



MINUTES
 MEETING OF THE WISCONSIN RAPIDS COMMON COUNCIL
 TUESDAY, SEPTEMBER 21, 2021
 6:00 P.M.

A meeting of the Wisconsin Rapids Common Council was held in the Council Chambers at City Hall, 444 West Grand Avenue, and via remote videoconferencing on Tuesday, September 21, 2021, at 6:00 p.m. The public was invited to listen to the audio of the meeting. The meeting was also streamed LIVE on the City's Facebook page. Members of the public who wished to submit comments to the Council regarding an agenda item were directed to contact the Mayor. No comments were received by the Mayor.

1. Call to Order

Mayor Blaser called the meeting to order at 6:01 p.m.

2. Roll Call

Roll call indicated that all alderpersons were present:

<u>Aldersperson</u>	<u>District</u>	<u>Present</u>	<u>Absent</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

3. Pledge of Allegiance and Silent Prayer in Lieu of Invocation

Mayor Blaser requested that all present stand for the Pledge of Allegiance and a moment of silent prayer.

4. Reading of the Minutes of the Previous Meeting held on August 17, 2021

It was moved by Bemke, seconded by Zacher to dispense with a reading and accept the minutes of the previous meeting. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

5. Consider the appointment of members to the Ad Hoc Redistricting Committee

It was moved by Cattanach, seconded by Rayome to have the members of the Legislative Committee serve as the Ad Hoc Redistricting Committee. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattnach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

6. Consider a Resolution Extending the Emergency Declaration Proclamation Regarding the COVID-19 Pandemic
 It was moved by Bemke, seconded by Austin to approve a Resolution Extending the Emergency Declaration Proclamation Regarding the COVID-19 Pandemic. Motion carried, 6 ayes and 2 nays. Resolution No. 25 (2021)

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattnach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

7. Consider a Preliminary Resolution to Initiate Discontinuance of a Portion of Avon Street Pursuant to Section 66.1003, Wisconsin Statutes, as requested by Wood County as part of the jail expansion
 It was moved by Austin, seconded by Veneman to approve a Preliminary Resolution to Initiate Discontinuance of a Portion of Avon Street. Motion carried, 7 ayes and 1 nay. Resolution No. 26 (2021)

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattnach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

8. Public Comment and Review of Transportation Utility Ordinance

There was a Public Comment period

No action was taken. This item will be considered at the October 2021 Common Council meeting.

9. Consider for Adoption the Actions of the Planning Commission at its meeting held on September 13, 2021:

Date of Meeting: September 13, 2021

Reported to Council: September 21, 2021

The Planning Commission met at 5:30 p.m. on September 13, 2021 in the City Hall Council Chambers and via remote audioconferencing. Members present included Chairperson Shane Blaser, Lee Thao, Susan Feith, Ben Goodreau and Eric Daven. Aldersperson Ryan Austin attended remotely. Absent was Shane Burkart. Also at the meeting were Community Development Director Kyle Kearns, Donald Chaput of Chaput Land Surveys, Building Grounds Director Edwin Allison and Principal Ronald Rasmussen of Lincoln High School, Wood County Construction Manager Kurt Berner, and Dale Davis for SWEPS Food Pantry. Kathleen Schultz and other guests attended remotely.

The meeting was called to order at 5:31 p.m.

1. Approval of the report from the August 2, 2021, Plan Commission meeting

Motion by Feith to approve the Plan Commission report from August 2, 2021, second by Goodreau. Motion carried (6 – 0)

2. **PLAN-21-0848; Verso Corporation** – request to alter boundary lines of nonconforming lots to lessen the nonconformity at 231 1st Street North (Parcel ID 3402440), 300 Jackson Street (Parcel ID 3402526), 610 4th Avenue North (Parcel ID 3402445), and 950 4th Avenue North (Parcel ID 3402435)

Staff noted the following address corrections: 300 West Jackson Street, 231 1st Avenue North.

Commissioner Feith had questions regarding the chain of title to which Staff and Donald Chaput responded.

Motion by Daven to approve the request to alter boundary lines of nonconforming lots to lessen the nonconformity at 231 1st Avenue North (Parcel ID 3402440), 300 West Jackson Street (Parcel ID 3402526), 610 4th Avenue North (Parcel ID 3402445), and 950 4th Avenue North (Parcel ID 3402435), second by Austin, subject to the following conditions:

- a. Where land is available, and setbacks can be obtained without interfering with adjacent buildings or infrastructure, applicable setback requirements shall be met for existing buildings.
- b. The existing building described in Detail A of the proposed CSM shall be provided an access agreement or easement.

Motion carried (6 – 0)

3. **PLAN-21-0851; Verso Corporation** – request for a Certified Survey Map approval to create three lots at 950 4th Avenue North (Parcel ID 3402435)

Motion by Blaser to approve the request for a Certified Survey Map approval to create three lots at 950 4th Avenue North (Parcel ID 3402435), second by Thao, subject to the following conditions:

- a. Where land is available, and setbacks can be obtained without interfering with adjacent buildings or infrastructure, applicable setback requirements shall be met for existing buildings.

Motion carried (6 – 0)

4. **PLAN-21-0907; Mark Johnson, Forward Real Estate Services, LLC.** – request for a Certified Survey Map approval to create two lots at 2820 8th Street South (Parcel ID 3412972)

Participating remotely was Kathleen Schultz who expressed her concerns about ingress and egress standards for traffic and children walking to school, to which Commissioner Feith and Mr. Kearns responded.

Motion by Austin to accept the request for a Certified Survey Map approval to create two lots at 2820 8th Street South (Parcel ID 3412972), second by Goodreau, subject to the following conditions:

- a. City staff shall have the authority to review and approve minor modifications.

Motion carried (6 – 0)

5. **PLAN-21-0852; Mark Johnson, Forward Real Estate Services, LLC.** – request for a site plan review to construct a Caribou Coffee at 2820 8th Street South (Parcel ID 3412972)

Commissioner Daven had questions about signage and Kyle Kearns responded.

Motion by Goodreau to approve the request for a site plan review to construct a Caribou Coffee at 2820 8th Street South (Parcel ID 3412972), second by Thao, subject to the following conditions:

- a. A detailed landscaping plan shall be provided meeting all applicable landscape requirements for the development, to be reviewed and approved by the Community Development Department.
- b. The refuse enclosure shall match the design and colors of the primary building.
- c. Cut-off lighting fixtures or equivalent shall be used for the development, and lighting from the development shall not exceed 0.2 foot-candles at neighboring commercial property lines.
- d. Applicable permits through the City shall be obtained.
- e. Community development department shall have the authority to approve minor modifications to the plans.

Motion carried (6 – 0)

6. **PLAN-21-0813; Wisconsin Rapids 3810 8th St S WI, LLC** – request for a site plan review to make site improvements, including to the parking lot, for a restaurant at 3810 8th Street South (Parcel ID 3413805)

Motion by Feith to approve the request for a site plan review to make site improvements, including to the parking lot, for a restaurant at 3810 8th Street South (Parcel ID 3413805), second by Daven, subject to the following conditions:

- a. A maximum of 50% of the onsite parking shall be permitted to exist within the front of the building.
- b. The applicant shall submit an updated site plan for review and approval by the Community Development Department.
- c. Light from the business shall not exceed 0.2 foot-candles at a neighboring commercial property line and 0.1 foot-candles at the neighboring residential property line.
- d. Applicable permits through the City shall be obtained.
- e. Community development staff shall have the authority to approve minor modifications to the plans.

Motion carried (6 – 0)

7. **PLAN-21-0880; Dale Davis – SWEPS Food Pantry** – request for a site plan review to construct an addition onto a building housing the food pantry at 2321 West Grand Avenue (Parcel ID 3401190)

Motion by Austin to approve a request for a site plan review to construct an addition onto a building housing the food pantry at 2321 West Grand Avenue (Parcel ID 3401190) subject to the recommendations outlined in the staff report, second by Blaser, subject to the following conditions:

- a. Driveways for the garage addition shall be hard surfaced.
- b. A landscaping plan shall be submitted for review and approval by the Community Development Department.
- c. The addition shall match the colors of the primary building, so as to better blend into the façade.
- d. Cut-off lighting fixtures shall be used for all building elevations.
- e. Light from the business shall not exceed 0.2 foot-candles at a neighboring commercial property line.
- f. Applicable permits through the City shall be obtained.
- g. Community development staff shall have the authority to approve minor modifications to the plans.

Motion carried (6 – 0)

8. **PLAN-21-0882; Mitch Altman, representing Matalco** – request for a site plan review to construct a building at 4800 Commerce Drive (Parcel ID 3409861)

A neighbor to the south of Matalco (Allen) had spoken with Mr. Kearns on the phone about his concerns regarding odors and storm water runoff and expressed that he in general was not in favor of Matalco doing any more construction on the property. Kyle Kearns stated that any building permits would need to be reviewed and approved by the City's Engineering Department. Commissioner Goodreau felt the new building would enhance safety in the facility's processes.

Motion by Goodreau to approve the request for a site plan review to construct a building at 4800 Commerce Drive (Parcel ID 3409861), second by Austin, subject to the following conditions:

- a. Cut-off lighting fixtures shall be installed on all façades.
- b. Light from the business shall not exceed 0.2 foot-candles at neighboring commercial property lines or 0.1 foot-candles at neighboring residential property lines.
- c. The exterior materials of the building shall match the design and color of the principal building.
- d. Applicable permits through the City shall be obtained, along with from other jurisdictions, such as the Wisconsin Department of Natural Resources.
- e. Community development staff shall have the authority to approve minor modifications to the plans.

Motion carried (6 – 0)

9. **PLAN-21-0838; Wisconsin Rapids Public School District** – public hearing and action on a request for a conditional use permit amendment to construct an addition on the high school at 1801 16th Street South (Parcel ID 3414751)

Public hearing opened at 6:14 p.m.

Speaking in favor: Edwin Allison and Ronald Rasmussen

Speaking against: none

Public hearing closed at 6:18 p.m.

Commissioners asked about bollards, glass and other safety devices to which Edwin Allison responded. Commissioner Daven wanted to know more about the requirements for sidewalks to which Kyle Kearns replied.

Motion by Goodreau to approve the request for a conditional use permit amendment to construct an addition on the high school at 1801 16th Street South (Parcel ID 3414751), second by Daven, subject to the following conditions:

- a. An updated landscaping plan shall be submitted, meeting applicable requirements, to be reviewed and approved by the Community Development Department.
- b. A lighting plan shall be submitted, meeting applicable standards, to be reviewed and approved by the Community Development Department.
- c. Applicable building and stormwater permits, state and local, shall be obtained.
- d. Minor modifications to the plan shall be permitted to be reviewed and approved by the Community Development Department.

Motion carried (6 – 0)

10. **PLAN-21-0816; County of Wood** – public hearing and action on a request for a zoning map amendment to rezone 410 Avon Street (Parcel ID 3407750), zoned B-2 General Commercial and R-2 Mixed Residential district, and 431 Saratoga Street (Parcel ID 3407748), zoned B-2 General Commercial, to I-1 Institutional District.

Lee Thao abstained from the item.

Public hearing opened at 6:31 p.m.

Speaking in favor: None

Speaking against: None

Public hearing closed at 6:32 p.m.

Motion by Blaser, second by Feith to approve the request for a zoning map amendment to rezone 410 Avon Street (Parcel ID 3407750), zoned B-2 General Commercial and R-2 Mixed Residential district, and 431 Saratoga Street (Parcel ID 3407748), zoned B-2 General Commercial, to I-1 Institutional District.

Postponement of the action was recommended by City Staff to ensure adherence to the requirements for consistency with the City's Comprehensive Plan. Blaser and Feith withdrew their motions; no action taken. Further discussions on this agenda item will occur at a future Commission meeting.

11. Adjourn

Motion by Goodreau to adjourn, second by Austin. Motion carried (6 – 0). Meeting adjourned at 6:34 p.m.

It was moved by Austin, seconded by Zacher to approve and adopt the actions of the Commission. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

10. Consider for Adoption the Actions of the Standing Committees of the Common Council, as Follows:

A. REPORT OF THE FINANCE AND PROPERTY COMMITTEE MEETING HELD ON SEPTEMBER 7, 2021:

Tom Rayome, Chairperson

Jake Cattanaach, Secretary

Jay Bemke

Date of Meeting: September 7, 2021

Reported to Council: September 21, 2021

The Finance and Property Committee met at 4:30 p.m. on Tuesday, September 7, 2021 in the Council Chambers at City Hall. The meeting was LIVE on Wisconsin Rapids Community Media (WRCM) Spectrum Channel 985 and Solarus Channel 3, online at www.wr-cm.org or via WRCM's Roku app, and was streamed LIVE on the City of Wisconsin Rapids Facebook page.

All members of the Finance and Property Committee were present. Also in attendance were Aldersperson Veneman, Mayor Blaser, Kyle Kearns, Tyler Mickelson, Sue Schill, Jennifer Gossick and Tim Desorcy. A list of others in attendance is on file in the Clerk's office.

1. Call to Order

Chairperson Rayome called the meeting to order at 4:35 p.m.

2. Consider for approval a Temporary Retail Class "B" Fermented Malt Beverages License for Heart of Wisconsin Chamber of Commerce, 1120 Lincoln Street, for the premises as outlined on the map provided, for a 21st Annual Downtown Grand Affair to be held on Sunday, September 12, 2021 from 10:00 a.m. to 3:30 p.m.

It was moved by Cattanaach, seconded by Bemke to approve the Temporary Retail Class "B" Fermented Malt Beverages License for Heart of Wisconsin Chamber of Commerce, 1120 Lincoln Street, for the premises as outlined on the map provided, for a 21st Annual Downtown Grand Affair to be held on Sunday, September 12, 2021 from 10:00 a.m. to 3:30 p.m. Motion carried.

3. Consider for approval a Temporary Retail Class "B" Fermented Malt Beverages License for Central Wisconsin Cultural Center, 2651 Eighth Street South, for a Gallery Opening to be held on Thursday, September 23, 2021 from 5:30 p.m. to 7:30 p.m.

It was moved by Bemke, seconded by Cattanaach to approve the Temporary Retail Class "B" Fermented Malt Beverages License for Central Wisconsin Cultural Center, 2651 Eighth Street South, for a Gallery Opening to be held on Thursday, September 23, 2021 from 5:30 p.m. to 7:30 p.m. Motion carried.

4. Consider for approval a Temporary Retail Class "B" Fermented Malt Beverages and "Class B" Wine License for Central Wisconsin Cultural Center, 2651 Eighth Street South, for an Art on Tap Event to be held on Saturday, October 2, 2021 from 6:00 p.m. to 9:00 p.m.

It was moved by Cattanaach, seconded by Bemke to approve the Temporary Retail Class "B" Fermented Malt Beverages and "Class B" Wine License for Central Wisconsin Cultural Center, 2651 Eighth Street South, for an Art on Tap Event to be held on Saturday, October 2, 2021 from 6:00 p.m. to 9:00 p.m. Motion carried.

5. Consider for approval a Temporary Retail Class “B” Fermented Malt Beverages and “Class B” Wine License for Assumption Catholic Schools, Inc., 445 Chestnut Street, for a Royal Event to be held on Sunday, October 3, 2021 from 8:00 a.m. to 3:00 p.m.

It was moved by Bemke, seconded by Cattanach to approve the Temporary Retail Class “B” Fermented Malt Beverages and “Class B” Wine License for Assumption Catholic Schools, Inc., 445 Chestnut Street, for a Royal Event to be held on Sunday, October 3, 2021 from 8:00 a.m. to 3:00 p.m. Motion carried.

6. Consider a quote for a Fortinet Enterprise Firewall with 5 years of replacement and support, with setup up and configuration performed by RMM Solutions.

It was moved by Cattanach, seconded by Bemke to approve the purchase of a Fortinet Enterprise Firewall with 5 years of replacement and support, with setup up and configuration performed by RMM Solutions (Attachment No. 1). Motion carried.

7. Consider for approval a revised contract with Forward Appraisal, LLC for assessment services for assessment years 2022 and 2023, to include additional services that were previously provided by the Administrative Technician.

It was moved by Rayome, seconded by Bemke to approve the revised contract with Forward Appraisal, LLC for assessment services for assessment years 2022 and 2023, to include additional services that were previously provided by the Administrative Technician (Attachment No. 2). Motion carried.

8. 2022 Budget timeline

The Committee discussed the timing of budget meetings and the Finance Director will create a tentative schedule for those meetings.

It was moved by Cattanach, seconded by Bemke to set the Public Hearing on the 2022 Budget for Thursday, November 11, 2021 at 6:00 p.m. Motion carried.

9. Audit of the Bills

It was moved by Cattanach, seconded by Bemke to approve check no. 9626 to 9971. Motion carried.

10. Consider the land use of a vacant City-owned building located at 161 & 163 3rd Street North, Parcel IDs: 34-08156 & 3408157.

In open session, the committee may vote to go into closed session under Section 19.85(1)(e) of the Wisconsin Statutes, which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session".

In closed session, the committee may discuss negotiations and strategy regarding the sale of the above property.

The Committee may adjourn in closed session or may return to open session.

In open session, the Committee may continue to discuss the land use of a vacant City-owned building.

It was moved by Bemke, seconded by Cattanach to go into closed session. Roll call vote resulted in the affirmative.

In closed session, Community Development Director Kyle Kearns gave a presentation on the land use of the City-owned building.

It was moved by Bemke, seconded by Cattanach to return to open session. Roll call vote resulted in the affirmative.

In open session, it was moved by Cattanach, seconded Bemke to direct city staff to list the property for sale at the fair market price of \$87,700 with a local real estate agent for a minimum of three months. Motion carried.

11. Adjourn

It was moved by Bemke, seconded by Cattanach to adjourn. Motion carried and the meeting adjourned at 6:19 p.m.

It was moved by Rayome, seconded by Bemke to approve and adopt the actions of the Committee. Motion carried, 7 ayes and 1 nay:

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input type="checkbox"/>	<input checked="" type="checkbox"/>

B. REPORT OF THE PUBLIC WORKS COMMITTEE MEETING HELD ON SEPTEMBER 7, 2021:

Ryan Austin

Matt Zacher

Patrick J. Delaney

Date of Meeting: September 7, 2021

Reported to Council: September 21, 2021

The Public Works Committee met on Tuesday, September 7, 2021 in the Common Council Chambers and via remote videoconference. Ryan Austin, Matt Zacher, and Patrick Delaney were in attendance. Others attending are on file in the Clerk's office.

1. Call to order

The meeting was called to order at 6:26 pm

2. Review 8th Street State-Municipal Agreement for the repaving of 8th St S from the south City limits to Whitrock Av.

Motion by Austin, second by Zacher to approve the State-Municipal Agreement for the repaving of 8th St S from the south City limits to Whitrock Av.

3. Discuss and consider an Ordinance Creating Chapter 51 and Amending Chapter 6 of the Wisconsin Rapids Municipal Code Regarding Creation of a Transportation Utility.

Motion by Delaney, second by Zacher to create Chapter 51 and amend Chapter 6 as presented removing section 51.13 and having the City Engineer administrate the program, to introduce the ordinance at the September Common Council meeting and take action at the October Common Council meeting, notice a specific public comment period at the September and October Common Council meetings, and to eliminate special assessments for any projects where assessment hearings and final resolutions are outstanding at the time the transportation utility is approved. Motion carried (3-0)

4. Review 2022-2026 public works construction CIP

The 2022-2026 public works construction CIP was reviewed.

5. Consider preliminary resolution to reconstruct Oak Street from e Jackson to 16th St S (2023 construction)

Motion by Delaney, second by Austin to approve the preliminary resolution to reconstruct Oak St from East Jackson St to 16th St for 2023 construction. Motion carried (3-0) **Resolution No. 27 (2021)**

6. Consider allowing staff to review and approve bids for construction of railroad extension to serve Matalco

Motion by Austin, second by Zacher to allow staff to review and approve bids for construction of railroad extension to serve Matalco. Motion carried (3-0)

7. Review proposals for soil borings for engineering investigations on Washington St, Apricot St, and One Mile Creek Pond

Motion by Austin, second by Zacher to accept the bid from AET for \$11,865. Motion carried (3-0)

8. Review DPW report, including an update on the 8th Street Storm Sewer Repair

Report reviewed.

9. Review referral list

Referral list reviewed, with items #4 and #7 removed.

10. Adjourn

Motion by Zacher, second by Delaney to adjourn. Motion carried (3-0)

The meeting was adjourned at 8:03 pm.

It was moved by Austin, seconded by Rayome to approve and adopt the actions of the Committee. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattnach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

C. REPORT OF THE HUMAN RESOURCES COMMITTEE MEETING HELD ON SEPTEMBER 7, 2021:

Jay Bemke, Chairperson

Dean Veneman, Secretary

Sheri Evanson

Date of Meeting: September 7, 2021

Reported to Council: September 21, 2021

A meeting of the Human Resources Committee was held on Tuesday, September 7, 2021, at 2:30 p.m. via remote videoconferencing, originating from the Council Chambers. Members present were Chairperson Bemke and Alderperson Veneman, Alderperson Evanson was excused. Also present were Mayor Shane Blaser, City Attorney Sue Schill, Ryan Hartman, and Tyler Mickelson.

1. Call to order

Chairperson Bemke called the meeting to order at 2:32 p.m.

2. Discuss and consider for approval the proposed position of Community Development Administrative Technician

Motion by Veneman, second by Bemke to approve the position of Community Development Administrative Technician as presented. Motion carried 2-0.

3. Discuss plan for further COVID-19 policies/ protocols in the event they are needed

Discussion, no action taken.

4. Motion by Bemke, second by Veneman, to go into closed session under Section 19.85(1)(e), Wis. Stats., which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session." Roll call vote taken, with Bemke and Veneman voting in the affirmative. Motion carried, 2-0.

a. In closed session, the Committee discussed negotiations and bargaining strategy regarding labor negotiations with IAFF and WRPPA.

5. Motion by Veneman, second by Bemke, to adjourn in closed session. Motion carried 2-0. The meeting adjourned at 3:15 p.m.

It was moved by Bemke, seconded by Evanson to approve and adopt the actions of the Committee. Motion carried, 8 ayes and 0 nays:

<u>Alderperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

11. Reports of Other Committees, Commissions and Boards; Department Reports

- A. South Wood County Airport Commission held June 10 and August 5
- B. McMillan Memorial Library: Nominating Committee held July 8, Board of Trustees held August 4 and August 18, Services Committee held August 10, Building and Grounds Committee held August 11
- C. Water Works & Lighting Commission held July 14 and August 20
- D. Wisconsin Rapids Housing Authority held July 28
- E. Wisconsin Rapids Fire Department Summary for August
- F. Wastewater Treatment Commission held August 4 and September 8
- G. Park and Recreation Commission held August 9
- H. Police and Fire Commission held August 11

It was moved by Bemke, seconded by Cattanaach to place the reports on file. Motion carried, 8 ayes and 0 nays:

<u>Alderperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Jay Bemke 8 ☒ ☐

12. Referrals to Committee
No referrals were received.

13. Adjournment

It was moved by Rayome, seconded by Zacher to adjourn. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1	☒	☐
Dean Veneman	2	☒	☐
Matt Zacher	3	☒	☐
Tom Rayome	4	☒	☐
Sheri Evanson	5	☒	☐
Jake Cattanach	6	☒	☐
Patrick J. Delaney	7	☒	☐
Jay Bemke	8	☒	☐

The meeting adjourned at 9:12 p.m.

Respectfully submitted,

Jennifer M. Gossick, City Clerk