MINUTES



MEETING OF THE WISCONSIN RAPIDS COMMON COUNCIL TUESDAY, JULY 20, 2021 6:00 P.M.

A meeting of the Wisconsin Rapids Common Council was held in the Council Chambers at City Hall, 444 West Grand Avenue, and via remote videoconferencing on Tuesday, July 20, 2021, at 6:00 p.m. The public was invited to listen to the audio of the meeting. The meeting was also streamed LIVE on the City's Facebook page. Members of the public who wished to submit comments to the Council regarding an agenda item were directed to contact the Mayor. No comments were received by the Mayor.

1.	Call	l ta	Order	•
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Mayor Blaser called the meeting to order at 6:00 p.m.

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2.	RUII	Call

Roll call indicated that all alderpersons were present, with a vacancy in District 7:

<u>Alderperson</u>	<u>District</u>	<u>Present</u>	<u>Absent</u>
Ryan Austin	1	×	
Dean Veneman	2	×	
Matt Zacher	3	×	
Tom Rayome	4	×	
Sheri Evanson	5	×	
Jake Cattanach	6	×	
Vacant	7		
Jay Bemke	8	×	

- 3. Pledge of Allegiance and Silent Prayer in Lieu of Invocation

 Mayor Blaser requested that all present stand for the Pledge of Allegiance and a moment of silent prayer.
- 4. Reading of the Minutes of the Previous Meeting held on June 15, 2021.

Veneman noted that his vote on item number 8 in the minutes should be recorded as aye, instead of as aye and nay. It was moved by Veneman, seconded by Bemke to dispense with a reading and accept the minutes of the previous meeting with the correction to item number 8. Motion carried, 7 ayes and 0 nays:

<u>Alderperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1	\boxtimes	
Dean Veneman	2	\boxtimes	
Matt Zacher	3	\boxtimes	
Tom Rayome	4	\boxtimes	
Sheri Evanson	5	\boxtimes	
Jake Cattanach	6	\boxtimes	
Vacant	7		
Jay Bemke	8	\boxtimes	

5. Consider the appointment of a District 7 Alderperson and/or consider ordering a Special Election due to the resignation of District 7 Alderperson Thaddeus Kubisiak

It was moved by Evanson, seconded by Veneman to appoint a District 7 Alderperson this evening, to hold office until a Special Election in April 2022 to run concurrently with the Spring Election. James Stack, who had expressed interest in the appointment, withdrew his candidacy for appointment. Motion carried, 5 ayes and 2 nays: Motion carried, 5 ayes and 2 nays:

<u>Alderperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>			
Ryan Austin	1	\boxtimes				
Dean Veneman	2	\boxtimes				
Matt Zacher	3	\boxtimes				
Tom Rayome	4		\boxtimes			
Sheri Evanson	5	\boxtimes				
Jake Cattanach	6		\boxtimes			
Vacant	7					
Jay Bemke	8	\boxtimes				
				int Patrick J. Delaney as District 7 Alderperson, to hold rently with the Spring Election. Motion carried, 5 ayes, 1		
Alderperson	District	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>		
Ryan Austin	1	\boxtimes				
Dean Veneman	2	\boxtimes				
Matt Zacher	3	\boxtimes				
Tom Rayome	4					
Sheri Evanson	5	\boxtimes				
Jake Cattanach	6		\boxtimes			
Vacant	7					
Jay Bemke	8	\boxtimes				
appointed Ryan Austin as	intment(s) to sta Alderperson De s Chairperson ar	laney to nd Matt	the Pul Zacher	ees olic Works Committee. The Committee members met and as Secretary of the Committee. Austin was also appointed to the Wastewater Treatment		
8. Election of a Common Council President Bemke nominated Veneman, and the nomination was accepted. Austin nominated Bemke, and the nomination was declined. It was moved by Cattanach, seconded by Evanson to close nominations and approve Veneman as Common Council President. Motion carried, 7 ayes and 1 nay: Alderperson District Aye Nay						
Ryan Austin	1	\boxtimes				
Dean Veneman	2	\boxtimes				
Matt Zacher	3	\boxtimes				
Tom Rayome	4		\boxtimes			
Sheri Evanson	5	\boxtimes				
Jake Cattanach	6	\boxtimes				
Patrick J. Delaney	7	\boxtimes				
Jay Bemke	8	\boxtimes				
9. Common Council appointment of an alderperson to serve as alternate on the Ethics Board for a term ending November 1, 2024 to replace Thaddeus Kubisiak Veneman nominated Zacher, and the nomination was accepted. It was moved by Veneman, seconded by Bemke to close nominations and approve Zacher as the Alderperson member to serve as an Alternate on the Ethics Board, for a term expiring November 2024. Motion carried, 8 avec and 0 pages.						

for a term expiring November 2024. Motion carried, 8 ayes and 0 nays:

<u>Alderperson</u> <u>District</u> <u>Aye</u> <u>Nay</u>

Ryan Austin	1	\boxtimes	
Dean Veneman	2	\boxtimes	
Matt Zacher	3	\boxtimes	
Tom Rayome	4	\boxtimes	
Sheri Evanson	5	\boxtimes	
Jake Cattanach	6	\boxtimes	
Patrick J. Delaney	7	\boxtimes	
Jav Bemke	8	\boxtimes	

10. Election of a Chairperson and Vice-Chairperson for the Legislative Committee

The Committee members met and elected Rayome as Chairperson and Bemke as Vice-Chairperson of the Committee.

11. Consider for Adoption the Actions of the Planning Commission at its meeting held on July 12, 2021:

Date of Meeting: July 12, 2021

Report #1

Reported to Council: July 20, 2021

The Planning Commission met at 4:00 p.m. on July 12, 2021 in the City Hall Council Chambers and via remote audioconferencing. Members present included: Chairperson Shane Blaser, Lee Thao, Susan Feith, Eric Daven and Ben Goodreau. Absent was Shane Burkart, and excused was Ryan Austin. Also present were Community Development Director Kyle Kearns, JR Siewert, and Donald Schmoll.

The meeting was called to order at 4:00 p.m.

- 1. Approval of the report from the June 7, 2021 Plan Commission meeting Motion by Daven, to approve the report from the June 7, 2021 Plan Commission meeting, second by Feith Motion carried (5 0)
- 2. **PLAN-21-0648; Calvary Baptist Church** request for Certified Survey Map approval to create two lots and dedicate right-of-way at 469 Airport Avenue (Parcel ID 3412873)

Motion by Thao to approve the request for Certified Survey Map to create two lots and dedicate right-of-way at 469 Airport Avenue (Parcel ID 3412873), second by Goodreau. Motion carried (5 – 0)

3. **PLAN-21-0608; Goodness Properties** – request for Certified Survey Map approval to combine two lots, which includes the dedication of right-of-way at 540 9th Street North (Parcel ID 3407153)

Motion by Daven to approve the request for Certified Survey Map to combine two lots, which includes the dedication of right-of-way at $540~9^{th}$ Street North (Parcel ID 3407153), second by Feith Motion carried (5 – 0)

4. **PLAN-19-0938; Community Development** – action on a request to replace Chapter 46, Sign Code, of the City's Municipal Code, with the new Sign Code

Commission members and Staff discussed and clarified various aspects of the Code. JR Siewert added comments to the discussion.

Motion by Daven, to replace Chapter 46, the Sign Code Ordinance of the City's Municipal Code, with the new Sign Code Ordinance as presented, second by Goodreau. Motion carried (5-0) Ordinance No. MC 1290

Adjourn

Motion to adjourn by Thao. Second by Blaser. Motion carried (5 - 0) Meeting adjourned at 5:23 p.m.

It was moved by Veneman, seconded by Austin to approve and adopt the actions of the Commission. Motion carried, 8 ayes and 0 nays:

<u>District</u>	<u>Aye</u>	<u>Nay</u>
1	\boxtimes	
2	\boxtimes	
3	\boxtimes	
4	\boxtimes	
5	\boxtimes	
6	\boxtimes	
7	\boxtimes	
8	\boxtimes	
	1 2 3 4 5	1 ⊠ 2 ⊠ 3 ⊠ 4 ⊠ 5 ⊠ 6 ⊠ 7 ⊠

- 12. Consider for Adoption the Actions of the Standing Committees of the Common Council, as Follows:
 - A. REPORT OF THE FINANCE AND PROPERTY COMMITTEE MEETING HELD ON JULY 13, 2021:

Date of Meeting: July 13, 2021 Reported to Council: July 20, 2021

The Finance and Property Committee met at 4:30 p.m. on Tuesday, July 13, 2021 in the Council Chambers at City Hall. All committee members were present. The meeting was LIVE on Wisconsin Rapids Community Media (WRCM) Spectrum Channel 985 and Solarus Channel 3, online at www.wr-cm.org or via WRCM's Roku app, and was streamed LIVE on the City of Wisconsin Rapids Facebook page. All members of the Finance and Property Committee were present. Also in attendance were Alderperson Veneman, Mayor Blaser, Meredith Kleker, Matt Zakowski, and Tim Desorcy.

1. Call to Order

Chairperson Rayome called the meeting to order at 4:32 p.m.

- 2. Update from the Wisconsin Rapids Area Convention and Visitors Bureau Meredith Kleker, Executive Director of the Wisconsin Rapids Area Convention and Visitors Bureau (WRACVB) gave a presentation on the initiatives and activities of the WRACVB for both 2019 and 2020. No action was taken.
- 3. Consider for approval a Temporary Retail Class "B" Fermented Malt Beverages and "Class B" Wine Licenses for Our Lady Queen of Heaven Parish for the premises located at 750 10th Avenue South for a parish picnic to be held on August 22, 2021 from 10:00 a.m. to 6:00 p.m.

It was moved by Bemke, seconded by Cattanach to approve the Temporary Retail Class "B" Fermented Malt Beverages and "Class B" Wine Licenses for Our Lady Queen of Heaven Parish for the premises located at 750 10th Avenue South for a parish picnic to be held on August 22, 2021 from 10:00 a.m. to 6:00 p.m. Motion carried.

4. Consider a recommendation from Statewide Services to deny a claim from Amber Reas for damages to her vehicle allegedly caused by a pothole near the intersection of 8th Street and Airport Ave.

It was moved by Rayome, seconded by Cattanach to deny the claim from Amber Reas for damages to her vehicle allegedly caused by a pothole near the intersection of 8th Street and Airport Ave. Motion carried.

5. Audit of the Bills

It was moved by Rayome, seconded by Cattanach to approve check no. 8829 to check no. 9199. Motion carried.

6. Adjourn

Motion by Bemke, seconded by Rayome to adjourn. Motion carried. Meeting adjourned at 5:00 p.m. It was moved by Rayome, seconded by Cattanach to approve and adopt the actions of the Committee. Motion carried, 8 ayes and 0 nays:

<u>District</u>	<u>Aye</u>	<u>Nay</u>
1	\boxtimes	
2	\boxtimes	
3	\boxtimes	
4	\boxtimes	
5	\boxtimes	
6	\boxtimes	
7	\boxtimes	
8	\boxtimes	
	1 2 3 4 5 6 7	1

B. REPORT OF THE COMMITTEE OF THE WHOLE MEETING HELD ON JUNE 28 2021:

Date of Meeting: June 28, 2021 Reported to Council: July 20, 2021

A meeting of the Committee of the Whole of the Wisconsin Rapids Common Council was held in the Council Chambers at City Hall, 444 West Grand Avenue, and via remote videoconferencing on Monday, June 28, 2021, at 5:00 p.m. The public was invited to listen to the audio of the meeting. The meeting was also streamed LIVE on the City's Facebook page. Members of the public who wished to submit comments to the Council regarding an agenda item were directed to contact the Council President Thaddeus Kubisiak. No comments were received by Alderperson Kubisiak.

Present in the Council Chambers at City Hall were Alderpersons Austin, Bemke, Cattanach, Evanson, Veneman, Rayome, and Zacher. Absent was Council President Kubisiak, who was excused. Also present in the Council Chambers were Mayor Blaser, Joe Terry, Jennifer Gossick, Joe Bachman, and Kelly Warrington. Sue Schill appeared via videoconference.

1. Call to Order

City Clerk Gossick called the meeting to order at 5:15 p.m.

It was moved by Bemke, seconded by Evanson to appoint Alderperson Ryan chairperson of the Committee in President Kubisiak's absence. Motion carried 7 ayes and 0 nays, and Alderperson Ryan presided over the meeting.

2. Discussion regarding the development of a transportation utility

A transportation utility was discussed. No action was taken on this item.

Adjourn.

There being no further business before the Committee, the Committee of the Whole adjourned at 6:15 p.m.

It was moved by Veneman, seconded by Bemke to place the report on file. Motion carried, 8 ayes and 0 nays.

<u>Alderperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1	\boxtimes	
Dean Veneman	2	\boxtimes	
Matt Zacher	3	\boxtimes	
Tom Rayome	4	\boxtimes	
Sheri Evanson	5	\boxtimes	
Jake Cattanach	6	\boxtimes	
Patrick J. Delaney	7	\boxtimes	
Jay Bemke	8	\boxtimes	

C.	REPORT OF	THE PUBLIC WO	RKS COMMI	TTEE MEETING HELD	OON JUNE 28 2021:
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Thad Kubisiak Ryan Austin Matt Zacher

Date of Meeting: June 28, 2021 Reported to Council: July 20, 2021

The Public Works Committee met on Tuesday, June 28, 2021 at 444 West Grand Ave in the Common Council Chambers and via remote videoconference. Ryan Austin, and Matt Zacher were in attendance. Thad Kubisiak was absent. Others attending included Alderpersons Bemke, Cattanach, Evanson, Rayome, Veneman, Mayor Blaser, and public works director Terry.

1. Call to order

The meeting was called to order at 5:12 pm

2. Discussion and possible action on the development of a transportation utility

Motion by Austin, second by Zacher to move forward with a trip based transportation utility and direct staff to draft ordinance and policy language wherein:

- a. Maintenance activities remain in the general fund budget for now
- b. Current rate of capital replacement projects are performed by the Utility eliminating routine transportation project related debt and special assessments
- c. Include \$450,000 worth of asphalt surface replacement generally allowing for between .5 and 1 mile of additional surface replacement per year.

Motion carried (2-0)

3. Adjourn.

Motion by Zacher, second by Austin to adjourn. Motion carried (2-0)

The meeting was adjourned at 6:15 pm

It was moved by Austin, seconded by Evanson to approve and adopt the actions of the Committee. Motion carried, 7 ayes and 1 nay:

<u>Alderperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1	\boxtimes	
Dean Veneman	2	\boxtimes	
Matt Zacher	3	\boxtimes	
Tom Rayome	4	\boxtimes	
Sheri Evanson	5	\boxtimes	
Jake Cattanach	6	\boxtimes	
Patrick J. Delaney	7		\boxtimes

	Jay Bemke	8	\boxtimes				
D.	REPORT OF THE PUBLIC W Thad Kubisiak	Date o	Ryan f Meetin	ETING HELD ON JULY 6, 2021: Austin Ig: July 6, 2021 Incil: July 20, 2021	Matt Zacher		
The Public Works Committee met on Tuesday, July 6, 2021 in the Common Council chambers and via remote videoconference. Thad Kubisiak and Ryan Austin were in attendance. Matt Zacher was absent Others attending are on file in the Clerk's office. 1. Call to order							
	The meeting was called to						
				n St from West Grand Ave to the the preliminary resolution for We			
	Grand Ave to the Jackson S	St Bridge. Motio	n carrie	d (2-0)			
	•		n: Revie	w and discuss draft ordinance l	anguage and outline		
	possible scope of public outreach The draft ordinance language was reviewed and discussed. Staff was directed to proceed with the draft						
	general scope as presente				•		
	4. Review DPW monthly r	eport					
	The DPW monthly report w	as reviewed.					
	Review referral list						
	The referral list was review	/ed.					
	AdjournMotion by Austin, second b	ov Kubiciak to a	diourn I	Motion carried (2.0)			
	The meeting was adjourne	•	ajourn. i	Motion carried (2-0)			
lt w		-	ach to a	pprove and adopt the actions of	of the Committee. Motion		
	ried, 8 ayes and 0 nays.	j					
	Alderperson	<u>District</u>	<u>Aye</u>	<u>Nay</u>			
	Ryan Austin	1	\boxtimes				
	Dean Veneman	2	\boxtimes				
	Matt Zacher	3	\boxtimes				
	Tom Rayome	4	\boxtimes				
	Sheri Evanson	5	\boxtimes				
	Jake Cattanach	6	\boxtimes				
	Patrick J. Delaney	7	\boxtimes				
	Jay Bemke	8	\boxtimes				
E.	REPORT OF THE HUMAN R Jay Bemke, Chairperson			E MEETING HELD ON JULY 13, 2 n. Secretary Sheri E			

Date of Meeting: July 13, 2021

Reported to Council: July 20, 2021

A meeting of the Human Resources Committee was held on Tuesday, July 13, 2021 at 5:30 p.m. via remote videoconferencing, originating from the First Floor Conference Room. Members present were Chairperson Bemke, Alderperson Evanson, and Alderperson Veneman. Also present were Kelly Warrington and Ryan Hartman.

1. Call to order

Chairperson Bemke called the meeting to order at 5:32 p.m.

- 2. Discuss and consider for approval the review of the Sick and Paid Leave policy as presented Motion by Veneman, second by Evanson to approve revisions to the Sick and Paid Leave policy as presented. Motion carried 2-0.
- 3. Update on Wage Study

Discussion, no action taken.

4. Adjournment.

Motion by Veneman, second by Evanson to adjourn. Motion carried 2-0.

The meeting adjourned at 5:47 p.m.

It was moved by Bemi carried, 8 ayes and 0	- ·	Venemar	n to ap _l	pprove and adopt the actions of the Committee. Motion
<u>Alderperson</u>	<u>Distric</u>	<u>it</u> ,	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1		\boxtimes	
Dean Veneman	2	1	\boxtimes	
Matt Zacher	3	ĺ	\boxtimes	
Tom Rayome	4		\boxtimes	
Sheri Evanson	5	1	\boxtimes	
Jake Cattanach	6	1	\boxtimes	
Patrick J. Delaney	7		\boxtimes	
Jay Bemke	8	1	×	
A. McMillan Memoria Grounds Committ B. Wisconsin Rapids C. Wisconsin Rapids D. Wastewater Treat E. Ad Hoc Committee F. Water Works and G. Police and Fire Co	al Library Board ee held June 9 Fire Departmer Police Departm ment Commission to Review the Lighting Commisminsion held and held June 28	of Trusted at monthly ent month on held Ju Park and ssion held June 9 stin to plac Aye M M	es held / summ hly sum une 2 a Recrea d June 9	ummary for June and July 7 eation Commission held June 8
Sheri Evanson	4 5			
Jake Cattanach	6			
Patrick J. Delaney	7			
Jay Bemke	8			
14. Referrals to Committe Cattanach made a referra Center.		and Prop	perty Co	Committee to review the financials to date for the Aquation
15. Adjournment It was moved by Rayome, Alderperson Ryan Austin	seconded by Ca <u>District</u> 1	<u>Aye</u>	to adjoι <u>Nay</u> □	ourn. Motion carried, 8 ayes and 0 nays:
Dean Veneman	2			
Matt Zacher	3			
Tom Rayome	4			
Sheri Evanson	5			
Jake Cattanach	6			
Patrick J. Delaney	7			
Jay Bemke The meeting adjourned at	8 t 7:12 p.m.			

Respectfully submitted,

Jennifer M. Gossick, City Clerk