



**MINUTES**  
MEETING OF THE WISCONSIN RAPIDS COMMON COUNCIL  
TUESDAY, JUNE 15, 2021  
6:00 P.M.

A meeting of the Wisconsin Rapids Common Council was held in the Council Chambers at City Hall, 444 West Grand Avenue, and via remote videoconferencing on Tuesday, June 15, 2021, at 6:00 p.m. The public was invited to listen to the audio of the meeting. The meeting was also streamed LIVE on the City's Facebook page. Members of the public who wished to submit comments to the Council regarding an agenda item were directed to contact the Mayor. No comments were received by the Mayor.

**1. Call to Order**

Mayor Blaser called the meeting to order at 6:02 p.m.

**2. Roll Call**

Roll call indicated that all alderpersons were present:

Ryan Austin  
Dean Veneman  
Matt Zacher  
Tom Rayome  
Sheri Evanson  
Jake Cattanach  
Thaddeus Kubisiak  
Jay Bemke

**3. Presentation of the Colors by the Wisconsin Rapids Police Department Honor Guard**

The Wisconsin Rapids Police Department Honor Guard did not present the Colors.

**4. Pledge of Allegiance and Silent Prayer in Lieu of Invocation**

Mayor Blaser requested that all present stand for the Pledge of Allegiance and a moment of silent prayer.

**5. Administration of Police Department Ceremonial Oaths of Office, Badge Pinning, and Awards:**

City Clerk Gossick administered the ceremonial oaths of office for new police officers Nicholas L. Brockman, Stefan T. Jaye, Robert J. Krummel, and Gunnar Drew; and Lieutenant Bradley S. Burris, Sergeant Ross Radtke, and Detective Eric Daven.

Police Chief Blevins presented Lifesaving Awards for Officers' Actions to Officer Jacob Guse, Officer Nicholas L. Brockman, and Sergeant Ross Radtke.

**6. Reading of the Minutes of the Previous Meeting held on May 18, 2021.**

It was moved by Bemke, seconded by Evanson to dispense with a reading and accept the minutes of the previous meeting. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Thad Kubisiak	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**7. Consider Mayor Blaser's Appointments to the Library Board**

**Mayor Blaser made the following appointments:**

- a. Scott Kellogg, 511 Elm Street, is appointed as a regular member to replace David Farmbrough for a term expiring 7/1/2024
- b. Karen Schill, 711 Elm Street, is appointed as a regular member to replace William Hascal for a term expiring 7/1/2024
- c. Kim Heniadis, 740 Baker Street, is reappointed as a regular member for a term expiring 7/1/2024

It was moved by Austin, seconded by Zacher to approve Mayor Blaser's appointments to the Library Board as presented. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Thad Kubisiak	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	<input checked="" type="checkbox"/>	<input type="checkbox"/>

8. Consider and approve a procedure for the appointment to fill the vacancy due to the resignation effective July 19, 2021, of District 7 Aldersperson Thaddeus Kubisiak

It was moved by Bemke, seconded by Veneman to direct interested candidates to submit their information to the Clerk's office by Friday, July 9<sup>th</sup> to be considered at the July Common Council meeting on Tuesday, July 20, at which time the Council will consider whether to appoint an Aldersperson for District 7 to serve for the balance of Aldersperson Kubisiak's term or to serve until a special election, and the date of that special election; or to leave the position vacant until a special election, and the date of that special election.

Motion carried, 6 ayes and 2 nays:

<u>Aldersperson</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Sheri Evanson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Thad Kubisiak	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	<input checked="" type="checkbox"/>	<input type="checkbox"/>

9. Review and consider for approval an updated cost estimate for the Fire Station No. 1 renovation (Item #10 from the Finance and Property Committee meeting held on June 1, 2021.)

It was moved by Evanson, seconded by Cattanach to approve an updated cost estimate for the Fire Station No. 1 renovation as presented. Motion carried, 7 ayes and 1 nay:

<u>Aldersperson</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Thad Kubisiak	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	<input type="checkbox"/>	<input checked="" type="checkbox"/>

10. Consider an Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$1,845,000 for Street Improvement Projects

It was moved by Rayome, seconded by Austin to approve an Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$1,845,000 for Street Improvement Projects. Motion carried, 8 ayes and 0 nays: Resolution No. 19 (2021)

<u>Aldersperson</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Thad Kubisiak	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	<input checked="" type="checkbox"/>	<input type="checkbox"/>

11. Consider an Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$2,770,000 for the Construction of Engine Houses

It was moved by Rayome, seconded by Zacher to approve an Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$2,770,000 for the Construction of Engine Houses. Motion carried, 8 ayes and 0 nays: Resolution No. 20 (2021)

<u>Aldersperson</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Thad Kubisiak	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	<input checked="" type="checkbox"/>	<input type="checkbox"/>

12. Consider a Resolution Directing Publication of Notice to Electors Relating to Bond Issues

It was moved by Rayome, seconded by Evanson to approve a Resolution Directing Publication of Notice to Electors Relating to Bond Issues. Motion carried, 8 ayes and 0 nays:

Resolution No. 21 (2021)

<u>Aldersperson</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Thad Kubisiak	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	<input checked="" type="checkbox"/>	<input type="checkbox"/>

13. Consider a Resolution Establishing Parameters for the sale of Not to Exceed \$4,615.000 General Obligation Corporate Purpose Bonds, Series 2021A

It was moved by Rayome, seconded by Austin to approve a Resolution Establishing Parameters for the sale of Not to Exceed \$4,615.000 General Obligation Corporate Purpose Bonds, Series 2021A. Motion carried, 8 ayes and 0 nays: Resolution No. 22 (2021)

<u>Aldersperson</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Jake Cattanach	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Thad Kubisiak	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**14. Consider for Adoption the Actions of the Planning Commission at its meeting held on June 7, 2021:**

Date of Meeting: June 7, 2021

Report #1

Reported to Council: June 15, 2021

The Planning Commission met at 4:00 p.m. on June 7, 2021 in the Council Chambers at City Hall and via remote audioconferencing. Members present included Chairperson Shane Blaser, Ryan Austin, Shane Burkart, Ben Goodreau, Susan Feith and Eric Daven. Lee Thao was excused. Others attending the meeting were Kyle Kearns, Jennifer Gossick, Dean Veneman, Mathew Graf, Ron Naab, Dan Drexler, Dean Ramsden, JR Siewert, Anita Gjerde, Charissa Lager, Sharon Johnson, and two other unidentified persons on audioconferencing.

The meeting was called to order at 4:01 p.m.

1. Approval of the reports from the May 3, 2021 Plan Commission meeting

Motion by Feith to approve the reports from the May 3, 2021 Plan Commission meeting, second by Daven.

Motion carried (6 – 0)

2. **PLAN-21-0492; Mathew Graf** – request for Certified Survey Map approval to create two lots at 2620 Gaynor Ave (Parcel ID 3404367)

Motion by Burkart to approve the request for Certified Survey Map approval to create two lots at 2620 Gaynor Ave (Parcel ID 3404367), second by Goodreau. Motion carried (6 – 0)

3. **PLAN-21-0522; City of Wisconsin Rapids** – request for Certified Survey Map approval for one lot and to dedicate it as right-of-way at the end of Grove Avenue, east of 16<sup>th</sup> Street South (Parcel ID 3414800)

Motion by Austin to approve the request for Certified Survey Map approval for one lot and to dedicate it as right-of-way at the end of Grove Avenue, east of 16<sup>th</sup> Street South, second by Daven. Motion carried (6 – 0)

4. **PLAN-21-0507; Wisconsin State Firefighters Memorial** – request for site plan approval to construct a shed within Ben Hansen Park, 2031 2<sup>nd</sup> Avenue South (Parcel ID 3404746)

Commissioner Feith lost video connection to meeting.

Motion by Blaser to approve the request to construct a shed within Ben Hansen Park, 2031 2<sup>nd</sup> Avenue South, subject to the following conditions:

- a) Applicable zoning requirements, including setbacks, shall be met.
- b) Applicable permits through the City shall be obtained.
- c) Community development staff shall have the authority to approve minor modifications to the plans.

Second by Goodreau. Motion carried (5 – 0)

Commissioner Feith rejoins the meeting virtually.

5. **PLAN-21-0436; Bring's Cycling and Fitness** – request for a sign exception to reduce the setback for an existing nonconforming sign and install an electronic message center at 1630 & 1710 8<sup>th</sup> Street South (Parcel ID's 3411717 & 3411718)

Motion by Daven to approve the request for a sign exception to reduce the setback for an existing nonconforming sign and install an electronic message center at 1630 & 1710 8<sup>th</sup> Street South, second by Feith.

Electronic message center setbacks, scrolling, blinking, timing, and potential distractions were discussed by commission members, staff, Dan Drexler of Stratford Sign Company, and Charissa Lager of MediaWorks. Further conversations took place to clarify the details of the sign and how it is regulated under the current sign code and proposed code.

Daven and Feith withdrew their original motion: to approve the request for a sign exception to reduce the setback for an existing nonconforming sign and install an electronic message center at 1630 & 1710 8<sup>th</sup> Street South.

Motion by Daven to approve the request for a sign exception to reduce the setback for an existing nonconforming sign and install an electronic message center at 1630 & 1710 8<sup>th</sup> Street South, subject to the following conditions:

- a) The electronic message center sign shall maintain a clearance of 10 feet above the grade of the adjacent right-of-way.
- b) The exception shall not permit a setback from the property line less than 3.75 feet.
- c) The applicant shall obtain all necessary sign and building permits through the Community Development Department.

- d) All applicable building and zoning standards shall be met regarding the proposed signage.
- e) An electronic message display must be equipped with technology for automatic dimming based upon ambient light conditions or controls that the sign owner can use to program lighting levels to comply with the lighting standards in this section.
- f) Except for time and temperature displays, the message shall remain static at least 5 seconds before the next message appears.
- g) No part of the message shall give the appearance of movement.
- h) There shall be no animated, traveling, scrolling or flashing transitions.
- i) Lighting levels shall not exceed 0.3 footcandles over ambient lighting conditions when measured at the specified distance in the table below, based on the size of the display. However, lighting levels shall not exceed 0.1 footcandles over ambient lighting conditions at the property boundary line of a residential property or 0.2 footcandles over ambient lighting conditions at the property boundary line of a commercial, industrial, or institutional property.

Sign Area (square feet)	Measurement Distance (feet)
10	32
15	39
20	45
25	50
30	55

Note: The sign areas listed in this table are for illustration only. The City's sign regulations may not allow the sign areas listed. For signs areas not listed, the measurement distance is calculated with the following formula:

$$\text{Measurement Distance} = \sqrt{\text{Area of Sign Sq. Ft.} \times 100}$$

- j) The message on an electronic message display shall only relate to the premises on which it is located, except for public service announcements.
- k) Except for in the General Commercial (B-2) district, the electronic message display shall be turned off by 11:00 p.m. each day or one hour after the close of the business on the premises whichever is later and shall remain off until 5:00 a.m. the following day.
- l) An electronic message display shall be located on no more than one sign per road frontage.

Second by Feith. Motion carried (6 – 0)

**6. PLAN-21-0508; Connexus Credit Union** – request for site plan review and architectural review to construct a new façade and perform other improvements at 1930 8<sup>th</sup> Street South (Parcel ID 3411731)

Motion by Daven to approve the request for site plan review and architectural review to construct a new façade and perform other improvements at 1930 8<sup>th</sup> Street South, subject to the following conditions:

- a) The impervious surface ratio shall not be increased on the site.
- b) A landscaping plan shall be submitted for review and approval by the Community Development Department.
- c) Cut-off lighting fixtures be used for the east elevation façade.
- d) Light from the business shall not exceed 0.2 foot-candles at a neighboring commercial property line.
- e) Applicable permits through the City shall be obtained.
- f) Community development staff shall have the authority to approve minor modifications to the plans.

Second by Goodreau. Motion carried (6 – 0)

Shane Burkart left the meeting

**7. PLAN-21-0938; Community Development** – Public hearing and action on a request to replace Chapter 46, Sign Code, of the City's Municipal Code, with the new Sign Code

Public hearing opened at 4:46 p.m.

Speaking in favor: Anita Gjerde of US Veterans Administration spoke in favor of a sign variance process.  
 Speaking against: Business owner JR Siewert, Sharon Johnson of CLT Signs, Dean Ramsden of 3021 8th Street South.

Mr. Siewert felt that the new Sign Code was over-reaching had too great of an unintended impact on local businesses. He referenced various parts of the new Sign Code, but noted his primary concern was pertaining to electronic message center movement, fading, and timing. Sharon Johnson commented on

sign display transitions, awnings, and window graphics, and provided examples of sign displays. Business owner Dean Ramsden expressed concerns regarding costs for businesses and how too many restrictions may be burdensome.

Public hearing closed at 5:10 p.m.

Commission members continued discussions and advised staff to bring back a finalized document addressing a sign variance process, electronic message center changes, window graphic changes and other minor changes.

Motion by Goodreau to postpone approval of PLAN-21-0938 in order to finalize the Sign Code, second by Austin. Motion carried (5 – 0)

8. Adjourn

Motion by Blaser to adjourn, second by Austin. Motion carried (5 – 0). Meeting adjourned at 5:35 p.m.

**It was moved by Veneman, seconded by Zacher to approve and adopt the actions of the Commission. Motion carried, 8 ayes and 0 nays:**

<u>Aldersperson</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Thad Kubisiak	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**15. Consider for Adoption the Actions of the Standing Committees of the Common Council, as Follows:**

**A. REPORT OF THE FINANCE AND PROPERTY COMMITTEE MEETING HELD ON JUNE 1, 2021:**

Tom Rayome, Chairperson

Jake Cattanaach, Secretary

Jay Bemke

Date of Meeting: June 1, 2021

Reported to Council: June 15, 2021

The Finance and Property Committee met at 4:30 p.m. on Tuesday, June 1, 2021 in the Council Chambers at City Hall. All committee members were present. The meeting was LIVE on Wisconsin Rapids Community Media (WRCM) Spectrum Channel 985 and Solarus Channel 3, online at [www.wr-cm.org](http://www.wr-cm.org) or via WRCM's Roku app, and was streamed LIVE on the City of Wisconsin Rapids Facebook page.

All members of the Finance and Property Committee were present. Also in attendance were Aldersperson Veneman, Mayor Blaser, Chief Young, Deputy Chief Eckes, Kyle Kearns, Sue Schill, Jennifer Gossick and Tim Desorcy. A list of others in attendance is on file in the Clerk's office.

**1. Call to Order**

Chairperson Rayome called the meeting to order at 4:35 p.m.

**2. Update from the Wisconsin Rapids Area Convention and Visitors Bureau**

The Wisconsin Rapids Area Convention and Visitors Bureau requested that the update be presented at the July 2021 Finance and Property Committee meeting. No action was taken.

**3. Consider for approval a taxicab license renewal application from Randy Weyaus for Gotta Go Taxi LLC**

It was moved by Rayome, seconded by Cattanaach to approve the taxicab license renewal application from Randy Weyaus for Gotta Go Taxi LLC. Motion carried.

**4. Consider a temporary Class "B" beer and "Class B" wine license for Assumption Athletic Association for the premises located at 445 Chestnut Street for an Assumption Golf Scramble event held on July 16, 2021**

It was moved by Rayome, seconded by Cattanaach to approve a temporary Class "B" beer and "Class B" wine license for Assumption Athletic Association for the premises located at 445 Chestnut Street for an Assumption Golf Scramble event to be held on July 16, 2021. Motion carried.

**5. Consider a request from C&C Steckbauer LLC d/b/a Whiskey Rapids Saloon, Cali Sailer-Steckbauer, agent, for a Class "B" Beer license and "Class B" Liquor license premises extension to include the entire second floor and within the fenced-in outdoor area for the premises located at 150 2nd Street North**

It was moved by Cattanaach, seconded by Bemke to approve a Class "B" Beer license and "Class B" Liquor license premises extension from C&C Steckbauer LLC d/b/a Whiskey Rapids Saloon, Cali Sailer-

Steckbauer, agent to include the entire second floor and within the fenced-in outdoor area for the premises located at 150 2nd Street North. Motion carried.

6. Consider a request from Johnny's, LLC d/b/a Johnny's Bar, Josh Vetrone, agent, to temporarily extend the alcohol license premises for the premises located at 2610 8th Street South, to include an outdoor area as shown on the attached map, on Friday, July 16, and Saturday, July 17, 2021 from 6:00 p.m. to 1:00 a.m., and for a noise variance for a DJ until midnight on both nights

It was moved by Rayome, seconded by Bemke to approve the request from Johnny's, LLC d/b/a Johnny's Bar, Josh Vetrone, agent, to temporarily extend the alcohol license premises for the premises located at 2610 8th Street South, to include an outdoor area as shown on the attached map, on Friday, July 16, and Saturday, July 17, 2021 from 6:00 p.m. to 1:00 a.m., and for a noise variance for a DJ until midnight on both nights. Motion carried.

7. Consider approval of the 2021-2022 "Class A" liquor, Class "A" beer, "Class B" liquor, Class "B" beer, and "Class C" wine alcohol licenses; consider sending notices of nonrenewal or denial for those licensees who are not qualified to hold a license because of delinquencies or other disqualifications

It was moved by Rayome, seconded by Cattanaach to approve the 2021-2022 "Class A" liquor, Class "A" beer, "Class B" liquor, Class "B" beer, and "Class C" wine alcohol licenses and send notices of nonrenewal for those licenses that are not qualified to hold a license due to delinquencies or other disqualifications. Motion carried.

8. Consider closing the following streets and suspending the open container ordinance for these streets and adjoining sidewalks, for the City's 2021 4th of July Event from 3:00 p.m. to 11:59 p.m. on Sunday, July 4, 2021 or the July 4th Fireworks rain date:

2nd Street from East Jackson Street to Mead Street,  
Mead, Locust, Witter, Pine, Walnut, Maple, and Birch Streets from 2nd Street South to 3rd Street South,  
Oak Street from 2nd Street North to 3rd Street North,  
1st Street North from East Jackson Street to 2nd Street North,  
Grand Avenue from 3rd Street to 3rd Avenue,  
1st Avenue South from West Grand Avenue to Chase Street,  
Johnson and Goggin Streets from 1st Avenue South to 3rd Avenue South,  
2nd Avenue South from West Grand Avenue to Johnson Street

It was moved by Cattanaach, seconded by Bemke approve the closing of streets and suspension of the open container ordinance on those streets and adjoining sidewalks for the City's 2021 Fourth of July Event from 3:00 p.m. to 11:59 p.m. on Sunday, July 4, 2021 for the July 4<sup>th</sup> Fireworks rain date. Motion carried.

9. Consider the selection of a contractor for Phase 1 fabrication and install of Wayfinding Signage

It was moved by Rayome, seconded by Bemke approve the selection of Graphic House for the Phase I fabrication and installation of Wayfinding Signage at a cost of \$81,499. Motion carried.

10. Review and consider for approval an updated cost estimate for the Fire Station No. 1 renovation

It was moved by Cattanaach, seconded by Rayome to approve the updated cost estimate for the Fire Station No. 1 renovation in the amount of \$2,699,018 (Attachment No. 1). Motion carried.

11. Review 2021 debt issue amount and timeline

It was moved by Cattanaach, seconded by Bemke to approve the 2021 debt issue amount (Attachment No. 2). Motion carried.

12. Review and consider for approval 2021 Budget Amendment No. 2

Motion by Rayome, seconded by Cattanaach to approve the 2021 Budget Amendment No. 2 (Attachment No. 3). Motion carried. Resolution No. 17 (2021)

13. Audit of the Bills

It was moved by Bemke, seconded by Rayome to approve check no. 8064 to 8828. Motion carried.

14. In open session, the Committee will vote to go into closed session under Section 19.85(1)(g) of the Wisconsin Statutes, which reads: "Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved."; and under Section 19.85(1)(e), Wis. Stats., which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session".

- a. In closed session, the Committee will confer with legal counsel regarding litigation the City is involved in; and will also discuss negotiations regarding a proposed settlement of the litigation.
- b. The Committee may adjourn in closed session or may return to open session.

If the Committee returns to open session, the Committee may take action on approving a proposed settlement agreement to settle the litigation.

It was moved by Bemke, seconded by Cattanaach to go into closed session. Roll call vote was in the affirmative.

The committee adjourned in closed session and no action was taken in open session.

15. Adjourn

The committee adjourned in closed session at 6:22 p.m.

**It was moved by Rayome, seconded by Cattanaach to approve and adopt the actions of the Committee. Motion carried, 8 ayes and 0 nays:**

<u>Aldersperson</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Thad Kubisiak	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**B. REPORT OF THE PUBLIC WORKS COMMITTEE MEETING HELD ON JUNE 1, 2021:**

Thad Kubisiak

Ryan Austin

Matt Zacher

Date of Meeting: June 1, 2021

Reported to Council: June 15, 2021

The Public Works Committee met in the Council Chambers, 444 West Grand Ave, Wisconsin Rapids and via remote videoconferencing on June 1, 2021. Thad Kubisiak, Ryan Austin, and Matt Zacher were in attendance. Others attending are on file in the Clerk's office.

1. Call to order

The meeting was called to order at 6:30 PM

2. Transportation Utility Model update

Motion by Kubisiak, second by Austin to direct staff to prepare a report to describe the financial and infrastructure impacts of Scenario 1, plus funding adequate to implement an asphalt resurfacing program as described. Motion carried (3-0)

3. Review request by Aldersperson Cattanaach to reconsider the City's overnight parking ordinance

Motion by Kubisiak, second by Zacher to direct staff to draft an amendment to the parking ordinance to include a provision for consideration of special exceptions to the alternate overnight parking ordinance, such as for street reconstruction. Motion carried (3-0)

4. Review request by Aldersperson Bemke to consider allowing ATV's on some City streets

Motion by Zacher, second by Kubisiak to allow ATV/UTV's on some City Streets. Motion failed (0-3)

5. Review request by property owner relating to sidewalk at 710 11<sup>th</sup> Ave N

Motion by Austin, second by Zacher to allow the removal of sidewalk at 710 11<sup>th</sup> Ave N to be performed by and at the expense of the property owner. Motion carried (3-0)

6. Review request by property owner relating to sidewalk at 221 18<sup>th</sup> Ave S

Motion by Austin, second by Zacher to honor the property owners request to reinstall sidewalk at 221 18<sup>th</sup> Ave S at the property owner's expense. Motion carried (3-0)

7. Discuss potential design change and change order on West Jackson relating to minimizing contaminated soil removal costs.

Motion by Kubisiak, second by Zacher to approve the change order for Hazardous Material phase 2.5 boring, testing, and mapping on Jackson St along with the development of temporary traffic signal plans at the Expressway intersection for a total not to exceed \$40,500. Motion carried (3-0)

8. Discuss proposed change order for RECC Rail extension

Motion to approve the change order to remove construction staking from the RECC rail extension design contract and have the City perform the construction staking internally. Motion carried (3-0)

9. Review DPW Report

DPW report was reviewed

10. Review referral list

The referral list was reviewed and amended



11. Adjourn.

Motion by Austin, second by Zacher to adjourn. Motion carried (3-0)

The meeting was adjourned at 8:37 pm.

**It was moved by Kubisiak, seconded by Austin to approve and adopt the actions of the Committee. Motion carried, 8 ayes and 0 nays:**

<u>Aldersperson</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Thad Kubisiak	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	<input checked="" type="checkbox"/>	<input type="checkbox"/>

C. REPORT OF THE PUBLIC WORKS COMMITTEE MEETING HELD ON JUNE 8, 2021:

Thad Kubisiak

Ryan Austin

Matt Zacher

Date of Meeting: June 8, 2021

Reported to Council: June 15, 2021

The Public Works Committee met on Tuesday, June 8, 2021 in the 1<sup>st</sup> floor conference room at City Hall and via remote videoconference. Thad Kubisiak, Ryan Austin, and Matt Zacher were in attendance.

Others attending are on file in the Clerk's office.

1. Call to order

The meeting was called to order at 5:00 pm

2. Transportation Utility Model Discussion: Discuss and act on the development of a set of questions to submit to Ehlers, for possible answers by the June 15<sup>th</sup> Regular Council meeting.

Questions were discussed and staff directed to develop answers with assistance from the City's consultant.

3. Discuss the 8<sup>th</sup> St S. storm sewer repair project bidding and construction schedule.

Motion by Kubisiak, second by Austin to authorize staff to preemptively award the contract for repairs to the 8<sup>th</sup> Street storm sewer to the lowest responsible bidder and report the results to the Common Council.

Motion carried (3-0)

4. Adjourn.

Motion by Zacher, second by Austin to adjourn. Motion carried (3-0)

The meeting was adjourned at 6:31 pm

**It was moved by Kubisiak, seconded by Austin to approve and adopt the actions of the Committee. Motion carried, 8 ayes and 0 nays:**

<u>Aldersperson</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Thad Kubisiak	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	<input checked="" type="checkbox"/>	<input type="checkbox"/>

D. REPORT OF THE HUMAN RESOURCES COMMITTEE MEETING HELD ON JUNE 15, 2021:

Jay Bemke, Chairperson

Dean Veneman, Secretary

Sheri Evanson

Date of Meeting: June 2, 2021

Reported to Council: June 15, 2021

A meeting of the Human Resources Committee was held on Wednesday, June 2, 2021 at 5:00 p.m. via remote videoconferencing, originating from the First Floor Conference Room. Members present were Chairperson Bemke, Aldersperson Evanson; Aldersperson Veneman was excused. Also present were City

Attorney Sue Schill, Alderperson Tom Rayome, City Clerk Jennifer Gossick, Kelly Warrington, and Ryan Hartman.

1. Call to order.

Chairperson Bemke called the meeting to order at 5:00 p.m.

2. Discuss and consider for approval the review of the Residency City Policy as presented.

Motion by Bemke, second by Evanson to approve revisions to the Residency City Policy as presented.

Motion carried 2-0.

3. Update on Wage Study.

Discussion, no action taken.

4. Adjournment.

Motion by Evanson, second by Bemke to adjourn. Motion carried 2-0. The meeting adjourned at 5:05 p.m.

**It was moved by Bemke, seconded by Veneman to approve and adopt the actions of the Committee. Motion carried, 8 ayes and 0 nays:**

<u>Alderperson</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Thad Kubisiak	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**E. REPORT OF THE HUMAN RESOURCES COMMITTEE MEETING HELD ON JUNE 15, 2021:**

Jay Bemke, Chairperson

Dean Veneman, Secretary

Sheri Evanson

Date of Meeting: June 15, 2021

Reported to Council: June 15, 2021

A meeting of the Human Resources Committee was held on Tuesday, June 15, 2021 at 5:00 p.m. via remote videoconferencing, originating from the City Hall Council Chambers. All committee members were present. Also present were Mayor Shane Blaser, City Attorney Sue Schill, Tyler Mickelson, and Ryan Hartman.

1. Call to order

Chairperson Bemke called the meeting to order at 5:08 p.m.

2. Discuss and consider for approval revising the Community Development Specialist position to a Community Development/Associate Planner position; approve job description and compensation for the revised position

Motion by Bemke, second by Veneman to approve revising the Community Development Specialist position to a Community Development/Associate Planner position and approving the job description and compensation as presented. Motion carried 3-0.

3. Adjournment

Motion by Evanson, second by Veneman to adjourn. Motion carried 3-0. The meeting adjourned at 5:10 p.m.

**It was moved by Bemke, seconded by Veneman to approve and adopt the actions of the Committee. Motion carried, 8 ayes and 0 nays:**

<u>Alderperson</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Thad Kubisiak	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**16. Reports of Other Committees, Commissions and Boards; Department Reports**

- A. McMillan Memorial Library Board of Trustees held April 21 and April 30, and Building and Grounds Committee held on April 26 and April 30
- B. Wisconsin Rapids Fire Department monthly summary for May
- C. Wisconsin Rapids Police Department monthly Summary for May
- D. South Wood County Airport Commission held May 6
- E. Park and Recreation Commission held May 10 and June 1
- F. Police and Fire Commission held May 12
- G. Water Works and Lighting Commission held May 12
- H. 2021 Wisconsin Rapids Board of Review held June 9

It was moved by Kubisiak, seconded by Evanson to place the reports on file. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Thad Kubisiak	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**17. Referrals to Committee**

No referrals were received.

**18. Regarding Finance and Property Committee item #14, in open session, the Council may vote to go into closed session under Section 19.85(1)(g) of the Wisconsin Statutes, which reads: "Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved."; and under Section 19.85(1)(e), Wis. Stats., which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session".**

(a) In closed session, the Council will confer with legal counsel regarding litigation the City is involved in; and will also discuss negotiations regarding a proposed settlement of the litigation.

(b) The Council may adjourn in closed session or may return to open session.

If the Council returns to open session, the Council may take action on approving a proposed settlement agreement to settle the litigation.

The Council did not go into closed session. There was no action on this item.

**19. Adjournment**

It was moved by Rayome, seconded by Zacher to adjourn. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Thad Kubisiak	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	<input checked="" type="checkbox"/>	<input type="checkbox"/>

The meeting adjourned at 7:47 p.m.

Respectfully submitted,

Jennifer M. Gossick, City Clerk