



MINUTES
 MEETING OF THE WISCONSIN RAPIDS COMMON COUNCIL
 TUESDAY, SEPTEMBER 20, 2022
 6:00 P.M.

A meeting of the Wisconsin Rapids Common Council was held in the Council Chambers at City Hall, 444 West Grand Avenue, and via remote videoconferencing on Tuesday, September 20, 2022, at 6:00 p.m. The public was invited to listen to the audio of the meeting. The meeting was also streamed LIVE on the City's Facebook page.

1. Call to Order

Mayor Blaser called the meeting to order at 6:00 p.m.

2. Roll Call

Roll call indicated that all alderpersons were present:

<u>Aldersperson</u>	<u>District</u>	<u>Present</u>	<u>Absent</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

3. Pledge of Allegiance and Silent Prayer in Lieu of Invocation

Mayor Blaser requested that all present stand for the Pledge of Allegiance and a moment of silent prayer.

4. Reading of the Minutes of the Previous Meeting held on August 16, 2022

It was moved by Veneman, seconded by Delaney to dispense with a reading and accept the minutes of the previous meeting. Motion carried, 7 ayes and 1 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Note: Aldersperson Polach intended to vote aye on this item, but had technical difficulties in casting his vote.

5. Consider the appointment of a regular member to the Water Works and Lighting Commission for a term expiring October 1, 2027

Bemke nominated John Harper; Veneman nominated Jeff Penzkover. Mayor Blaser asked for unanimous consent to close nominations and take a vote. There was no objection, and nominations were closed. A vote was taken, which resulted in a tie, 4 votes for Harper, 4 votes for Penzkover:

<u>Aldersperson</u>	<u>District</u>	<u>Nomination</u>	<u>Harper</u>	<u>Penzkover</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Penzkover	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Matt Zacher	3		<input type="checkbox"/>	<input checked="" type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input type="checkbox"/>	<input checked="" type="checkbox"/>
Patrick J. Delaney	7		<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jay Bemke	8	Harper	<input checked="" type="checkbox"/>	<input type="checkbox"/>

By unanimous consent the tie was broken by a coin toss. Jeff Penzkover, 1231 17th Street North won the coin toss, and was appointed as a regular member to the Water Works and Lighting Commission, for a term expiring October 1, 2027.

6. Second reading of an ordinance revising the role and responsibilities of the Park and Recreation Commission, as recommended by the Park and Recreation Ad Hoc Committee and the Park and Recreation Commission
It was moved by Bemke, seconded by Veneman to approve an ordinance revising the role and responsibilities of the Park and Recreation Commission, as recommended by the Park and Recreation Ad Hoc Committee and the Park and Recreation Commission. Motion carried, 5 ayes and 3 nays. Ordinance No. MC 1324:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Note: Aldersperson Polach intended to vote aye on this item, but had technical difficulties in casting his vote.

7. Consider a Resolution that the city of Wisconsin Rapids be exempted from the payment of any county library tax as provided in Section 43.64(2)(b)

It was moved by Evanson, seconded by Austin to approve a Resolution that the city of Wisconsin Rapids be exempted from the payment of any county library tax as provided in Section 43.64(2)(b). Motion carried, 8 ayes and 0 nays. Resolution No. 25 (2022):

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

8. Consider a Resolution recognizing Curt Witynski and Gail Sumi for their service with the League of Wisconsin Municipalities

It was moved by Veneman, seconded by Bemke to approve a Resolution recognizing Curt Witynski and Gail Sumi for their service with the League of Wisconsin Municipalities. Motion carried, 8 ayes and 0 nays. Resolution No. 26 (2022):

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

9. Presentation on Historic Preservation and the Certified Local Government program by the Community Development Department

Kyle Kearns gave a presentation on Historic Preservation and the Certified Local Government Program. No action was taken on this item.

10. Consider for Adoption the Actions of the Planning Commission at its meeting held on September 8, 2022:

Date of Meeting: September 8, 2022

Reported to Council: September 20, 2022

The Planning Commission met at 4:00 p.m. on September 8, 2022 in the Council Chambers at City Hall and via remote audioconferencing. Members present included Chairperson Shane Blaser, Ryan Austin, Ben Goodreau, Eric Daven, Thaddeus Kubisiak and Susan Feith; Lee Thao was absent. Alderpersons attending the meeting were Dennis Polach, Dean Veneman, Matt Zacher, Thomas Rayome and Patrick Delaney. Also present were Community Development Director Kyle Kearns, Associate Planner Carrie Edmondson, and numerous other community members as indicated on the sign-in sheet. Zoom participants included Amy Miles, Drake Hooper, Sara Hoth and two unidentified persons.

The meeting was called to order at 4:00 p.m.

1. Approval of the report from the August 1, 2022, Plan Commission meeting

Motion by Goodreau to approve the report from the August 1, 2022, Plan Commission meeting; second by Daven. Motion carried (4 – 0)

2. Vandewalle & Associates – Wisconsin Rapids Recovery & Redevelopment Plan Update

Kyle Kearns relayed that the surveys are being wrapped up and a preliminary draft plan is anticipated for the October or November Plan Commission meeting. More information about the Wisconsin Rapids Recovery & Redevelopment Plan can be found on the Community Development web page.

3. Argil L Jackson; Extraterritorial CSM: request for Certified Survey Map approval for the creation of 2 lots, of which are under 5 acres, within the Town of Saratoga at 8950 STH 13 South (County Parcel ID 1800159).

Kyle Kearns provided a summary of both items 3 and 4 on the agenda, recommending approval.

Susan Feith joined the meeting at this time but did not vote on items 3 and 4 as she was not present during the discussions.

Motion by Daven to approve the request for Certified Survey Map approval for the creation of 2 lots, of which are under 5 acres, within the Town of Saratoga at 8950 STH 13 South (County Parcel ID 1800159); second by Goodreau. Motion carried (4 – 0)

4. Joe Winkelman; Extraterritorial CSM: request for Certified Survey Map approval for the creation of 2 lots, one of which is 5 acres, within the Town of Grand Rapids at 1721 48th Street South (County Parcel ID 0700677A).

Motion by Goodreau to approve the request for Certified Survey Map approval for the creation of 2 lots, one of which is 5 acres, within the Town of Grand Rapids at 1721 48th Street South (County Parcel ID 0700677A); second by Austin. Motion carried (4 – 0)

Thad Kubisiak entered the meeting

5. Carol Wunrow-Brody – 22-000952; request for a site plan review to construct greenhouse structures and site improvements at 2320 Sampson Street (Parcel ID 3411091)

Carrie Edmondson provided a brief description of the applicant’s greenhouse business and a re-cap of the most recent Zoning Board of Appeals decision. Approval of 22-000952 was recommended with the conditions outlined in the staff report.

Motion by Kubisiak to approve the request for a site plan review to construct greenhouse structures and site improvements at 2320 Sampson Street (Parcel ID 3411091), subject to the following conditions:

1. The trash container shall be appropriately screened from public view, to be reviewed and approved by the Community Development Department.
2. A landscape plan shall be submitted that includes 60 points of frontage landscape points, to be reviewed and approved by the Community Development Department.
3. Outdoor storage shall be screened from public view, however plants, dirt, and related items available for retail sales shall be permitted to be free of screening.

4. Any outdoor lighting shall not exceed 0.1 foot-candles at neighboring residential uses.
5. All applicable permits through the City shall be obtained.
6. Community development staff shall have the authority to approve minor modifications to the plans, including adjusting placement of structures as needed to meet building code requirements.

Second by Goodreau. Motion carried (6 – 0)

6. **pb2 architecture and engineering – 22-000874:** public hearing and action on a request for a Conditional Use Permit Amendment to expand the retail use by constructing an addition onto Walmart at 4331 8th Street South (Parcel ID 3414264).

Carrie Edmondson noted the error in the staff report under ‘Findings of Fact’ and clarified the square footage for item 4. She provided a synopsis of the proposal and staff recommended approval with the conditions indicated in the staff report.

Public hearing opened at 4:15 p.m.

Speaking against: Brian Drollinger of 4611 10th St S. (Town of Grand Rapids)

Speaking in favor: Amy Miles, architect for pb2 architecture and engineering

Public hearing closed at 4:18 p.m.

Motion by Feith to approve the request for a Conditional Use Permit Amendment to expand the retail use by constructing an addition onto Walmart at 4331 8th Street South (Parcel ID 3414264) subject to the following conditions:

1. A lighting plan shall be submitted if any changes to existing lighting or increase in lighting intensity is proposed, to be reviewed and approved by the Community Development Department.
2. Lighting from the development shall not exceed 0.1 foot-candles at neighboring residential property lines or 0.2 foot-candles at neighboring commercial property lines.
3. Applicable building and stormwater permit (state and local) shall be obtained.
4. A gate valve shall be placed on the west end of the proposed water main relocation to allow adjacent business to continue service.
5. Minor modifications to the plan shall be permitted to be reviewed and approved by the Community Development Department.

Second by Daven. Motion carried (6 – 0) **Resolution No. 27 (2022)**

7. **Altmann Construction Company Inc., representing Mary’s Place – 22-000931:** public hearing and action on a request for a conditional use permit to renovate a building for multi-family housing and the operation of a temporary residential shelter at 520 8th Avenue South (Parcel ID 3402962)

Carrie Edmondson provided some background of the property at 520 8th Ave S. and a summary of request for a conditional use permit and the operation of a residential shelter.

Public hearing opened at 4:22 p.m.

Speaking against:

-Tori Peterson of 550 8th Ave S.

-Dennis Gaskill of 511 8th Ave S.

-Alison Gaskill of 511 8th Ave S.

-Amy Hopkins of 541 8th Ave S.

Speaking in favor:

-Jim Joyce, 125144 Cty Rd P (Edgar, WI)

-Mike Hittner of 980 1st Ave S.

-Rock Larson of 524 Old Wausau Rd (Stevens Point)

-Dean Ramsden

-Danielle Potts of 240 13th St S.

-Tom Altmann of 932 Woodland Cir. (Plover)

-Helen Streekstra of 531 Hill St.

-Jim Lucas of 1930 1st St N.

-Sara Hoth of 521 Bruce Ln.

-Doug Christenson of 400 Market St.

Public hearing closed at 4:55 p.m.

Commissioners asked questions about the organization’s history and nature of services, the residents on site, security, the presence of a site manager, number of employees, maintenance of the property, curfew, typical length of stay, migratory transitional housing, residents utilizing services multiple times and tenant status meetings to which Jim Joyce (representing Mary’s Place) responded. Mr. Joyce also replied to Ms. Gaskill’s concerns about funding and the utilization of the grant. Alderperson Matt Zacher inquired about the sale of the property and Mr. Joyce indicated that Mary’s Place would be buying the building. Kyle Kearns addressed

Commissioners' concerns about the number of parking stalls, potential complaints, and the approval and the extent of the City's authority to revoke the conditional use. Mr. Kearns and Jim Lucas also addressed questions regarding building codes and state approved plans.

Motion by Blaser to approve the request for a conditional use permit to renovate a building for multi-family housing and the operation of a temporary residential shelter at 520 8th Avenue South (Parcel ID 3402962), subject to the following conditions:

1. Approval of the conditional use permit shall include the designation of twelve on-site parking spaces.
2. Any proposed parking lot reconstruction shall include one ADA approved parking space and landscape requirements, to be reviewed and approved by the Community Development Department.
3. Any trash containers located outside shall be concealed or suitably screened from public view, to be reviewed and approved by the Community Development Department.
4. Applicable building permits through the City shall be obtained.
5. Community Development staff shall have the authority to approve minor modifications to the plans.

Second by Goodreau. Motion carried (5 – 1; Kubisiak voting against) **Resolution No. 28 (2022)**

8. **City of Wisconsin Rapids – 22-000929:** public hearing and action on a request to amend Chapter 11-Zoning Ordinance, specifically Appendix A Land-Use Matrix, and Appendix B Land Uses to reclassify and define Tourist Rooming House.

Mr. Kearns provided a review of the proposed changes to Chapter 11-Zoning Ordinance regarding tourist rooming houses.

Public hearing opened at 5:30 p.m.

Speaking against: none

Speaking in favor: none

Public hearing closed at 5:31 p.m.

Mr. Kearns provided an overview of the staff memo to amend the section of Chapter 11 – Zoning pertaining to tourist rooming houses. Alderperson Patrick Delaney discussed the differences and similarities between the City's previously-approved Conditional Use Permit for tourist rooming houses with the regulations already in place with the Wood County Department of Health and the State. The impetus and procedures for inspections and property reviews were also part of the conversations. Commissioner Feith inquired about the implications of the modification of the code to which Kyle Kearns responded. Mr. Kearns also answered questions about the City's ability to suspend or terminate the use at a parcel if no CUP were in place.

Motion by Daven to approve the request to amend Chapter 11-Zoning Ordinance, specifically Appendix A Land-Use Matrix, and Appendix B Land Uses to reclassify and define Tourist Rooming House; second by Blaser. Motion carried (5 – 1; Feith voting against) **Ordinance No. MC 1325**

9. Adjourn

Motion by Kubisiak to adjourn; second by Goodreau. Motion carried (6 – 0). Meeting adjourned at 5:58 p.m.

Zacher requested that item #7 be held out for separate vote. It was moved by Austin, seconded by Evanson to approve and adopt the balance of the report, holding out item #7. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Regarding item #7, it was moved by Austin, seconded by Veneman to approve and adopt the item as presented. Motion carried, 7 ayes and 1 nay:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mayor Blaser		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

11. Consider for Adoption the Actions of the Standing Committees of the Common Council, as Follows:

A. REPORT OF THE FINANCE AND PROPERTY COMMITTEE MEETING HELD ON SEPTEMBER 7, 2022:

Matt Zacher, Chairperson Dean Veneman, Secretary Jay Bemke

Date of Meeting: September 7, 2022

Reported to Council: September 20, 2022

The Finance and Property Committee met at 4:05 p.m. on Wednesday, September 7, 2022, in the First Floor Conference Room at City Hall. The meeting was LIVE on Wisconsin Rapids Community Media (WRCM) Spectrum Channel 985 and Solarus Channel 3, online at www.wr-cm.org or via WRCM's Roku app and was streamed LIVE on the City of Wisconsin Rapids Facebook page. All members of the Finance and Property Committee were present. Alderperson Veneman attended via videoconferencing. Also in attendance were Alderpersons Rayome and Polach, Mayor Blaser, Fire Chief Eckes, Tim Desorcy, Tyler Mickelson, Jennifer Gossick, Preston Seitz, and Marybeth Severin.

1. Call to Order

Chairperson Zacher called the meeting to order at 4:05 p.m.

2. Consider a request from 17SIXTEEN LLC, D/B/A 17SIXTEEN, Marybeth Severin, agent, for a Retail Class "B" Fermented Malt Beverages license and a Retail "Class B" Intoxicating Liquor license for the premises located at 1716 Baker Street

It was moved by Bemke, seconded by Zacher to approve a request from 17SIXTEEN LLC, D/B/A 17SIXTEEN, Marybeth Severin, agent, for a Retail Class "B" Fermented Malt Beverages license and a Retail "Class B" Intoxicating Liquor license for the premises located at 1716 Baker Street. Motion carried, 3-0.

3. Consider a request from the Fire Department to use the Insurance money from the Ford Pickup settlement last October to be used to purchase a Dodge ½ ton Crew Cab to replace that vehicle
It was moved by Zacher, seconded by Bemke to approve a request from the Fire Department to use the insurance money from the Ford Pickup settlement last October to be used to purchase a Dodge ½ ton Crew Cab to replace that vehicle. Motion carried, 3-0.

4. Review and consider approval of a request from Nsight Telecom Company for a 10'-wide permanent utility easement along the existing retaining wall on the east side of Robinson Park to install and maintain new fiber optic lines. Nsight is offering a compensation of \$2,000 for this permanent utility easement in Robinson Park

It was moved by Bemke, seconded by Zacher to tentatively approve a request from Nsight Telecom Company for a 10'-wide permanent utility easement along the existing retaining wall on the east side of Robinson Park to install and maintain new fiber optic lines, with a requested compensation of \$15,000 from Nsight for this permanent utility easement, with all improvements and facilities being underground and below grade, and allow the City Engineer to negotiate with the company within the negotiation parameters the Committee has given to him regarding compensation for the easement. Any compensation received from the easement shall be used for future Park and Recreation Department projects. Motion carried, 3-0.

5. Consider for approval a revision to the policy governing the procedures and guidelines for the acquisition, transfer, and disposal of City of Wisconsin Rapids Mass Transit vehicles

It was moved by Veneman, seconded by Bemke to approve a revision to the policy governing the procedures and guidelines for the acquisition, transfer, and disposal of City of Wisconsin Rapids Mass Transit vehicles as presented. Motion carried, 3-0.

6. Audit of the Bills

It was moved by Bemke, seconded by Veneman to approve check numbers 13881 to 14245. Motion carried, 3-0.

7. Review and consider for approval 2022 Budget Amendment Resolution No. 3

It was moved by Bemke, seconded by Zacher to approve 2022 Budget Amendment Resolution No. 3 as presented. Motion carried, 3-0. **Resolution No. 29 (2022)**

8. 2023 Budget discussion

The 2023 Budget was discussed. No action was taken on this item.

9. Set next meeting date

The next regular Committee meeting is set for Tuesday, October 4, 2022 at 4:00 p.m.

10. Adjournment.

It was moved by Bemke, seconded by Veneman to adjourn. Motion carried, 3-0, and the meeting adjourned at 4:55 p.m.

Delaney requested that item #4 be held out for separate vote. Evanson requested that item #7 be held out for separate vote. It was moved by Bemke, seconded by Veneman to approve and adopt the balance of the report, holding out items #4 and #7. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Regarding item #4, it was moved by Zacher, seconded by Veneman to approve a request from Nsight Telecom Company for a 10'-wide permanent utility easement along the existing retaining wall on the east side of Robinson Park to install and maintain new fiber optic lines, with a requested compensation of \$7,500 from Nsight for this permanent utility easement, with all improvements and facilities being underground and below grade. Any compensation received from the easement shall be used for future Park and Recreation Department projects. Motion carried, 6 ayes and 2 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Regarding item #7, it was moved by Delaney, seconded by Veneman to approve the item as presented. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

B. REPORT OF THE PUBLIC WORKS COMMITTEE MEETING HELD ON SEPTEMBER 8, 2022:

Ryan Austin, Chairperson Sheri Evanson, Secretary Dennis Polach

Date of Meeting: September 8, 2022

Reported to Council: September 20, 2022

The Public Works Committee met on Thursday, September 8, 2022 in the Council Chambers at City Hall

and via remote videoconference. Ryan Austin, Sheri Evanson, Dennis Polach, Patrick Delaney, and Tom Rayome were in attendance. Others attending are on file in the Clerk's office.

1. Call to order

The meeting was called to order at 6:05 PM.

2. Review Engineering & Street Department Monthly Activity Report.

The reports were reviewed.

3. Review the traffic study at 13th St S and Peach St and consider modifying the traffic control signage. Joe Eichsteadt, City Engineer, explained the Engineering Department's review of the uncontrolled intersection, specifying that no additional signage at the intersection was recommended based on the Department's review, the Department's policy, and adherence to the Manual on Uniform Traffic Control Devices (MUTCD). Danielle Potts (240 13th Street S.) spoke about safety concerns she has at the intersection of 13th Street & Peach Street and that her preference would be to add yield signs to the 13th Street approaches at a minimum. After some discussion, motion made by Polach, second by Evanson to install yield signs at the 13th Street approaches of the intersection. Motion carried (3-0). **Ordinance No. MC 1326**

4. Review a request to establish a Quiet Zone for train horns on the east side of the city. Requirements necessary to establish a railroad quiet zone were reviewed. An approximate cost (from 2016) of \$700,000 was identified to carry out proposed improvements that would be necessary to establish a railroad quiet zone on the east side of the City.

5. Review the bid results for the West Riverview Expressway Traffic Signal Improvement project and consider awarding the contract to the low, qualified bidder with scope revisions.

Bids for West Riverview Expressway Traffic Signal Improvement project were reviewed. A single bid from Pember Companies was received with a price of \$793,617.05. This cost would be significantly higher than DOT grant funding of approximately \$535,000, meaning the City would incur significant additional costs if the project proceeds as bid. The City's options were discussed, including awarding the project as currently bid and incurring additional costs as well as the option of denying bids and rebidding a smaller portion of the work (at W. Grand intersection) in the future. After some discussion, motion was made by Evanson, second by Austin to deny the current bid from Pember Companies and rebid the project at a reduced scope by removing work at Chase Street and High Street, with the intent of applying for an additional grant from DOT to do remaining work at Chase & High Streets at a later date.

6. Review the 5-year Capital Improvement Plan.

A draft version of the 2023-2027 capital improvement plan was reviewed, highlighting revisions from last year's capital improvement plan.

7. Review a preliminary resolution for public work and improvements for Lincoln St between E Riverview Expressway and Peach St proposed for construction in 2024.

The need for the approval of a preliminary resolution in order to proceed with survey and eventual design work for Lincoln Street between Riverview Expressway and Peach Street was reviewed. Motion by Evanson, second by Polach to approve preliminary resolution for public work and improvements for Lincoln Street between Riverview Expressway and Peach Street. Motion carried (3-0).

8. Review referral list.

The referral list was reviewed and updated.

9. Set next meeting date.

Next meeting date/time was set for Thursday, October 6th, 2022 at 5pm.

10. Adjourn

Motion by Polach, second by Evanson to adjourn at 7:19 pm. Motion carried (3-0).

It was moved by Delaney, seconded by Evanson to approve and adopt the actions of the Committee. Rayome requested that item #3 be held out. Mayor Blaser asked for unanimous consent to amend the motion to hold item #3 out for separate vote. No objection was made, and the motion was so amended.

Motion carried, 8 ayes and 0 nays:

<u>Alderpersion</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Regarding item #3, it was moved by Veneman, seconded by Austin to approve this item as presented. Motion carried, 7 ayes and 1 nay:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

C. REPORT OF THE HUMAN RESOURCES COMMITTEE MEETING HELD ON SEPTEMBER 13, 2022:

Jay Bemke, Chairperson

Patrick J. Delaney, Secretary

Tom Rayome

Date of Meeting: September 13, 2022

Reported to Council: September 20, 2022

The Human Resources Committee held a meeting in the Council Chambers of City Hall, 444 West Grand Avenue, Wisconsin Rapids, and via remote videoconferencing, on Tuesday, September 13, 2022, at 1:30 p.m. All Committee members were present. Also present were Aldersperson Polach, Fire Chief Eckes, HR Manager Ryan Hartman, Ben Goodreau, Derek Matykowski, and Karen Madden.

1. Call to order

The meeting was called to order by Chairperson Bemke at 1:33 p.m.

2. HR Update

- a. Speak Your Peace presentation
- b. Recruitment update
- c. Safety Committee

Discussion and updates were given, no action was taken.

3. Discuss and consider for approval the addition of 6 new firefighter positions, with 3 of the positions contingent upon an award of a SAFER grant for the 3 positions; the grant will pay for 3 positions for 3 years and the City can reapply for the grant after the 3 years.

Motion by Delaney, seconded by Rayome to approve the addition of 6 new firefighter positions, with 3 of the positions contingent upon an award of a SAFER grant for the 3 positions; the grant will pay for 3 positions for 3 years and the City will reapply for the grant after the 3 years. The 3 non-grant positions are contingent upon the funding of the positions in the 2023 budget, and would be effective January 2023.

Motion carried 3-0.

4. Discussion regarding on-site fitness program.

Discussion occurred- Human Resources will gather proposals for on-site fitness providers, along with proposals for on-site fitness testing programs within the WRFD and the WRPD.

5. Adjournment.

Motion by Rayome, seconded by Delaney to adjourn. Motion carried 3-0. The meeting adjourned at 2:20 p.m.

It was moved by Rayome, seconded by Austin to approve and adopt the actions of the Committee. Motion carried, 7 ayes and 1 nay:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Dennis Polach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

12. Reports of Other Committees, Commissions and Boards; Department Reports

- A. McMillan Memorial Library Personnel Committee held April 6, 2022; Board of Trustees held April 20, May 18, May 20, June 3, and June 15, 2022; Joint meeting of the Finances and Services Committees held May 10, 2022; Services Committee held August 9, 2022; and Building and Grounds Committee held July 13, 2022 and August 10, 2022
- B. Zoning Board of Appeals held April 14, 2022, May 23, 2022 and August 29, 2022
- C. Ad Hoc Committee to Review the Park and Recreation Commission held May 3, 2022
- D. Police and Fire Commission held August 10, 2022
- E. Water Works and Lighting Commission regular and special meetings held August 10, 2022
- F. Wastewater Treatment Commission held July 13, 2022, August 10, 2022 and Monthly Summary for August 2022
- G. South Wood County Airport Commission Monthly Summary for August 2022
- H. Engineering Department Monthly Summary for August 2022
- I. Public Works Department Monthly Summary for August 2022
- J. Wisconsin Rapids Fire Department Monthly Summary for August 2022
- K. Wisconsin Rapids Police Department Monthly Summary for August 2022
- L. Park and Recreation Commission held September 19, 2022

It was moved by Bemke, seconded by Delaney to place the reports on file. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

13. Referrals to Committee

No referrals were received.

14. Adjournment

It was moved by Evanson, seconded by Zacher to adjourn. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The meeting adjourned at 8:51 p.m.

Respectfully submitted,

Jennifer M. Gossick, City Clerk