



**MINUTES**  
 MEETING OF THE WISCONSIN RAPIDS COMMON COUNCIL  
 TUESDAY, AUGUST 17, 2021  
 6:00 P.M.

A meeting of the Wisconsin Rapids Common Council was held in the Council Chambers at City Hall, 444 West Grand Avenue, and via remote videoconferencing on Tuesday, August 17, 2021, at 6:00 p.m. The public was invited to listen to the audio of the meeting. The meeting was also streamed LIVE on the City’s Facebook page. Members of the public who wished to submit comments to the Council regarding an agenda item were directed to contact the Mayor. No comments were received by the Mayor.

**1. Call to Order**

Mayor Blaser called the meeting to order at 6:06 p.m.

**2. Roll Call**

Roll call indicated that all alderpersons were present:

<u>Aldersperson</u>	<u>District</u>	<u>Present</u>	<u>Absent</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/> (via videoconference)	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**3. Pledge of Allegiance and Silent Prayer in Lieu of Invocation**

Mayor Blaser requested that all present stand for the Pledge of Allegiance and a moment of silent prayer.

**4. Administration of Police Department Ceremonial Oaths of Office and Badge Pinning for Sergeant Jordan Jazdzewski and Detective Lieutenant Jordan L. Lubeck**

City Clerk Gossick administered Ceremonial Oaths of Office, and Badges were Pinned by family members of Sergeant Jordan Jazdzewski and Detective Lieutenant Jordan L. Lubeck

**5. Reading of the Minutes of the Previous Meeting held on July 20, 2021**

It was moved by Austin, seconded by Veneman to dispense with a reading and accept the minutes of the previous meeting. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**6. Consider a Resolution Issuing an Emergency Declaration Due to the COVID-19 Pandemic**

It was moved by Bemke, seconded by Evanson to approve a Resolution Issuing an Emergency Declaration Due to the COVID-19 Panemic. Resolution No. 23 (2021)

Motion carried, 7 ayes and 1 nay:

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

7. Consider a Resolution that the city of Wisconsin Rapids be exempted from the payment of any county library tax as provided in Section 43.64(2)(b)

It was moved by Cattanach, seconded by Bemke to approve a Resolution that the city of Wisconsin Rapids be exempted from the payment of any county library tax as provided in Section 43.64(2)(b). Resolution No. 24 (2021)

Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

8. Consider for Adoption the Actions of the Planning Commission at its meeting held on August 2, 2021:

Date of Meeting: August 2, 2021

Report #1

Reported to Council: August 17, 2021

The Planning Commission met at 4:00 p.m. on August 2, 2021 in the City Hall Council Chambers and via remote audioconferencing. Members present included: Chairperson Shane Blaser, Lee Thao, Susan Feith, and Aldersperson Ryan Austin. Ben Goodreau attended portions of the meeting; however due to recurrent technical difficulties was unable to vote on the agenda items. Members Shane Burkart and Eric Daven were excused. Also in attendance was Community Development Director Kyle Kearns.

The meeting was called to order at 4:00 p.m.

1. Approval of the reports from the July 12, 2021 Plan Commission meeting

Motion by Thao to approve the Plan Commission report from the July 12, 2021, second by Feith. Motion carried (4 - 0)

2. PLAN-21-0730; Steven Mauer - request for Certified Survey Map approval to combine two lots, which includes the dedication of right-of-way at 2540 Lincoln Street (Parcel ID's 3412447 and 3412445)

Motion by Blaser to approve the request for a Certified Survey Map to combine two lots, which includes the dedication of right-of-way at 2540 Lincoln Street (Parcel ID's 3412447 and 3412445), second by Austin. Motion carried (4 - 0)

3. PLAN-21-0607; Riverhill Dental Associates - Public hearing and action on a request for a zoning map amendment to rezone 406 Daly Avenue (Parcel ID 3411001) from R-2 Mixed Residential District to B-2 General Commercial District or B-5 Mixed Use Commercial District

Commissioner Goodreau departed from the meeting.

Public hearing opened at 4:19 p.m.

Speaking against: none

Speaking in favor: none

Public hearing closed at 4:20 p.m.

Motion by Austin to approve the request for a zoning map amendment to rezone 406 Daly Avenue (Parcel ID 3411001) from R-2 Mixed Residential District to B-5 Mixed Use Commercial District, second by Feith. Motion carried (4 – 0)

4. Adjourn

Motion by Thao to adjourn, second by Austin. Motion carried (4 – 0). Meeting adjourned at 4:21 p.m.

**It was moved by Veneman, seconded by Zacher to approve and adopt the actions of the Commission. Ordinance No. MC 1291. Motion carried, 8 ayes and 0 nays:**

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**9. Consider for Adoption the Actions of the Standing Committees of the Common Council, as Follows:**

**A. REPORT OF THE FINANCE AND PROPERTY COMMITTEE MEETING HELD ON AUGUST 3, 2021:**

Tom Rayome, Chairperson                      Jake Cattanach, Secretary                      Jay Bemke

Date of Meeting: August 3, 2021

Reported to Council: August 17, 2021

The Finance and Property Committee met at 4:30 p.m. on Tuesday, August 3, 2021 in the Council Chambers at City Hall. The meeting was LIVE on Wisconsin Rapids Community Media (WRCM) Spectrum Channel 985 and Solarus Channel 3, online at [www.wr-cm.org](http://www.wr-cm.org) or via WRCM’s Roku app, and was streamed LIVE on the City of Wisconsin Rapids Facebook page.

All members of the Finance and Property Committee were present. Also in attendance were Aldersperson Veneman, Mayor Blaser, Kyle Kearns, Jake Klingforth, Jennifer Gossick and Tim Desorcy. A list of others in attendance is on file in the Clerk’s office.

1. Call to Order

Chairperson Rayome called the meeting to order at 4:35 p.m.

2. Consider for approval a Temporary Retail Class “B” Fermented Malt Beverages and “Class B” Wine License for Friends of Rapids Music Incorporated, 441 Second Street South, for the premises as outlined on the map provided within Robinson Park for a Friends of Rapids Music 5th Annual Music Festival to be held on September 11, 2021 from noon to 9:00 p.m.

It was moved by Rayome, seconded by Bemke to approve the Temporary Retail Class “B” Fermented Malt Beverages and “Class B” Wine License for Friends of Rapids Music Incorporated, 441 Second Street South, for the premises as outlined on the map provided within Robinson Park for a Friends of Rapids Music 5th Annual Music Festival to be held on September 11, 2021 from noon to 9:00 p.m. Motion carried.

3. Selection of consultant for the Wisconsin Rapids Recovery and Redevelopment Plan.

It was moved by Bemke, seconded by Cattanach to approve the selection of Vandewalle & Associates, Inc. as the consultant for the Wisconsin Rapids Recovery and Redevelopment Plan. Motion carried.

4. Aldersperson Cattanach’s request to review the financials to date for the Aquatic Center

Finance Director Desorcy reviewed the aquatic center revenue that has been generated to date with the committee (see Attachment No. 1). A full review of the revenue and expenses will occur at a later date once the aquatics season has concluded and all expenses to operate the facility have been accounted for. No action was taken.

5. Audit of the Bills

It was moved by Rayome, seconded by Cattanach to approve check no. 9200 to check no. 9625. Motion carried.

6. Adjourn

Motion by Bemke, seconded by Rayome to adjourn. Motion carried. Meeting adjourned at 5:02 p.m.

**It was moved by Rayome, seconded by Bemke to approve and adopt the actions of the Committee. Motion carried, 8 ayes and 0 nays:**

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
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2. Review an administrative appeal requested from the Mead Witter Foundation resulting from a denial of street privilege. The Mead Witter Foundation wishes to install private conduits in the West Grand Ave public street right-of-way.

Motion by Zacher second by Austin to approve the appeal with the conditions presented by the engineering department wherein only low voltage power and water can exist. Said conditions include:

1. Insurance is required per the Street Privilege requirements. Insurance certificates must be updated on an annual basis. The city shall be a certificate holder so that the city is notified of any cancellation/nonpayment
2. The bore occurred with a 6-inch borehole and two conduits within the same borehole leaving a significant amount of soil settlement that could damage pavement and other infrastructure. Payment in lieu of remediation of void space and settlement is required. Value to be determined
3. Degradation Fees need to be paid and concrete panels replaced for three pothole locations per the deadline to contractors
4. 10-day notice of termination is required per the Street Privilege Requirements
5. Applicant is liable and responsible for all damages and injury
6. File with Diggers Hotline to be notified of locate requests in the vicinity of this line and promptly mark this facility to avoid damage/injury. Must have a long-term contract with the utility locator to make sure that this line gets marked
7. Irrigation and Electric Conduits shall be properly abandoned to avoid further damage to other infrastructure in the following circumstances:
  - a. Line is damaged and requires repair
  - b. Line needs to be relocated due to other public utility needs
  - c. Line becomes unsafe to continue operations within the public right-of-way
  - d. Excavations for abandonment cannot occur with the ROW. All abandonment shall occur using water and soil tight plugs/caps
  - e. City requires abandonment/termination as determined to be in the best interests of the city
8. Tracer wire is required
9. As-built records shall be provided on City drawings. This shall include sufficient vertical and horizontal information across the ROW for sharing with utilities that are planning for infrastructure improvements. A location and depth shall be recorded every 5 feet along the conduit length.

Motion carried (3-0)

3. Adjourn.

Motion by Delaney second by Zacher to adjourn. Motion carried. The meeting was adjourned at 5:48 p.m.

**It was moved by Austin, seconded by Evanson to approve and adopt the actions of the Committee. Motion carried, 7 ayes and 1 nay:**

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**D. REPORT OF THE HUMAN RESOURCES COMMITTEE MEETING HELD ON AUGUST 9, 2021:**

Jay Bemke, Chairperson

Dean Veneman, Secretary

Sheri Evanson

Date of Meeting: August 9, 2021

Reported to Council: August 17, 2021

A meeting of the Human Resources Committee was held on Monday, August 9, 2021, at 5:00 p.m. in the Council Chambers. Members present were Chairperson Bemke and Aldersperson Evanson; Aldersperson Veneman was excused. Also present were Mayor Shane Blaser, City Attorney Sue Schill, Ryan Hartman, Tyler Mickelson, and Aldersperson Tom Rayome.

1. Call to order.

Chairperson Bemke called the meeting to order at 5:03 p.m.

2. Discussion for further COVID-19 policies/protocols in the event they are needed.

Motion by Bemke, second by Evanson to provide Employee Emergency Paid COVID-19 Leave in the amount of ten days (or 2 work-week equivalent) to City employees, with said leave to be used by December 31, 2021; and to recommend to the Common Council that an Emergency Declaration be considered at its meeting on August 17 to allow necessary actions to be taken by the Mayor and Council regarding the COVID-19 pandemic. Motion carried 2-0. The Emergency Paid Leave Policy will be provided at the Council meeting.

3. Update on Wage Study.

There was discussion and no action taken.

4. Motion by Evanson, second by Bemke to go into closed session under Section 19.85(1)(e), Wis. Stats., which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session"

Roll call vote taken. Motion carried 2-0, with Bemke and Evanson voting in the affirmative.

- a. In closed session, the Committee discussed negotiations and bargaining strategy regarding labor negotiations with IAFF and WRPPA

Motion by Bemke, second by Evanson to adjourn in closed session. Motion carried 2-0. The meeting adjourned at 5:55 p.m.

**It was moved by Bemke, seconded by Austin to approve and adopt the actions of the Committee. Motion carried, 7 ayes and 1 nay:**

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**10. Reports of Other Committees, Commissions and Boards; Department Reports**

- A. South Wood County Airport Commission 2020 Annual Managers Report
- B. Wisconsin Rapids Housing Authority held December 31, 2020, February 24, March 8, March 31, April 28, May 26 and June 30
- C. McMillan Memorial Library: Building and Grounds Committee held February 10, May 12, July 14, and July 26; Nominating Committee held June 3; Board of Trustees held June 16 and July 21
- D. Wastewater Treatment Commission held April 7 and May 5
- E. Zoning Board of Appeals held April 27
- F. Park and Recreation Commission held June 28
- G. Ad Hoc Committee to Review the Park and Recreation Commission held July 19
- H. Wisconsin Rapids Fire Department Monthly Summary for July
- I. Wisconsin Rapids Police Department Monthly Summary for July
- J. Police and Fire Commission held July 14

**It was moved by Evanson, seconded by Zacher to place the reports on file. Motion carried, 8 ayes and 0 nays:**

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**11. Referrals to Committee**

No referrals were received.

**12. Adjournment**

It was moved by Rayome, seconded by Austin to adjourn. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

The meeting adjourned at 6:45 p.m.

Respectfully submitted,

Jennifer M. Gossick, City Clerk