



**MINUTES**  
MEETING OF THE WISCONSIN RAPIDS COMMON COUNCIL  
TUESDAY, JULY 18, 2023  
6:00 P.M.

A meeting of the Wisconsin Rapids Common Council was held in the Council Chambers at City Hall, 444 West Grand Avenue, on Tuesday, July 18, 2023, at 6:00 p.m. The public was invited to listen to the audio of the meeting. The meeting was also streamed LIVE on the City's Facebook page.

1. Call to Order

**Mayor Blaser called the meeting to order at 6:00 p.m.**

2. Roll Call

**Roll call indicated that all alderpersons were present:**

<u>Aldersperson</u>	<u>District</u>	<u>Present</u>	<u>Absent</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

3. Presentation of the Colors by the Wisconsin Rapids Police Department Honor Guard

**This item has been postponed to a future Common Council meeting**

4. Pledge of Allegiance and Silent Prayer in Lieu of Invocation

**Mayor Blaser invited all present to stand for the Pledge of Allegiance and a moment of silent prayer in lieu of an invocation**

5. Administration of Ceremonial Oath of Office and Badge Pinning for New Wisconsin Rapids Deputy Police Chief

**This item has been postponed to a future Common Council meeting**

6. Reading of the Minutes of the Previous Meeting held on June 20, 2023

**It was moved by Veneman seconded by Zacher to dispense with a reading and accept the minutes of the previous meeting. Motion carried, 8 ayes and 0 nays:**

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

7. Consider for confirmation Mayor Blaser's Appointments to various Committees, Commissions and Boards

**Mayor Blaser made the following appointments:**

**Library Board**

1. Emily Kent, 231 5th St. N, is appointed as a regular member, to replace Eric Montag, for a term expiring 7/1/2026.
2. Evan O'Day, 1110 16th St. S, is appointed as a regular member, to replace Doug Machon, for a term expiring 7/1/2026.

**Park and Recreation Commission**

Elizabeth Whelan, 211 15th Ave. N, is appointed as a regular member, to replace Patrick Gatterman, for a term expiring 5/1/2026.

It was moved by Austin, seconded by Veneman to approve Mayor Blaser's appointments to various Committees, Commissions and Boards as presented. Motion carried, 8 ayes and 0 nays.

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

8. Consider for approval an ordinance adding yield control on Avon St at 14<sup>th</sup> St N, as recommended for approval by the Public Works Committee at its meeting held on June 8, 2023

It was moved by Polach, seconded by Cattanaach to approve an ordinance adding yield control on Avon St at 14<sup>th</sup> St N, as presented. Motion carried, 8 ayes and 0 nays. Ordinance No. MC 1346:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	5	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

9. Consider for approval a new leachate agreement with Advanced Cranberry Creek Landfill, as recommended for approval by the Wastewater Treatment Commission

It was moved by Rayome, seconded by Zacher to approve a new leachate agreement with Advanced Cranberry Creek Landfill, as presented. Motion carried, 8 ayes and 0 nays.

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

10. REPORT OF THE PLANNING COMMISSION MEETING HELD ON JULY 6, 2023:

Date of Meeting: July 6, 2023  
Reported to Council: July 18, 2023

The Planning Commission met at 4:00 p.m. on July 6, 2023, in the Council Chambers at City Hall. It was also streamed live on the City of Wisconsin Rapids Facebook page and broadcast live on Charter Cable Channel 985 and Solarus HD Cable Channel 3. Members present included Chairperson Shane Blaser, Lee Thao, Eric Daven, Jeff Marutz; and Thad Kubisiak; Ryan Austin attended via Zoom. Ben Goodreau was absent. Also present were Community Development Director Kyle Kearns, Alderpersons Tom Rayome, Dean Veneman and Dennis Polach. Jake Klingforth attended via Zoom.

The meeting was called to order at 4:00 p.m.

1. Approval of the report from the June 5, 2023, Plan Commission meeting.

Motion by Thao to approve the report from the June 5, 2023, Plan Commission meeting; second by Kubisiak. Motion carried (6 – 0)

2. 23-000484; Badger Land Survey, LLC. – request for a Certified Survey Map to combine two lots at 1811 25<sup>th</sup> Ave. S. (Parcel ID 3404630 & 3404625) and dedicate right-of-way on 25<sup>th</sup> Avenue.

Kyle Kearns summarized the request, recommending approval.

Motion by Daven to approve the request for a Certified Survey Map to combine two lots at 1811 25<sup>th</sup> Ave. S. (Parcel ID 3404630 & 3404625) and dedicate right-of-way on 25<sup>th</sup> Avenue; second by Kubisiak. Motion carried (6 – 0)

3. 23-000500; Keller, Inc. – request for architectural review for a commercial façade improvement to a principal structure and accessory structure at 4200 8<sup>th</sup> Street South (Parcel ID 3414135).

Mr. Kearns provided a review of the architectural review request. Approval was recommended with the conditions outlined in the staff report.

Motion by Kubisiak to approve the request for architectural review for a commercial façade improvement to a principal structure and accessory structure at 4200 8<sup>th</sup> Street South (Parcel ID 3414135), subject to the following conditions:

1. Cut-off lighting fixtures shall be used for the west and south elevation façades.
2. Light from the business shall not exceed 0.2 foot-candles at a neighboring commercial property lines.
3. Any landscaping destroyed as a result of project construction shall be replaced with comparable materials.
4. Applicable permits through the City shall be obtained.
5. Community development staff shall have the authority to approve minor modifications to the plans.

Second by Blaser. Motion carried (6 – 0)

4. 23-000465; City of Wisconsin Rapids – request for a planned development district amendment for a minor alteration to expand a patio area, add a walkway extension, and install a shade sail structure at 220 Third Avenue South (Parcel ID 3402596).

Mr. Kearns provided a summary of the request, recommending approval.

Motion by Austin to approve the request for a planned development district amendment for a minor alteration to expand a patio area, add a walkway extension, and install a shade sail structure at 220 Third Avenue South (Parcel ID 3402596), subject to the following conditions:

1. Minor or major alterations to the Planned Development District shall be pursuant to Section 11.05.36 of the Zoning Ordinance.
2. This proposal has been determined to be a minor alteration and can be approved by the Common Council at a regular meeting.

Second by Thao. Motion carried (6 – 0)

5. 23-000463; City of Wisconsin Rapids – public hearing and action on a request to amend Chapter 11 – Zoning Ordinance, specifically Article 15 - Fencing, including modifications to various sections including general requirements, dimensional requirements, and fence materials.

Kyle Kearns provided reasonings for the suggested modifications to the fencing section in Chapter 11 – Zoning Ordinance.

Public hearing opened at 4:16 p.m.

Speaking against: none

Speaking in favor: none

Public hearing closed at 4:17 p.m.

Mr. Kubisiak asked for clarification regarding the placement of fences in side yards. Kyle Kearns replied, expanding on how the proposed changes would affect future fence installations. Mr. Kearns also responded to Eric Daven's questions about fence height, Jeff Marutz' inquiry about through-lots and Tom Rayome's concerns regarding barbed/chicken wire and enforcement of the code.

Motion by Blaser to approve the request to amend Chapter 11 – Zoning Ordinance, specifically Article 15 - Fencing, including modifications to various sections including general requirements, dimensional

requirements, and fence materials; second by Daven. Motion carried (6 – 0).

**Ordinance No. MC 1347. Since this was a first reading of the ordinance, and the vote was not unanimous, the ordinance will be presented for a second reading at the August Common Council meeting:**

6. Adjourn

Motion by Kubisiak to adjourn the meeting; second by Thao. Motion carried (6 – 0). Meeting adjourned at 4:31 p.m.

**It was moved by Veneman, seconded by Austin to approve and adopt the actions of the Commission. Motion carried, 7 ayes and 1 nay:**

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

11. Consider for Adoption the Actions of the Standing Committees of the Common Council, as follows:

A. REPORT OF THE FINANCE AND PROPERTY COMMITTEE MEETING HELD ON JULY 11, 2023:

Matt Zacher, Chairperson

Dean Veneman, Vice-Chairperson

Jay Bemke

Date of Meeting: July 11, 2023

Report to Council: July 18 2023

The Finance and Property Committee met at 4:02 p.m. on Tuesday, July 11, 2023, in the First Floor Conference Room at City Hall. The meeting was LIVE on Wisconsin Rapids Community Media (WRCM) Spectrum Channel 985 and Solarus Channel 3, online at [www.wr-cm.org](http://www.wr-cm.org) or via WRCM’s Roku app and was streamed LIVE on the City of Wisconsin Rapids Facebook page.

All members of the Finance and Property Committee were present.

1. Call to Order

Chairperson Zacher called the meeting to order at 4:02 p.m.

2. Presentation by the Wisconsin Rapids Area Convention & Visitors Bureau on the state of tourism in Wisconsin Rapids

Meredith Kleker from the Wisconsin Rapids Area Convention & Visitors Bureau gave a presentation on the state of tourism in Wisconsin Rapids

3. Review bid results for the remodel project at Fire Station #2 and consider award to the low, qualified bidders.

It was moved by Bemke, seconded by Veneman to approve the following low, qualified bids as presented totaling \$85,000, which also includes asbestos abatement:

Electrical: Current Technologies for \$5,276

HVAC: Eagle Construction for \$9,350

Plumbing: Williams Plumbing & Heating for \$26,200

General Trade: Eagle Construction for \$28,890

Flooring/Wall Tile: Resch’s Tile for \$7,600

Painting: AJ’s Painting & Coatings for \$1,745

and an additional \$10,000 in contingency funds as needed, requiring mayoral approval, for the remodel project at Fires Station #2. Motion carried, 3-0.

4. Consider a request from China Palace LLC, D/B/A China Palace, Sem Salazar, agent, for Retail Class “B” Fermented Malt Beverages and Retail “Class B” Intoxicating Liquor licenses for the premise located at 2113 8<sup>th</sup> Street South

It was moved by Zacher, seconded by Veneman to approve a request from China Palace LLC, D/B/A China Palace, Sem Salazar, agent, for Retail Class “B” Fermented Malt Beverages and Retail “Class B” Intoxicating Liquor licenses for the premise located at 2113 8<sup>th</sup> Street South. Motion carried, 3-0.

5. Consider a request from SBG Apple North IX, LLC, D/B/A Applebee’s Neighborhood Grill & Bar, Casimir Banaszek, agent, for Retail Class “B” Fermented Malt Beverages and Retail “Class B” Intoxicating Liquor licenses for the premise located at 4311 8<sup>th</sup> Street South

It was moved by Zacher, seconded by Veneman to approve a request from SBG Apple North IX, LLC, D/B/A Applebee's Neighborhood Grill & Bar, Casimir Banaszek, agent, for Retail Class "B" Fermented Malt Beverages and Retail "Class B" Intoxicating Liquor licenses for the premise located at 4311 8<sup>th</sup> Street South. Motion carried, 3-0.

6. Request from the Community Development Department to apply for a 2024 Wood County Economic Development Grant in the amount of \$25,000 to create a Downtown Development Master Plan and to utilize \$50,000 in Tax Increment District 7 for the project.

It was moved by Veneman, seconded by Zacher to approve a request from the Community Development Department to apply for a 2024 Wood County Economic Development Grant in the amount of \$25,000 to create a Downtown Development Master Plan and to utilize \$50,000 in Tax Increment District 7 for the project. Motion carried, 3-0.

7. Budget discussion

The budget was discussed. No action was taken on this item.

8. Audit of the bills

It was moved by Bemke, seconded by Zacher to approved check numbers 17334 to 17811. Motion carried, 3-0.

9. Set next meeting date

The next regular Committee meeting will be on Tuesday, August 8, 2023 at 4:00 p.m.

10. In open session, the Committee may vote to go into closed session under Section 19.85(1)(e) of the Wisconsin Statutes, which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session".

It was moved by Bemke, seconded by Veneman to go into closed session. Roll call vote was taken. All members voted in the affirmative. Motion carried, 3-0, and the Committee went into closed session.

In closed session, the Committee may discuss negotiations and strategy and consider an offer regarding the sale of vacant City-owned land located at an unaddressed parcel southeast of Angle Drive between 6<sup>th</sup> Street South and 8<sup>th</sup> Street South, Parcel ID: 34-12985.

In closed session the Committee discussed negotiations and strategy and considered an offer regarding the sale of vacant City-owned land located at an unaddressed parcel southeast of Angle Drive between 6<sup>th</sup> Street South and 8<sup>th</sup> Street South, Parcel ID: 34-12985.

11. The Committee may adjourn in closed session, or may return to open session

It was moved by Veneman, seconded by Bemke to return to open session. Motion carried, 3-0, and the Committee returned to open session.

12. If the Committee returns to open session, the Committee may take action regarding the sale of vacant City-owned land located at an unaddressed parcel southeast of Angle Drive between 6<sup>th</sup> Street South and 8<sup>th</sup> Street South, Parcel ID: 34-12985.

It was moved by Veneman, seconded by Bemke to accept an offer from Accredited Home Services, LLC for \$2,500 for the sale of vacant City-owned land located at an unaddressed parcel southeast of Angle Drive between 6<sup>th</sup> Street South and 8<sup>th</sup> Street South, Parcel ID: 34-12985. Motion carried, 3-0.

13. Adjournment.

It was moved by Bemke, seconded by Veneman to adjourn. Motion carried, 3-0, and the meeting adjourned at 5:47 p.m.

**It was moved by Zacher, seconded by Cattanach to approve and adopt the actions of the Committee. Veneman requested that items #3 and #6 be held out. Mayor Blaser asked for unanimous consent to amend the motion to hold out items #3 and #6 for separate vote. No objection was made, and the motion was so amended. Motion carried, 7 ayes and 1 nay:**

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Regarding item #3, it was moved by Bemke, seconded by Zacher to approve the item as presented. Motion carried, 7 ayes and 1 nay:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Regarding item #6, it was moved by Veneman, seconded by Zacher to approve a request from the Community Development Department to apply for a 2024 Wood County Economic Development Grant in the amount of \$25,000 to create a Downtown Development Master Plan. Motion carried, 7 ayes and 1 nay:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Regarding item #6, it was moved by Veneman, seconded by Bemke to utilize \$25,000 in Tax Increment District 7 to create a Downtown Development Master Plan. The vote resulted in a tie, 4 ayes and 4 nays. Mayor Blaser voted nay to break the tie, and the Motion failed, 4 ayes and 5 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shane Blaser	Mayor		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Regarding item #6, it was moved by Rayome, seconded by Austin to utilize \$50,000 in Tax Increment District 7 to create a Downtown Development Master Plan. Motion failed, 3 ayes and 5 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Regarding item #6, it was moved by Cattnach, seconded by Delaney to release an RFP for a Downtown Development Master Plan, contingent on receiving the 2024 Wood County Economic Development Grant in the amount of \$25,000 to create a Downtown Development Master Plan. Motion carried, 6 ayes and 2 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattnach	5	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

B. REPORT OF THE PUBLIC WORKS COMMITTEE MEETING HELD ON JULY 6, 2023:

Tom Rayome, Chairperson                      Ryan Austin, Vice-Chairperson                      Dennis Polach  
 Date of Meeting: July 6, 2023  
 Reported to Council: July 18, 2023

The Public Works Committee met on Thursday, July 6, 2023 in the Council Chambers at City Hall and via remote videoconference. All members were present.

1. Call to order

The meeting was called to order at 5:00 PM.

2. Review Engineering & Street Department Monthly Activity Report.

The reports were reviewed.

3. Review and consider adding a 2-hr parking restriction on Saratoga St from E Jackson St to 7<sup>th</sup> St N and on 5<sup>th</sup> St N from E Jackson St to Saratoga St.

Motion by Rayome, second by Austin to approve a 2-hr parking restriction on Monday thru Friday from 9am to 5pm which would expire in June of 2025 at the completion of the jail project with the condition that Wood County and / or their general contractor pay the out-of-pocket costs for the signs. Polach raised concerns about the potential of moving the parking problem to another area rather than remedying the problem. Motion carried (3-0). **Ordinance No. MC 1348**

4. Review and consider adding a 2-hr parking restriction from 7am to 4pm on school days on Engler Dr from 25<sup>th</sup> Ave S to 27<sup>th</sup> Ave S.

Mr. Michael McLarnan, resident at 2620 Engler Dr spoke about the parking situation which includes blocking driveways & mailboxes along with safety issues for the students. Aldersperson Veneman confirmed the parking issues. Allison Graf, resident at 2520 Engler Dr also spoke in favor of approving the parking restriction. Mayor Blaser offered to reach out to WRPS and the Police Department.

Motion by Austin, second by Rayome to approve the 2-hr parking restriction as presented. Motion carried (3-0). **Ordinance No. MC 1349**

5. Review bids received for the 2023 Sewer Lining Contract and consider award to the low, qualified bidder.

Motion by Austin, second by Rayome to award the project to Insituform Technologies USA, LLC in the amount of \$276,066.96. Motion carried (3-0).

6. Consider a preliminary resolution for public work and improvements on E Jackson St between Jackson St bridge and E Grand Ave proposed for construction in 2025.

Motion by Rayome, second by Polach to approve the preliminary resolution. Motion carried (3-0).

**Resolution No. 13 (2023)**

7. Consider a preliminary resolution for public work and improvements on Harrison Street between 7<sup>th</sup> Ave N and 9<sup>th</sup> Ave N proposed for construction in 2025.

Motion by Austin, second by Polach to approve the preliminary resolution. Motion carried (3-0).

**Resolution No. 14 (2023)**

8. Review referral list.

The referral list was reviewed and updated.

9. Set next meeting date.

A special meeting to consider an asphalt change order is set for July 11<sup>th</sup> at 3:30pm. The next monthly

meeting date will be August 3<sup>rd</sup>, 2023 at 5pm. Another meeting is being coordinated for a tour of the Capital Improvement Projects.

10. Adjourn

Motion by Rayome, second by Polach to adjourn at 6:01 PM. Motion carried (3-0).

**It was moved by Rayome, seconded by Veneman to approve and adopt the actions of the Committee. Motion carried, 7 ayes and 1 nay:**

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**C. REPORT OF THE PUBLIC WORKS COMMITTEE MEETING HELD ON JULY 11, 2023:**

Tom Rayome, Chairperson                      Ryan Austin, Vice-Chairperson                      Dennis Polach

Date of Meeting: July 11, 2023

Reported to Council: July 18, 2023

The Public Works Committee met on Tuesday, July 11, 2023 in the 1<sup>st</sup> Floor Conference Room at City Hall and via remote videoconference. All members were present.

1. Call to order

The meeting was called to order at 3:48 PM.

2. Review and consider a change order to the 2023 Asphalt Contract to include asphalt tonnage for the parking lot at the Dog Park.

Motion by Polach, second by Rayome to approve the asphalt change order in the amount of \$13,526.10.

Motion carried (3-0).

3. Adjourn

Motion by Austin, second by Polach to adjourn at 3:53 PM. Motion carried (3-0).

**It was moved by Rayome, seconded by Polach to approve and adopt the actions of the Committee. Motion carried, 7 ayes and 1 nay:**

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**D. REPORT OF THE HUMAN RESOURCES COMMITTEE MEETING HELD ON JULY 11, 2023:**

Jay Bemke, Chairperson                      Jake Cattanaach, Vice-Chairperson                      Patrick J. Delaney

Date of Meeting: July 11, 2023

Reported to Council: July 18, 2023

The Human Resources Committee held a meeting in the Council Chambers of City Hall on Tuesday, July 11, 2023, at 2:15 p.m. All Committee members were present. Also present were Mayor Blaser, HR Manager Ryan Hartman, Police Chief Hostens, Fire Chief Eckes, and Alderspersons Veneman, Polach and Rayome.

1. Call to order

Chairperson Bemke called the meeting to order at 2:19 p.m.



2. Discuss and consider for approval the creation of an Administrative Lieutenant position within the WRPD.

Motion by Bemke to approve the creation of an Administrative Lieutenant position within the WRPD.

Motion died on the floor for lack of a second. No other motions regarding the item were made.

3. Discuss and consider for approval the hiring of temporary Firefighter positions within the WRPD due to longer-term leaves.

Motion by Cattnach, seconded by Bemke to approve the hiring of two temporary firefighter positions within the WRPD due to longer-term leaves, with an end date of 12/31/23, or upon return of those currently on leaver, whichever comes first. Motion carried 2-1.

4. Adjournment

Motion by Delaney, seconded by Bemke to adjourn. Motion carried 3-0. The meeting was adjourned at 3:37 p.m.

**Bemke requested that item #2 be held out for separate vote. It was moved by Bemke, seconded by Veneman to approve and adopt the balance of the report, holding out item #2. Motion carried, 7 ayes and 1 nay:**

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattnach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Regarding item #2, it was moved by Cattnach, seconded by Veneman to refer this item back to the Human Resources Committee for further consideration. Motion carried, 5 ayes and 3 nays:**

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattnach	5	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

12. Reports of Other Committees, Commissions, Boards, and Department Reports:

1. South Wood County Airport held May 4 and June 1, 2023
2. McMillan Memorial Library Board of Trustees held May 17, 2023, and Nominating Committee held May 24, 2023.
3. Police and Fire Commission held June 14 and June 21, 2023
4. Wastewater Treatment Commission held June 14, 2023
5. Water Works and Lighting Commission held June 14, 2023
6. Joint Review Board held June 27, 2023
7. Park and Recreation Commission held July 10, 2023

Department Reports for June 2023

8. Engineering Department
9. Public Works Department
10. South Wood County Airport
11. Wastewater Treatment Plant
12. Wisconsin Rapids Fire Department
13. Wisconsin Rapids Police Department

**It was moved by Bemke, seconded by Zacher to place the reports on file. Motion carried, 7 ayes and 1 nay:**

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
---------------------	-----------------	----------------------	------------	------------	----------------

Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattnach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

13. Referrals to Committee

**Aldersperson Cattnach submitted a referral to the Legislative Committee regarding changing the requirement for reading of ordinances from two readings to one.**

14. In open session, the Council may vote to go into closed session under Section 19.85(1)(e) of the Wisconsin Statutes, which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session".

In closed session, the Council may discuss negotiations and strategy and consider an offer regarding the sale of vacant City-owned land located at an unaddressed parcel southeast of Angle Drive between 6<sup>th</sup> Street South and 8<sup>th</sup> Street South, Parcel ID: 34-12985.

**No action was taken, as this item was disposed of in item 11.A., the Report of the Finance and Property Committee dated July 11, 2023.**

**As Council did not go into closed session, items 15 and 16 were not considered, and no action was taken on these items.**

17. Adjournment

**It was moved by Rayome, seconded by Zacher to adjourn. Motion carried, 8 ayes and 0 nays, and the meeting adjourned at 8:00 p.m.:**

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattnach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Respectfully submitted,

Jennifer M. Gossick, City Clerk