



MINUTES
 MEETING OF THE WISCONSIN RAPIDS COMMON COUNCIL
 TUESDAY, JULY 19, 2022
 6:00 P.M.

A meeting of the Wisconsin Rapids Common Council was held in the Council Chambers at City Hall, 444 West Grand Avenue, and via remote videoconferencing on Tuesday, July 19, 2022, at 6:15 p.m. The public was invited to listen to the audio of the meeting. The meeting was also streamed LIVE on the City's Facebook page.

1. Call to Order

Mayor Blaser called the meeting to order at 6:15 p.m.

2. Roll Call

Roll call indicated that all alderpersons were present:

<u>Aldersperson</u>	<u>District</u>	<u>Present</u>	<u>Absent</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

3. Pledge of Allegiance and Silent Prayer in Lieu of Invocation

Mayor Blaser requested that all present stand for the Pledge of Allegiance and a moment of silent prayer.

4. Reading of the Minutes of the Previous Meeting held on June 21, 2022

It was moved by Bemke, seconded by Veneman to dispense with a reading and accept the minutes of the previous meeting. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5. Consider a Resolution Acknowledging Filing of Annual Reports and Compliance with Annual Meeting Requirement

It was moved by Evanson, seconded by Veneman to approve a Resolution Acknowledging Filing of Annual Reports and Compliance with Annual Meeting Requirement. Motion carried, 8 ayes and 0 nays. Resolution No. 20 (2022):

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Sheri Evanson	5	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

6. Consider for confirmation Mayor Blaser’s Appointment to the Planning Commission

Mayor Blaser made the following appointment:

Thaddeus Kubisiak, 1961 6th Street South, is appointed as a regular member of the Planning Commission to replace Shane Burkart for a term expiring 05/01/2025.

It was moved by Austin, seconded by Bemke to approve Mayor Blaser’s appointment of Thaddeus Kubisiak, 1961 6th Street South, as a regular member of the Planning Commission to replace Shane Burkart for a term expiring 05/01/2025. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

7. Consider for Adoption the Actions of the Planning Commission at its meeting held on July 7, 2022:

Date of Meeting: July 7, 2022

Reported to Council: July 19, 2022

The Plan Commission met at 4:00 p.m. on July 7, 2022 in the City of Wisconsin Rapids Council Chambers, 444 West Grand Avenue, and via remote audioconferencing. Members present included Chairperson Shane Blaser, Ryan Austin, Lee Thao, Eric Daven, Susan Feith (via Zoom), and Ben Goodreau. Also in attendance were Community Development Director Kyle Kearns, Associate Planner Carrie Edmondson, Jason Grueneberg, David Weiler, Rita Weiler, Jim Lucas, Chad Wirl, and Reuben Tassel. Others attending via Zoom included City Engineer Joe Eichsteadt and Tracey Traut.

The meeting was called to order at 4:00 p.m.

- Approval of the reports from the June 6th 2022, Plan Commission meeting and June 1st Public Meeting. Motion by Daven to approve the reports from the June 6th, 2022 Plan Commission meeting and the June 1st Public Meeting; second by Goodreau. Motion carried (6 – 0)
- Vandewalle & Associates – Wisconsin Rapids Recovery & Redevelopment Plan Update
 Kyle Kearns stated that the consultant is planning a symposium on July 21. The event will be virtual and there is no need to register. Links to the event will come out via email. There was minimal turn out for both the joint session and public meeting. Therefore, the consultant will be developing a survey to be available on the City’s website to garner more feedback. The consultant is expecting to have a draft document ready by late summer/early fall.
- Dan Inc; Extraterritorial CSM:** request for Certified Survey Map approval for the creation of 3 lots, of which are under 5 acres, within the Town of Saratoga. The subject property is northwest of the intersection of State Highway 73 and Bainbridge Trail (County Parcel ID’s 1800135, 1800135C, & 1800135D)
 Mr. Kearns noted the item was being considered because we have extraterritorial plat review within a three-mile radius of the city. They are requesting creation of three lots and staff feels this is an appropriate plat division and is recommending approval.
 Motion by Goodreau to approve the request for the creation of 3 lots, of which are under 5 acres, within the Town of Saratoga. The subject property is northwest of the intersection of State Highway 73 and Bainbridge Trail (County Parcel ID’s 1800135, 1800135C, & 1800135D); second by Austin. Motion carried (6 – 0)
- RC West, LLC CSM – 22-000531:** request for a Certified Survey Map approval to combine 2 lots at 1810 Spencer Street (Parcel ID’s 3404578 & 3404579) and dedicate right-of-way on 18th Avenue South
 Mr. Kearns explained that this is being considered because of a five-foot street dedication associated with the lot combination. Staff is recommending approval.

Motion by Daven to approve 22-000531, a request for a Certified Survey Map to combine 2 lots at 1810 Spencer Street (Parcel ID's 3404578 & 3404579) and dedicate right-of-way on 18th Avenue South; second by Goodreau. Motion carried (6 – 0)

5. Review of Tourist Rooming House definition, supplemental standards, and conditional use permit process within the City of Wisconsin Rapids Zoning Code

Mr. Kearns provided a summary of the staff memo that outlines the description and supplemental standards for tourist rooming houses. He also reviewed the process for conditional use permit applications including the City's procedure for tourist rooming houses. He noted that the Common Council asked at their last meeting for the Plan Commission to review the standards and process in place for tourist rooming houses. He also reviewed staff analysis of surrounding communities and explained similarities and differences with the City's processes. He explained that a conditional use permit could be revoked as needed. He recommended that we retain our standards and process. However, he did note that if the Plan Commission would like to direct staff to undergo a Code Amendment, staff would do so.

Commissioner Goodreau asked for clarification about the six-month review procedure and about the ability to customize conditions of approval based upon the project. Mr. Kearns noted that properties could be reviewed as specified and would be required to come back to Commission only if there were documented issues. He also noted that conditions could be applied to each specific conditional use permit. Conditions should be site specific.

Commissioner Feith asked for clarification about if conditional use permits can be required to be reviewed if there is an ownership transfer, rather than run with the land. Commissioner Daven asked if a conditional use permit can be brought back to Plan Commission for reasons outside of conditions of approval. Mr. Kearns answered yes to both.

Commissioner Austin reiterated the importance of conditional use permits being reconsidered in case of ownership transfer. Mayor Blaser and Commissioner Feith agreed that conditional use permit be reaffirmed when property ownership changes. Discussion ensued about the best way to incorporate this requirement into future applications. No action was taken.

6. **Donald Garrison – 22-000298:** action on a request for a conditional use permit to operate a tourist rooming house at 465 Shady Lane (Parcel ID 3412824)

Mr. Kearns reiterated that this item was postponed by Common Council and sent back to Plan Commission, however he emphasized the importance of taking action to adhere to due process. Carrie Edmondson provided a synopsis of 22-000298. Staff recommended approval with the conditions outlined in the staff report.

Motion by Goodreau to approve 22-000298, a request for a conditional use permit to operate a tourist rooming house at 465 Shady Lane (Parcel ID 3412824), subject to the following conditions:

- a. No more than six guests total shall be permitted at any given time.
- b. The establishment shall have a current license, as required by the Wisconsin Department of Health Services, Wisconsin Administrative Code Chapter 195.
- c. The applicable permit must be displayed in a conspicuous location.
- d. The owner shall register with the Clerk's and/or Treasurer's office and shall pay room tax as required.
- e. An accurate register of guest names shall be maintained for a guest history of no less than one year.
- f. An agent who resides within 5 miles of the city must be named as a primary point of contact.
- g. Prior to establishment, the City Inspector shall confirm that the dwelling meets all building code requirements.
- h. The conditional use permit shall be reviewed by the Community Development Department 6 months after approval, upon which it can be scheduled for review by the Plan Commission and Common Council if necessary due to failure to comply with conditions and standards of review.
- i. The transfer of property ownership shall require a review of the conditional use permit by the Plan Commission and Common Council, prior to the operation of the use under new ownership.
- j. The current owner and operator of the use shall notify the City in writing prior to the transfer of ownership.

Second by Austin. Motion carried (6 – 0)

This item will be presented to Common Council for the final determination. **Resolution No. 21 (2022)**

7. **Rita Weiler – 22-000541:** public hearing and action on a request for a conditional use permit to operate a tourist rooming house at 351 Madison Street (Parcel ID 3408122-9)

Ms. Edmondson provided a summary of the request. She noted that the owner is proposing to be on-site and has a separate area with a separate exterior entrance for the use. She also noted that a condition requiring a six-month review had been suggested by staff and that the Plan Commission may want to add the same two conditions that were added to the previous item.

Commissioner Austin inquired about the necessity of having a conditional use permit required for an owner-occupied property. Mr. Kearns stated that based on the previous conversation retaining the conditional use permit application seemed to be a good option.

Public hearing opened at 4:41 p.m.

No one spoke in favor of or against the request.

Public hearing closed at 4:41 p.m.

Motion by Goodreau to approve 22-000541, a request for a conditional use permit to operate a tourist rooming house at 351 Madison Street (Parcel ID 3408122-9), subject to the following conditions:

- a. No more than two guests total shall be permitted at any given time.
- b. The establishment shall have a current license, as required by the Wisconsin Department of Health Services, Wisconsin Administrative Code Chapter 195.
- c. The applicable permit must be displayed in a conspicuous location.
- d. The owner shall register with the Clerk's and/or Treasurer's office and shall pay room tax as required.
- e. An accurate register of guest names shall be maintained for a guest history of no less than one year.
- f. An agent who resides within 5 miles of the city must be named as a primary point of contact.
- g. Prior to establishment, the City Inspector shall confirm that the dwelling meets all building code requirements.
- h. The conditional use permit shall be reviewed by the Community Development Department 6 months after approval, upon which it can be scheduled for review by the Plan Commission and Common Council if necessary due to failure to comply with conditions and standards of review.
- i. The transfer of property ownership shall require a review of the conditional use permit by the Plan Commission and Common Council, prior to the operation of the use under new ownership.
- j. The current owner and operator of the use shall notify the City in writing prior to the transfer of ownership.

Second by Daven. Motion carried (5-0), Commissioner Feith abstained.

This item will be presented to Common Council for their final determination. **Resolution No. 22 (2022)**

8. Marshfield Clinic Health System (MCHS) – 22-000600: request for a sign exception to increase the maximum number and the maximum height of ground signs at 440 24th Street South (Parcel ID 3410784)

Ms. Edmondson summarized the request for the sign exception at the Marshfield Clinic Health System site. The exception included increasing the maximum number of ground signs to three total and increasing the height beyond the maximum allowed for ground signs. Staff is recommended approval due to site difficulties associated with size and scale of the site.

Motion by Blaser to approve 22-000600, a request for a sign exception to increase the maximum number and maximum height of ground signs at 440 24th Street South (Parcel ID 3410784); second by Goodreau. Motion carried (6 – 0)

9. Chad Wirl – 22-000643: Request for a site plan review to construct a building addition at 850 Rosecrans Street (Parcel ID 3401550)

Ms. Edmondson provided a synopsis of 22-000643. Approval was recommended with the conditions outlined in the staff report.

Motion by Blaser to approve 22-000643, a site plan review request to construct a building addition at 850 Rosecrans Street (Parcel ID 3401550), subject to the following conditions:

- a. The exterior materials of the addition shall match the design and color of the existing building.
- b. Light from the business shall not exceed 0.1 foot-candles at neighboring property lines to the north and west and 0.2 foot-candles at properties to the south.
- c. Applicable permits through the City shall be obtained, including those applicable for fences and asphalt.
- d. A landscape plan shall be submitted to the Community Development Department for review and approval, identifying building foundation landscaping.
- e. A required ADA accessible parking space shall be installed on the property.
- f. No residential occupancy shall be permitted.
- g. This approval is associated with Zoning Board of Appeals variance(s) approval for setbacks.
- h. Community development staff shall have the authority to approve minor modifications to the plans.

Second by Daven. Motion carried (6 -0)

10. City of Wisconsin Rapids – 22-000573: Public hearing and action on a request to Amend the Official Street Map of the City of Wisconsin Rapids

Mr. Kearns provided a summary of 22-000573. He noted that the last official street map had been adopted in 2009 and suggested some updates including the reduction of street right-of-way width along East Jackson Street. Approval of three main changes in the staff memo were recommended.

Public hearing opened at 4:54 p.m.

No one spoke in favor of or against the request.

Public hearing closed at 4:54 p.m.

Commissioner Feith inquired about the bike trail proposed to be incorporated along East Jackson Street. Joe Eichsteadt clarified that the path is within the right-of-way and is like the West Jackson Street cross-section and connects with other bike mapping routes. Commission Goodreau asked for further clarification about safety and Mr. Eichstaedt elaborated. Commissioner Feith asked for clarification about the redesignation of some of the street classifications and Mr. Eichstaedt explained it would not impact state funding but would provide a more accurate designation.

Motion by Austin to approve 22-000573 to Amend the Official Street Map of the City of Wisconsin Rapids; second by Thao. Motion carried (6 – 0)

11. City of Wisconsin Rapids – 22-000398: Public Hearing and action to amend Chapter 11 – Zoning Ordinance, specifically regarding maximum building coverage for principal and accessory structures on lots in residential districts.

Ms. Edmondson provided a summary of 22-000398. Staff recommended a total maximum building coverage for each zoning district in lieu of separate coverage requirements for principal and accessory structures. Commissioner Goodreau asked what spurred this amendment and Mr. Kearns clarified that it was largely the result of difficulty with consistent implementation. Commissioner Austin asked why the Rural Residential district was remaining at 30% coverage, to which Mr. Kearns noted that the district still allows for significant development at a 5-acre minimum lot size and typically borders agricultural.

Public hearing opened at 5:13 p.m.

No one spoke in favor of or against the request.

Public hearing closed at 5:13 p.m.

Motion by Daven to approve 22-000398, to amend Chapter 11 – Zoning Ordinance, specifically regarding maximum building coverage of principal and accessory structures on lots in residential districts.

Second by Goodreau. Motion carried (6 – 0) **Ordinance No. MC 1320**

12. City of Wisconsin Rapids – 22-000648: Public hearing and action on a request to amend Chapter 11-Zoning Ordinance, specifically to allow Temporary Residential Shelters as a permitted or conditional use within other residential of commercial districts.

Mr. Kearns provided a summary of 22-000648: approval recommended.

Public hearing opened at 5:18 p.m.

No one spoke in favor of or against the request.

Public hearing closed at 5:19 p.m.

Commissioner Feith asked for clarification about the permitted or conditional use wording and noted she would prefer conditional use versus permitted use. Mayor Blaser and Commissioner Goodreau concurred.

Motion by Goodreau approving the request to amend Chapter 11-Zoning Ordinance, specifically to allow Temporary Residential Shelters as conditional uses within B-1 Downtown Commercial, B-2 General Commercial and R-3 Multi-Family Medium Density districts; second by Blaser. Motion carried (6 – 0)

Ordinance No. MC 1321

13. Adjourn

Motion by Daven to adjourn the meeting; second by Goodreau. Motion carried (6 – 0).

Meeting adjourned at 5:53 p.m.

Delaney requested that items #5, #6 and #7 be held out for separate vote. It was moved by Austin, seconded by Veneman to approve and adopt the balance of the report, holding out items #5, #6 and #7. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Jay Bemke 8 ☒ ☐ ☐

Items #5, #6 and #7 were considered together. No action was taken on item #5. Delaney requested that item #5 be sent back to the Planning Commission to consider an Ordinance amendment.

Regarding items #6 and #7, it was moved by Delaney, seconded by Veneman to approve both requests as permitted use instead of conditional use permits. As this would require an Ordinance change, it was moved by Delaney, seconded by Veneman to amend the motion to approve both requests as conditional use permits with no additional conditions by the City. Motion to amend carried, 7 ayes and 1 nay, and the motion was so amended:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		☒	☐	☐
Dean Veneman	2	Second	☒	☐	☐
Matt Zacher	3		☒	☐	☐
Tom Rayome	4		☐	☒	☐
Sheri Evanson	5		☒	☐	☐
Dennis Polach	6		☒	☐	☐
Patrick J. Delaney	7	Motion	☒	☐	☐
Jay Bemke	8		☒	☐	☐

It was moved by Rayome, seconded by Evanson to cease debate and vote on the pending motion to approve items #6 and #7 as conditional use permits with no additional conditions by the City. Motion carried, 6 ayes and 2 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		☐	☒	☐
Dean Veneman	2		☒	☐	☐
Matt Zacher	3		☐	☒	☐
Tom Rayome	4	Motion	☒	☐	☐
Sheri Evanson	5	Second	☒	☐	☐
Dennis Polach	6		☒	☐	☐
Patrick J. Delaney	7		☒	☐	☐
Jay Bemke	8		☒	☐	☐

The vote to approve items #6 and #7 as conditional use permits with no additional conditions by the City resulted in a tie, 4 ayes and 4 nays. Mayor Blaser voted in the affirmative to break the tie and the motion carried, 5 ayes and 4 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		☐	☒	☐
Dean Veneman	2	Second	☒	☐	☐
Matt Zacher	3		☒	☐	☐
Tom Rayome	4		☐	☒	☐
Sheri Evanson	5		☐	☒	☐
Dennis Polach	6		☒	☐	☐
Patrick J. Delaney	7	Motion	☒	☐	☐
Jay Bemke	8		☐	☒	☐
Mayor Blaser			☒	☐	☐

8. Consider for Adoption the Actions of the Standing Committees of the Common Council, as Follows:

A. REPORT OF THE FINANCE AND PROPERTY COMMITTEE MEETING HELD ON JULY 5, 2022:

Matt Zacher, Chairperson Dean Veneman, Secretary Jay Bemke

Date of Meeting: July 5, 2022

Reported to Council: July 19, 2022

The Finance and Property Committee met at 5:01 p.m. on Tuesday, July 5, 2022, in the Council Chambers at City Hall. The meeting was LIVE on Wisconsin Rapids Community Media (WRCM) Spectrum Channel 985 and Solarus Channel 3, online at www.wr-cm.org or via WRCM's Roku app and was streamed LIVE on

the City of Wisconsin Rapids Facebook page.

All members of the Finance and Property Committee were present. Also in attendance were Alderperson Polach, Alderperson Delaney, Mayor Blaser, Fire Chief Eckes, Jake Klingforth, Kyle Kearns, and Jennifer Gossick. Alderperson Austin attended via teleconference. A list of others in attendance is on file in the Clerk's office.

1. Call to Order

Chairperson Zacher called the meeting to order at 5:01 p.m.

2. Consider a request from the Fire Department to order the Chassis for their next Ambulance

It was moved by Veneman, seconded by Bemke to approve the purchase of the Chassis for their next Ambulance at a price to be determined. Motion carried, 3-0.

3. Consider a request from the Fire Department to apply for the Wisconsin Flex Grant

It was moved by Bemke, seconded by Veneman to approve a request from the Fire Department to apply for the Wisconsin Flex Grant in the amount of \$41,000 pending approval of the Finance Director. Motion carried, 3-0.

4. Consider approval of proposals from the Park and Building Supervisor to provide and install (6) HVAC packaged rooftop units to replace the existing units on the Centralia Center rooftop

It was moved by Bemke, seconded by Zacher to approve a proposal from Complete Control Inc. to provide and install (6) HVAC packaged rooftop units to replace the existing units on the Centralia Center rooftop, pending funding. Motion carried, 3-0.

5. Consider a request from Drop In Again LLC, Tami Kasten, agent, for Retail Class "B" Fermented Malt Beverages and Retail "Class B" Intoxicating Liquor licenses for the premises located at 2963 State Hwy 73 South

It was moved by Bemke, seconded by Veneman to approve Retail Class "B" Fermented Malt Beverages and "Class B" Intoxicating Liquor licenses for Drop In Again LLC, Tami Kasten, agent, for the premises located at 2963 State Hwy 73 South. Motion carried, 3-0.

6. Consider for approval the appointment of Geneva J. Rapp as successor agent for the Retail Class "A" Fermented Malt Beverages and Retail "Class A" Intoxicating Liquor licenses for Westside Express Mart, LLC, d/b/a Westside Express Mart for the premises located at 1040 West Grand Avenue

It was moved by Veneman, seconded by Zacher to approve the appointment of Geneva J. Rapp as successor agent for the Retail Class "A" Fermented Malt Beverages and Retail "Class A" Intoxicating Liquor licenses for Westside Express Mart, LLC, d/b/a Westside Express Mart for the premises located at 1040 West Grand Avenue. Motion carried 3-0.

7. Consider for approval Temporary Retail Class "B" Fermented Malt Beverages Licenses for Central Wisconsin Cultural Center, Inc., 2651 Eighth Street South, for the following events:

- a. Open Mic events to be held from 7:00 p.m. to 10:00 p.m. on the following Fridays: August 26, September 30, October 28, November 25, and December 30, 2022;
- b. "The Scratchboard Art of Alex Hewitt and Pat Ruesch" Exhibit Opening Reception to be held from 5:30 p.m. to 7:30 p.m. on Thursday, September 22, 2022;
- c. Holiday Gifts & Art Fair event to be held from 5:30 p.m. to 7:30 p.m. on Thursday, November 10, 2022;

and a Temporary Retail Class "B" Fermented Malt Beverages License and Temporary Retail "Class B" Wine License for an Art on Tap event to be held from 6:00 p.m. to 9:00 p.m. on Saturday, October 1, 2022

It was moved by Bemke, seconded by Veneman to approve Temporary Retail Class "B" Fermented Malt Beverages Licenses for Central Wisconsin Cultural Center, Inc., 2651 Eighth Street South, for the following events:

- a. Open Mic events to be held from 7:00 p.m. to 10:00 p.m. on the following Fridays: August 26, September 30, October 28, November 25, and December 30, 2022;
- b. "The Scratchboard Art of Alex Hewitt and Pat Ruesch" Exhibit Opening Reception to be held from 5:30 p.m. to 7:30 p.m. on Thursday, September 22, 2022;
- c. Holiday Gifts & Art Fair event to be held from 5:30 p.m. to 7:30 p.m. on Thursday, November 10, 2022;

and a Temporary Retail Class "B" Fermented Malt Beverages License and Temporary Retail "Class B" Wine License for an Art on Tap event to be held from 6:00 p.m. to 9:00 p.m. on Saturday, October 1, 2022. Motion carried, 3-0.

8. 2023 Budget Discussion

No action was taken on this item.

9. Audit of the Bills

It was moved by Bemke, seconded by Zacher to approve check numbers 13149 to 13490. Motion carried, 3-0.

10. Set next meeting date

The next regular Committee meeting will be on Tuesday, August 2, 2022 at 5:00 p.m.

11. In open session, the committee may vote to go into closed session under Section 19.85(1)(e) of the Wisconsin Statutes, which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session".

It was moved by Zacher, seconded by Bemke to go into closed session pursuant to Section 19.85(1)(e) of the Wisconsin Statutes, which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session". Roll call vote taken. All members voted in the affirmative. Motion carried 3-0, and the committee went into closed session.

In closed session, the committee may discuss negotiations and strategy regarding redevelopment and possible purchase of the former Northern Steel Castings, Inc. foundry located at 330 9th Avenue South, Parcel ID: 3402599.

In closed session the committee discussed negotiations and strategy regarding redevelopment and possible purchase of the former Northern Steel Castings, Inc. foundry located at 330 9th Avenue South, Parcel ID: 3402599.

The Committee will adjourn in closed session.

It was moved by Zacher, seconded by Veneman to adjourn in closed session. Motion carried 3-0. The meeting adjourned at 6:40 p.m.

Evanson requested that item #4 be held out for separate vote. It was moved by Zacher, seconded by Veneman to approve and adopt the balance of the report, holding out item #4. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Regarding item #4, it was moved by Rayome, seconded by Evanson to approve this item as presented using funds from the reserve account. Motion carried, 5 ayes and 3 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

B. REPORT OF THE PUBLIC WORKS COMMITTEE MEETING HELD ON JULY 14, 2022:

Ryan Austin, Chairperson Sheri Evanson, Secretary Dennis Polach
Date of Meeting: July 14, 2022
Reported to Council: July 19, 2022

The Public Works Committee met on Thursday, July 14th, 2022 in the Council Chambers at City Hall and via remote videoconference. Ryan Austin, Sheri Evanson, Dennis Polach and Mayor Blaser were in attendance. Others attending are on file in the Clerk's office.

1. Call to order

The meeting was called to order at 5:00 PM.

2. Review Engineering & Street Department Monthly Activity Report.

The report was reviewed.

3. Review request from WRPS to add a mid-block crosswalk to 32nd St N at a point 475' north of Franklin St for Washington School.

Motion by Austin, second by Evanson to install a crosswalk with curb ramp and flashing LED school crossing signs and pedestrian push buttons with WRPS participating with funding at a 50% level. Add the crosswalk to the list of mid-block crosswalks in municipal code 340 and parking restrictions to municipal code chapter 27. Motion carried (3-0).

4. Review request from Town of Grand Rapids to participate in the repaving of Chestnut St from 23rd St S to 32nd St S.

Motion by Evanson, second by Austin to participate in the repaving of Chestnut St by providing road base and crushed blacktop. Motion carried (3-0).

5. Review the artwork proposal for the W Jackson St roundabout.

Safety and material types were discussed. The WI DOT's Facility Development Manual (FDM) was reviewed. There is a general interest to continue working with the art designer to modify the material type to meet the requirement of the FDM. No action taken.

6. Review proposals for the Rail Feasibility Study.

All proposals were reviewed. The Committee requested that staff have further discussions with two of three firms on pricing and scope revisions and bring back to the next Public Works Committee meeting. No action taken.

7. Review and consider adding parking on the north side of Baker St between 5th St and 8th St.

Motion by Evanson, second by Austin to allow for parking on both sides of Baker St between 5th St and 8th St. Motion carried (3-0).

8. Review referral list.

The referral list was reviewed. Item #9 to be removed. Austin referred an item: discuss the Biron wastewater agreement and wastewater ordinance at a special Public Works Meeting.

9. Set next meeting date.

Next meeting date/time was set for Thursday, August 4th, 2022 at 5pm.

10. Adjourn

Motion by Austin, second by Evanson to adjourn at 6:13 pm. Motion carried (3-0).

Rayome requested that item #7 be held out for separate vote. It was moved by Austin, seconded by Veneman to approve and adopt the balance of the report, holding out item #7. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Veneman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Regarding item #7, it was moved by Delaney, seconded by Veneman to approve this item as presented.

Motion carried, 7 ayes and 1 nay:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

C. REPORT OF THE HUMAN RESOURCES COMMITTEE MEETING HELD ON JULY 12, 2022:

Jay Bemke, Chairperson Patrick J. Delaney, Secretary Tom Rayome
Date of Meeting: July 12, 2022
Reported to Council: July 19, 2022

The Human Resources Committee held a meeting in the Council Chambers of City Hall, 444 West Grand Avenue, Wisconsin Rapids, and via remote videoconferencing, on Tuesday, July 12, 2022, at 1:30 p.m. All Committee members were present. Also present were Tim Desorcy, Sarah Anderson, Ben Goodreau, Todd Eckes, Derek Matykowski, Ryan Hartman, and Kelly Warrington.

1. Call to order

The meeting was called to order by Chairperson Bemke at 1:32 p.m.

2. HR Updates

- a. CSS Police Chief update
- b. Current Recruiting

Updates provided- no action taken.

3. Fire Department Presentation called Reducing Liability.

Presentation was given by Chief Eckes, Battalion Chief Goodreau, and Lt. Matykowski. Questions were asked and answered. No action taken.

4. Adjournment.

Motion by Rayome, seconded by Delaney to adjourn. Motion carried 3-0. The meeting adjourned at 2:48 p.m.

It was moved by Evanson, seconded by Rayome to approve and adopt the actions of the Committee. Motion carried, 8 ayes and 0 nays:

<u>Alderpersion</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstsin</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

D. REPORT OF THE COMMITTEE OF THE WHOLE OF THE COMMON COUNCIL MEETING HELD ON JULY 14, 2022:

Date of Meeting: July 14, 2022
Reported to Council: July 19, 2022

A meeting of the Committee of the Whole of the Wisconsin Rapids Common Council was held in the Council Chambers at City Hall, 444 West Grand Avenue, and via remote videoconferencing on Thursday, July 14, 2022, at 6:00 p.m. The public was invited to listen to the audio of the meeting. The meeting was also streamed LIVE on the City's Facebook page.

All Alderpersion were present. Also present were Mayor Blaser, Jennifer Gossick, Tim Desorcy, and Tyler Mickelson. Sue Schill appeared via videoconference.

1. Call to Order

Common Council President Veneman called the meeting to order at 6:00 p.m.

2. Preliminary Discussion Regarding the 2023 Budget

The 2023 Budget was discussed. No action was taken on this item.

3. Adjournment.

There being no further business before the Committee, the Committee of the Whole adjourned at 6:45 p.m.

It was moved by Evanson, seconded by Austin to approve and adopt the actions of the Committee. Motion carried, 8 ayes and 0 nays:

<u>Alderpersion</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

9. Reports of Other Committees, Commissions and Boards; Department Reports

- A. Water Works and Lighting Commission held June 8, 2022
- B. South Wood County Airport Commission held June 9, 2022 and Monthly Summary for June 2022
- C. Park and Recreation Commission held June 13, 2022
- D. Police and Fire Commission held June 15, 2022
- E. Department of Public Works Monthly Summary for June 2022
- F. Engineering Department Monthly Summary for June 2022
- G. Wastewater Treatment Commission Monthly Summary for June 2022
- H. Wisconsin Rapids Fire Department Monthly Summary for June 2022
- I. Wisconsin Rapids Police Department Monthly Summary for June 2022
- J. Joint Review Boards held July 14, 2022

It was moved by Bemke, seconded by Veneman to place the reports on file. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

10. Referrals to Committee

Rayome made a referral to the Public Works Committee to consider a quiet zone for trains on the east side of the city.

11. Adjournment

It was moved by Evanson, seconded by Austin to adjourn. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The meeting adjourned at 8:42 p.m.

Respectfully submitted,

Jennifer M. Gossick, City Clerk