



MINUTES
MEETING OF THE WISCONSIN RAPIDS COMMON COUNCIL
TUESDAY, MAY 19, 2020
6:00 P.M.
VIA REMOTE VIDEOCONFERENCE

A Meeting of the Wisconsin Rapids Common Council was held via remote videoconferencing on Tuesday, May 19, 2020, at 6:00 p.m. The public was invited to listen to the audio of the meeting. The meeting was also streamed LIVE on the City's Facebook page. Members of the public who wished to submit comments to the Council regarding an agenda item were directed to contact the Mayor. No comments were received by the Mayor.

Present in the Council Chambers at City Hall were Mayor Blaser and Alderpersons Zurfluh, Veneman, Kellogg, Koth, Kubisiak, and Bemke. Appearing via videoconference were Alderpersons Rayome and Cattanach. Also present were Jennifer M. Gossick, Sue Schill, Joe Terry, and Tyler Mickelson.

1. Call to Order

Mayor Blaser called the meeting to order at 6:04 p.m.

2. Roll Call

Roll call indicated that all alderpersons were present:

Joe Zurfluh
Dean Veneman
Scott Kellogg
Tom Rayome (via videoconference)
Steve Koth
Jacob Cattanach (via videoconference)
Thaddeus Kubisiak
Jay Bemke

3. Pledge of Allegiance and Silent Prayer in Lieu of Invocation

Mayor Blaser requested that all present stand for the Pledge of Allegiance and a moment of silent prayer.

4. Explanation of Visitor Speaking Procedure

There were no visitors present.

Aldersperson Rayome made a motion to adjourn the meeting and left the meeting at 6:11 p.m. A vote was taken and the motion failed, 0 ayes and 7 nays, with all alderpersons present voting in the negative, and the meeting continued.

5. Mayor Blaser's Appointments to Various Boards and Commissions

Mayor Blaser made the following appointments:

Board of Review

Lee Gossick, 541 Wisconsin Street, is appointed as a regular member to a term expiring 05/01/2025
Alex Hewitt, 170 3rd Street North, is appointed as an alternate member to a term expiring 05/01/2023

Housing Authority

Evan Smith, 410 18th Street North, is re-appointed as a regular member to a term expiring 04/30/2025

Park and Recreation Commission

Lee Thao, 1010 11th Avenue North, is re-appointed as a regular member to a term expiring 05/01/2025
Tom Rayome, 1220 22nd Street North, is re-appointed as the Mayor's Aldersperson to a term expiring 04/21/2022
Kelly Rosekrans, 1750 24th Avenue South, is re-appointed as a regular member to a term expiring 05/01/2021
Tom Eckelin, 443 Shady Lane, is re-appointed as a regular member to a term expiring 05/01/2024

Planning Commission

Susan Feith, 550 3rd Street South, is appointed as a regular member to a term expiring 05/01/2023

Police and Fire Commission

Lee Albrecht, 443 Mead Circle, is appointed as a regular member to a term expiring 07/01/2025

It was moved by Zurfluh, seconded by Veneman to approve the Mayor Blaser's appointments. Motion carried, 7 ayes and 0 nays.

6. Reading of the Minutes of the Previous Meetings held on April 21 and April 30, 2020

It was moved by Kubisiak, seconded by Kellogg to dispense with a reading and accept the minutes of the previous meetings. Motion carried, 7 ayes and 0 nays.

7. Consider for approval an ordinance amending parking regulations on a portion of Market Street. These parking changes were approved at the November 19, 2019, Council meeting by adoption of the Public Works Committee report, but an ordinance was not prepared for Council.

It was moved by Zurfluh, seconded by Kellogg to approve an ordinance amending parking regulations on a portion of Market Street. Motion carried, 7 ayes and 0 nays. Ordinance No. MC 1265

8. Consider extending the City's public health emergency declaration, and consideration of any emergency orders necessary for the health, safety, protection and welfare of persons and property within the City

It was moved by Koth, seconded by Bemke to extend the City's public health emergency declaration until the regular June Common Council meeting, scheduled for June 16, 2020. Motion carried, 6 ayes and 1 nay with Cattanaich voting in the negative.

9. Consider for Adoption the Actions of the Planning Commission at its meeting held on May 4, 2020:

Date of Meeting: May 4, 2020

Report #1

Reported to Council: May 19, 2020

Plan Commission was held via remote videoconferencing on Monday, May 4, 2020, at 4:00 p.m. The public was invited to listen to the audio of the meeting. The meeting was LIVE on Wisconsin Rapids Community Media (WRCM) Spectrum Channel 985 and Solarus Channel 3, online at www.wr-cm.org or via WRCM's Roku app, and was streamed LIVE on the City of Wisconsin Rapids Facebook page.

Members present included Chairperson Shane Blaser, Jay Bemke, Tom Brey, Shane Burkart, Daniel Hanson, and Lee Thao. Others in attendance include Kyle Kearns, Joe Terry, and Kristy Rauter-Egge representing the applicant.

The meeting was called to order at 4:05 p.m.

1. Approval of the report from the April 6, 2020 Planning Commission meeting

Motion by Burkart, second by Brey to approve the report from the April 6, 2020 Planning Commission meeting. Motion carried (6-0)

2. PLAN-20-0243; Downtown Wisconsin Rapids Farmers' Market: request for a site plan review to operate a farmers' market, within the downtown, on 1st Avenue South, between Goggins Street and West Grand Avenue.

Motion by Brey, second Bemke to approve PLAN-20-0243; Downtown Wisconsin Rapids Farmers' Market, with the following conditions:

- a. The applicant shall work closely with the City Streets department to implement appropriate traffic control measures, such as signage.
- b. All applicable permits through the City of Wisconsin Rapids and other jurisdictions shall be obtained.
- c. Community development staff shall have the authority to approve minor modifications to the plans.

Motion carried (6-0)

3. Adjourn

Motion by Bemke, second by Thao to adjourn. Motion carried (6-0)

Meeting adjourned at 4:14 pm

It was moved by Koth, seconded by Kellogg to approve and adopt the actions of the Committee. Motion carried, 7 ayes and 0 nays.

10. Consider for Adoption the Actions of the Standing Committees of the Common Council, as Follows:

A. REPORT OF THE FINANCE AND PROPERTY COMMITTEE MEETING HELD ON MARCH 11, 2020:

Steve Koth, Chairperson

Scott Kellogg, Secretary

Thad Kubisiak

Date of Meeting: May 11, 2020

Reported to Council: May 19, 2020

The Finance and Property Committee meeting was held via remote videoconferencing on Monday, May 11, 2020 at 5:00 p.m. The public was invited to listen to the audio of the meeting. The meeting was LIVE on Wisconsin Rapids Community Media (WRCM) Spectrum Channel 985 and Solarus Channel 3, online at www.wr-cm.org or via WRCM's Roku app, and was streamed LIVE on the City of Wisconsin Rapids Facebook page.

All members of the Finance and Property Committee were present with Alderperson Koth and Alderperson Kellogg present in the first floor conference room at City Hall and Alderperson Kubisiak appearing via videoconference. Also in attendance were Alderperson Rayome, Mayor Blaser and Jennifer Gossick. Also appearing via videoconference were Alderpersons Veneman, Sue Schill, and Tim Desorcy.

1. Call to Order

Chairperson Koth called the meeting to order at 5:00 p.m.

2. Consider for approval a quote from Complete Control for the upgrade to a new software/hardware package for the city's HVAC system.

It was moved by Koth, seconded by Kellogg to approve the quote from Complete Control Inc. to upgrade the building automation software for City buildings HVAC systems in the amount of \$25,381. Motion carried.

3. Consider a Special Event application, including street closure, noise variance, vending, and an alcohol license premise extension onto a public street and right-of-way (Johnson Street between Third Avenue S and Second Avenue S) from Amy Friday d/b/a Square Bar located at 210 Johnson Street for a Customer Appreciation Celebration event held Saturday, August 29, 2020 from 12:00 p.m. (noon) to 12:00 a.m. (midnight).

After discussion, this item was held over until the June 2, 2020 Finance and Property Committee meeting.

4. Consider for approval a "Class A" liquor and Class "A" beer license application for Shree Ashapuri, Inc, Monal Patel, agent, d/b/a GR8 Store, for the premises located at 3553 8th Street South

After noting that the agent for Shree Ashapuri, Inc. should be Arpan Patel, it was moved by Koth, seconded by Kellogg to approve the "Class A" liquor and Class "A" beer license application for Shree Ashapuri, Inc., Arpan Patel, agent, d/b/a GR8 Store, for the premises located at 3553 8th Street South. Motion carried.

5. Consider for approval a "Class B" liquor and Class "B" beer license application for The Buck Rub of Wisconsin Rapids, LLC, Thomas Mitchell, agent, d/b/a/ The Buck Rub, for the premises located at 1511 1st Street North.

It was moved by Koth, seconded by Kellogg to approve the "Class B" liquor and Class "B" beer license application for The Buck Rub of Wisconsin Rapids, LLC, Thomas Mitchell, agent, d/b/a/ The Buck Rub, for the premises located at 1511 1st Street North. Motion carried.

6. Initial Review of Alcohol License Renewals.

The Committee conducted an initial review of the alcohol license renewals. No action was taken.

7. Beverage Operators' Licenses.

It was moved by Kellogg, seconded by Koth to approve the beverage operators' licenses. Motion carried.

Cindy Krohn

Brenda Altmann

Richard Brundidge

Jean Fishcer-Erickson

Amanda Hanneman

Benita Hughes

Terry Johnson

John Knolinski

Stacy Laramee

Sherry Loftus

Tammy Saylor

Brandon Abbott

Pamela Enerson

Joseph Fuller

Gordon Harmon

Robin Jay

Kimberly Jonovic

Jeffrey Knoll

Jennel Larson

Jennifer Lukaszewski

Tracy Steele

Chelsea Bantle

Heather Erdmann

Gary Graf

Lacey Havron

Merlin Jeffery

Surinder Kaur

Makayla Krutza

Rebecca Lawry

Tiffany Marshall

Manbir Tiwana

Nathan Bogdan

Amanda Ferkey

Katherine Griesbach

Michelle Hove

Beth Jennings

Tammi Klish

Jacquelyn Lachapelle

Stacie Leppien

Sandra McGrath

Dawn Morgan	Casie Oleson	Cynthia Oleson	Kathy Reich
Travis Robinson	Lisa Rucinski	Michael Ryburn	Lori Saeger
Steven Sanger	Jennifer Sargent	Allen Schlinsog	Bret Schwalbach
Kulwant Singh	Heather Stainbrook	Courtney Steinkamp	Jeffrey Steinkamp
Tina Vanderhei	Cheryl Vetrone	Gina Webb	Lisa Williams
Mary Willis	Veronica Witter	Luanne Zager	Michael Zuege

8. Consider a resolution to amend the 2020 Budget

It was moved by Koth, seconded by Kellogg to approve the 2020 Budget Amendment No. 1. Motion carried (See F&P attachment No. 1).

9. Audit of the Bills

It was moved by Koth, seconded by Kellogg to approve check no. 3322 to 3746. Motion carried.

10. Set next meeting date.

The next regularly scheduled meeting of the Finance and Property Committee will be June 2, 2020 at 4:30 p.m.

11. In open session, the committee will vote to go into closed session under Section 19.85(1)(e) of the Wisconsin Statutes, which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session".

a. In closed session, the Committee will preliminarily discuss negotiations and strategy regarding an offer from a property owner for the City to purchase property

b. The Committee will take no formal action and will adjourn in closed session

It was moved by Koth, seconded Kellogg to go into closed session. A roll call vote resulted in the affirmative. In closed session the Committee discussed the purchase of a property. No action was taken and the Committee adjourned in closed session.

After Koth noted that the meeting room should be the Council Chambers at City Hall, Alderperson Kubisiak requested that item #8 be held out. It was moved by Koth, seconded by Kellogg to approve and adopt the balance of the report, holding item #8 out for separate vote. Motion carried, 7 ayes and 0 nays.

Regarding item #8, it was moved by Kubisiak, seconded by Kellogg to approve the Budget Amendment No. 1 Resolution as presented. Motion carried, 7 ayes and 0 nays. Resolution No. 16 (2020)

B. REPORT OF THE PUBLIC WORKS COMMITTEE MEETING HELD ON MARCH 3, 2020:

Tom Rayome Jake Cattanach Dean Veneman

Date of Meeting: May 5, 2020

Reported to Council: May 19, 2020

The Public Works Committee meeting was held via remote videoconferencing on Tuesday, May 5, 2020 at 6:00 p.m. The public was invited to listen to the audio of the meeting. The meeting was LIVE on Wisconsin Rapids Community Media (WRCM) Spectrum Channel 985 and Solarus Channel 3, online at www.wr-cm.org or via WRCM's Roku app, and was streamed LIVE on the City of Wisconsin Rapids Facebook page.

Tom Rayome, Jake Cattanach, and Dean Veneman were present. Others attending included Mayor Blaser, Scott Kellogg, Joe Terry, Joe Eichsteadt, and Tyler Mickelson.

1. Call to order

The meeting was called to order at 6:00 pm

2. Review DPW Report

The DPW report was reviewed

3. Discuss the literal application of MC 6.04(1)(a)(5) as it relates to sidewalk and physical limitations on the proposed 15th Ave project from Apricot St. to Irving St. and consider modifying the ordinance to address these types of situations.

Motion by Rayome, second by Cattanach to modify MC 6.04(1)(a) as follows:

(5) on any block of a street which has 50% of the sidewalk in that block existing which also connects to a block or street with conditions matching 6.04(1)(a)(1-4). The Public Works Committee may determine that a block with more than 50% existing sidewalk may be removed on right-of-way widths less than 60 feet that do not connect to other sidewalk.

Motion carried (3-0) **Ordinance No. MC 1266**

4. Consider amending the preliminary resolution for Washington St to include parcel 34-05132 for the installation of sidewalk.

Motion by Rayome, second by Veneman to amend the preliminary resolution for Washington St to include parcel 34-05132 for the installation of sidewalk. Motion carried (3-0) **Resolution No. 17 (2020)**

5. Review City Engineer's report relating to referral to consider centerline on Chestnut Street from Hill Street to 8th Street South to control vehicle speeds while pedestrians are present. The engineer's report was reviewed. The Committee requests the Engineering department conduct further speed analysis when congestive conditions exist and supply estimates of costs for painting centerline, lettering on the roadway, and LED signing and report back to the committee.

6. Review and consider 2020 asphalt contract bids

Motion by Rayome, second by Veneman to award the 2020 asphalt contract bid to American Asphalt for 4,175 tons of asphalt for the City's 2020 construction projects at a cost of \$323,282,60. Motion carried (3-0)

7. Review referral list

The referral list was reviewed

8. Adjourn.

Motion by Rayome, second by Veneman to adjourn. Motion carried (3-0)

The meeting was adjourned at 7:03 pm

After noting that the proposed project in item #3 should be 15th Street, it was moved by Zurfluh, seconded by Koth to approve and adopt the actions of the Committee. Motion carried, 7 ayes and 0 nays.

C. REPORT OF THE HUMAN RESOURCES COMMITTEE MEETING HELD ON MAY 7, 2020:

Thad Kubisiak, Chairperson

Joseph Zurfluh, Secretary

Jay Bemke

Date of Meeting: May 7, 2020

Reported to Council: May 19, 2020

The Human Resources Committee met via remote videoconferencing on Thursday, May 7, 2020 at 5:30 p.m., with Alderperson Kubisiak and Bemke appearing in the first floor conference room of City Hall, and Alderperson Zurfluh appearing via videoconference. Also appearing was Alderperson Rayome, Tyler Mickelson, Morgan Tauschek, Deb Pagel, Sue Schill, Mayor Shane Blaser, and Scott Young. The public was able to listen to the meeting by calling in. The meeting was also able to be viewed live on the Wisconsin Rapids Community Media channel, online at www.wr-cm.org or via WRCM's Roku app, and was streamed LIVE on the City's Facebook page. Additionally, persons were invited to provide comments regarding items on an agenda to Chairperson Kubisiak. No comments were received by Chairperson Kubisiak.

1. Call to order.

The meeting was called to order by Chairperson Kubisiak at 5:03 p.m.

2. Consider for approval a revision to the City's Emergency Paid Sick Leave Policy originally implemented on March 16, 2020 and updated on April 30, 2020.

Motion by Bemke, second by Zurfluh, to revise the City's Emergency Paid Sick Leave Policy as presented. Motion carried, 3-0. See attached revised Policy.

3. Update on the hiring status of the vacant Human Resources Director position.

Deb Pagel gave an update.

4. Update on employee recruitment.

Deb Pagel gave an update.

5. Motion by Bemke, second by Kubisiak, to go into closed session under Section 19.85(1)(e) of the Wisconsin Statutes, which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session."

Roll call vote taken. All members voted in the affirmative. Motion carried.

a. In closed session, the Committee received an update on negotiations with IAFF and gave negotiation parameters to City staff.

6. The Committee did not go into open session.

7. Motion by Kubisiak, second by Bemke, to adjourn in closed session. Motion carried, 3-0. The meeting adjourned at 6:41 p.m.

It was moved by Kubisiak, seconded by Koth to approve and adopt the actions of the Committee. Motion carried, 7 ayes and 0 nays.

D. REPORT OF THE HUMAN RESOURCES COMMITTEE MEETING HELD ON MAY 19, 2020:

Thad Kubisiak, Chairperson

Joseph Zurfluh, Secretary

Jay Bemke

Date of Meeting: May 19, 2020
Reported to Council: May 19, 2020

The Human Resources Committee met via remote videoconferencing on Thursday, May 19, 2020 at 5:30 p.m. All members were present. Also present were Alderpersons Veneman and Kellogg, Sue Schill, and Mayor Shane Blaser. The public was able to listen to the meeting by calling in. The meeting was also able to be viewed live on the Wisconsin Rapids Community Media channel, online at www.wr-cm.org or via WRCM's Roku app, and was streamed LIVE on the City's Facebook page. Additionally, persons were invited to provide comments regarding items on an agenda to Chairperson Kubisiak. No comments were received by Chairperson Kubisiak.

1. Call to order.

The meeting was called to order by Chairperson Kubisiak at 5:03 p.m.

2. Motion by Zurfluh, second by Bemke to go into closed session under Section 19.85(1)(e) of the Wisconsin Statutes, which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session."

Roll call vote was taken. All members voted in the affirmative. Motion carried.

a. In closed session, the Committee discussed a tentative agreement with IAFF Local 425.

b. Motion by Bemke, second by Zurfluh to go into open session. Motion carried, 3-0.

Motion by Bemke, second by Zurfluh to approve the tentative agreement with IAFF Local 425 for a successor labor agreement for 2019-2021. Motion carried, 3-0.

3. Adjournment

Motion by Zurfluh, second by Bemke to adjourn. Motion carried, 3-0. The meeting adjourned at 5:47 p.m.

It was moved by Kubisiak, seconded by Zurfluh to approve and adopt the actions of the Committee. Motion carried, 7 ayes and 0 nays.

11. Reports of Other Committees, Commissions and Boards; Department Reports

- A. Wisconsin Rapids Housing Authority held January 29 and February 26
- B. Water Works and Lighting Commission Regular and Special held March 3
- C. Wisconsin Rapids Fire Department Monthly Summary for April
- D. Wisconsin Rapids Police Department Monthly Summary for April
- E. South Wood County Airport Commission held April 2
- F. McMillan Memorial Library held April 15
- G. Parks and Recreation Commission held May 11
- H. Police and Fire Commission held May 13

It was moved by Koth, seconded by Veneman to place the reports on file. Motion carried, 7 ayes and 0 nays.

12. Reading of Written Referrals of Communication to Committees

There were no written referrals submitted.

13. Adjournment

It was moved by Koth, seconded by Zurfluh to adjourn. Motion carried 7 ayes and 0 nays, and the meeting adjourned at 7:25 p.m.

Respectfully submitted,

Jennifer M. Gossick, City Clerk