



MINUTES
 REORGANIZATIONAL MEETING OF THE
 WISCONSIN RAPIDS COMMON COUNCIL
 TUESDAY, APRIL 19, 2022
 6:00 P.M.

A reorganizational meeting of the Wisconsin Rapids Common Council was held in the Council Chambers at City Hall and via remote videoconferencing on Tuesday, April 19, 2022, at 6:06 p.m. The public was invited to listen to the audio of the meeting. The meeting was also streamed LIVE on the City's Facebook page.

1. Call to Order

Mayor Blaser called the meeting to order at 6:06 p.m.

2. Roll Call

Roll call indicated that all alderpersons were present:

<u>Aldersperson</u>	<u>District</u>	<u>Present</u>	<u>Absent</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

3. Pledge of Allegiance and Silent Prayer in Lieu of Invocation

Mayor Blaser requested that all present stand for the Pledge of Allegiance and a moment of silent prayer.

4. Oath of Office for City Clerk Jennifer M. Gossick

Deputy City Clerk Sue Bravick administered an oath of office for City Clerk Jennifer M. Gossick

5. Oath of Office for Mayor Shane E. Blaser

City Clerk Gossick administered an oath of office for Mayor Shane E. Blaser.

6. Oath of Office for City Attorney Susan C. Schill

City Clerk Gossick administered an oath of office for City Attorney Susan C. Schill

7. Oaths of Office for Alderpersons in Districts 2, 4, 6, 7, 8

City Clerk Gossick administered oaths of office for Alderpersons Dean Veneman (District 2), Tom Rayome (District 4), Dennis Polach (District 6), Patrick J. Delaney (District 7), and Jay Bemke (District 8)

8. Election of a Common Council President

Bemke nominated Veneman and the nomination was accepted. It was moved by Bemke, seconded by Zacher to close nominations and approve Veneman as the Common Council President. Veneman was approved by a vote of 8 ayes and 0 nays.

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

9. Mayor Blaser’s Appointments to Standing Committees of the Common Council

Mayor Blaser made the following appointments:

Finance and Property Committee

Jay Bemke
 Matt Zacher
 Dean Veneman

Public Works Committee

Ryan Austin
 Sheri Evanson
 Dennis Polach

Human Resources Committee

Tom Rayome
 Jay Bemke
 Patrick Delaney

10. The Newly Appointed Committees will meet to elect Chairpersons and Secretaries

The committees met and elected:

- Matt Zacher as Chairperson and Dean Veneman as Secretary of the Finance and Property Committee, which will meet at 5:00 p.m. on the first Tuesday of the month;
- Ryan Austin as Chairperson and Sheri Evanson as Secretary of the Public Works Committee, which will meet at 5:00 p.m. on the Thursday following the first Tuesday of the month;
- Jay Bemke as Chairperson and Patrick Delaney as Secretary of the Human Resources Committee. Meeting day and time to be determined.

Chairpersons of each committee serve on the Legislative Committee, and met to elect Jay Bemke as Chairperson and Ryan Austin as Secretary of the Legislative Committee.

11. Election of an Alderperson to the Planning Commission, to serve a term expiring April 17, 2023.

Veneman nominated Austin, and the nomination was accepted. It was moved by Veneman, seconded by Zacher to close nominations and to approve Austin as the Alderperson member to the Planning Commission for a term expiring April 17, 2023. Motion carried, 7 ayes, 0 nays, and 1 abstention.

<u>Alderperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Dean Veneman	2	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

12. Election of an Alderperson to the Park and Recreation Commission, to serve for the Alderperson’s term of office
 Rayome nominated Evanson; Bemke nominated Veneman, and both nominations were accepted. Nominations were closed and a vote was taken. Veneman was approved as the Alderperson member to the Park and Recreation Commission to serve for his term of office with Alderpersons from Districts 1, 2, 3, 6, 7, and 8 voting for Veneman and Alderpersons from Districts 4 and 5 voting for Evanson.

<u>Alderperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Veneman</u>	<u>Evanson</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>

Tom Rayome	4	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Sheri Evanson	5	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Dennis Polach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

13. Election of an Alderperson to the Water Works and Lighting Commission, to serve for the Alderperson's term of office

Delaney nominated Bemke, and the nomination was accepted. It was moved by Austin, seconded by Veneman to close nominations and to approve Bemke as the Alderperson member to the Water Works and Lighting Commission to serve for his term of office. Motion carried, 8 ayes and 0 nays.

<u>Alderperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

14. Election of an Alderperson to serve on the Ethics Board, for a term expiring in November 1, 2025

Evanson nominated Rayome, and the nomination was declined. Bemke nominated Delaney, and the nomination was accepted. It was moved by Zacher, seconded by Veneman to close nominations and to approve Delaney as the Alderperson member to serve on the Ethics Board, for a term expiring November 1, 2025. Motion carried, 8 ayes and 0 nays.

<u>Alderperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**15. Consider for confirmation Mayor Blaser's Appointments to various Committees, Commission and Boards
Mayor Blaser made the following appointments:**

Board of Review

Keith Wilkes, 440 3rd Street South, is reappointed as a regular member for a term expiring 5/1/2027.

Len Strigel, 1650 2nd Avenue South, is reappointed as a regular member for a term expiring 5/1/2027.

Housing Authority

David Henke, 2220 11th Street South, is reappointed as a regular member for a term expiring 4/30/2027.

Park and Recreation Commission

Carolynn Martin, 150 20th Avenue South, is reappointed as a regular member for a term expiring 5/1/2027.

Alderperson Tom Rayome, 1220 22nd Street North, is reappointed as the Mayor's Appointment for a term expiring 4/19/2023.

Police and Fire Commission

Jo Anne Grode, 271 Lyon Street, is appointed as a regular member, to replace Jerry Haasl, for a term

expiring 7/1/2024.

It was moved by Veneman, seconded by Bemke to approve Mayor Blaser's appointments to various Committees, Commissions and Boards as presented. Motion carried, 8 ayes and 0 nays.

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

16. Resolution Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$3,180,000 General Obligation Promissory Notes, Series 2022A

It was moved by Rayome, seconded by Bemke to approve a Resolution Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$3,180,000 General Obligation Promissory Notes, Series 2022A.

Motion carried, 7 ayes and 1 nay. Resolution No. 8 (2022):

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

17. Consider for Adoption the Actions of the Planning Commission at its meeting held on April 18, 2022:

Date of Meeting: April 18, 2022

Reported to Council: April 19, 2022

The Planning Commission met at 4:00 p.m. on April 18, 2022 in the City of Wisconsin Rapids Council Chambers, 444 West Grand Avenue, and via remote audioconferencing. Members present included Ryan Austin (acting chairperson), Susan Feith, Lee Thao, Eric Daven, and Ben Goodreau attended via Zoom. Shane Burkart was absent, and Shane Blaser was excused. Also in attendance were Community Development Director Kyle Kearns, Associate Planner Carrie Edmondson, Chris Steckbauer, and Jane Przychocki.

The meeting was called to order at 4:00 p.m.

1. Approval of the reports from the April 4, 2022 Plan Commission meeting

Motion by Thao to approve the reports from the April 4 Plan Commission meeting; second by Daven.

Motion carried (5 - 0)

2. **PLAN-23-000223; C & C Steckbauer LLC** – public hearing and action on a request for a conditional use permit to operate an outdoor food and beverage service as an accessory use at the vacant lot adjacent to 150 2nd Street North (Parcel ID 3408144 & 3408147).

Carrie Edmondson provided an analysis on the conditional use and a site plan review. Staff recommended approval with the conditions in the staff report.

Mr. Kearns addressed concerns about fencing, the liquor license, and the ratio of the outdoor food and beverage area to the floor space of the tavern. Susan Feith requested clarification regarding the property line that extends the length of the Bender building and abuts Whisky Rapids and about access to the rescue platform and HVAC units, to which Chris Steckbauer responded. Ms. Edmondson also indicated that she had confirmed with the Fire Department that the platform meets all Fire Department requirements and standards. Member Daven inquired about condition number three, regarding the entry gate and Mr. Steckbauer replied. Daven also asked about the music and Carrie Edmondson and Kyle Kearns provided additional information pertaining to the music hours and outdoor use standards. Mr. Daven additionally asked about the dumpsters and Mr. Kearns provided a brief summary of the design of the enclosure. Commissioner Feith expressed

concern about the access for passing beverages, particularly on the alley and Jackson Street side. Mr. Steckbauer replied to Mr. Feith's questions and included information about security cameras and fencing. Public hearing opened at 4:18 p.m.

Speaking in favor: none

Speaking against: none

Public hearing closed at 4:19 p.m.

Motion by Daven to approve the request for a conditional use permit to operate an outdoor food and beverage service as an accessory use at the vacant lot adjacent to 150 2nd Street North (Parcel ID 3408144 & 3408147), subject to the following conditions:

1. The tavern lot and proposed patio lot shall be combined into one parcel.
2. Outdoor food and beverage use shall be limited to the outdoor patio area.
3. Access to patio area shall only occur through the tavern entrances and exits when in use
4. Live music shall occur no later than 10:00 p.m. Sunday through Thursday and no later than 12:00 a.m. on Friday and Saturday.
5. A lighting plan or fixtures specifications shall be submitted, meeting applicable standards, to be reviewed by the Community Development Department.
6. Applicable building and stormwater permits, state and local, shall be obtained.
7. The conditional use permit shall be reviewed within 1 year, upon which the Community Development Department shall have the authority to extend the conditional use permit for successive years.
8. Minor modifications to the plan shall be permitted to be reviewed and approved by the Community Development Department.

Second by Thao. Motion carried (5 – 0)

3. **PLAN-22-000177; James Gannigan** –request for a site plan review to construct a Hawaiian Tanning Studio at 620 Airport Avenue (Parcel ID 3413366)

An analysis of the request was provided by Carrie Edmondson, noting that an updated landscaping plan meeting requirements would be needed. Staff recommended approval with the conditions indicated in staff report.

Susan Feith commented on concerns about re-zoning the property in earlier Plan Commission discussions and emphasized the importance of adhering to proper landscaping and parking plans. Eric Daven had questions about the proposed windows on the property to which Carrie Edmondson and Jane Przychocki responded. Ms. Przychocki also provided supplemental documentation regarding proposed building architecture and landscaping on the west side of the property and handed out copies to Staff and Commissioners (attached). Carrie Edmondson noted that the addition of a second overhead door would require asphalt paving to be changed. Eric Daven asked if approval of the plan would still allow for the placement of two garage doors. Mr. Kearns added that action could be made by Commissioner with conditions regarding the second garage door and the asphalt area. Parking requirements and the need or an updated landscape plan were also discussed.

Mr. Daven suggested that the item be revisited at the May meeting once all plans are complete and finalized and included in the Plan Commission packet. Mr. Kearns added that updated site and landscaping plans would be needed before any building permits were issued. Additionally, the Plan Commission would not be able to approve the plan as presented due to the parking standard, requiring no more than 50% of the parking in front of the principal building, unless conditions for parking were included as part of the approval. Chairperson Austin agreed with Commissioner Daven that it would be best to have more completed plans before action is taken.

Chairperson Austin recommended that action be postponed until the next Plan Commission meeting, or when further detail is provided, to which the other Commissioners agreed.

4. Adjourn

Motion by Thao to adjourn; second by Daven. Motion carried (5 – 0). Meeting adjourned at 4:32 p.m.

It was moved by Evanson, seconded by Bemke to approve and adopt the actions of the Commission. Motion carried, 7 ayes, 0 nays, and 1 abstention:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jay Bemke	8	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

18. Referrals to Committees
No referrals were made.

19. Adjournment

It was moved by Evanson, seconded by Zacher to adjourn. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The meeting adjourned at 7:24 p.m.

Respectfully submitted,

Jennifer M. Gossick, City Clerk