff, Mike Garski, and Travis Schalinske.

1. Call to order

The meeting was called to order by Chairperson Blaser at 5:17 p.m.

2. Review and approve proposed changes to “Longevity” and “Personal Time” Policies and Procedures as a result of AFSCME Local 1075 (DPW) not recertifying.

This item was held over for more information.

3. Discuss and approve a general wage increase for former DPW AFSCME members.

Motion by Zurfluh, second by Kellogg, to approve a general wage increase for former DPW AFSCME members of 3%, for those employees currently employed, retroactive to January 1, 2020. Motion carried, 3 ayes and 0 nays.

4. Consider recruitment services for the hiring of the Human Resources Director.

Motion Blaser, second by Zurfluh, to seek proposals for recruitment services for the filling of the Human Resources Director position. Motion carried, 3 ayes and 0 nays.

5. Update on employee recruitment.

Mayor Vruwink gave an update.

6. Consider for approval a request to forego hiring seasonal engineering technicians and consulting engineers, and hire an additional full-time design engineer; review job description and compensation for a design engineer.

Motion by Kellogg, second by Zurfluh, to hire a Design Engineer 1, with the job description and compensation as has already been established, and to then only hire one seasonal engineering technician and not contract with design engineer consultants. Motion carried, 3 ayes and 0 nays.

7. Motion by Zurfluh, second by Kellogg, to go into closed session pursuant to Section 19.85(1)(c) of the Wisconsin Statutes, which reads: “Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.” Roll call vote taken and all members voted in the affirmative. Motion carried.

a. In closed session, the Committee discussed a merit recognition award as recommended by the Mayor, but took no action.

b. Motion by Kellogg, second by Zurfluh, to return to open session. Motion carried, 3 ayes and 0 nays.

8. The Committee took no action on a merit recognition award for an employee.

9. Motion by Kellogg, second by Zurfluh, to adjourn. Motion carried, 3 ayes and 0 nays. Meeting adjourned at 6:10 p.m.

It was moved by Blaser, seconded by Kellogg to approve and adopt the actions of the Committee. Motion carried, 8 ayes and 0 nays.

G. REPORT OF THE HUMAN RESOURCES COMMITTEE MEETING HELD ON FEBRUARY 18, 2020:

Shane Blaser, Chairperson Scott Kellogg, Secretary Joseph Zurfluh

Date of Meeting: February 18, 2020

Reported to Council: February 18, 2020

The Human Resources Committee of the City of Wisconsin Rapids met at 4:30 p.m. on Tuesday, February 18, 2020, in the First Floor Conference Room at City Hall, 444 West Grand Avenue, Wisconsin Rapids. All members were present. Also present were Alderperson Verjinsky, Mayor Vruwink, and Sue Schill.

1. Chairperson Blaser called the meeting to order at 4:35 p.m.
2. Motion by Zurfluh, second by Kellogg, to go into closed session pursuant to Section 19.85(1)(c) of the Wisconsin Statutes, which reads: "Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." Roll call vote taken. All members voted in the affirmative. Motion carried.
 - a. In closed session, the Committee considered an appointment by the Mayor to the Community Development Director position.
 - b. Motion by Kellogg, second by Zurfluh, to return to open session. Motion carried, 3 ayes and 0 nays.
 - c. Motion by Kellogg, second by Zurfluh, to confirm the Mayor's appointment of Kyle Kearns as the Community Development Director, with compensation and benefits as presented. Motion carried, 3 ayes and 0 nays.
3. Motion by Zurfluh, second by Kellogg, to adjourn. Motion carried, 3 ayes and 0 nays. Meeting adjourned at 5:04 p.m.

It was moved by Blaser, seconded by Zurfluh to approve and adopt the actions of the Committee. Motion carried, 8 ayes and 0 nays.

H. REPORT OF THE LEGISLATIVE COMMITTEE MEETING HELD ON FEBRUARY 11, 2020:

Shane Blaser, Chairperson Scott Kellogg, Secretary Joseph Zurfluh
 Date of Meeting: February 11, 2020
 Reported to Council: February 18, 2020

The Legislative Committee met at 6:15 p.m. on Tuesday, February 11, 2020, in the first-floor conference room at City Hall, 444 West Grand Avenue, Wisconsin Rapids. All members were present. Also present were Mayor Zach Vruwink, Erm Blevins, Sue Schill, Tyler Mickelson, Andy Radig, Dennis Polach, and Heather Koth.

1. The meeting was called to order by Chairperson Blaser at 6:16 p.m.
2. Review and consider for adoption an amendment to the well abandonment ordinance moving the program to Water Works and Lighting Commission.
 Motion by Koth, second by Blaser, to approve the amendment to the well abandonment ordinance as presented. Motion carried, 2 ayes and 1 nay, with Kubisiak voting in the negative. Ordinance No. 1262
3. Review and discuss policies relating to the taping and broadcasting of City meetings.
 Motion by Kubisiak, second by Koth, to approve of the policy with the revisions as discussed. Motion carried, 3 ayes and 0 nays. (See attached policy as revised)
4. Consider a referral from Alderperson Rayome for a study of all committees, commissions, and boards regarding their duties, number of members, whether members are residents of Wisconsin Rapids or not, and meeting dates and times.
 Motion by Kubisiak, second by Koth, to postpone this item to a future Legislative meeting when Alderperson Rayome can attend. Motion carried, 3 ayes and 0 nays.
5. Consider referrals from Alderperson Koth relating to increasing fines for disorderly conduct with a motor vehicle, failure to stop at a stop sign, and excessive muffler/modified muffler violations.
 Attorney Schill explained that traffic deposits/fines are set by the state and cannot be changed. So, the stop sign violation and muffler violation cannot be changed. A disorderly conduct with a motor vehicle violation, however, is not a traffic violation that the state has, so it is up to the Municipal Judge, with the approval of the Council, to set a deposit/fine schedule.
 Motion by Kubisiak, second by Koth, to request that the Municipal Judge consider looking at the deposit/fines for DCMV. Motion carried, 3 ayes and 0 nays.
6. Consider amending the number of items needed to trigger a Legislative Committee meeting.
 Motion by Kubisiak, second by Blaser, to have regular, monthly meetings of the Legislative Committee unless there are no items to be considered. Motion carried, 3 ayes and 0 nays.
7. Motion by Kubisiak, second by Koth, to adjourn. Motion carried, 3 ayes and 0 nays. Meeting adjourned at 7:13 p.m.

It was moved by Blaser, seconded by Kubisiak to approve and adopt the actions of the Committee. Motion carried, 8 ayes and 0 nays.

15. Reports of Other Committees, Commissions and Boards; Department Reports

- A. Wisconsin Rapids Fire Department 2019 Annual Report
- B. Wisconsin Rapids Fire Department monthly summary for January
- C. Wisconsin Rapids Police Department monthly summary for January
- D. Water Works & Lighting Commission held January 8
- E. Police & Fire Commission held January 8 and February 12
- F. McMillan Memorial Library held January 15
- G. South Wood County Airport Commission held January 16 and January 31
- H. Ethics Board held February 4
- I. Wastewater Treatment Commission held February 5
- J. Parks & Recreation Commission held February 10

It was moved by Koth, seconded by Blaser to place the reports on file. Motion carried, 8 ayes and 0 nays.

16. Reading of Written Referrals of Communication to Committees

There were no written referrals submitted.

17. Adjournment

It was moved by Zurfluh, seconded by Koth to adjourn. Motion carried, 8 ayes and 0 nays, and the meeting adjourned at 7:37 p.m.

Respectfully submitted,

Jennifer M. Gossick, City Clerk