



MINUTES
 MEETING OF THE WISCONSIN RAPIDS COMMON COUNCIL
 TUESDAY, AUGUST 16, 2022
 6:00 P.M.

A meeting of the Wisconsin Rapids Common Council was held in the Council Chambers at City Hall, 444 West Grand Avenue, and via remote videoconferencing on Tuesday, August 16, 2022, at 6:00 p.m. The public was invited to listen to the audio of the meeting. The meeting was also streamed LIVE on the City's Facebook page.

1. Call to Order

Mayor Blaser called the meeting to order at 6:00 p.m.

2. Roll Call

Roll call indicated that all alderpersons were present:

<u>Aldersperson</u>	<u>District</u>	<u>Present</u>	<u>Absent</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

3. Pledge of Allegiance and Silent Prayer in Lieu of Invocation

Mayor Blaser requested that all present stand for the Pledge of Allegiance and a moment of silent prayer.

4. Reading of the Minutes of the Previous Meeting held on July 19, 2022

It was moved by Veneman, seconded by Austin to dispense with a reading and accept the minutes of the previous meeting. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5. Consider for confirmation Mayor Blaser's Appointment to various Commissions and Boards

It was moved by Bemke, seconded by Evanson to approve the following appointments:

- a. Steve Tenpas, 3020 21st Place South, is appointed as a regular member to the Police and Fire Commission, to replace Rick Bender, for a term expiring July 1, 2023
- b. Jake Cattanaach, 541 11th Street South, is appointed as a second alternate to the Zoning Board of Appeals, for a term expiring November 1, 2022

Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

6. Consider for Adoption the Actions of the Planning Commission at its meeting held on August 1, 2022:

Date of Meeting: August 1, 2022

Reported to Council: August 16, 2022

The Planning Commission met at 4:00 p.m. on August 1, 2022 in the City of Wisconsin Rapids Council Chambers, 444 West Grand Avenue, and via remote audioconferencing. Members present included Chairperson Shane Blaser, Ryan Austin, Eric Daven, Ben Goodreau, and Thaddeus Kubisiak. Susan Feith was excused; Lee Thao was absent. Also, in attendance were, Community Development Director Kyle Kearns, Associate Planner Carrie Edmondson, Alderperson Dennis Polach, Bob Kolrud, Len Erickson, Craig Broeren, Geno Carlson, Debra Pritchett, Mary Schill, Meredith Kleker, and Kim Kinsey. Attending via Zoom were Alderperson Dean Veneman and Aaron Nelson.

The meeting was called to order at 4:01 p.m.

1. Approval of the reports from the July 7, 2022 Plan Commission meeting.

Motion by Goodreau to approve the report from the July 7, 2022 Plan Commission meeting including the attendee correction; second by Austin. Motion carried (5 – 0)

2. Vandewalle & Associates – Wisconsin Rapids Recovery & Redevelopment Plan Update

Kyle Kearns provided a review of the Forest Industries of the Future symposium which was held on July 21st, 2022. The webinar was recorded and available on the Community Development web page under Planning and Zoning. The on-line survey for this project will remain for another week or two.

3. **Wisconsin Rapids Public Schools District – 22-000749:** request for site plan review to perform site improvements at 1801 16th Street South (Parcel ID 3414751)

Mr. Kearns provided a synopsis of project 22-000749. Staff recommended approval with the 8 listed conditions from the staff report as well as an additional condition that an updated site plan showing proper dimensions of parking stalls and aisles be submitted to the Community Development for review.

Conversations ensued between Commissioners and Staff regarding the additional footage to the east, the distance to the road to the back of the lot, ingress and egress, the traffic flow at the northern entrance, and sidewalk requirements. Craig Broeren added his comments about the location of the sidewalks and addressed Mr. Daven’s questions about the drop-off area.

Motion by Blaser to approve the request for site plan review to perform site improvements at 1801 16th Street South (Parcel ID 3414751), subject to the following conditions:

1. Proper signage shall be installed identifying vehicle directions.
2. 3,413 square feet of landscaping plantings must be integrated within the parking lot perimeter.
3. A lighting plan shall be submitted for review by the Community Development Department.
4. Light from the parking area shall not exceed 0.2 foot-candles at a neighboring commercial property line and 0.1 foot-candles at the neighboring residential property line.
5. All applicable right-of-way and stormwater permits must be obtained through the Engineering Department.
6. Stormwater management must comply with Chapters 32 and Chapter 35 of the Municipal Code during and after construction.
7. An updated site plan shall be submitted showing dimensional standards, to be reviewed and approved by the Community Development Department.
8. All applicable permits through the City shall be obtained.
9. Community Development Department staff shall have the authority to approve minor modifications to the plans.

Second by Austin. Motion carried (5 – 0)

4. **Debra Pritchett – 22-000685:** Public hearing and action on a request for a conditional use permit to operate a tourist rooming house at 541 Baker Street (Parcel ID 3407693)

Carrie Edmondson provided a synopsis for the conditional use permit request at 541 Baker Street. Staff recommended approval with the conditions listed in the staff report.

Public hearing opened at 4:16 p.m.

No one spoke against or in favor of the request

Public hearing closed at 4:17 p.m.

Motion by Austin to approve the request for a conditional use permit to operate a tourist rooming house at 541 Baker Street (Parcel ID 3407693), subject to the following conditions:

1. The establishment shall have a current license, as required by the Wisconsin Department of Health Services, Wisconsin Administrative Code Chapter 195.
2. The applicable permit must be displayed in a conspicuous location.
3. The owner shall register with the Clerk's and/or Treasurer's office and shall pay room tax as required.
4. An accurate register of guest names shall be maintained for a guest history of no less than one year.
5. An agent who resides within 5 miles of the City must be named as a primary point of contact.
6. Prior to establishment, the City Inspector shall confirm that the dwelling meets all building code requirements.
7. The conditional use permit shall be reviewed by the Community Development Department 6 months after approval, upon which it can be scheduled for review by the Plan Commission and Common Council if necessary due to failure to comply with conditions and standards of review.
8. The transfer of property ownership shall require a review of the conditional use permit by the Plan Commission and Common Council, prior to the operation of the use under new ownership.
9. The current owner and operator of the use shall notify the City in writing prior to the transfer of ownership.

Second by Goodreau.

Staff and Commissioners had a short discussion regarding the means for regulating tourist rooming houses and Mr. Kearns mentioned that an ordinance amendment proposal and public hearing would be on the agenda for the September Plan Commission meeting.

Motion carried (5 - 0) **Resolution No. 23 (2022)**

5. **Kim Kinsey - 22-000686:** Public hearing and action on a request for a conditional use permit to operate a tourist rooming house at 1651 Riverwood Lane (Parcel ID 3408659)

Carrie Edmondson gave a review of conditional use permit request and Staff recommended approval with the conditions outlined in the staff report.

Public hearing opened at 4:23 p.m.

No one spoke against or in favor of the request

Public hearing closed at 4:24 p.m.

Motion by Goodreau to approve the request for a conditional use permit to operate a tourist rooming house at 1651 Riverwood Lane (Parcel ID 3408659), subject to the following conditions:

1. The establishment shall have a current license, as required by the Wisconsin Department of Health Services, Wisconsin Administrative Code Chapter 195.
2. The applicable permit must be displayed in a conspicuous location.
3. The owner shall register with the Clerk's and/or Treasurer's office and shall pay room tax as required.
4. An accurate register of guest names shall be maintained for a guest history of no less than one year.
5. An agent who resides within 5 miles of the City must be named as a primary point of contact.
6. Prior to establishment, the City Inspector shall confirm that the dwelling meets all building code requirements.
7. The conditional use permit shall be reviewed by the Community Development Department 6 months after approval, upon which it can be scheduled for review by the Plan Commission and Common Council if necessary due to failure to comply with conditions and standards of review.
8. The transfer of property ownership shall require a review of the conditional use permit by the Plan Commission and Common Council, prior to the operation of the use under new ownership.
9. The current owner and operator of the use shall notify the City in writing prior to the transfer of ownership.

Second by Austin. Motion carried (5 - 0) **Resolution No. 24 (2022)**

6. Adjourn

Motion by Goodreau to adjourn the meeting; second by Blaser. Motion carried (5 - 0). Meeting adjourned at 4:25 p.m.

Delaney requested that items #4 and #5 be held out for separate vote. It was moved by Austin, seconded by Veneman to approve and adopt the balance of the report, holding out items #4 and #5. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Items #4 and #5 were considered together. It was moved by Delaney, seconded by Veneman to adopt Resolution No. 23 (2022) and Resolution No. 24 (2022) to approve both conditional use permits, but removing conditions from both Resolutions/conditional use permits. The vote resulted in a tie, 4 ayes and 4 nays. Mayor Blaser voted in the affirmative to break the tie and the motion carried, 5 ayes and 4 nays, and both Resolutions as amended were adopted:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Blaser			<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

7. Consider for Adoption the Actions of the Standing Committees of the Common Council, as Follows:

A. REPORT OF THE FINANCE AND PROPERTY COMMITTEE MEETING HELD ON AUGUST 2, 2022:

Matt Zacher, Chairperson Dean Veneman, Secretary Jay Bemke

Date of Meeting: August 2, 2022

Reported to Council: August 16, 2022

The Finance and Property Committee met at 5:00 p.m. on Tuesday, August 2, 2022, in the Council Chambers at City Hall. All members of the Finance and Property Committee were present, except Chairperson Zacher, who was excused. Aldersperson Rayome attended in place of Zacher; Secretary Veneman chaired the meeting. Also in attendance were Aldersperson Polach, Mayor Blaser, Fire Chief Eckes, Justin Pluess, Ben Goodreau, Derek Matykowski, Tim Desorcy, Tyler Mickelson, and Jennifer Gossick.

1. Call to Order

Chairperson Veneman called the meeting to order at 5:00 p.m.

2. Consider for approval the appointment of Elizabeth Meddaugh as successor agent for the Retail Class “B” Fermented Malt Beverages and Retail “Class B” Intoxicating Liquor licenses for Drop In Again LLC, for the premises located at 2963 State Hwy 73 South, to begin October 20, 2022

It was moved by Bemke, seconded by Rayome to approve the appointment of Elizabeth Meddaugh as successor agent for the Retail Class “B” Fermented Malt Beverages and Retail “Class B” Intoxicating Liquor licenses for Drop In Again LLC, for the premises located at 2963 State Hwy 73 South, to begin October 20, 2022. Motion carried 3-0.

3. Consider for approval a Temporary Retail Class “B” Fermented Malt Beverages License and a Temporary Retail “Class B” Wine License for Assumption Catholic Schools, Inc., for the premises located at 445 Chestnut Street, for a Feast of the Assumption Event on Sunday, August 14 from 1:00

p.m. to 8:00 p.m., and for a Royal Event to be held on Sunday, October 9, 2022 from 9:00 a.m. to 3:00 p.m.

It was moved by Veneman, seconded by Bemke to approve a Temporary Retail Class “B” Fermented Malt Beverages License and a Temporary Retail “Class B” Wine License for Assumption Catholic Schools, Inc., for the premises located at 445 Chestnut Street, for a Feast of the Assumption Event on Sunday, August 14 from 1:00 p.m. to 8:00 p.m., and for a Royal Event to be held on Sunday, October 9, 2022 from 9:00 a.m. to 3:00 p.m. Motion carried, 3-0.

- 4. Consider for approval a Temporary Retail Class “B” Fermented Malt Beverages License and a Temporary Retail “Class B” Wine License for Friends of Rapids Music, 441 Second Street South, for the premises as outlined on the map provided within Robinson Park for a Friends of Rapids Music Annual Music Festival to be held on Saturday, September 10, 2022 from 1:00 p.m. to 9:00 p.m.

It was moved by Bemke, seconded by Veneman to approve a Temporary Retail Class “B” Fermented Malt Beverages License and a Temporary Retail “Class B” Wine License for Friends of Rapids Music, 441 Second Street South, for the premises as outlined on the map provided within Robinson Park for a Friends of Rapids Music Annual Music Festival to be held on Saturday, September 10, 2022 from 1:00 p.m. to 9:00 p.m. Motion carried, 3-0.

- 5. Consider a request from the Fire Department to apply for a SAFER grant

It was moved by Bemke, seconded by Rayome to approve an application for a SAFER grant. Motion carried, 3-0.

- 6. Fire Department Presentation called Reducing Liability

A presentation called Reducing Liability was given by the Fire Department. No action was taken on this item.

- 7. Audit of the Bills

It was moved by Veneman, seconded by Bemke to approve check numbers 13491 to 13880. Motion carried, 3-0.

- 8. Set next meeting date

The next regular Committee meeting is tentatively set for Tuesday, September 6, 2022 at 5:00 p.m., pending approval by Chairperson Zacher.

- 9. Adjournment.

It was moved by Veneman, seconded by Bemke to adjourn. Motion carried, 3-0, and the meeting adjourned at 6:07 p.m.

Delaney requested that item #6 be held out for separate consideration. It was moved by Delaney, seconded by Veneman to approve and adopt the balance of the report, holding out item #6. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

A discussion was held regarding item #6. No action was taken on this item.

B. REPORT OF THE PUBLIC WORKS COMMITTEE MEETING HELD ON AUGUST 4, 2022:

Ryan Austin, Chairperson Sheri Evanson, Secretary Dennis Polach
Date of Meeting: August 4, 2022
Reported to Council: August 16, 2022

The Public Works Committee met on Thursday, August 4th, 2022 in the Council Chambers at City Hall and via remote videoconference. Ryan Austin, Dennis Polach and Tom Rayome were in attendance. Sheri Evanson was excused. Others attending are on file in the Clerk’s office.

- 1. Call to order

The meeting was called to order at 5:00 PM.

2. Review Engineering & Street Department Monthly Activity Report.

The reports were reviewed.

3. Review proposals for a Feasibility Study - Alternatives addressing Vehicle Delays and Rail Usage. Motion by Austin, second by Polach to approve the combined proposal from Patrick Engineering and LinqThingz for a fee of \$32,000. Motion carried (2-0).

4. Review a change order request to the 2021 Sewer Lining Contract to include lining for a 15-inch sanitary sewer pipe along Chestnut St between Lincoln St and Cliff St. Motion by Austin, second by Polach to approve the change order at a rate of \$95/lf for distance of 270 LF. Motion carried (2-0).

5. Review referral list.

The referral list was reviewed.

6. Set next meeting date.

Next meeting date/time was set for Thursday, September 8th, 2022 at 5pm.

7. Adjourn

Motion by Austin, second by Polach to adjourn at 5:31 pm. Motion carried (2-0). It was moved by Evanson, seconded by Veneman to approve and adopt the actions of the Committee. Delaney requested that item #3 be held out. Mayor Blaser asked for unanimous consent to amend the motion to hold item #3 out for separate vote. No objection was made, and the motion was so amended.

Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Regarding item #3, it was moved by Bemke, seconded by Austin to approve this item as presented. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

C. REPORT OF THE HUMAN RESOURCES COMMITTEE MEETING HELD ON AUGUST 9, 2022:

Jay Bemke, Chairperson

Patrick J. Delaney, Secretary

Tom Rayome

Date of Meeting: August 9, 2022

Reported to Council: August 16, 2022

The Human Resources Committee held a meeting in the Council Chambers of City Hall, 444 West Grand Avenue, Wisconsin Rapids, and via remote videoconferencing, on Tuesday, August 9, 2022, at 1:30 p.m. All Committee members were present. Also present were Mayor Blaser, City Attorney Schill, Aldersperson Polach, Fire Chief Eckes, HR Coordinator Jill Kremer, and HR Manager Ryan Hartman.

1. Call to order

The meeting was called to order by Chairperson Bemke at 1:33 p.m.

2. HR Updates

a. Current Recruiting

- i. HR
- ii. Police Chief
- iii. Crossing Guards
- iv. Engineering Technician

Updates provided- no action taken.

3. Wage Study Update

Update provided- no action taken.

4. Discuss and consider for approval revisions to the Remote Work Policy.

Motion by Bemke, seconded by Delaney to approve revisions to the Remote Work Policy as presented.

Motion carried 3-0.

5. Adjournment.

Motion by Bemke, seconded by Delaney to adjourn. Motion carried 3-0. The meeting adjourned at 2:10 p.m.

It was moved by Veneman, seconded by Zacher to approve and adopt the actions of the Committee. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

D. REPORT OF THE LEGISLATIVE COMMITTEE MEETING HELD ON AUGUST 11, 2022:

Date of Meeting: August 11, 2022

Reported to Council: August 16, 2022

The Legislative Committee met at 4:00 p.m. on Thursday, August 11, 2022, in the Council Chambers at City Hall. The meeting was LIVE on Wisconsin Rapids Community Media (WRCM) Spectrum Channel 985 and Solarus Channel 3, online at www.wr-cm.org or via WRCM's Roku app and was streamed LIVE on the City of Wisconsin Rapids Facebook page. All members of the Legislative Committee were present. Also in attendance were Alderspersons Polach, Rayome, and Veneman; Mayor Blaser, Sue Schill, Tyler Mickelson, and Jennifer Gossick.

1. Call to Order

Chairperson Bemke called the meeting to order at 4:02 p.m.

2. Consider for adoption an ordinance revising the role and responsibilities of the Park and Recreation Commission, as recommended by the Park and Recreation Ad Hoc Committee and the Park and Recreation Commission.

Motion by Austin, seconded by Zacher to adopt an ordinance revising the role and responsibilities of the Park and Recreation Commission. Motion carried, 3-0

3. Consider for adoption an ordinance which would change standing committee Secretary positions to Vice Chairperson positions.

Motion by Zacher, seconded by Bemke to adopt an ordinance changing standing committee Secretary positions to Vice Chairperson positions. Motion carried, 2-1 with Austin voting in the negative. **Ordinance No. MC 1322**

4. Consider for adoption an ordinance which provides for a revocation of a retail alcohol license if the license is not used for a period of four (4) months.

Motion by Austin, seconded by Zacher to adopt an ordinance which provides for a revocation of a retail alcohol license if the license is not used for a period of four (4) months. Motion carried, 3-0 **Ordinance No. MC 1323**

5. Discuss rules of the Common Council, specifically relating to the use of videoconferencing for standing committee, common council, and other committee meetings.

No action was taken.

6. Discuss temporary alcohol licenses and their requirements under state law, as it relates to recent requests for temporary alcohol licenses.

No action was taken.

7. Discuss a referral from Alderperson Evanson regarding department heads providing reports to the Common Council, and department heads reporting to a committee.

No action was taken.

8. Discuss a referral from Alderperson Evanson to create an Aquatics Ad Hoc Committee to focus on all aspects relating to the Aquatics Center.

No action was taken.

Motion by Austin, seconded by Zacher to adjourn. Motion carried, 3-0, and the meeting adjourned at 5:31 p.m.

It was moved by Austin, seconded by Zacher to approve and adopt the actions of the Committee. Evanson requested that item #2 be held out. Mayor Blaser asked for unanimous consent to amend the motion to hold item #2 out for separate vote. No objection was made, and the motion was so amended.

Motion carried, 8 ayes and 0 nays:

<u>Alderperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Regarding item #2, it was moved by Veneman, seconded by Zacher to approve the item as presented. Motion carried, 7 ayes and 1 nay. Since this was a first reading of the ordinance, and the vote was not unanimous, the ordinance will be presented for a second reading at the September Council meeting:

<u>Alderperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

8. Reports of Other Committees, Commissions and Boards; Department Reports

- A. Wisconsin Rapids Housing Authority held April 27, 2022 and May 25, 2022
- B. South Wood County Airport Commission held July 7, 2022 and Monthly Summary for July 2022
- C. Water Works and Lighting Commission held July 13, 2022
- D. Police and Fire Commission held July 13, 2022 and July 26, 2022
- E. Engineering Department Monthly Summary for July 2022
- F. Department of Public Works Monthly Summary for July 2022
- G. Wastewater Treatment Commission Monthly Summary for July 2022
- H. Wisconsin Rapids Fire Department Monthly Summary for July 2022
- I. Wisconsin Rapids Police Department Monthly Summary for July 2022
- J. Park and Recreation Commission held August 8, 2022

It was moved by Delaney, seconded by Bemke to place the reports on file. Motion carried, 8 ayes and 0 nays:

<u>Alderperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

9. Referrals to Committee

No referrals were received.

10. Adjournment

It was moved by Evanson, seconded by Zacher to adjourn. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Sheri Evanson	5	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The meeting adjourned at 7:07 p.m.

Respectfully submitted,

Jennifer M. Gossick, City Clerk