



MINUTES
 MEETING OF THE WISCONSIN RAPIDS COMMON COUNCIL
 TUESDAY, MARCH 15, 2022
 6:00 P.M.

A meeting of the Wisconsin Rapids Common Council was held in the Council Chambers at City Hall, 444 West Grand Avenue, and via remote videoconferencing on Tuesday, March 15, 2022, at 6:04 p.m. The public was invited to listen to the audio of the meeting. The meeting was also streamed LIVE on the City’s Facebook page. Members of the public who wished to submit comments to the Council regarding an agenda item were directed to contact the Mayor. No comments were received by the Mayor.

1. Call to Order

Mayor Blaser called the meeting to order at 6:04 p.m.

2. Roll Call

Roll call indicated that all alderpersons were present:

<u>Aldersperson</u>	<u>District</u>	<u>Present</u>	<u>Absent</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

3. Pledge of Allegiance and Silent Prayer in Lieu of Invocation

Mayor Blaser requested that all present stand for the Pledge of Allegiance and a moment of silent prayer.

4. Reading of the Minutes of the Previous Meeting held on February 15, 2022

It was moved by Veneman, seconded by Zacher to dispense with a reading and accept the minutes of the previous meetings. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5. Recognition of Wisconsin Rapids Community Media Department’s Multimedia Coordinator, Joe Bachman, recipient of the Heart of Wisconsin Chamber of Commerce Chamber Champion Award

Mayor Blaser recognized Joe Bachman, recipient of the Heart of Wisconsin Chamber of Commerce Chamber Champion Award

6. Presentation from Nicotine Prevention Alliance of Central Wisconsin about local nicotine data and trends, and prevention

A presentation was made by Laura Fischer and Jenna Flynn of the Nicotine Prevention Alliance of Central Wisconsin about local nicotine data and trends, and prevention.

7. Consider a Resolution Ratifying and Affirming the Alexander Field - South Wood County Airport Commission petition for state airport development aid approved February 3, 2022

It was moved by Bemke, seconded by Veneman to approve a Resolution Ratifying and Affirming the Alexander Field - South Wood County Airport Commission petition for state airport development aid. Motion carried, 8 ayes and 0 nays. Resolution No. 3 (2022):

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

8. Consider a Resolution for No Mow May

It was moved by Bemke, seconded by Delaney to approve a Resolution for No Mow May. Motion carried, 6 ayes, 1 nay, and 1 abstention. Resolution No. 4 (2022)

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	6		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

9. Consider for Adoption the Actions of the Planning Commission at its meeting held on March 7, 2022:

Date of Meeting: March 7, 2022

Reported to Council: March 15, 2022

The Planning Commission met at 4:00 p.m. on March 7, 2022 in the City Hall Council Chambers and via remote audioconferencing. Members present included Chairperson Shane Blaser, Ryan Austin, Lee Thao, Ben Goodreau and Susan Feith. Shane Burkart and Eric Daven were absent. Also at the meeting were Carrie Edmondson, Kyle Kearns, and Todd Bloyd. Chris and Amber Neiman attended remotely.

The meeting was called to order at 4:02 p.m.

1. Approval of the reports from the February 7, 2022 Plan Commission meetings.

Motion by Thao to approve the staff reports from the February 7, 2022 Plan Commission meeting; second by Feith. Motion carried (5 – 0)

2. Vandewalle & Associates – Wisconsin Rapids Recovery & Redevelopment Plan Update

Community Development Director Kearns provided information on the continued status and progress of the Wisconsin Rapids Recovery and Redevelopment Plan and referenced a memo provided by Vandewalle & Associates.

3. **PLAN-22-0078; Central State Landscaping Inc.** – Public hearing and action on a request for a conditional use permit to renovate the building into mixed-use housing at 2934 State Highway 73 North (Parcel ID 3400836).

Associate Planner Carrie Edmondson provided an overview of PLAN-22-0078, recommending approval with the conditions outlined in the staff report.

Public hearing opened at 4:07 p.m.

Speaking in favor: none

Speaking against: none

Public hearing closed at 4:08 p.m.

Commissioner Feith asked Kyle Kearns about Staff condition number 5, the 1-year review requirement on the conditional use, to which Mr. Kearns responded and confirmed it is in relation to agenda item 4.

Motion by Austin, second by Goodreau to approve PLAN-22-0078, a request for a conditional use permit to renovate the building into mixed-use housing at 2934 State Highway 73 North (Parcel ID 3400836), subject to the following conditions:

1. The floor plan shall include a separate dedicated commercial land use, such as a retail or professional office.
2. Trash containers should be limited to two carts and screened from public view. If a larger refuse storage container is utilized, it shall be separately screened with an opaque fence and be placed within the rear yard.
3. Hours of operation and service deliveries for the commercial component shall occur between 7:00 a.m. and 7:00 p.m.
4. Applicable building permits though the City shall be obtained.
5. Community Development staff shall have the authority to approve minor modifications to the plans.

Motion carried (5 – 0). **Resolution No. 5 (2022)**

4. **PLAN-22-0079; Central State Landscaping Inc.** – Public hearing and action on a request for a conditional use permit to operate a landscaping business at 2934 State Highway 73 North (Parcel ID 3400836).

Carrie Edmondson gave a synopsis of PLAN-22-0079, recommending approval with suggested conditions in the staff report.

Public hearing opened at 4:14 p.m.

Speaking in favor: none

Speaking against: none

Public hearing closed at 4:14 p.m.

Commissioner Austin asked a question in regards to the business use, to which Todd Bloyd, of Central State Landscaping, responded to Commissioner Austin's question.

Motion by Goodreau, second by Austin, to approve PLAN-22-0079, a request for a conditional use permit to operate a landscaping business at 2934 State Highway 73 North (Parcel ID 3400836, subject to the following conditions:

1. The applicant shall submit a Certified Survey Map to divide the lot into two parcels.
2. A shared driveway or access agreement/easement shall be drafted and recorded for the landscape business use during the creation of the lot.
3. All outdoor storage of vehicles and materials shall be screened from public view.
4. The applicant shall provide a landscape and lighting plan to the Community Development Department for review and approval.
5. The Conditional Use Permit shall be reviewed in one year. Any changes to the use or site may require an amendment of the conditional use permit before or after the one-year review.
6. A driveway and paved parking shall be installed prior to building occupancy.
7. Applicable building permits though the City shall be obtained.
8. Community Development staff shall have the authority to approve minor modifications to the plans.

Motion carried (5 – 0). **Resolution No. 6 (2022)**

5. **PLAN-22-0063; Nieman's Service Inc.** – Public hearing and action on a request for an amendment to Chapter 11, Zoning Code, of the city's Municipal Code, to define Towing Business and place it within zoning districts.

Carrie Edmondson summarized the analysis of the staff report for PLAN-22-0063, recommending that 'towing' be added to the Vehicle Repair Shop definition in the Zoning Code.

Public hearing opened at 4:20 p.m.

Speaking against: none

Speaking in favor: none

Public hearing closed at 4:21 p.m.

Susan Feith inquired about whether the applicant's (Nieman's) current use of the property was grandfathered in, and if there was a requirement for Nieman's to submit their request to the Commission for the change in status for their business needs. Mr. Kearns replied to Ms. Feith's questions, as well as the applicant. Shane Blaser asked the applicant if they had any questions or concerns with regard to where they would be placed within the Zoning Code or any potential restrictions resulting from it, to which Chris and Amber Neiman indicated that they were in support of the way the proposed code was written.

Motion by Blaser to approve the request for an amendment to Chapter 11, Zoning Code, of the City's Municipal Code, to define Towing Business and place it within zoning districts; second by Feith.

Motion carried (5 – 0)

6. Adjourn

Motion by Thao to adjourn; second by Austin. Motion carried (5 – 0). Meeting adjourned at 4:27 p.m.

It was moved by Austin, seconded by Zacher to approve and adopt the actions of the Commission, including a first reading of an Ordinance amending Chapter 11, Zoning Code, of the City's Municipal Code, to define Towing Business and place it within zoning districts. Motion carried, 7 ayes and 1 nay.

Since the vote on the adoption of Ordinance defining Towing Business was not unanimous at its first reading, the Ordinance will be considered for adoption at its second reading at the next Council meeting:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	6		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

10. Consider for Adoption the Actions of the Standing Committees of the Common Council, as Follows:

A. REPORT OF THE FINANCE AND PROPERTY COMMITTEE MEETING HELD ON MARCH 1, 2022:

Tom Rayome, Chairperson

Jake Cattanach, Secretary

Jay Bemke

Date of Meeting: March 1, 2022

Reported to Council: March 15, 2022

The Finance and Property Committee met at 4:30 p.m. on Tuesday, March 1, 2022 in the Council Chambers at City Hall. The meeting was LIVE on Wisconsin Rapids Community Media (WRCM) Spectrum Channel 985 and Solarus Channel 3, online at www.wr-cm.org or via WRCM's Roku app, and was streamed LIVE on the City of Wisconsin Rapids Facebook page.

All members of the Finance and Property Committee were present. Also in attendance were, Interim Fire Chief Eckes, Joe Eichstadt, Mayor Blaser, Jennifer Gossick, and Tim Desorcy. A list of others in attendance is on file in the Clerk's office.

1. Call to Order

Chairperson Rayome called the meeting to order at 4:30 p.m.

2. Consider a request from the Fire Department to approve the new Ambulance Fee Schedule

It was moved by Cattanach, seconded by Rayome to approve the ambulance fee schedule as presented. (Attachment No. 1). Motion carried.

3. Consider a request from the Engineering Department to review easement request on parcel 34-09841 for ATC's transmission line project

It was moved by Cattanach, seconded by Bemke to approve the easement request on parcel no. 34-09841 for ATC's transmission line project. Motion carried.

4. Consider a request from Stanley Shell, Inc., d/b/a A to Z Mini Mart, Pathan Azharuddin, agent, for a Class "A" Fermented Malt Beverages and "Class A" Intoxicating Liquor license for the premises located at 2411 8th Street South

It was moved by Bemke, seconded by Rayome to approve a Class "A" Fermented Malt Beverages and "Class A" Intoxicating Liquor license for Stanley Shell, Inc., d/b/a A to Z Mini Mart, Pathan Azharuddin, agent, for the premises located at 2411 8th Street South. Motion carried.

5. Consider a request from Stanley Shell, Inc., d/b/a A to Z Fast Mini Mart, Pathan Azharuddin, agent, for a Class "A" Fermented Malt Beverages and "Class A" Intoxicating Liquor license for the premises located at 3660 8th Street South

It was moved by Bemke, seconded by Cattanach to approve a Class "A" Fermented Malt Beverages and "Class A" Intoxicating Liquor license for Stanley Shell, Inc., d/b/a A to Z Mini Mart, Pathan Azharuddin, agent, for the premises located at 3660 8th Street South. Motion carried.

6. Consider for approval a Temporary Retail Class "B" Fermented Malt Beverages License for Central Wisconsin Cultural Center, 2651 Eighth Street South, for a Cranberry Art Exhibit Opening to be held on Thursday, April 14, 2022, from 5:30 p.m. to 7:30 p.m.

It was moved by Bemke, seconded by Cattanaach to approve a Temporary Retail Class “B” Fermented Malt Beverages License for Central Wisconsin Cultural Center, 2651 Eighth Street South, for a Cranberry Art Exhibit Opening to be held on Thursday, April 14, 2022, from 5:30 p.m. to 7:30 p.m. Motion carried.

7. Consider for approval Temporary Retail Class “B” Fermented Malt Beverages Licenses for Central Wisconsin Cultural Center, 2651 Eighth Street South, for an Open Mic event to be held on Friday, March 25, 2022, from 7:00 p.m. to 10:00 p.m.

It was moved by Bemke, seconded by Cattanaach to approve a Temporary Retail Class “B” Fermented Malt Beverages Licenses for Central Wisconsin Cultural Center, 2651 Eighth Street South, for an Open Mic event to be held on Friday, March 25, 2022, from 7:00 p.m. to 10:00 p.m. Motion carried.

8. Discuss issuance of 2022 General Obligation Promissory Notes

It was moved by Bemke, seconded by Cattanaach to proceed with issuing 2022 General Obligation Promissory Notes as approved in the 2022 Budget (Attachment No. 2). Motion carried.

9. Audit of the Bills

It was moved by Cattanaach, seconded by Rayome to approve check no. 11596 to check no. 11991. Motion carried.

10. Set next meeting date

The next regularly scheduled Finance & Property Committee meeting will be Tuesday, April 5, 2022, at 4:30 p.m.

11. Adjourn

It was moved by Bemke, seconded by Cattanaach to adjourn. Motion carried and meeting adjourned at 5:09 p.m.

It was moved by Rayome, seconded by Cattanaach to approve and adopt the actions of the Committee. Bemke requested that item #2 and item #3 be held out for separate vote. Mayor Blaser asked for unanimous consent to amend the motion holding out item #2 and item #3. There was no objection and the motion was so amended. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	6	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Regarding item #2, it was moved by Bemke, seconded by Cattanaach to approve a Resolution setting the new Ambulance Fee Schedule. Motion carried, 8 ayes and 0 nays. Resolution No. 7 (2022):

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	6	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Regarding item #3, it was moved by Cattanaach, seconded by Austin to approve the easement, disallowing the following items from Exhibit “A”:

(d) the use of herbicidal chemicals by the Utility for weed and brush control

(h) the use of land by the Utility beyond the boundaries of the easement for ingress and egress for personnel, equipment and vehicles during construction and maintenance activities

Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
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Ryan Austin	1	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	6	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

B. REPORT OF THE PUBLIC WORKS COMMITTEE MEETING HELD ON MARCH 3, 2022:

Ryan Austin

Matt Zacher

Patrick J. Delaney

Date of Meeting: March 3, 2022

Reported to Council: March 15, 2022

The Public Works Committee met on Thursday, March 3rd, 2022 in the First Floor Conference Room at City Hall and via remote videoconference. Ryan Austin and Matt Zacher were in attendance. Patrick Delaney was excused. Others attending were Mayor Blaser, Alderpersons Veneman, Rayome, Bemke and Cattanaach, Paul Vollert, Nick Dums, Joe Eichsteadt, and John Foti.

1. Call to order

The meeting was called to order at 5:00 PM.

2. Review the Snow Removal Policy

Motion by Zacher, second by Austin to approve the policy as presented. Motion carried 2-0.

3. Review Engineering & Street Department activities report

Reports were reviewed.

4. Review proposed transportation utility ordinance, and review proposed changes to current special assessment ordinances in Chapters 5 and 6.

John Foti, owner of Pasqualli's, asked what his fees would be. The draft transportation utility ordinance was discussed. Other discussion included the following:

- 51.11 Appeals. Modify language to waive the appeal fee if appeal is granted.
- Appeal fee is waived for a period of time from ordinance adoption for a period of 6 months.
- Add in a super majority (2/3rds) vote requirement to change target revenue budget amounts.
- Remove 51.07(g) Structures used for the storage, maintenance, and repair of transportation related operational equipment.
- Assessed Party Credits, Special Assessment forgiveness and refunds were discussed.
- 2021 & 2022 Projects and pending special assessments were discussed.
- Ch. 5 and Ch. 6 changes were reviewed. The Official Sidewalk Map will be referred and considered separate from the Transportation Utility.
- Special assessments would remain in Ch. 5 and Ch. 6 to assess for new developments, new subdivisions, annexations, etc.
- Sidewalk repair should be included as part of the transportation utility.

The Public Works Committee will further consider the Assessed Party Credits, special assessment forgiveness and refunds at a March 14th, 2022 meeting. The intent is to have a draft ordinance available for consideration at Council on March 15th, 2022.

5. Review 2022 Asphalt Contract bid results and consider bid award.

Motion by Zacher, second by Austin to accept the bids and award the project to American Asphalt of Wisconsin in the amount of \$486,986.11. Motion carried 2-0.

6. Review 2022 Crushing Contract bid results and consider bid award.

Motion by Austin, second by Zacher to accept the bids and award the project to PGA, Inc. in the amount of \$85,570.00. Motion carried 2-0.

7. Review and consider a feasibility study to address noise and vehicle delays associated with the railroad on the west side of the City.

Motion by Austin, second by Zacher to solicit proposals for a feasibility study to address railroad issues. Motion carried 2-0.

8. Review referral list

Referral to consider resident request to not reinstall sidewalk on Smith and Cherry St road projects.

9. Adjourn

Motion by Zacher, second by Austin to adjourn at 6:59 pm. Motion carried (2-0).

It was moved by Austin, seconded by Delaney to approve and adopt the actions of the Committee. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

C. REPORT OF THE PUBLIC WORKS COMMITTEE MEETING HELD ON MARCH 14, 2022:

Ryan Austin

Matt Zacher

Patrick J. Delaney

Date of Meeting: March 14, 2022

Reported to Council: March 15, 2022

The Public Works Committee met on Monday, March 14th, 2022 in the Council Chambers at City Hall and via remote videoconference. Ryan Austin, Matt Zacher and Patrick Delaney were in attendance. Others attending are listed below.

1. Call to order

The meeting was called to order at 5:05 PM.

2. Review request by residents along Smith St and Cherry St to not reinstall sidewalk along these 2022 road projects.

Dave Judnic at 1780 Smith St and Jeran Goodwin of 1761 Smith St spoke on why sidewalk was not needed.

Motion by Delaney, second by Zacher to approve not reinstalling sidewalk on Smith St and Cherry St as part of the 2022 road projects. Motion carried 3-0.

3. Review proposed transportation utility ordinance, and review proposed changes to current special assessment ordinances in Chapters 5 and 6.

Ordinance changes that were discussed at the prior Public Works meeting were presented in the draft ordinance. The Assessed Party Fee Credit (Option 1) was discussed along with an additional option (Option 2) to write-off special assessment balances and associated refunds for assessments invoiced in 2020 and 2021.

Tim Desorcy, Finance Director, stated that under this option, the balance being written-off would be \$651,281 and the refund amount would be \$357,096 and could be paid through the General Fund Reserves.

Attorney Sue Schill noted the Assessed Party Fee Credit was less of a potential legal concern whereas refunds & write-off of balances was more suspect.

A motion was made by Austin, second by Zacher, to approve the draft ordinance language as presented along with associated special assessment language in Chapter 5 and Chapter 6.

Discussion followed regarding the 2/3 vote and automatic adjustment to the transportation utility charge. There was unanimous consent to amend the motion as follows: to approve the draft ordinance language as presented except for adding language to allow for an automatic adjustment to the utility charge consistent with the CPI without requiring a 2/3rds vote, along with associated special assessment language in Chapter 5 and Chapter 6. Motion carried 3-0.

4. Review bid results for the 2022 Concrete Contract for Reconstruction Projects & Local Road Improvement Projects and consider bid award.

Motion by Austin, second by Delaney to accept the bids and award the 2022 Concrete Contract to SD Ellenbecker in the amount of \$557,264.45. Motion carried 3-0.

5. Review referral list

Remove Item 8: Smith St and Cherry St sidewalk.

6. Adjourn

Motion by Austin, second by Zacher to adjourn at 6:30 pm. Motion carried (3-0).

It was moved by Austin, seconded by Bemke to approve and adopt the actions of the Committee. Cattanaach requested that item #2 be held out for separate vote. Evanson requested that item #3 be held out for

separate vote. Mayor Blaser asked for unanimous consent to amend the motion holding out item #2 and item #3. There was no objection and the motion was so amended. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Regarding item #2, it was moved by Austin, seconded by Veneman to approve the item as presented. Motion carried, 6 ayes and 2 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	6		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Regarding item #3, it was moved by Evanson, seconded by Austin to approve and adopt the Ordinance at its first reading, as presented to Council, with the following change to Section 51.09(2) of the Ordinance:

51.09(2) The base fee and per-trip rate shall be in an amount set forth from time to time by resolution of the City Common Council and as shall initially be as established in Table A. Staff shall present the City Common Council with a draft resolution proposing an adjustment based on the proposed transportation system improvements budget for the projected improvement program time frame. A resolution to increase the transportation utility budget above the CPI-U (Consumer Price Index for all urban consumers for the 12 months ending August 31 of the preceding year) shall require a 2/3 vote of all members voting. Any adjustment of the charge shall be effective on the date determined in the resolution.

Motion carried, 7 ayes and 1 nay. Since the vote on the adoption of the ordinance was not unanimous at its first reading, the ordinance will be considered for adoption at its second reading at the next Council meeting:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

D. REPORT OF THE HUMAN RESOURCES COMMITTEE MEETING HELD ON MARCH 10, 2022:

Jay Bemke, Chairperson

Dean Veneman, Secretary

Sheri Evanson

Date of Meeting: March 10, 2022

Reported to Council: March 15, 2022

The Human Resources Committee held a meeting in the Council Chambers of City Hall, 444 West Grand Avenue, Wisconsin Rapids, and via remote videoconferencing, on Thursday, March 10, 2022, at 4:45 p.m. All Committee members were present. Also present were, Mayor Shane Blaser, City Attorney Sue Schill-remotely, Ryan Hartman, Paul Vollert, Derek Budsberg, Jake Klingforth, and Kelly Warrington.

1. Call to order

Meeting was called to order by Chairperson Bemke at 4:50 p.m.

2. Discuss and consider for approval the proposed rates for Seasonal Laborers for DPW and Parks & Recreation. See attached.

Motion by Evanson, seconded by Veneman to approve the proposed rates for Seasonal Laborers for DPW and Parks & Recreation. Motion carried 3-0.

3. Discuss and consider for approval the appointment of a Relief Supervisor within the Parks & Recreation Department as needed determined by the Parks & Building Superintendent.

Motion by Veneman, seconded by Bemke to approve the appointment of a Relief Supervisor within the Parks & Recreation Department as needed determined by the Parks & Building Superintendent. Motion carried 3-0.

4. Discuss and consider for approval modifying the Chief Operator position to Assistant Wastewater Superintendent position within the Department of Public Works. See attached job description.

Motion by Bemke, seconded by Evanson to approve the modifications of the Chief Operator position to Assistant Wastewater Superintendent position within the Department of Public Works. Motion carried 3-0.

5. Discuss and consider for approval modifying the Design Engineer II position to Assistant City Engineer within the Department of Public Works. See attached job description.

Motion by Bemke, seconded by Evanson to approve the modifications of the Design Engineer II position to Assistant City Engineer within the Department of Public Works. Motion carried 3-0.

6. Update on combining of hiring policies.

Discussion- no action taken.

7. Update regarding the wage study.

Discussion- no action taken.

8. Adjournment.

Motion by Veneman, seconded by Bemke to adjourn. Motion carried 3-0. Meeting adjourned at 5:21 p.m.

It was moved by Bemke, seconded by Austin to approve and adopt the actions of the Committee. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattnach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

11. Reports of Other Committees, Commissions and Boards; Department Reports

- A. Wastewater Treatment Commission held December 8, 2021, January 12, February 9, and Monthly Summary for February 2022
- B. Wisconsin Rapids Police Department Monthly Summary for January 2022 and February 2022
- C. Engineering Department Monthly Summary for February 2022
- D. Public Works Department Monthly Summary for February 2022
- E. Wisconsin Rapids Fire Department monthly summary for February 2022
- F. McMillan Memorial Library Personnel Committee held February 2, 2022, Finance Committee and Services Committee held February 8, 2022
- G. South Wood County Airport Commission held February 3, 2022
- H. Water Works and Lighting Commission held February 9, 2022
- I. Park and Recreation Commission held February 14, 2022
- J. Zoning Board of Appeals held February 23, 2022

It was moved by Bemke, seconded by Veneman to place the reports on file. Motion carried, 6 ayes, 1 nay, and 1 abstention:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	6		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jay Bemke	8	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

12. Referrals to Committee

No referrals were received.

13. Adjournment

It was moved by Veneman, seconded by Zacher to adjourn. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The meeting adjourned at 8:40 p.m.

Respectfully submitted,

Jennifer M. Gossick, City Clerk