



MINUTES
 MEETING OF THE WISCONSIN RAPIDS COMMON COUNCIL
 TUESDAY, SEPTEMBER 17, 2024
 6:00 P.M.

A meeting of the Wisconsin Rapids Common Council was held in the Council Chambers at City Hall, 444 West Grand Avenue, on Tuesday, September 17 2024, at 6:00 p.m. The public was invited to listen to the audio of the meeting. The meeting was also streamed LIVE on the City’s Facebook page.

1. Call to Order

Mayor Zacher called the meeting to order at 6:00 p.m.

2. Roll Call

Roll call indicated that all alderpersons were present:

<u>Aldersperson</u>	<u>District</u>	<u>Present</u>	<u>Absent</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Justin Pluess	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jeff Penzkover	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Madalyn Palmquist	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

3. Pledge of Allegiance and Silent Prayer in Lieu of Invocation

Mayor Zacher invited all present to stand for the Pledge of Allegiance and a moment of silent prayer in lieu of an invocation.

4. Reading of the Minutes of the Previous Meeting held on August 20, 2024

It was moved by Veneman, seconded by Cattanach to dispense with a reading and accept the minutes of the previous meetings. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Justin Pluess	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeff Penzkover	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Madalyn Palmquist	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5. Election of a Common Council President due to the resignation of President Veneman from this position

Mayor Zacher thanked President Veneman for his service to the Council and the City. Delaney nominated Cattanach; Penzkover nominated Palmquist, and both nominations were accepted. As there were no further nominations, Mayor Zacher asked for unanimous consent to close nominations. No objection was made and nominations were closed. A vote was taken by secret ballot which resulted in the election of Madalyn Palmquist as Common Council President by a vote of 5 votes for Palmquist to 3 votes for Cattanach.

6. Consider for confirmation Mayor Zacher’s Appointments to various Committees, Commissions and Boards

Mayor Zacher made the following appointment:

Board of Review

Alex Hewitt, 170 3rd St. S, is appointed as a regular member, to replace Don Walloch, for a term expiring 5/1/2026.

It was moved by Veneman, seconded by Penzkover to approve Mayor Zacher's appointment to the Board of Review as presented. Motion carried, 8 ayes and 0 nays.

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Justin Pluess	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeff Penzkover	4	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Madalyn Palmquist	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

7. Consider a Resolution that the City of Wisconsin Rapids be exempted from the payment of any county library tax as provided in Section 43.64(2)(b), Wis. Stats.

It was moved by Austin, seconded by Palmquist to approve a Resolution that the City of Wisconsin Rapids be exempted from the payment of any county library tax as provided in Section 43.64(2)(b), Wis. Stats. Motion carried, 8 ayes and 0 nays. Resolution No. 17 (2024):

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Justin Pluess	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeff Penzkover	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Madalyn Palmquist	8	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

8. REPORT OF THE PLANNING COMMISSION MEETING HELD ON SEPTEMBER 9, 2024:

Date of Meeting: September 9, 2024

Reported to Council: September 17, 2024

The Planning Commission met at 4:00 p.m. on September 9, 2024 in the Council Chambers at City Hall. It was also streamed live on the City of Wisconsin Rapids Facebook page and broadcast live on Charter Cable Channel 985 and Solarus HD Cable Channel 3. Members present in the Chambers consisted of Chairperson Matt Zacher, Jeff Marutz, Lee Thao and Ben Goodreau. Members absent were Madalyn Palmquist, Thaddeus Kubisiak and Eric Daven. Also attending the meeting were Community Development Director Kyle Kearns, Associate Planner Lizabeth Edwardsen, Aldersperson Dennis Polach, Melissa Hernandez via Zoom and representatives with BNBD Properties, LLC.

The meeting was called to order at 4:01 p.m.

1. Approval of the report from August 5, 2024, Planning Commission meeting.

Motion by Marutz to approve the report from August 5, 2024, Planning Commission meeting, second by Thao. Motion carried (4 - 0)

2. 24-001504; David Zielke – request for a special exception for a chain link trash enclosure in a commercial zoning district at 2240 8th Street South (Parcel ID 34-12139).

Lizabeth Edwardsen summarized the request and approval was recommended with the conditions outlined in the staff report. Conversation took place between Commission members, Staff and the applicant regarding the required gate materials and the landscaping criteria. Mr. Kearns pointed out that the structure faces the rear yard and is shielded by part of the building and that the existing non-conforming lot consists of a 100% impervious service.

Motion by Goodreau to approve item 24-001504, omitting conditions 1 and 2 relating to the landscaping requirements, and subject to condition numbers 3-5 from the staff report due to the uniqueness of the non-conforming lot:

3. The enclosure gate shall be 100% opaque and made of wood, synthetic or metal materials.

4. An updated gate design shall be submitted for review and approval by the Community Development Department.
5. Minor modifications to the plan shall be permitted to be reviewed and approved by the Community Development Department

Second by Thao. Motion carried (4 – 0)

3. 24-001639; BNBD Properties LLC – request for a site plan review to perform site improvements at 1860,1848,1852, and 1900 8th Street South (Parcel IDs 3411727, 3411728, 3411730, 3411729) Kyle Kearns provided a synopsis of the request recommending approval with the conditions outlined in the staff report. Representatives with BNBD Properties, LLC provided further comment regarding the site, operations, delivery truck traffic and the timeline for development. Mr. Goodreau asked for clarification on the landscaping plan requirements to which Kyle Kearns responded. Mr. Kearns also added comments regarding parking ratio standards and the difference between reconstruction/repaving and the new construction of parking lots. Moreover, he identified the necessity to obtain a variance to exceed the impervious surface requirement of 80%, meaning the site plan approval would be contingent on said variance request by the applicant.

Motion by Goodreau to approve the request for a site plan review to perform site improvements at 1860,1848,1852, and 1900 8th Street South (Parcel IDs 3411727, 3411728, 3411730, 3411729) to include the conditions outlined in the staff report, with the addition for allowing Community Development to approve a modified site plan should the variance not be granted at the Zoning Board of Appeals:

1. Proper signage shall be installed identifying vehicle directions.
2. A permanent parking agreement detailing the off-site parking and the shared parking must be submitted to the City Attorney for approval.
3. A copy of the approved parking agreement must be submitted and recorded in the Wood County register of deeds and a copy must be filed with the Community Development Director.
4. The required landscaping from the front parking lot repaving project shall be included in this project.
5. An updated landscaping plan shall be submitted for review and approval by the Community Development Department.
6. Light from the parking area shall not exceed 0.2 foot-candles at a neighboring commercial property line and 0.1 foot-candles at the neighboring residential property line.
7. All applicable right-of-way and stormwater permits must be obtained through the Engineering Department.
8. Stormwater management must comply with Chapters 32 and Chapter 35 of the Municipal Code during and after construction.
9. All applicable permits through the City shall be obtained.
10. Community Development Department staff shall have the authority to approve minor modifications to the plans.
11. Site Plan review is contingent upon the approval of a variance to exceed the impervious surface requirements. If not obtained, the parking lot size shall be reduced, meeting the standards, which the Community Development Department shall review/approve.
12. This approval includes a reduced parking ratio, under section 11.17.03(h)(R)(3).

Second by Marutz. Motion carried (4 – 0)

4. Community Development Department – request to amend the Zoning Code (Chapter 11 of the Municipal Code), to modify the secondary review requirements for uses – DISCUSSION ONLY
Mr. Kearns provided a review of the request. All Commissioners expressed their support for the idea of future Zoning Code Amendments regarding the modification of secondary review processes for uses.

No Action taken.

5. Adjourn

Motion by Thao to adjourn the meeting; second by Goodreau. Motion carried (4 – 0). Meeting adjourned at 4:50 p.m.

It was moved by Veneman, seconded by Penzkover to approve and adopt the actions of the Committee. Cattanaich requested that item #4 be held out. Mayor Zacher asked for unanimous consent to amend the motion to hold item #4 out. No objection was made, and the motion was so amended. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Justin Pluess	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeff Penzkover	4	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Jake Cattanach	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Madalyn Palmquist	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Regarding item #4, this item was discussed, but no action was taken.

9. Consider for Adoption the Actions of the Standing Committees of the Common Council, as follows:

A. REPORT OF THE FINANCE AND PROPERTY COMMITTEE MEETING HELD ON SEPTEMBER 10, 2024:

Jake Cattanach, Chairperson Dean Veneman, Vice-Chairperson Patrick Delaney

Date of Meeting: September 10, 2024

Report to Council: September 17, 2024

The Finance and Property Committee met at 5:00 p.m. on Tuesday, September 10, 2024, in the First Floor Conference Room at City Hall. The meeting was LIVE on Wisconsin Rapids Community Media (WRCM) Spectrum Channel 985 and Solarus Channel 3, online at www.wr-cm.org or via WRCM's Roku app and was streamed LIVE on the City of Wisconsin Rapids Facebook page.

All members of the Finance and Property Committee were present, except Alderperson Delaney, who was excused. Alderperson Polach attended in place of Alderperson Delaney.

1. Call to Order

Chairperson Cattanach called the meeting to order at 5:00 p.m.

2. Consider for approval the acceptance of a Legacy Foundation of Central Wisconsin grant in the amount of \$360,000 for the Municipal Zoo, and approval to proceed with bids for improvements to the Municipal Zoo, including a River Otter Exhibit, ADA compliant playground equipment, and insulating Helen's House to make it suitable for year-round activities.

It was moved by Veneman, seconded by Polach to approve the acceptance of a Legacy Foundation of Central Wisconsin grant in the amount of \$360,000 for the Municipal Zoo, and to approve proceeding with bids for improvements to the Municipal Zoo, including a River Otter Exhibit, ADA compliant playground equipment, and insulating Helen's House to make it suitable for year-round activities. Motion carried, 3-0.

3. Consider for approval upgrading Wisconsin Rapids Community Media public access channel equipment, including upgrades necessary to make Wisconsin Rapids Community Media accessible and ADA compliant.

It was moved by Cattanach, seconded by Veneman to approve a proposal by Spectrum Enterprise to upgrade Wisconsin Rapids Community Media public access channel equipment, including upgrades necessary to make Wisconsin Rapids Community Media accessible and ADA compliant, in the amount of \$17,696, using funds from the WRCM reserve account. Motion carried, 3-0.

4. Consider for approval upgrading studio equipment for Wisconsin Rapids Community Media.

It was moved by Veneman, seconded by Polach to approve a proposal from UNISSET LLC to upgrade studio equipment for Wisconsin Rapids Community Media in the amount of \$17,230.50, with \$730 to be reimbursed to the City by the City of Marshfield for their shared portion, for a total cost to the City of \$16,500.50, using funds from the WRCM reserve account. Motion carried, 3-0.

5. Consider for approval a resolution of support for the City's application for funding from the Railroad Crossing Elimination Planning Grant Program

It was moved by Veneman, seconded by Polach to approve a resolution of support for the City's application for funding from the Railroad Crossing Elimination Planning Grant Program. Motion carried, 2-1, with Cattanach voting in the negative. **Resolution No. 18 (2024)**

6. Consider for approval Budget Amendment No. 2

It was moved by Polach, seconded by Veneman to approve Budget Amendment No. 2. Motion carried, 3-0. **Resolution No. 19 (2024)**

7. Audit of the bills.

It was moved by Polach, seconded by Veneman to approve check numbers to 22765 to 23180 for a total of \$7,051,127.86. Motion carried, 3-0.

8. Set next meeting date

The next regular meeting of the Finance and Property Committee is scheduled for Tuesday, October 1, 2024, at 5:00 p.m.

9. In open session, the Committee may vote to go into closed session under Section 19.85(1)(e) of the

Wisconsin Statutes, which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session".

It was moved by Veneman, seconded by Polach to go into closed session. Roll call vote was taken. All members voted in the affirmative. Motion carried, 3-0, and the Committee went into closed session.

In closed session, the Committee will consider proposals for replacing outdated printers and implementing managed print services for the City.

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10. The Committee will return to open session.

It was moved by Cattanaach, seconded by Veneman to return to open session. Motion carried, 3-0, and the Committee returned to open session.

11. Consider for approval a vendor for replacement of outdated printers and managed print services for the City.

It was moved by Cattanaach, seconded by Veneman to approve a proposal from E.O. Johnson in the amount of \$48,999.27 for the replacement of outdated printers and managed print services for the City. Motion carried, 3-0.

12. Adjourn

It was moved by Veneman, seconded by Cattanaach to adjourn. Motion carried, 3-0, and the meeting adjourned at 5:50 p.m.

It was moved by Cattanaach, seconded by Veneman to approve and adopt the actions of the Committee. Motion carried, 7 ayes, 0 nays, and 1 abstention:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Justin Pluess	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeff Penzkover	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	5	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Madalyn Palmquist	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

B. REPORT OF THE FINANCE AND PROPERTY COMMITTEE MEETING HELD ON SEPTEMBER 17, 2024:

Jake Cattanaach, Chairperson

Dean Veneman, Vice-Chairperson

Patrick Delaney

Date of Meeting: September 17, 2024

Report to Council: September 17, 2024

The Finance and Property Committee met at 5:03 p.m. on Tuesday, September 17, 2024, in the Council Chambers at City Hall. The meeting was LIVE on Wisconsin Rapids Community Media (WRCM) Spectrum Channel 985 and Solarus Channel 3, online at www.wr-cm.org or via WRCM's Roku app and was streamed LIVE on the City of Wisconsin Rapids Facebook page.

All members of the Finance and Property Committee were present, except Aldersperson Delaney.

1. Call to Order

Chairperson Cattanaach called the meeting to order at 5:03 p.m.

2. In open session, the Committee may vote to go into closed session under Section 19.85(1)(e) of F&Pthe Wisconsin Statutes, which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session".

It was moved by Veneman, seconded by Cattanaach to go into closed session. Roll call vote was taken. All members voted in the affirmative. Motion carried, 2-0, and the Committee went into closed session.

In closed session, the Committee will consider the following proposals:

- a. for implementation of SeeClickFix at a cost of \$6,151.37 for the first year, and the recurring annual payment structure as outlined in the proposal provided
- b. for the initial one-time cost of CP Pay of \$3,285, and the \$1,785 annual recurring fee
- c. for the implementation of AMM Select: Pro and Live Meeting Manager system from CivicPlus at a cost of \$8,750 for the initial year, and the recurring annual amount of \$8,700 for ongoing maintenance and support

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- a. for implementation of SeeClickFix at a cost of \$6,151.37 for the first year, and the recurring annual payment structure as outlined in the proposal provided
- b. for the initial one-time cost of CP Pay of \$3,285, and the \$1,785 annual recurring fee
- c. for the implementation of AMM Select: Pro and Live Meeting Manager system from CivicPlus at a cost of \$8,750 for the initial year, and the recurring annual amount of \$8,700 for ongoing maintenance and support

3. The Committee will return to open session.

It was moved by Cattanaach, seconded by Veneman to return to open session. Motion carried, 2-0, and the Committee returned to open session.

4. Consider for approval the following proposals:

- a. for implementation of SeeClickFix at a cost of \$6,151.37 for the first year, and the recurring annual payment structure as outlined in the proposal provided

No action was taken on this item.

- b. for the initial one-time cost of CP Pay of \$3,000, and the \$1,785 annual recurring fee

It was moved by Veneman, seconded by Cattanaach to approve the initial one-time cost of CP Pay of \$3,285, and the \$1,785 annual recurring fee. Motion carried, 2-0.

- c. for the implementation of AMM Select: Pro and Live Meeting Manager system from CivicPlus at a cost of \$8,750 for the initial year, and the recurring annual amount of \$8,700 for ongoing maintenance and support

It was moved by Veneman, seconded by Cattanaach to approve the implementation of AMM Select: Pro and Live Meeting Manager system from CivicPlus at a cost of \$8,750 for the initial year, and the recurring annual amount of \$8,700 for ongoing maintenance and support. Motion carried, 2-0.

5. Adjourn

It was moved by Veneman, seconded by Cattanaach to adjourn. Motion carried, 2-0, and the meeting adjourned at 5:40 p.m.

It was moved by Cattanaach, seconded by Austin to approve and adopt the actions of the Committee. Veneman requested that item #4.a. be held out to be considered in closed session at the end of the Council meeting. Mayor Zacher asked for unanimous consent to amend the motion to hold item #4.a. out to be considered in closed session at the end of the Council meeting. No objection was made, and the motion was so amended. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Justin Pluess	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeff Penzkover	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	5	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Madalyn Palmquist	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

C. REPORT OF THE PUBLIC WORKS COMMITTEE MEETING HELD ON SEPTEMBER 5, 2024:

Ryan Austin, Chairperson

Madalyn Palmquist, Vice-Chairperson

Jeff Penzkover

Date of Meeting: September 5, 2024

Reported to Council: September 17, 2024

The Public Works Committee met on Thursday, September 5th, 2024 in the Council Chambers at City Hall. All members were present (with Aldersperson Polach substituting for Aldersperson Penzkover). Others attending are listed on the sign-in sheet.

1 Call to order

The meeting was called to order at 5:00 PM.

2. Review Engineering & Street Department Monthly Activity Report

The reports were reviewed.

3. Review and consider modifying the parking along Dale St, between 6th St S and the east cul-de-sac, and 6th St S, between Dale St and Dewey St.

The current parking situation near the intersection of 6th Street South and Dale Street was discussed. Motion by Palmquist, second by Austin to prohibit parking from 8 AM to 5 PM along the north and south

sides of Dale Street, from 6th Street South to 171 feet east, as well as the east side of 6th Street South, from Dale Street to 81 feet north. Motion carried (3-0). **Ordinance No. MC 1374**

4. Review the intersection study at Rosewood Ave and 15th Place S.

The intersection study was reviewed due to safety concerns at the intersection of Rosewood Avenue and 15th Place South. The Engineering Department's findings were presented, recommending no additional signage at the intersection.

No action was taken.

5. Review Referral List

Referral List was reviewed, removing item 10, with request from Alderperson Polach to reinstate item 9 to review installation of stop signs at intersection of Apricot Street and 14th Street North.

6. Set Next Meeting Date

The next regular meeting will be October 3rd at 5pm.

7. Adjourn

Motion by Palmquist, second by Austin to adjourn at 5:33 PM. Motion carried (3-0). _

It was moved by Cattanach, seconded by Penzkover to approve and adopt the actions of the Committee. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Justin Pluess	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeff Penzkover	4	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Madalyn Palmquist	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

D. REPORT OF THE HUMAN RESOURCES COMMITTEE MEETING HELD ON SEPTEMBER 5, 2024:

Patrick Delaney, Chairperson Dennis Polach, Vice-Chairperson Justin Pluess

Date of Meeting: September 5, 2024

Reported to Council: September 17, 2024

The Human Resources Committee held a meeting on Thursday September 5, 2024, at 4:00 p.m. in the Council Chambers at City Hall, 444 W. Grand Ave. Alderpersons Delaney, Polach, and Pluess were present. Also present were Mayor Zacher, Human Resources Manager Ryan Hartman and Fire Chief Todd Eckes.

1. Call to order.

Chairperson Delaney called the meeting to order at 4:00 p.m.

2. Discuss and consider for approval a request from Fire Chief Eckes to allow a Battalion Chief to be appointed to the vacant Deputy Chief position, as no Division Chiefs currently qualify for the Deputy Chief position. This will allow the appointment of a Battalion Chief as Deputy Chief for this vacancy only, with a recommended stipend/additional compensation of \$5,300 per year for a Battalion Chief so appointed. See attached.

Motion by Delaney to approve a request from Fire Chief Eckes to approve the change in the SOG/Job Description that in the event that a Division Chief is not qualified, and a Battalion Chief meets the identified qualifications, a Battalion Chief can be named Deputy Chief.

Motion died on the floor for lack of a second. No other motions regarding the item were made.

3. Adjourn.

Motion by Delaney seconded by Pluess to adjourn. Motion carried 3-0. Meeting adjourned at 4:52 p.m.

It was moved by Cattanach, seconded by Polach to approve and adopt the actions of the Committee. Motion carried, 7 ayes and 1 nay:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Justin Pluess	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeff Penzkover	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Madalyn Palmquist	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

E. REPORT OF THE COMMITTEE OF THE WHOLE OF THE COMMON COUNCIL HELD ON AUGUST 27, 2024:

Date of Meeting: August 27, 2024

Reported to Council: September 17, 2024

A meeting of the Committee of the Whole of the Wisconsin Rapids Common Council was held in the Council Chambers at City Hall, 444 West Grand Avenue on Tuesday, August 27, 2024 at 6:02 p.m. All Alderpersons were present; Alderperson Austin attended via audioconferencing. Also present were Mayor Matt Zacher, City Attorney Sue Schill, Human Resources Manager Ryan Hartman, Finance Director Tim Desorcy, and City Clerk Jennifer Gossick.

1. Call to Order

Council President Veneman called the meeting to order at 6:02 p.m.

2. Roll Call

All Alderpersons were present; Alderperson Austin attended via audioconferencing.

3. In open session, the Committee may vote to go into closed session under Section 19.85(1)(e) of the Wisconsin Statutes, which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session".

It was moved by Penzkover, seconded by Cattanach to go into closed session. Roll call vote was taken. All members voted in the affirmative. Motion carried, 8 ayes and 0 nays, and the Committee went into closed session.

a. In closed session, the Committee will discuss preliminary strategies for negotiations regarding successor labor agreements with WRPPA and IAFF.

In closed session the Committee discussed preliminary strategies for negotiations regarding successor labor agreements with WRPPA and IAFF. No action was taken on this item.

b. In closed session, the Committee will discuss strategies regarding the terms of renewals or extensions of emergency service agreements with surrounding municipalities.

In closed session, the Committee discussed strategies regarding the terms of renewals or extensions of emergency service agreements with surrounding municipalities. No action was taken on this item.

4. The Committee will adjourn in closed session.

It was moved by Penzkover, seconded by Veneman to adjourn. Motion carried, 8 ayes and 0 nays, and the meeting adjourned at 8:09 p.m.

It was moved by Veneman, seconded by Austin to approve and adopt the actions of the Committee. Motion carried, 8 ayes and 0 nays:

<u>Alderperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Justin Pluess	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeff Penzkover	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Madalyn Palmquist	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

10. Reports of Other Committees, Commissions, Boards, and Department Reports:

- McMillan Memorial Library Nominating Committee held June 25, July 2, and July 16; Building and Grounds Committee held on July 10, 2024; Finance Committee held July 10, August 20, and special meeting held August 27, 2024; Board of Trustees held July 17, 2024
- Wisconsin Rapids Housing Authority held June 26, 2024
- South Wood County Airport Commission held August 1, 2024
- Water Works and Lighting Commission held August 14, 2024
- Police and Fire Commission held August 14, August 22, and August 28, 2024
- 2024 Board of Review held August 22, 2024
- Department Reports for August 2024
- Engineering Department

- h. Public Works Department
- i. South Wood County Airport
- j. Wastewater Treatment Plant
- k. Wisconsin Rapids Fire Department
- l. Wisconsin Rapids Police Department

No action was taken on this item. The reports will be placed on file.

11. Referrals to Committees

Aldersperson Palmquist made a referral regarding Chapter 25 – chickens

12. In open session, the Council may vote to go into closed session under Section 19.85(1)(e) of the Wisconsin Statutes, which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session".

It was moved by Austin, seconded by Veneman to go into closed session. Roll call vote was taken. All members voted in the affirmative. Motion carried, 8 ayes and 0 nays, and the Council went into closed session:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Justin Pluess	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeff Penzkover	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Madalyn Palmquist	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

In closed session, the Council will consider proposals for replacing outdated printers and implementing managed print services for the City.

This item was not discussed.

Regarding item #4.a. from the September 17, 2024 Finance and Property Committee meeting:

In closed session, the Council will consider a proposal for implementation of SeeClickFix at a cost of

\$6,151.37 for the first year, and the recurring annual payment structure as outlined in the proposal provided.

In closed session, the Council considered a proposal for implementation of SeeClickFix at a cost of \$6,151.37 for the first year, and the recurring annual payment structure as outlined in the proposal provided.

13. The Council will return to open session.

It was moved by Veneman, seconded by Polach to return to open session. Motion carried, 8 ayes and 0 nays, and the Council returned to open session:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Justin Pluess	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeff Penzkover	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Madalyn Palmquist	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

14. Consider for approval a vendor for replacement of outdated printers and managed print services for the City. No action was taken on this item.

Regarding item #4.a. from the September 17, 2024 Finance and Property Committee meeting:

Consider a proposal for implementation of SeeClickFix at a cost of \$6,151.37 for the first year, and the recurring annual payment structure as outlined in the proposal provided

No action was taken on this item.

15. In open session, the Council may vote to go into closed session under Section 19.85(1)(e) of the Wisconsin Statutes, which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session"; and Section 19.85(1)(g), Wis. Stats., which reads "Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved."

It was moved by Pluess, seconded by Austin to go into closed session. Roll call vote was taken. All members voted in the affirmative. Motion carried, 8 ayes and 0 nays, and the Council went into closed session:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Justin Pluess	3	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeff Penzkover	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Madalyn Palmquist	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

In closed session, the Council will discuss a mediated wastewater services settlement agreement with the Village of Biron.

In closed session, the Council discussed a mediated wastewater services settlement agreement with the Village of Biron. No action was taken.

16. Adjourn.

It was moved by Pluess, seconded by Penzkover to adjourn in closed session. Motion carried, 8 ayes and 0 nays, and the meeting adjourned at 7:34 p.m.:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Justin Pluess	3	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeff Penzkover	4	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Madalyn Palmquist	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Respectfully submitted,

Jennifer M. Gossick, City Clerk