



MINUTES
 MEETING OF THE WISCONSIN RAPIDS COMMON COUNCIL
 TUESDAY, MAY 17, 2022
 6:00 P.M.

A meeting of the Wisconsin Rapids Common Council was held in the Council Chambers at City Hall, 444 West Grand Avenue, and via remote videoconferencing on Tuesday, May 17, 2022, at 6:07 p.m. The public was invited to listen to the audio of the meeting. The meeting was also streamed LIVE on the City's Facebook page.

1. Call to Order

Mayor Blaser called the meeting to order at 6:07 p.m.

2. Roll Call

Roll call indicated that all alderpersons were present:

<u>Aldersperson</u>	<u>District</u>	<u>Present</u>	<u>Absent</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

3. Pledge of Allegiance and Silent Prayer in Lieu of Invocation

Mayor Blaser requested that all present stand for the Pledge of Allegiance and a moment of silent prayer.

4. Ceremonial Oaths of Office:

- A. Fire Chief Todd Eckes
- B. Interim Police Chief Mike Potocki
- C. Interim Deputy Police Chief Scott Dewitt

City Clerk Gossick administered oaths of office for Fire Chief Eckes, Interim Police Chief Potocki, and Interim Deputy Police Chief Dewitt.

5. Reading of the Minutes of the Previous Meetings held on April 14, 2022 and April 19, 2022

It was moved by Veneman, seconded by Austin to dispense with a reading and accept the minutes of the previous meetings. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

6. Presentation by Jerry Bach regarding a petition from residents regarding the clean-up of the Northern Steel Castings property

No presentation was made. This item will be considered at the Finance and Property Committee meeting on June 7, 2022.

7. Consider for confirmation Mayor Blaser's Appointments to various Committees, Commissions and Boards

Mayor Blaser made the following appointments:

A. Police and Fire Commission

Bruce King, 1111 20th Place, is reappointed as a regular member for a term expiring 7/1/2027.

B. Zoning Board of Appeals

Bruce Kluver, 331 12th Street South, is appointed as a regular member, to replace Dennis Polach, for a term expiring 11/01/2024.

It was moved by Austin, seconded by Zacher to approve Mayor Blaser's appointments to the Police and Fire Commission and Zoning Board of Appeals as presented. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

8. Consider for Adoption the Actions of the Planning Commission at its meeting held on May 2, 2022:

Date of Meeting: May 2, 2022

Reported to Council: May 17, 2022

The Planning Commission met at 4:00 p.m. on May 2, 2022 in the City of Wisconsin Rapids Council Chambers, 444 West Grand Avenue, and via remote audioconferencing. Members present included Chairperson Shane Blaser, Lee Thao, Eric Daven, Ryan Austin, Ben Goodreau, and Susan Feith attended via Zoom. Shane Burkart was absent. Also in attendance were Community Development Director Kyle Kearns, Associate Planner Carrie Edmondson, Mario Dickens, Larry Koopman, Keith Luetke, Jeff Mesaphol, and Keith Borski. Others attending via Zoom were Matt Adas, JT Sachs, Troy Case, Dan Gunsteen, and one unidentified participant.

The meeting was called to order at 4:02 p.m.

1. Approval of the report from the April 18, 2022 Plan Commission meeting

Motion by Goodreau to approve the reports from the April 18 Plan Commission meeting; second by Daven.

Motion carried (6 - 0)

2. Vandewalle & Associates - Wisconsin Rapids Recovery & Redevelopment Plan Update

Community Development Director Kyle Kearns provided information regarding the upcoming planning charette for the project on May 10 at 5:00 p.m. in the Aquatic Center Community Room, and the tentatively scheduled public visioning workshop for June 1st.

3. Election of a Vice Chairperson

Motion by Goodreau to nominate Ryan Austin as Vice Chairperson for the Plan Commission; second by Feith. Mr. Austin accepted the nomination. No members were opposed.

Motion by Blaser to appoint Ryan Austin as Vice Chairperson for the Plan Commission; second by Thao.

Motion carried (6 - 0)

4. Julie Gessert; Extraterritorial CSM - request for a Certified Survey Map to create 2 lots, which are under 5 acres, within the town of Grand Rapids. The subject property is 2840 Saratoga Street (Parcel ID 0700282)

Mr. Kearns clarified that the city has extraterritorial control for subdivision plat review but not on the zoning. He further summarized the request, recommending approval.

Motion by Daven to approve the request as presented for a Certified Survey Map to create 2 lots, which are under 5 acres, within the town of Grand Rapids. The subject property is 2840 Saratoga Street (Parcel ID 0700282); second by Austin. Motion carried (6 - 0)

5. PLAN-22-000287; - Happy Hippo Construction, LLC - request for a Certified Survey Map to create 2 lots at 2211 8th St South (Parcel ID 3412196) and dedicate right-of way on 8th Street South, Goodnow Ave, and 10th Street South.

Kyle Kearns provided an analysis of the proposed CSM and cited the uniqueness regarding the buildings and lot line.

Larry Koopman of Lampert Lee spoke to concerns about zero lot lines, characteristics of the lot and to its future development; he encouraged commissioners to approve the request.

Motion by Goodreau to approve the request for a Certified Survey Map to create 2 lots at 2211 8th St South (Parcel ID 3412196) and dedicate right-of way on 8th Street South, Goodnow Ave, and 10th Street South, with the restrictions based on Mr. Kearns' interjection; second by Blaser.

Motion carried (6 – 0)

6. PLAN 22-000256; Dan Gunsteen – request for a site plan review to construct a car wash at 4120 8th Street South (Parcel ID 3414102).

Associate Planner Carrie Edmondson provided background information and a synopsis of the request, noting the suggested modifications from the City Engineering Department regarding ingress and egress on the site. Parking and usage issues were also addressed. Approval of PLAN-22-000256 was recommended with the conditions specified in the staff report.

Chairperson Blaser asked if the ingress/egress issues had been discussed with the applicant, to which Carrie Edmondson and Dan Gunsteen responded. Mr. Gunsteen noted his preferences to ingress/egress and the goals for the flow of operations of the car wash business. Commissioner Feith asked about the distance from 8th Street the ingress/egress on Dove Ave to which Dan Gunsteen and Engineer Matt Adas replied.

Commissioner Goodreau inquired about the impact on neighboring properties and Eric Daven requested more information about property lines and fencing, to which Matt Adas replied. Conditions of ingress and egress were further discussed among the members and the applicant, as well as City Engineering approvals.

Motion by Austin to approve the request for a site plan review to construct a car wash at 4120 8th Street South (Parcel ID 3414102) with staff recommendations, in addition to the condition of a two-way ingress/egress on 8th Street South and ingress on the eastern side, subject to the following conditions:

1. A six-foot privacy fence shall be constructed along the full west property line.
2. The refuse enclosure shall match the design and colors of the primary building.
3. Sidewalks along Dove Avenue shall be installed as proposed
4. The site plan shall be amended to show ingress only for the 8th Street South driveway, or removal of the eastern most driveway on Dove Avenue.
5. A lighting plan shall be submitted for review and approval by the Community Development Department.
6. Cut-off lighting fixtures or equivalent shall be used for the development, and lighting from the development shall not exceed 0.2 foot-candles at neighboring commercial property lines.
7. Applicable permit through the City shall be obtained.
8. The site plan shall include one-way ingress on the easternmost Dove Avenue entrance, or elimination of that access subject to review and approval by the City Engineering Department.

Second by Goodreau. Motion carried (6 – 0)

7. PLAN 22-000205; Anderson's Bulk Fuel Storage – public hearing and action on a request for a conditional use permit to construct bulk fuel storage tanks at 4000 Commerce Drive (Parcel ID 3409858)

Carrie Edmondson provided background and summarized the analysis for the request.

Public hearing opened at 4:33 p.m.

Speaking against: Keith Borski of 1421 of 48th Street North, Town of Grand Rapids, had concerns about the buffer zone, the protections that would be used regarding potential gas leaks, environmental and wildlife issues, and about noise.

Speaking in favor: none

Public hearing closed at 4:35 p.m.

Jeff Mesaphol, representing Anderson's, and Troy Case (Westmore Fluid Solutions) addressed the concerns about vapor leaks. Commissioner Daven asked about the paving on the driveway to which Jeff Mesaphol and Kyle Kearns responded. Mr. Mesaphol answered clarified about how the current operation receives LP without the installation of the tanks. Ryan Austin inquired about fencing and security, to which Troy case, Jeff Mesaphol responded. Kyle Kearns commented that the City's Interim Fire Chief did not have any concerns with the project. Mr. Case responded to Commissioner Feith's concerns regarding the interrelationship between fertilizer and propane regarding safety issues.

Motion by Daven to approve the request for a conditional use permit to construct bulk fuel storage tanks at 4000 Commerce Drive (Parcel ID 3409858), subject to the following conditions:

1. This approval is for the installation of three tanks. Installation of an additional storage tank would require an amendment to this conditional use permit

2. Any driveways, aisles, or parking that is extended or installed shall be hard surfaced (e.g., pervious concrete, asphaltic concrete, pavers or similar product).
3. Applicable building permits through the City shall be obtained.
4. Community Development staff shall have the authority to approve minor modifications to the plans.

Second by Goodreau. Motion carried (6 – 0) **Resolution No. 11 (2022)**

8. PLAN 22-0195; Mario Dickens – public hearing and action on a request from Mario Dickens for a conditional use permit to operate a truck-trailer rental establishment at 711 East Grand Avenue (Parcel ID 3407803)

Carrie Edmonson provided background and a synopsis for the request, recommending approval with the conditions outlined in the staff report.

Public hearing opened at 4:49 p.m.

Speaking against: Keith Leutke, representing Robert Hewitt of 122 8th Street South, expressed concerns about signage and the layout of the map, employee parking, vehicle sales and truck rentals.

Speaking in favor: none

Public hearing closed at 4:51 p.m.

Carrie Edmondson clarified the layout of the parking map. Commissioner Feith asked staff for more clarification on landscaping and screening, to which Carrie Edmondson and Kyle Kearns responded. Staff indicated that a condition of approval could be added for fencing. Commissioner Feith had additional questions about whether the project was discussed with neighboring properties to the north, to which Kyle Kearns responded. Ms. Edmonson answered member Feith's questions about signage as well. Mario Dickens and Carrie Edmondson addressed Commissioner Daven's concerns about parking and pavement.

Motion by Austin to approve the request for a conditional use permit to operate a truck-trailer rental establishment at 711 East Grand Avenue (Parcel ID 3407803) subject to the following conditions:

1. All applicable building permits must be obtained, and occupancy granted before commencing business operations.
2. The conditional use permit shall be reviewed by Community Department Staff within one year of approval to ensure compliance. If determined to be out of compliance the use shall be reviewed by the Plan Commission.
3. The premise shall be kept clean and orderly.
4. The applicant shall submit an updated site plan showing exact parking for all vehicles and drive aisles. Parking shall not impede building access or driveways and onsite circulation shall be maintained.
5. Parking must be striped consistent with the approved site plan and applicable parking standards.
6. All trucks and trailers must be parked in the area delineated below, and not within the 25-foot front yard setback along 7th Street South, E Grand Avenue, or 8th Street South nor within the 20-foot side yard setback.
7. No more than a total of 15 trucks and trailers shall be parked on the premise.
8. Trucks are limited to those that (i) have no more than two axles per unit, (ii) have a maximum box length of 17 feet, (iii) have a maximum height of 12 feet, and (iv) do not require a commercial driver's license to operate.

Second by Goodreau. Motion carried (6 – 0) **Resolution No. 12 (2022)**

9. PLAN 22-000259; Community Development Department – public hearing and action on a request from the City of Wisconsin Rapids to amend Chapter 11-Zoning Ordinance, specifically appendix B, 5.04 – Overnight Lodging, to permit the permanent residence of an onsite manager as an accessory use within a dwelling unit.

Carrie Edmonson provided background and a review of the request. Commissioner Goodreau asked if the amendment was primarily for the inclusion of language regarding an on-site manager, to which Carrie Edmonson responded. Mr. Daven inquired about the approval processes, the method for enforcing the policy, and the 30-day stay policy to which Carrie Edmondson and Kyle Kearns responded.

Public hearing opened at 5:11 p.m.

Speaking against: none

Speaking in favor: none

Public hearing closed at 5:12 p.m.

Motion by Thao to approve the request from the City of Wisconsin Rapids to amend Chapter 11-Zoning Ordinance, specifically appendix B, 5.04 – Overnight Lodging, to permit the permanent residence of an onsite manager as an accessory use within a dwelling unit; second by Daven.

Motion carried (6 – 0) **Ordinance No. MC 1316**

10. Adjourn

Motion by Austin to adjourn the meeting; second by Goodreau. Motion carried (6 – 0). Meeting adjourned at 5:13 p.m.

It was moved by Austin, seconded by Evanson to approve and adopt the actions of the Commission. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

9. Consider for Adoption the Actions of the Standing Committees of the Common Council, as Follows:

A. REPORT OF THE FINANCE AND PROPERTY COMMITTEE MEETING HELD ON MAY 3, 2022:

Matt Zacher, Chairperson Dean Veneman, Secretary Jay Bemke
 Date of Meeting: May 3, 2022
 Reported to Council: May 17, 2022

The Finance and Property Committee met at 5:06 p.m. on Tuesday, May 3, 2022, in the Council Chambers at City Hall. The meeting was LIVE on Wisconsin Rapids Community Media (WRCM) Spectrum Channel 985 and Solarus Channel 3, online at www.wr-cm.org or via WRCM’s Roku app and was streamed LIVE on the City of Wisconsin Rapids Facebook page.

All members of the Finance and Property Committee were present. Also in attendance were Aldersperson Polach, Sue Schill, Kyle Kearns, Mayor Blaser, Paul Vollert, Tyler Mickelson, Jennifer Gossick, and Tim Desorcy. A list of others in attendance is on file in the clerk’s office.

1. Call to Order

Chairperson Zacher called the meeting to order at 5:06 p.m.

2. Initial Review of Alcohol License Renewals

The Committee conducted an initial review of the alcohol license renewals. No action was taken.

3. Consider a request from Gordies Pub & Grille LLC, d/b/a Gordie’s Pub & Grille, Adam P. Hofer, agent, for Retail Class “B” Fermented Malt Beverages and “Class B” Intoxicating Liquor licenses for the premises located at 2962 State Hwy 73 South

It was moved by Bemke, seconded by Veneman, to approve Retail Class “B” Fermented Malt Beverages and “Class B” Intoxicating Liquor licenses for Gordies Pub & Grille LLC, d/b/a Gordie’s Pub & Grille, Adam P. Hofer, agent for the premises located at 2962 State Hwy 73 South. Motion carried 3-0.

4. Consider a request from GPW, LLC, d/b/a Wurk, Alan G. Worzella, agent, for Retail Class “B” Fermented Malt Beverages and “Class B” Intoxicating Liquor licenses for the premises located at 212 West Grand Avenue

It was moved by Veneman, seconded by Bemke, to approve Retail Class “B” Fermented Malt Beverages and “Class B” Intoxicating Liquor licenses for GPW, LLC, d/b/a Wurk, Alan G. Worzella, agent for the premises located at 212 West Grand Avenue. Motion carried 3-0.

5. Consider a request from Wisconsin Rapids Ranger Baseball, Inc., d/b/a Wisconsin Rapids Ranger Baseball, Christina L. Sering, agent, for a 6-month Retail Class “B” Fermented Malt Beverages license, for the premises located at 1801 16th Street South

It was moved by Bemke, seconded by Veneman, to approve a 6-month Retail Class “B” Fermented Malt Beverages License for Wisconsin Rapids Ranger Baseball, Inc., d/b/a Wisconsin Rapids Ranger Baseball, Christina L. Sering, agent, for the premises located at 1801 16th Street South. Motion carried 3-0.

6. Consider for approval the appointment of Christine Engelhardt as successor agent for the Retail Class “A” Fermented Malt Beverages and “Class A” Intoxicating Liquor licenses for DolgenCorp, LLC, d/b/a Dollar General Store #21068, for the premises located at 820 8th Street South

It was moved by Bemke, seconded by Veneman, to approve the appointment of Christine Engelhardt as successor agent for the Retail Class “A” Fermented Malt Beverages and “Class A” Intoxicating Liquor licenses for DolgenCorp, LLC d/b/a Dollar General Store #21068, located at 820 8th Street South. Motion carried 3-0.

7. Consider for approval the appointment of Christine Engelhardt as successor agent for the Retail Class “A” Fermented Malt Beverages and “Class A” Intoxicating Liquor licenses for DolgenCorp, LLC, d/b/a Dollar General Store #10309 for the premises located at 951 West Grand Avenue

It was moved by Veneman, seconded by Bemke to approve the appointment of Christine Engelhardt as successor agent for the Retail Class “A” Fermented Malt Beverages and “Class A” Intoxicating Liquor licenses for DolgenCorp, LLC d/b/a Dollar General Store #10309, located at 951 West Grand Avenue. Motion carried 3-0.

8. Consider for approval a Temporary Retail Class “B” Fermented Malt Beverages License for Central Wisconsin Cultural Center, 2651 Eighth Street South, for a Live Music on the Patio event to be held on Friday, May 20, 2022 from 6:00 p.m. to 9:00 p.m.

It was moved by Bemke, seconded by Veneman, to approve a Temporary Retail Class “B” Fermented Malt Beverages License for Central Wisconsin Cultural Center, 2651 Eighth Street South, for an Open Mic event to be held on Friday, May 20, 2022, from 6:00 p.m. to 9:00 p.m. Motion carried 3-0.

9. Consider for approval a Temporary Retail Class “B” Fermented Malt Beverages License for Central Wisconsin Cultural Center, 2651 Eighth Street South, for an Open Mic event to be held on Friday, May 27, 2022 from 7:00 p.m. to 10:00 p.m.

It was moved by Veneman, seconded by Bemke, to approve a Temporary Retail Class “B” Fermented Malt Beverages License for Central Wisconsin Cultural Center, 2651 Eighth Street South, for an Open Mic event to be held on Friday, May 27, 2022, from 7:00 p.m. to 10:00 p.m. Motion carried 3-0.

10. Consider for approval a Temporary Retail Class “B” Fermented Malt Beverages License for Central Wisconsin Cultural Center, 2651 Eighth Street South, for an Open Mic event to be held on Friday, June 24, 2022 from 7:00 p.m. to 10:00 p.m.

It was moved by Veneman, seconded by Bemke, to approve a Temporary Retail Class “B” Fermented Malt Beverages License for Central Wisconsin Cultural Center, 2651 Eighth Street South, for an Open Mic event to be held on Friday, June 24, 2022, from 7:00 p.m. to 10:00 p.m. Motion carried 3-0.

11. Consider a Special Event application from Central Wisconsin BMX Club, Inc., including requests for closure of the Eastside Compost Site on Saturday, July 30, 2022, and use of compost site property for excess parking during the event, for a Badger State 3-Day National Event to be held on Friday, July 29 through Sunday, July 31, 2022 at the BMX facility at 2220 East Riverview Expressway

It was moved by Veneman, seconded by Bemke, to approve a special event application, from Central Wisconsin BMX Club, Inc., including requests for closure of the Eastside Compost Site on Saturday, July 30, 2022, and use of compost site property for excess parking during the event, for a Badger State 3-Day National Event to be held on Friday, July 29 through Sunday, July 31, 2022 at the BMX facility at 2220 East Riverview Expressway, and to also include that if this type of event is proposed in the future, the Clerk may approve it and it will not be necessary for the Committee to approve the closing of the compost site. Motion carried 3-0.

12. Consider Phase 2 of the Wayfinding Sign Project with Graphic House for fabrication and install
- It was moved by Bemke, seconded by Veneman, to approve Phase 2 of the Wayfinding Sign Project, specifically the second (lesser) Graphic House bid for fabrication and install, excluding park signs Ix-1 numbers 22a, 25, & 34a, and not to exceed a project cost of \$30,000. Motion carried 3-0.

13. Consider for approval an agreement with Advanced Disposal Services Cranberry Creek Landfill, LLC for solid waste disposal services

It was moved by Bemke, seconded by Veneman to approve an agreement with Advanced Disposal Services Cranberry Creek Landfill, LLC for solid waste disposal services. Motion carried 3-0.

14. Consider for approval an agreement with Spielbauer Fireworks Co., Inc. (display operator Skypainter Fireworks, LLC) for the City’s 2022 Fourth of July fireworks display

It was moved by Veneman, seconded by Zacher to approve an agreement with Spielbauer Fireworks Co., Inc. (display operator Skypainter Fireworks, LLC) for the City’s 2022 Fourth of July fireworks display. Motion carried 3-0.

15. Review and update Grant Management Policy

It was moved by Bemke, seconded by Veneman to approve the updated Grant Management Policy. Motion carried 3-0.

16. Discussion regarding creating a comprehensive capital improvement program

The Committee discussed creating a comprehensive capital improvement program. No action was taken.

17. Review American Rescue Plan Act grant fund request

The Committee reviewed American Rescue Plan Act grant fund request. No action was taken.

18. Audit of the Bills

It was moved by Bemke, seconded by Veneman to approve check numbers 12432 to 12767. Motion carried 3-0.

19. Set next meeting date

The next regular Committee meeting will be on Tuesday, June 7, 2022 at 5:00 p.m.

19. Adjourn.

It was moved by Veneman, seconded by Zacher to adjourn. Motion carried 3-0. The meeting adjourned at 6:14 p.m.

It was moved by Austin, seconded by Bemke to approve and adopt the actions of the Committee. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

B. REPORT OF THE PUBLIC WORKS COMMITTEE MEETING HELD ON MAY 5, 2022:

Ryan Austin, Chairperson

Sheri Evanson, Secretary

Dennis Polach

Date of Meeting: May 5, 2022

Reported to Council: May 17, 2022

The Public Works Committee met on Thursday, May 5th, 2022 in the Council Chambers at City Hall and via remote videoconference. Ryan Austin, Sheri Evanson and Dennis Polach were in attendance. See sign-in sheet for others attending.

1. Call to order

The meeting was called to order at 5:01 PM.

2. Review Engineering & Street Department Monthly Activity Report.

Reports were reviewed.

3. Consider resolution to address preliminary resolutions and pending assessments.

Motion by Evanson, second by Polach to approve the resolution revoking prior preliminary resolutions and special assessment action. Motion carried (3-0). **Resolution No. 13 (2022)**

4. Review and consider preliminary resolutions for public improvements on the following streets:

a. Oak Street (E Jackson St to 16th St N) [proposed in 2023] **Resolution No. 14 (2022)**

b. Shorewood Terrace (1st St N to south dead end) [proposed in 2023] **Resolution No. 15 (2022)**

c. Apricot St (Broadway St to 11th St N) and Broadway St (Franklin St to Apricot St) [proposed in 2023] **Resolution No. 16 (2022)**

d. 9th St S (Chestnut St to Peach St) [proposed in 2023] **Resolution No. 17 (2022)**

Motion by Evanson, second by Polach to approve the preliminary resolutions for public improvements as presented. Motion carried (3-0).

5. Review parking ordinance change on 4th St S, the west side, from E Grand Ave to Oak St.

Motion by Austin, second by Evanson to approve 2-hour parking restrictions on both sides of 4th St S between E Grand Ave and Oak St between 9:00am to 5:00pm Monday through Friday. Motion carried (3-0).

6. Review parking ordinance change on 7th St N, the east side, from Wisconsin St to Baker St.

Motion by Austin, second by Polach to approve removing ordinance 27.13(1)(a)(19)(n)[No Parking] 7th Street North, the east side, from Wisconsin St and Baker St. Motion carried (3-0).

7. Review parking ordinance change on 14th Ave S, the west side, between Alton St and Chase St.

Motion by Austin, second by Evanson to approve removing ordinance 27.13(1)(c)(17) [no parking, stopping, or standing] 14th Avenue South, the west side, between Alton Street and Chase Street, from May 1 to September 1 except Sunday between 6:00 a.m. and 12:00 noon. Motion carried (3-0).

8. Review the draft request for proposals for the rail feasibility study to address noise and vehicle delays.

Motion by Evanson, second by Polach to approve the draft Request for Proposals for alternatives to vehicle delays and rail usage. Motion carried (3-0).

9. Review referral list

No items to update.

10. Adjourn

Motion by Evanson, second by Austin to adjourn at 5:42 pm. Motion carried (3-0).

It was moved by Bemke, seconded by Veneman to approve and adopt the actions of the Committee. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

C. REPORT OF THE HUMAN RESOURCES COMMITTEE MEETING HELD ON MAY 10, 2022:

Jay Bemke, Chairperson

Patrick J. Delaney, Secretary

Tom Rayome

Date of Meeting: May 10, 2022

Reported to Council: May 17, 2022

The Human Resources Committee held a meeting in the Council Chambers of City Hall, 444 West Grand Avenue, Wisconsin Rapids, and via remote videoconferencing, on Tuesday, May 10, 2022. At 2:00 p.m. All Committee members were present. Also present were City Attorney Sue Schill, Aldersperson Dennis Polach, Ryan Hartman, Paul Vollert, and Tyler Mickelson.

1. Call to order

Meeting was called to order by Chairperson Bemke at 2:22 p.m.

2. Discuss and consider for approval the Commercial Driver License Policy.

Motion by Delaney, seconded by Rayome to approve the Commercial Driver License Policy as presented.

Motion carried 3-0.

3. Discuss and consider for approval a Seasonal Gardener position within the Parks & Recreation Department.

Motion by Rayome, seconded by Bemke to approve the Seasonal Gardener position within the Parks & Recreation Department. Motion carried 2-0, with one abstention.

4. Discuss and consider for approval an IT Intern within the Information and Technology Department.

Motion by Delaney, seconded by Rayome to approve an IT Intern within the Information and Technology Department at the rate of \$15 per hour. Motion carried 3-0.

5. Discuss and consider for approval the renewal of employee health insurance with Aspirus Health Plan, effective July 1, 2022.

Motion by Bemke, seconded by Rayome to approve as presented:

a. the renewal of a contract for employee health insurance with Aspirus Health Plan, effective July 1, 2022

b. the renewal of administration of the dental plan with Delta Dental, effective July 1, 2022.

c. PPO and Premier options on the dental plan

d. the addition of CheckUp Plus on the dental plan, so that diagnostic and preventative dental services as defined in the plan would not be applied to the individual annual maximum.

Motion carried 3-0.

6. Discuss and consider for approval employee health and dental insurance rates, effective July 1, 2022.

Motion by Rayome, seconded by Delaney to approve employee health and dental rates as presented, effective, July 1, 2022. Health insurance premium rates will be reduced 3.4% and dental premium rates will remain the same. Motion carried 3-0.

7. The Committee may vote to go into closed session under Section 19.85(1)(e), Wis. Stats., which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session"

Motion by Rayome, seconded by Bemke to move to go into closed session. A roll call vote was taken. All members voted in the affirmative. Motion carried 3-0.

In closed session, the Committee discussed WRPPA's recent nonratification of the City's tentative agreement with WRPPA, and discussed negotiation strategy.

8. Adjourn.

Motion by Rayome, seconded by Bemke to adjourn. Motion carried 3-0. Meeting adjourned in closed session at 3:15 p.m.

Delaney requested that item #3 be held out for separate vote. It was moved by Zacher, seconded by Bemke to approve and adopt the balance of the report, holding out item #3. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstsin</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Regarding item #3, it was moved by Bemke, seconded by Zacher to approve this item as presented. Motion carried, 7 ayes, 0 nays, and 1 abstention:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jay Bemke	8	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

D. REPORT OF THE HUMAN RESOURCES COMMITTEE MEETING HELD ON MAY 17, 2022:

Jay Bemke, Chairperson

Patrick J. Delaney, Secretary

Tom Rayome

Date of Meeting: May 17, 2022

Reported to Council: May 17, 2022

The Human Resources Committee held a meeting in the Council Chambers of City Hall, 444 West Grand Avenue, Wisconsin Rapids, and via remote videoconferencing, on Tuesday, May 17, 2022 at 5:30 p.m. All Committee members were present. Also present were Mayor Blaser, Aldersperson Dennis Polach, City Clerk Jennifer Gossick, Ryan Hartman, and Tyler Mickelson.

1. Call to Order

The meeting was called to order at 5:33 p.m. by Chairperson Bemke.

2. Discuss and consider for approval changes to the Seasonal LTE pay rates

Motion by Bemke, seconded by Delaney to approve the pay rates of Seasonal LTEs as follows:

LTEs possessing a valid CDL will receive 80% of the hourly rate of Common Laborer

LTEs not possessing a valid CDL will receive 75% of the hourly rate of Common Laborer.

Motion carried 3-0.

3. Adjourn

Motion by Delaney, seconded by Rayome to adjourn. Motion carried 3-0. Meeting adjourned at 5:34 p.m.

It was moved by Evanson, seconded by Zacher to approve and adopt the actions of the Committee. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Sheri Evanson	5	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

10. Reports of Other Committees, Commissions and Boards; Department Reports

- A. Ad Hoc Committee to the Park and Recreation Commission held December 20, 2021
- B. Wisconsin Rapids Housing Authority held February 23, 2022 and March 1, 2022
- C. South Wood County Airport Commission held April 7, 2022 and Monthly Summary for April 2022
- D. Wastewater Treatment Commission held April 13, 2022 and Monthly Summary for April 2022
- E. Water Works and Lighting Commission held April 13, 2022
- F. Engineering Department Monthly Summary for April 2022
- G. Public Works Department Monthly Summary for April 2022
- H. Wisconsin Rapids Fire Department Monthly Summary for April 2022
- I. Wisconsin Rapids Police Department Monthly Summary for April 2022
- J. Park and Recreation Commission held May 9, 2022

It was moved by Bemke, seconded by Zacher to place the reports on file. Motion carried, 7 ayes, 0 nays, and 1 abstention:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

11. Referrals to Committee

Evanson made a referral to the Legislative Committee for Department Heads to provide monthly reports.

12. Adjournment

It was moved by Bemke, seconded by Zacher to adjourn. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The meeting adjourned at 7:20 p.m.

Respectfully submitted,

Jennifer M. Gossick, City Clerk