



MINUTES
 MEETING OF THE WISCONSIN RAPIDS COMMON COUNCIL
 TUESDAY, OCTOBER 15, 2024
 6:00 P.M.

A meeting of the Wisconsin Rapids Common Council was held in the Council Chambers at City Hall, 444 West Grand Avenue, on Tuesday, October 15, 2024 at 6:00 p.m. The public was invited to listen to the audio of the meeting. The meeting was also streamed LIVE on the City’s Facebook page.

1. Call to Order

Mayor Zacher called the meeting to order at 6:00 p.m.

2. Roll Call

Roll call indicated that all alderpersons were present; Alderperson Pluess attended via videoconferencing:

<u>Aldersperson</u>	<u>District</u>	<u>Present</u>	<u>Absent</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Justin Pluess	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jeff Penzkover	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Madalyn Palmquist	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

3. Pledge of Allegiance and Silent Prayer in Lieu of Invocation

Mayor Zacher invited all present to stand for the Pledge of Allegiance and a moment of silent prayer in lieu of an invocation.

4. Reading of the Minutes of the Previous Meeting held on September 17, 2024

It was moved by Veneman, seconded by Austin to dispense with a reading and accept the minutes of the previous meetings. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Justin Pluess	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeff Penzkover	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Madalyn Palmquist	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5. Consider for confirmation Mayor Zacher’s Appointments to various Committees, Commissions and Boards

Mayor Zacher made the following appointments:

Historic Preservation Commission

Katy Bailey, 411 6th St. S, is appointed as an alternate member for a term expiring 2/1/2026.

Park and Recreation Commission

Susan Faust, 3310 18th St. S, is appointed as a regular member, to replace Tom Rayome, for a term expiring 5/1/2029.

Planning Commission

Katy Bailey, 411 6th St. S, is appointed as a regular member, to replace Thaddeus Kubisiak, for a term expiring 5/1/2025.

Wastewater Treatment Commission

Greg Luke, 444 Pepper Ave., is appointed as a regular member, to replace David Laspa, for a term expiring 6/1/2029.

Zoning Board of Appeals

Mike Derrie, 3030 10th St. S, is appointed as a regular member, to replace David Laspa, for a term expiring 11/1/2027.

Peggy Montag, 830 16th St. S, is appointed as a regular member, to replace Bruce Kluver, for a term expiring 11/1/2027.

It was moved by Cattanach, seconded by Palmquist to approve Mayor Zacher's appointments as presented.

Motion carried, 8 ayes and 0 nays.

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Justin Pluess	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeff Penzkover	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Madalyn Palmquist	8	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

6. Consider the appointment of two (2) regular members to the Ethics Board for terms expiring November 1, 2027

Cattanach nominated Lee Gossick; Austin nominated Rick Wellnitz. As there were no further nominations, Mayor Zacher asked for unanimous consent to close nominations. There were no objections and nominations were closed. It was moved by Cattanach, seconded by Penzkover to make the following appointments to the Ethics Board for terms expiring November 1, 2027:

1. Lee Gossick, 541 Wisconsin Street
2. Rick Wellnitz, 2240 Lincoln Street

Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Justin Pluess	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeff Penzkover	4	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Madalyn Palmquist	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

7. Set date for Public Hearing for 2025 Budget

Public Hearing for the 2025 Budget is scheduled for Thursday, November 14, 2024 at 6:30 p.m. in the Council Chambers at City Hall.

8. A. REPORT OF THE SPECIAL PLANNING COMMISSION MEETING HELD ON SEPTEMBER 24, 2024:

Date of Meeting: September 24, 2024

Reported to Council: October 15, 2024

The Planning Commission met at 4:00 p.m. on September 24, 2024 in the Council Chambers at City Hall. It was also streamed live on the City of Wisconsin Rapids Facebook page and broadcast live on Charter Cable Channel 985 and Solarus HD Cable Channel 3. Members present in the Chambers consisted of Chairperson Matt Zacher, Jeff Marutz, Eric Daven and Madalyn Palmquist. Members absent were Thaddeus Kubisiak, Lee Thao and Ben Goodreau. Also attending the meeting were Community Development Director Kyle Kearns, Associate Planner Lizebeth Edwardsen, Aldersperson Dennis Polach and others as listed on the meeting sign-in sheet.

The meeting was called to order at 4:00 p.m. The meeting was called to order at 4:01 p.m.

1. Approval of the report from September 9, 2024, Planning Commission meeting.

Motion by Marutz to approve the report from September 9, 2024, Planning Commission meeting; second by Palmquist.

Motion carried (4 – 0)

2. 24-001822; Kevin Fangman – request for a special exception to exceed the floor area of an attached garage maximum in the Mixed Residential (R-2) District at 710 3rd St S (Parcel ID 3408477).

Kyle Kearns provided a summary of the request. With consideration of the standards of review for granting the exception and other factors, approval was recommended with the conditions outlined in the staff report.

Mr. Daven inquired about a previous variance request from the applicant to which Kyle Kearns replied.

Kevin Fangman provided comments regarding the prior variance and the current project proposal. Motion by Palmquist to approve the request for a special exception to exceed the floor area of an attached garage maximum in the Mixed Residential (R-2) District at 710 3rd St S (Parcel ID 3408477), subject to the following conditions:

1. A total of 961 square feet shall be deducted from the allowable floor area of any future detached buildings.

2. The addition must meet all other required building standards for the Mixed Residential (R-2) District.

Second by Daven. Motion carried (4 – 0)

3. Adjourn

Motion by Marutz to adjourn the meeting; second by Daven. Motion carried (4 – 0)

Meeting adjourned at 4:16 p.m.

It was moved by Palmquist, seconded by Penzkover to approve and adopt the actions of the Committee. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Justin Pluess	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeff Penzkover	4	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Madalyn Palmquist	8	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

B. REPORT OF THE PLANNING COMMISSION MEETING HELD ON OCTOBER 7, 2024:

Date of Meeting: October 7, 2024

Reported to Council: October 15, 2024

The Planning Commission met at 4:00 p.m. on October 7, 2024 in the Council Chambers at City Hall. It was also streamed live on the City of Wisconsin Rapids Facebook page and broadcast live on Charter Cable Channel 985 and Solarus HD Cable Channel 3. Members present in the Chambers consisted of Chairperson Matt Zacher, Madalyn Palmquist, Eric Daven and Ben Goodreau. Members absent included Jeff Marutz and Lee Thao. Also attending the meeting were Community Development Director Kyle Kearns, Associate Planner Lizabeth Edwardsen, Aldersperson Dennis Polach, and others as listed on the meeting sign-in sheet. Sean Patel attended the meeting via Zoom.

The meeting was called to order at 4:00 p.m.

1. Approval of the report from September 24, 2024, Planning Commission meeting.

Motion by Daven to approve the report from September 24, 2024, Planning Commission meeting; second by Palmquist. Motion carried (4 – 0)

2. 24-001981; Funf Star Services, LLC – public hearing and action on a request from Funf Star Services, LLC for a conditional use permit to operate a contractor yard at 321 4th Avenue North (Parcel ID 3401855), which falls within the General Industrial (M-1) District.

Lizabeth Edwardsen summarized the request; approval was recommended with the conditions outlined in the staff report.

Public hearing opened at 4:06 p.m.

Speaking in favor: Andrea Jensen and Andrew Jenson of Tri-City Services

Speaking against: none

Public hearing closed at 4:09 p.m.

Motion by Daven to approve the request from Funf Star Services, LLC for a conditional use permit to operate a contractor yard at 321 4th Avenue North (Parcel ID 3401855), which falls within the General Industrial (M-1) District, subject to the following conditions in the staff report:

1. Applicable building permits for future site improvements shall be obtained.
2. A separate Conditional Use Permit shall be obtained for professional services use, unless related to the business.
3. Minor modifications to the plan shall be permitted to be reviewed and approved by the Community Development Department

Second by Goodreau Motion carried (4 – 0) **Resolution No. 20 (2024)**

3. 24-001836; SN RAM Hotels LLC – public hearing and action on a request from SN Ram Hotels LLC for a Conditional Use Permit to conduct outdoor recreation activities and site improvements at 451 E Grand Ave (Parcel ID 3407778), which falls in the General Commercial (B-2) District.

Ms. Edwardsen provided a summary of 24-001836. Pertinent items of information were missing from the applicant's request; therefore approval of only the volleyball court portion or the request was recommended with the conditions outlined in the staff report.

Public hearing opened at 4:21 p.m.

Speaking in favor: none

Speaking against: none

Public hearing closed at 4:22 p.m.

Kyle Kearns read two e-mails from citizens, citing their concerns about lighting for the project. Discussions took place between Commission members and staff regarding the rushed nature of the application, fencing, safety, lighting, and hours of operation for the recreational activities at the Hotel. Motion by Goodreau to approve the request from SN Ram Hotels LLC for a Conditional Use Permit to operate and construct outdoor recreation volleyball courts, at 451 E Grand Ave (Parcel ID 3407778), which falls in the General Commercial (B-2) District subject to the six conditions in the staff report; second by Palmquist.

Applicant Sean Patel joined the meeting.

Ben Goodreau asked the applicant about hours of operations and the safety plan, and Kyle Kearns inquired about a lighting plan, to which Mr. Patel responded.

Mr. Goodreau amended his motion to approve the request from SN Ram Hotels LLC for a Conditional Use Permit to operate and construct outdoor recreation volleyball courts at 451 E Grand Ave (Parcel ID 3407778), which falls in the General Commercial (B-2) District, subject to the following conditions, which includes a closure time:

1. Decorative fencing and netting shall be installed along East Grand Avenue for the outdoor recreation use, to protect pedestrian and vehicular traffic, to be reviewed and approved by the Community Development Department.
2. The applicant shall provide information on the hours of operation.
3. Hours of operations for outdoor volleyball activities shall end by 11:00 p.m.
4. The volleyball court shall meet a 10-foot minimum setback from all lot lines.
5. A lighting plan must be submitted for review and approval by the Community Development Department if lighting is included in the project.
6. All applicable building permits shall be obtained.
7. Minor modifications to the plan shall be permitted to be reviewed and approved by the Community Development Department

Second by Palmquist Motion carried (4 – 0) **Resolution No. 21 (2024)**

4. 24-002102 – Community Development Department - public hearing and action on a request to amend the Zoning Code (Chapter 11 of the Municipal Code), specifically Appendix A Land-Use Matrix and Division 5 & 6 – Site Plan and Plan of Operation/Architectural Review, to modify the secondary review requirements for uses.

Kyle Kearns provided a summary of the request and the consensus of the preliminary discussions at last month's Plan Commission and Council meetings.

Ben Goodreau inquired about the process for which specific uses requiring secondary reviews were selected and member Palmquist asked for clarification regarding new development. Mr. Kearns responded. Continuing discussion took place between Commission members and staff.

Public hearing opened at 4:58 p.m.

Speaking in favor: none

Speaking against: none

Public hearing closed at 4:59 p.m.

Motion by Goodreau to approve the request to amend the Zoning Code (Chapter 11 of the Municipal Code), specifically Appendix A Land-Use Matrix and Division 5 & 6 – Site Plan and Plan of Operation/Architectural Review, to modify the secondary review requirements for uses; second by Daven. Motion carried (4 – 0). **Ordinance No. MC 1375**

5. Staff Updates

Mr. Kearns provided updates on the Foundry project and the Downtown Master Plan.

6. Adjourn

Motion by Goodreau to adjourn the meeting; second by Palmquist. Motion carried (4 – 0). Meeting adjourned at 5:01 p.m.

It was moved by Veneman, seconded by Penzkover to approve and adopt the actions of the Committee. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Justin Pluess	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeff Penzkover	4	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Madalyn Palmquist	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

9. Consider for Adoption the Actions of the Standing Committees of the Common Council, as follows:

A. REPORT OF THE FINANCE AND PROPERTY COMMITTEE MEETING HELD ON OCTOBER 1, 2024:

Jake Cattanaach, Chairperson

Dean Veneman, Vice-Chairperson

Patrick Delaney

Date of Meeting: October 1, 2024

Report to Council: October 15, 2024

The Finance and Property Committee met at 5:00 p.m. on Tuesday, October 1, 2024, in the Council Chambers at City Hall. The meeting was LIVE on Wisconsin Rapids Community Media (WRCM) Spectrum Channel 985 and Solarus Channel 3, online at www.wr-cm.org or via WRCM's Roku app and was streamed LIVE on the City of Wisconsin Rapids Facebook page.

All members of the Finance and Property Committee were present, except Aldersperson Veneman, who was excused. Aldersperson Polach attended in place of Aldersperson Veneman.

1. Call to Order

Chairperson Cattanaach called the meeting to order at 5:00 p.m.

2. Consider a request from the Fire Department to approve the distribution of funds from the sale of old Fire Department equipment on the Wisconsin Surplus auction site to the Fire Department Equipment Maintenance Fund to offset the cost of replacement equipment

It was moved by Polach, seconded by Cattanaach to approve the distribution of funds from the sale of old Fire Department equipment on the Wisconsin Surplus auction site to the Fire Department Equipment Maintenance Fund to offset the cost of replacement equipment. Motion carried, 2-1, with Aldersperson Delaney voting in the negative.

3. Consider the renewal of the City's contract with the Heart of Wisconsin Chamber of Commerce

It was moved by Cattanaach, seconded by Delaney to approve the 2025 contract with the Heart of Wisconsin Chamber of Commerce in the amount of \$25,000. Motion carried, 3-0.

4. Consider for approval a request from ecoATM, LLC, Sean Flaherty, agent, located at 4331 8th Street South for renewal of a Secondhand Article Dealer License

It was moved by Cattanaach, seconded by Polach to approve the request from ecoATM, LLC, Sean Flaherty, agent, located at 4331 8th Street South for renewal of a Secondhand Article Dealer license. Motion carried, 3-0.

5. Consider for approval the appointment of Jessica Kramer as successor agent for the Retail Class "A" Fermented Malt Beverages and Retail "Class A" Intoxicating Liquor licenses for Kwik Trip, Inc., d/b/a Kwik Trip 128, 1111 Lincoln Street

It was moved by Delaney, seconded by Polach to approve the appointment of Jessica Kramer as successor agent for the Retail Class "A" fermented Malt Beverages and Retail "Class A" Intoxicating Liquor licenses for Kwik Trip, Inc. d/b/a Kwik Trip 128, 1111 Lincoln Street. Motion carried 3-0.

6. Audit of the bills.

The list of checks was not distributed in advance of the meeting. No action was taken.

7. 2025 Budget update

Mayor Zacher updated the Committee on the proposed Committee of the Whole meetings for the 2025 Budget. The plan is to have a Committee of the Whole meeting on the week of October 14th to discuss the overall budget and a Committee of the Whole meeting the week of October 21st to review and discuss the departmental budgets. A Committee of the Whole meeting will be scheduled to discuss process, policies and plans for the 2026 Budget. The public hearing on the 2024 budget will be tentatively scheduled for the week of November 11th. No action was taken.

8. Set next meeting date

The next regular meeting of the Finance and Property Committee is scheduled for Tuesday, November 12, 2024, at 4:30 p.m.

9. In open session, the Committee may vote to go into closed session under Section 19.85(1)(e) of the Wisconsin Statutes, which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session" and Section 19.85(1)(g), Wis. Stats., which reads "Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved."

It was moved by Delaney, seconded by Polach to go into closed session. Roll call vote was taken. All members voted in the affirmative. Motion carried, 3-0, and the Committee went into closed session.

- a. In closed session, the Committee will consider a Notice of Circumstances Giving Rise to Claim filed by Eagle Prairie, Inc. and CCC--Briarwoods. LLC, regarding a claim for an alleged excessive tax assessment for 2024.
- b. In closed session, the Committee will consider settlement and dismissal of a lawsuit filed by Eagle Prairie, Inc. and CCC--Briarwoods, LLC, regarding its tax assessment for 2023.

In closed session, the Committee considered a Notice of Circumstances Giving Rise to Claim filed by Eagle Prairie, Inc. and CCC-Briarwoods, LLC, regarding a claim for an alleged excessive tax assessment for 2024 and a settlement and dismissal of a lawsuit filed by Eagle Prairie, Inc. and CCC-Briarwoods, LLC, regarding its tax assessment for 2023.

10. The Committee will return to open session.

It was moved by Delaney, seconded by Polach to return to open session. Motion carried, 3-0, and the Committee returned to open session.

11. The Committee may consider and may take action on a claim contained in a Notice of Circumstances Giving Rise to Claim filed by Eagle Prairie, Inc. and CCC-Briarwoods. LLC, regarding an alleged excessive tax assessment for 2024.

No action was taken.

12. The Committee may consider and may take action on the settlement and dismissal of a lawsuit filed by Eagle Prairie, Inc. and CCC--Briarwoods, LLC, regarding its tax assessment for 2023.

No action was taken.

13. Adjourn

It was moved by Delaney, seconded by Polach to adjourn. Motion carried, 3-0, and the meeting adjourned at 6:07 p.m.

Cattanach requested that item #3 be held out, and that item #7 be held out to be considered at the end of the meeting. It was moved by Cattanach, seconded by Austin to approve and adopt the balance of the report, holding out items #3 and #7. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Justin Pluess	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeff Penzkover	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Madalyn Palmquist	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Regarding item #3, it was moved by Cattanach, seconded by Penzkover to approve this item as presented.

Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Justin Pluess	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeff Penzkover	4	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Madalyn Palmquist	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

B. REPORT OF THE PUBLIC WORKS COMMITTEE MEETING HELD ON OCTOBER 3, 2024:

Ryan Austin, Chairperson

Madalyn Palmquist, Vice-Chairperson

Jeff Penzkover

Date of Meeting: October 3, 2024

Reported to Council: October 15, 2024

The Public Works Committee met on Thursday, October 3rd, 2024 in the Council Chambers at City Hall. All members were present.

1. Call to order

The meeting was called to order at 5:00 PM.

2. Review Engineering & Street Department Monthly Activity Report

The reports were reviewed.

3. Review and consider approving the 2025-2029 Capital Improvement Plan.

Motion by Palmquist, second by Austin to approve the 2025-2029 Capital Improvement Plan. Motion carried (3-0).

4. Review and consider grade crossing improvements on Kingston Road.

The committee discussed the cost of upgrading the grade crossing equipment at a cost around \$320,000 or the discontinuance of Kingston Road at a cost of around \$130,000. The impacts to adjacent property owners and surrounding neighborhoods was also discussed. The committee wanted some additional time to consider this item and perhaps meet onsite with the intent to reconsider this item at the November 7th meeting. No action was taken.

5. Review the traffic study at 9th St N and Wisconsin St and consider adding yield control on Wisconsin St.

The Engineer's Traffic Study was reviewed. Motion by Penzkover, second by Palmquist to add yield control on Wisconsin Street at 9th St N. Motion carried (3-0).

6. Review the traffic study at 10th St N and Wisconsin St and consider adding yield control on Wisconsin St.

The Engineer's Traffic Study was reviewed. Motion by Austin, second by Penzkover to add yield control on Wisconsin Street at 10th St N. Motion carried (3-0). **Ordinance No. MC 1376**

7. Review and consider request from Aldersperson Polach to install an all-way stop at 14th St N and Apricot St.

The Engineer's Traffic Study, dated 4/30/2024, was reviewed and the recommendation for no change to existing traffic control was re-stated due to the lack of accident history, sufficient vision, low traffic volumes, etc.

Aldersperson Polach introduced Mr. William Abel, resident at 1510 Apricot St, to discuss concerns related to speeding issues, especially by motorcycles and the safety issues created for pedestrians.

The Police Department was notified prior to the meeting of the specific speeding issues and the speed trailer was going to be moved to this location along with speed enforcement.

Aldersperson Penzkover motioned to install stop signs at 14th St N and Apricot St as an all-way stop condition. Motion failed for lack of a second. No action was taken on this item.

8. Review Referral List

List was reviewed with item 9 (14th St / Apricot St stop sign) being removed. A referral from Aldersperson Delaney, regarding garbage and recycling services for mobile home parks, was presented and added to the list.

9. Set Next Meeting Date

Next meeting is set for November 7th, 2024 at 5pm.

10. Adjourn

Motion by Palmquist, second by Penzkover to adjourn at 5:57 pm. Motion carried (3-0).

It was moved by Veneman, seconded by Palmquist to approve and adopt the actions of the Committee. Motion carried, 7 ayes and 1 nay:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Justin Pluess	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeff Penzkover	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Madalyn Palmquist	8	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

C. REPORT OF THE HUMAN RESOURCES COMMITTEE MEETING HELD ON OCTOBER 10, 2024:

Patrick Delaney, Chairperson Dennis Polach, Vice-Chairperson Justin Pluess

Date of Meeting: October 10, 2024

Reported to Council: October 15, 2024

The Human Resources Committee held a meeting on Thursday October 10, 2024, at 3:00 p.m. in the Council Chambers at City Hall, 444 W. Grand Ave. All committee members were present, with Pluess appearing via Zoom. Also present were Aldersperson Penzkover, Mayor Zacher, City Attorney Sue Schill, Human Resources Manager Ryan Hartman, Dawn Desorcy, Jake Klingforth, and Paul Vollert.

1. Call to order.

Chairperson Delaney called the meeting to order at 3:05 p.m.

2. HR update.

Update was provided. No action taken.

3. Discuss and consider for approval the proposed changes to the Parks and Recreation Pay Rates Schedule for 2024-2025.

Motion by Delaney, seconded by Polach to approve the proposed changes to the Parks and Recreation Pay Rates Schedule for 2024-2025. Motion carried 3-0.

4. Discuss and consider for approval allowing all DPW staff within Wastewater, Streets and Parks to have full uniforms.

Motion by Delaney, seconded by Pluess to allow for DPW staff within Wastewater, Streets and Parks to have full uniforms. Motion carried 2-1.

5. Consider a revision to the Compensatory Time Off policy to provide that 80 hours of compensatory time be allowed to be rolled over to the following year.

Motion by Pluess, seconded by Polach to approve the Compensatory Time Off policy to provide that 80 hours of compensatory time be allowed to be rolled over to the following year. Motion carried 3-0.

6. The Committee may vote to go into closed session under Section 19.85(1)(e), Wis. Stats., which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session".

Motion by Delaney, seconded by Polach to go into closed session. Roll call vote was taken. All members voted in the affirmative. Motion carried 3-0.

In closed session, the Committee discussed negotiations and strategy regarding the commencement of collective bargaining of successor labor agreements with IAFF and WRPPA.

7. The Committee will adjourn in closed session.

Motion by Delaney, seconded by Pluess to adjourn. Motion carried 3-0. The meeting adjourned at 4:01 p.m.

Cattanach requested that item #6 be held out to be considered in closed session at the end of the meeting. It was moved by Austin, seconded by Penzkover to approve and adopt the balance of the report, holding out item #6 to be considered in closed session at the end of the meeting. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Justin Pluess	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeff Penzkover	4	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Jake Cattanach	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Madalyn Palmquist	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

D. REPORT OF THE LEGISLATIVE COMMITTEE HELD ON OCTOBER 1, 2024:

Jake Cattanach, Chairperson Patrick Delaney, Vice-Chairperson Ryan Austin
Date of Meeting: October 1, 2024
Reported to Council: October 15, 2024

A meeting of the Legislative Committee was held on Tuesday, October 1, 2024, at 6:00 p.m. in the Council Chambers of City Hall, 444 West Grand Avenue, Wisconsin Rapids. All members were present.

1. Call to Order

Chair Cattanach called the meeting to order at 6:07 p.m.

2. Discuss and consider for approval an ordinance which would require that the Municipal Judge be an attorney licensed to practice law in the State of Wisconsin.

Motion by Cattanach, seconded by Austin, to approve an ordinance which would require that the Municipal Judge be an attorney licensed to practice law in the State of Wisconsin. Motion carried, 2-1, with Delaney voting in the negative. **Ordinance No. MC 1377**

3. Discussion regarding the City ordinance regulating chickens, found in 25.02(3) of the Municipal Code.

Motion by Cattanach, seconded by Austin, to direct staff to revise the ordinance and remove the requirement that the applicant needs to notify neighboring property owners. Motion carried, 3-0.

Ordinance No. MC 1378

4. Adjourn

Motion by Austin, seconded by Cattanach, to adjourn the meeting. Motion carried, 3-0. The meeting adjourned at 6:38 p.m.

It was moved by Palmquist, seconded by Penzkover to approve and adopt the actions of the Committee, holding out item #3 for separate vote. Motion carried, 7 ayes and 1 nay:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Justin Pluess	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeff Penzkover	4	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Madalyn Palmquist	8	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Regarding item #3, it was moved by Cattanach, seconded by Austin to approve the ordinance as presented. Motion carried, 7 ayes and 1 nay:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Justin Pluess	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeff Penzkover	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Madalyn Palmquist	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

10. Reports of Other Committees, Commissions, Boards, and Department Reports:

- a. Wisconsin Rapids Housing Authority held July 31, 2024
- b. McMillan Memorial Library Board of Trustees held August 21 and a special meeting held August 29, 2024
- c. South Wood County Airport Commission held September 5, 2024

- d. Water Works and Lighting Commission held September 6 at 8:00 a.m. and 1:00 p.m., September 11, and a special meeting held September 19, 2024
- e. Police and Fire Commission held September 11, 2024
- f. Park and Recreation Commission held September 16, 2024
- g. Ethics Board held September 17, 2024
- h. Historic Preservation Commission held September 18, 2024
- i. Zoning Board of Appeals held October 2, 2024

Department Reports for September 2024

- j. Engineering Department
- k. Public Works Department
- l. South Wood County Airport
- m. Wastewater Treatment Plant
- n. Wisconsin Rapids Fire Department
- o. Wisconsin Rapids Police Department

No action was taken on this item. The reports will be placed on file.

11. Referrals to Committees

- a. Alderperson Delaney made the following referrals:
 - 1. to the Finance and Property Committee regarding animal control services
 - 2. to the Public Works Committee regarding garbage and recycling
 - 3. to the Legislative Committee regarding Chapter 2 3(c)
- b. Alderperson Polach made a referral to the Public Works Committee regarding a 4-way stop sign

12. In open session, the Council may vote to go into closed session under Section 19.85(1)(e) of the Wisconsin Statutes, which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session"; and Section 19.85(1)(g), Wis. Stats., which reads "Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved."

It was moved by Cattanaach, seconded by Penzkover to go into closed session. Roll call vote was taken. All members voted in the affirmative. Motion carried, 8 ayes and 0 nays, and the Council went into closed session:

<u>Alderperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Justin Pluess	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeff Penzkover	4	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	5	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Madalyn Palmquist	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

In closed session, the Council will discuss a mediated wastewater services settlement agreement with the Village of Biron.

In closed session, the Council discussed a mediated wastewater services settlement agreement with the Village of Biron.

13. The Council will return to open session.

It was moved by Austin, seconded by Penzkover to return to open session. Motion carried, 8 ayes and 0 nays, and the Council returned to open session:

<u>Alderperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Justin Pluess	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeff Penzkover	4	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Dennis Polach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Madalyn Palmquist	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

14. The Council may take action on a wastewater services settlement agreement with the Village of Biron. It was moved by Cattanach, seconded by Austin to approve a wastewater services settlement agreement with the Village of Biron as presented. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Justin Pluess	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeff Penzkover	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Madalyn Palmquist	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Regarding item #6 from the Human Resources Committee meeting on October 10, 2024, the Council may vote to go into closed session under Section 19.85(1)(e), Wis. Stats., which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session".

It was moved by Austin, seconded by Veneman to go into closed session. Roll call vote was taken. All members voted in the affirmative. Motion carried, 8 ayes and 0 nays, and the Council went into closed session:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Justin Pluess	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeff Penzkover	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Madalyn Palmquist	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

In closed session, the Council discussed negotiations and strategy regarding the commencement of collective bargaining of successor labor agreements with IAFF and WRPPA. No action was taken.

It was moved by Cattanach, seconded by Delaney to return to open session. Motion carried, 8 ayes and 0 nays, and the Council returned to open session:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Justin Pluess	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeff Penzkover	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Madalyn Palmquist	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Regarding item #7, 2025 Budget update, from the Finance and Property Committee meeting on October 1, 2024:

Mayor Zacher and Finance Director Tim Desorcy provided a 2025 Budget update. No action was taken on this item.

15. Adjourn.

It was moved by Austin, seconded by Delaney to adjourn. Motion carried, 8 ayes and 0 nays, and the meeting adjourned at 7:40 p.m.:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Justin Pluess	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeff Penzkover	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Madalyn Palmquist	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Respectfully submitted,

Jennifer M. Gossick, City Clerk