



PUBLIC MEETING NOTICE
WISCONSIN RAPIDS COMMON COUNCIL
TUESDAY, OCTOBER 18, 2022
6:00 P.M.
CITY HALL COUNCIL CHAMBERS
AND VIA VIDEOCONFERENCE

Notice is hereby given of a meeting of the Wisconsin Rapids Common Council to be held in the Council Chambers at City Hall, 444 West Grand Avenue, and via remote videoconferencing on Tuesday, October 18, 2022, at 6:00 p.m. **The public may listen to the meeting by calling 1-312-626-6799, Access Code: 880 3706 7922.** The meeting will also be streamed LIVE on the City of Wisconsin Rapids Facebook page. This meeting is also available after its conclusion on the City's Facebook page and Community Media's YouTube page, which can be accessed at www.wr-cm.org.

Agenda

1. Call to Order
2. Roll Call
3. Pledge of Allegiance and Silent Prayer in Lieu of Invocation
4. Reading of the Minutes of the Previous Meeting held on September 20, 2022 (See Attachment #1)
5. Consider the Appointment of a Regular Member to the Water Works and Lighting Commission to replace Thomas Nowak, for a term expiring October 1, 2026 (See Attachment #2)
6. Consider the Appointment of One Regular Member and One City Employee Member to the Ethics Board for terms expiring November 1, 2025 (See Attachment #3)
7. Consider for Approval Mayor Blaser's Appointments to the Zoning Board of Appeals (See Attachment #4)
8. Consider for Adoption the Actions of the Planning Commission at its meeting held on October 3, 2022:
 1. Approval of the report from the September 8, 2022, Plan Commission meeting.
 2. Vandewalle & Associates – Wisconsin Rapids Recovery & Redevelopment Plan Update
 3. Bruce P. Linzmeier; Extraterritorial CSM: request for Certified Survey Map approval for the creation of 1 lot, within the Town of Rudolph at 6170 5th Avenue (County Parcel ID 1700345).
 4. Ginzi Insurance – 22-001034; request for site plan and architectural review for a commercial building addition and site improvements at 540 Pepper Avenue (Parcel ID 3412534)
 5. Theresa Cashman – 22-001023; request for site plan review to perform site improvements at 3820 8th Street South (Parcel ID 3413806)
 6. Theresa Cashman – 22-001013; public hearing and action on a request to amend Chapter 11 – Zoning Ordinance, specifically regarding architectural standards related to screening trash enclosures in commercial zoning districts. (See attached Ordinance)
 7. Adjourn
9. Consider for adoption the Actions of the Standing Committees of the Common Council, as Follows:
 - A. Finance and Property Committee meeting held on October 4, 2022:
 1. Call to Order
 2. Consider a request from the Fire Department to approve the requisition for 6 Firefighters
 3. Consider a request from the Fire Department to negotiate the upcoming contract renewals for Village of Port Edwards and the Town of Saratoga
 4. Consider for approval the appointment of Kathryn R. Quilantan as successor agent for the Retail Class "A" Fermented Malt Beverages and Retail "Class A" Intoxicating Liquor licenses for Aldi Inc. Wisconsin, d/b/a Aldi #08, for the premises located at 1211 8th Street South
 5. Audit of the Bills
 6. 2023 Budget discussion
 7. Set next meeting date
 8. Adjourn.

B. Public Works Committee meeting held on October 6, 2022:

1. Call to order
2. Review Engineering & Street Department Monthly Activity Report.
3. Review the 5-year Capital Improvement Plan.
4. Review a preliminary resolution for public work and improvements for Wylie St between 8th St N to 10th St N proposed for construction in 2024.
5. Review the condition of W. Riverview Expressway between Chase St and W Grand Ave and consider repair work in 2023 given this segment is a Connecting Highway segment regulated by the DOT.
6. Review referral list
7. Set Next Meeting Date
8. Adjourn

C. Human Resources Committee meeting held on October 11, 2022:

1. Call to order
2. HR Update
 - a. Recruitment
 - b. Flu Clinic
 - c. Open enrollment
3. Consider proposals for the continuation of on-site fitness and physical therapy services; the preparation of job function descriptions; and annual occupational fitness/job function testing for police and fire department employees.
4. The Committee may vote to go into closed session under Section 19.85(1)(e), Wis. Stats., which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session"
In closed session, the Committee will discuss the proposals presented.
5. The Committee may adjourn in closed session, or may return to open session.
The Council may go into closed session to discuss item 3 at the end of the council meeting, and may then take action in open session on this item.
6. If the Committee returns to open session, the Committee may recommend a proposal regarding items 3 and 4.
7. Adjournment

D. Legislative Committee held on October 13, 2022:

1. Call to Order
2. Consider for adoption the repeal and recreation of Chapter 31 of the Municipal Code, entitled Historic Preservation, to amend provisions so that the City may become a Certified Local Government to access historic preservation resources. (See attached ordinance)
3. Discuss rules of the Common Council, specifically relating to the use of videoconferencing for standing committee, common council, and other committee meetings. (See attached ordinance)
4. Discuss increasing the number of alderpersons of the City to nine (9) by adding an at-large member.

E. Committee of the Whole meeting held on October 4, 2022:

1. Call to Order
2. Discussion Regarding the 2023 Budget
3. Adjourn.

F. Committee of the Whole meeting held on October 10, 2022:

1. Call to Order
2. Review and Discuss the 2023 Budget
3. Adjourn.

10. Reports of Other Committees, Commissions and Boards; Department Reports

- A. McMillan Memorial Library Nominating Committee held June 14, 2022
- B. South Wood County Airport Commission held September 1, 2022
- C. Police and Fire Commission held September 14, 2022
- D. Wastewater Treatment Commission held September 14 and October 12, 2022, and Monthly Summary for September, 2022

- E. Water Works and Lighting Commission held September 14 and a special meeting held September 28, 2022
- F. Ethics Board held September 20, 2022
- G. Engineering Department Monthly Summary for September 2022
- H. Public Works Department Monthly Summary for September 2022
- I. Wisconsin Rapids Police Department Monthly Summary for September 2022
- J. Park and Recreation Commission held October 10, 2022

11. Referrals to Committees

- 12. Regarding Human Resources item #3, the Council may vote to go into closed session under Section 19.85(1)(e), Wis. Stats., which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session".**

In closed session, the Council may discuss negotiations and consider approval of a proposal for the continuation of on-site fitness and physical therapy services; the preparation of job function descriptions; and annual occupational fitness/job function testing for police and fire department employees.

The Council will return to open session and may take action on the approval of a proposal regarding these services.

- 13. The Council may vote to go into closed session under Section 19.85(1)(e), Wis. Stats., which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session".**

In closed session, the Council may discuss negotiations and strategy regarding a Wastewater Services Agreement with the Village of Biron.

The Council will return to open session.

- 14. The Council may vote to go into closed session under Section 19.85(1)(e), Wis. Stats., which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session"; and Section 19.85(1)(g), Wis. Stats., which reads "Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved."**

In closed session, the Council may discuss negotiations and strategy and may consider a settlement agreement regarding Wood County Circuit Court Case No. 19-CV-190, Ronald Bohn vs. City of Wisconsin Rapids, et al.

The Council may return to open session, or may adjourn in closed session. If the Council returns to open session, the Council may take action on approving a settlement agreement regarding the aforementioned litigation.

15. Adjournment.

Jennifer M. Gossick, City Clerk

The City of Wisconsin Rapids encourages participation from all its citizens. If participation at this meeting via audioconference is not possible due to a disability or other reasons, notification to the city clerk's office at least 24 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. Call the clerk at (715) 421-8200 to request accommodations.



Attachment #1

MINUTES

MEETING OF THE WISCONSIN RAPIDS COMMON COUNCIL

TUESDAY, SEPTEMBER 20, 2022

6:00 P.M.

A meeting of the Wisconsin Rapids Common Council was held in the Council Chambers at City Hall, 444 West Grand Avenue, and via remote videoconferencing on Tuesday, September 20, 2022, at 6:00 p.m. The public was invited to listen to the audio of the meeting. The meeting was also streamed LIVE on the City's Facebook page.

1. Call to Order

Mayor Blaser called the meeting to order at 6:00 p.m.

2. Roll Call

Roll call indicated that all alderpersons were present:

<u>Aldersperson</u>	<u>District</u>	<u>Present</u>	<u>Absent</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

3. Pledge of Allegiance and Silent Prayer in Lieu of Invocation

Mayor Blaser requested that all present stand for the Pledge of Allegiance and a moment of silent prayer.

4. Reading of the Minutes of the Previous Meeting held on August 16, 2022

It was moved by Veneman, seconded by Delaney to dispense with a reading and accept the minutes of the previous meeting. Motion carried, 7 ayes and 1 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6	Second	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5. Consider the appointment of a regular member to the Water Works and Lighting Commission for a term expiring October 1, 2027

Bemke nominated John Harper; Veneman nominated Jeff Penzkover. Mayor Blaser asked for unanimous consent to close nominations and take a vote. There was no objection, and nominations were closed. A vote was taken, which resulted in a tie, 4 votes for Harper, 4 votes for Penzkover:

<u>Aldersperson</u>	<u>District</u>	<u>Nomination</u>	<u>Harper</u>	<u>Penzkover</u>
Ryan Austin	1	Penzkover	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input type="checkbox"/>	<input checked="" type="checkbox"/>

Matt Zacher	3	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Patrick J. Delaney	7	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

By unanimous consent the tie was broken by a coin toss. Jeff Penzkover, 1231 17th Street North won the coin toss, and was appointed as a regular member to the Water Works and Lighting Commission, for a term expiring October 1, 2027.

6. Second reading of an ordinance revising the role and responsibilities of the Park and Recreation Commission, as recommended by the Park and Recreation Ad Hoc Committee and the Park and Recreation Commission
It was moved by Bemke, seconded by Veneman to approve an ordinance revising the role and responsibilities of the Park and Recreation Commission, as recommended by the Park and Recreation Ad Hoc Committee and the Park and Recreation Commission. Motion carried, 5 ayes and 3 nays. Ordinance No. MC 1324:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6	Motion	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

7. Consider a Resolution that the city of Wisconsin Rapids be exempted from the payment of any county library tax as provided in Section 43.64(2)(b)

It was moved by Evanson, seconded by Austin to approve a Resolution that the city of Wisconsin Rapids be exempted from the payment of any county library tax as provided in Section 43.64(2)(b). Motion carried, 8 ayes and 0 nays. Resolution No. 25 (2022):

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

8. Consider a Resolution recognizing Curt Witynski and Gail Sumi for their service with the League of Wisconsin Municipalities

It was moved by Veneman, seconded by Bemke to approve a Resolution recognizing Curt Witynski and Gail Sumi for their service with the League of Wisconsin Municipalities. Motion carried, 8 ayes and 0 nays. Resolution No. 26 (2022):

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Dennis Polach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>

9. Presentation on Historic Preservation and the Certified Local Government program by the Community Development Department

Kyle Kearns gave a presentation on Historic Preservation and the Certified Local Government Program. No action was taken on this item.

10. Consider for Adoption the Actions of the Planning Commission at its meeting held on September 8, 2022:

Date of Meeting: September 8, 2022

Reported to Council: September 20, 2022

The Planning Commission met at 4:00 p.m. on September 8, 2022 in the Council Chambers at City Hall and via remote audioconferencing. Members present included Chairperson Shane Blaser, Ryan Austin, Ben Goodreau, Eric Daven, Thaddeus Kubisiak and Susan Feith; Lee Thao was absent. Alderpersons attending the meeting were Dennis Polach, Dean Veneman, Matt Zacher, Thomas Rayome and Patrick Delaney. Also present were Community Development Director Kyle Kearns, Associate Planner Carrie Edmondson, and numerous other community members as indicated on the sign-in sheet. Zoom participants included Amy Miles, Drake Hooper, Sara Hoth and two unidentified persons.

The meeting was called to order at 4:00 p.m.

1. Approval of the report from the August 1, 2022, Plan Commission meeting

Motion by Goodreau to approve the report from the August 1, 2022, Plan Commission meeting; second by Daven. Motion carried (4 – 0)

2. Vandewalle & Associates – Wisconsin Rapids Recovery & Redevelopment Plan Update

Kyle Kearns relayed that the surveys are being wrapped up and a preliminary draft plan is anticipated for the October or November Plan Commission meeting. More information about the Wisconsin Rapids Recovery & Redevelopment Plan can be found on the Community Development web page.

3. Argil L Jackson; Extraterritorial CSM: request for Certified Survey Map approval for the creation of 2 lots, of which are under 5 acres, within the Town of Saratoga at 8950 STH 13 South (County Parcel ID 1800159). Kyle Kearns provided a summary of both items 3 and 4 on the agenda, recommending approval.

Susan Feith joined the meeting at this time but did not vote on items 3 and 4 as she was not present during the discussions.

Motion by Daven to approve the request for Certified Survey Map approval for the creation of 2 lots, of which are under 5 acres, within the Town of Saratoga at 8950 STH 13 South (County Parcel ID 1800159); second by Goodreau. Motion carried (4 – 0)

4. Joe Winkelman; Extraterritorial CSM: request for Certified Survey Map approval for the creation of 2 lots, one of which is 5 acres, within the Town of Grand Rapids at 1721 48th Street South (County Parcel ID 0700677A).

Motion by Goodreau to approve the request for Certified Survey Map approval for the creation of 2 lots, one of which is 5 acres, within the Town of Grand Rapids at 1721 48th Street South (County Parcel ID 0700677A); second by Austin. Motion carried (4 – 0)

Thad Kubisiak entered the meeting

5. Carol Wunrow-Brody – 22-000952; request for a site plan review to construct greenhouse structures and site improvements at 2320 Sampson Street (Parcel ID 3411091)

Carrie Edmondson provided a brief description of the applicant's greenhouse business and a re-cap of the most recent Zoning Board of Appeals decision. Approval of 22-000952 was recommended with the conditions outlined in the staff report.

Motion by Kubisiak to approve the request for a site plan review to construct greenhouse structures and site improvements at 2320 Sampson Street (Parcel ID 3411091), subject to the following conditions:

1. The trash container shall be appropriately screened from public view, to be reviewed and approved by the Community Development Department.
2. A landscape plan shall be submitted that includes 60 points of frontage landscape points, to be reviewed and approved by the Community Development Department.
3. Outdoor storage shall be screened from public view, however plants, dirt, and related items available for retail sales shall be permitted to be free of screening.
4. Any outdoor lighting shall not exceed 0.1 foot-candles at neighboring residential uses.

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5. All applicable permits through the City shall be obtained.
6. Community development staff shall have the authority to approve minor modifications to the plans, including adjusting placement of structures as needed to meet building code requirements.

Second by Goodreau. Motion carried (6 – 0)

6. **pb2 architecture and engineering – 22-000874:** public hearing and action on a request for a Conditional Use Permit Amendment to expand the retail use by constructing an addition onto Walmart at 4331 8th Street South (Parcel ID 3414264).

Carrie Edmondson noted the error in the staff report under 'Findings of Fact' and clarified the square footage for item 4. She provided a synopsis of the proposal and staff recommended approval with the conditions indicated in the staff report.

Public hearing opened at 4:15 p.m.

Speaking against: Brian Drollinger of 4611 10th St S. (Town of Grand Rapids)

Speaking in favor: Amy Miles, architect for pb2 architecture and engineering

Public hearing closed at 4:18 p.m.

Motion by Feith to approve the request for a Conditional Use Permit Amendment to expand the retail use by constructing an addition onto Walmart at 4331 8th Street South (Parcel ID 3414264) subject to the following conditions:

1. A lighting plan shall be submitted if any changes to existing lighting or increase in lighting intensity is proposed, to be reviewed and approved by the Community Development Department.
2. Lighting from the development shall not exceed 0.1 foot-candles at neighboring residential property lines or 0.2 foot-candles at neighboring commercial property lines.
3. Applicable building and stormwater permit (state and local) shall be obtained.
4. A gate valve shall be placed on the west end of the proposed water main relocation to allow adjacent business to continue service.
5. Minor modifications to the plan shall be permitted to be reviewed and approved by the Community Development Department.

Second by Daven. Motion carried (6 – 0) **Resolution No. 27 (2022)**

7. **Altmann Construction Company Inc., representing Mary's Place – 22-000931:** public hearing and action on a request for a conditional use permit to renovate a building for multi-family housing and the operation of a temporary residential shelter at 520 8th Avenue South (Parcel ID 3402962)

Carrie Edmondson provided some background of the property at 520 8th Ave S. and a summary of request for a conditional use permit and the operation of a residential shelter.

Public hearing opened at 4:22 p.m.

Speaking against:

-Tori Peterson of 550 8th Ave S.

-Dennis Gaskill of 511 8th Ave S.

-Alison Gaskill of 511 8th Ave S.

-Amy Hopkins of 541 8th Ave S.

Speaking in favor:

-Jim Joyce, 125144 Cty Rd P (Edgar, WI)

-Mike Hittner of 980 1st Ave S.

-Rock Larson of 524 Old Wausau Rd (Stevens Point)

-Dean Ramsden

-Danielle Potts of 240 13th St S.

-Tom Altmann of 932 Woodland Cir. (Plover)

-Helen Streekstra of 531 Hill St.

-Jim Lucas of 1930 1st St N.

-Sara Hoth of 521 Bruce Ln.

-Doug Christenson of 400 Market St.

Public hearing closed at 4:55 p.m.

Commissioners asked questions about the organization's history and nature of services, the residents on site, security, the presence of a site manager, number of employees, maintenance of the property, curfew, typical length of stay, migratory transitional housing, residents utilizing services multiple times and tenant status meetings to which Jim Joyce (representing Mary's Place) responded. Mr. Joyce also replied to Ms. Gaskill's concerns about funding and the utilization of the grant. Alderperson Matt Zacher inquired about the sale of the property and Mr. Joyce indicated that Mary's Place would be buying the building. Kyle Kearns addressed Commissioners' concerns about the number of parking stalls, potential complaints, and the approval and the

extent of the City's authority to revoke the conditional use. Mr. Kearns and Jim Lucas also addressed questions regarding building codes and state approved plans.

Motion by Blaser to approve the request for a conditional use permit to renovate a building for multi-family housing and the operation of a temporary residential shelter at 520 8th Avenue South (Parcel ID 3402962), subject to the following conditions:

1. Approval of the conditional use permit shall include the designation of twelve on-site parking spaces.
2. Any proposed parking lot reconstruction shall include one ADA approved parking space and landscape requirements, to be reviewed and approved by the Community Development Department.
3. Any trash containers located outside shall be concealed or suitably screened from public view, to be reviewed and approved by the Community Development Department.
4. Applicable building permits through the City shall be obtained.
5. Community Development staff shall have the authority to approve minor modifications to the plans.

Second by Goodreau. Motion carried (5 – 1; Kubisiak voting against) **Resolution No. 28 (2022)**

8. **City of Wisconsin Rapids – 22-000929:** public hearing and action on a request to amend Chapter 11-Zoning Ordinance, specifically Appendix A Land-Use Matrix, and Appendix B Land Uses to reclassify and define Tourist Rooming House.

Mr. Kearns provided a review of the proposed changes to Chapter 11-Zoning Ordinance regarding tourist rooming houses.

Public hearing opened at 5:30 p.m.

Speaking against: none

Speaking in favor: none

Public hearing closed at 5:31 p.m.

Mr. Kearns provided an overview of the staff memo to amend the section of Chapter 11 – Zoning pertaining to tourist rooming houses. Alderperson Patrick Delaney discussed the differences and similarities between the City's previously-approved Conditional Use Permit for tourist rooming houses with the regulations already in place with the Wood County Department of Health and the State. The impetus and procedures for inspections and property reviews were also part of the conversations. Commissioner Feith inquired about the implications of the modification of the code to which Kyle Kearns responded. Mr. Kearns also answered questions about the City's ability to suspend or terminate the use at a parcel if no CUP were in place.

Motion by Daven to approve the request to amend Chapter 11-Zoning Ordinance, specifically Appendix A Land-Use Matrix, and Appendix B Land Uses to reclassify and define Tourist Rooming House; second by Blaser. Motion carried (5 – 1; Feith voting against) **Ordinance No. MC 1325**

9. Adjourn

Motion by Kubisiak to adjourn; second by Goodreau. Motion carried (6 – 0). Meeting adjourned at 5:58 p.m.

Zacher requested that item #7 be held out for separate vote. It was moved by Austin, seconded by Evanson to approve and adopt the balance of the report, holding out item #7. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Regarding item #7, it was moved by Austin, seconded by Veneman to approve and adopt the item as presented. Motion carried, 7 ayes and 1 nay:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Dennis Polach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mayor Blaser		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

11. Consider for Adoption the Actions of the Standing Committees of the Common Council, as Follows:

A. REPORT OF THE FINANCE AND PROPERTY COMMITTEE MEETING HELD ON SEPTEMBER 7, 2022:

Matt Zacher, Chairperson

Dean Veneman, Secretary

Jay Bemke

Date of Meeting: September 7, 2022

Reported to Council: September 20, 2022

The Finance and Property Committee met at 4:05 p.m. on Wednesday, September 7, 2022, in the First Floor Conference Room at City Hall. The meeting was LIVE on Wisconsin Rapids Community Media (WRCM) Spectrum Channel 985 and Solarus Channel 3, online at www.wr-cm.org or via WRCM's Roku app and was streamed LIVE on the City of Wisconsin Rapids Facebook page. All members of the Finance and Property Committee were present. Alderperson Veneman attended via videoconferencing. Also in attendance were Alderpersons Rayome and Polach, Mayor Blaser, Fire Chief Eckes, Tim Desorcy, Tyler Mickelson, Jennifer Gossick, Preston Seitz, and Marybeth Severin.

1. Call to Order

Chairperson Zacher called the meeting to order at 4:05 p.m.

2. Consider a request from 17SIXTEEN LLC, D/B/A 17SIXTEEN, Marybeth Severin, agent, for a Retail Class "B" Fermented Malt Beverages license and a Retail "Class B" Intoxicating Liquor license for the premises located at 1716 Baker Street

It was moved by Bemke, seconded by Zacher to approve a request from 17SIXTEEN LLC, D/B/A 17SIXTEEN, Marybeth Severin, agent, for a Retail Class "B" Fermented Malt Beverages license and a Retail "Class B" Intoxicating Liquor license for the premises located at 1716 Baker Street. Motion carried, 3-0.

3. Consider a request from the Fire Department to use the Insurance money from the Ford Pickup settlement last October to be used to purchase a Dodge ½ ton Crew Cab to replace that vehicle

It was moved by Zacher, seconded by Bemke to approve a request from the Fire Department to use the insurance money from the Ford Pickup settlement last October to be used to purchase a Dodge ½ ton Crew Cab to replace that vehicle. Motion carried, 3-0.

4. Review and consider approval of a request from Nsight Telecom Company for a 10'-wide permanent utility easement along the existing retaining wall on the east side of Robinson Park to install and maintain new fiber optic lines. Nsight is offering a compensation of \$2,000 for this permanent utility easement in Robinson Park

It was moved by Bemke, seconded by Zacher to tentatively approve a request from Nsight Telecom Company for a 10'-wide permanent utility easement along the existing retaining wall on the east side of Robinson Park to install and maintain new fiber optic lines, with a requested compensation of \$15,000 from Nsight for this permanent utility easement, with all improvements and facilities being underground and below grade, and allow the City Engineer to negotiate with the company within the negotiation parameters the Committee has given to him regarding compensation for the easement. Any compensation received from the easement shall be used for future Park and Recreation Department projects. Motion carried, 3-0.

5. Consider for approval a revision to the policy governing the procedures and guidelines for the acquisition, transfer, and disposal of City of Wisconsin Rapids Mass Transit vehicles

It was moved by Veneman, seconded by Bemke to approve a revision to the policy governing the procedures and guidelines for the acquisition, transfer, and disposal of City of Wisconsin Rapids Mass Transit vehicles as presented. Motion carried, 3-0.

6. Audit of the Bills

It was moved by Bemke, seconded by Veneman to approve check numbers 13881 to 14245. Motion carried, 3-0.

7. Review and consider for approval 2022 Budget Amendment Resolution No. 3

It was moved by Bemke, seconded by Zacher to approve 2022 Budget Amendment Resolution No. 3 as presented. Motion carried, 3-0. **Resolution No. 29 (2022)**

8. 2023 Budget discussion

The 2023 Budget was discussed. No action was taken on this item.

Attachment #1

9. Set next meeting date

The next regular Committee meeting is set for Tuesday, October 4, 2022 at 4:00 p.m.

10. Adjournment.

It was moved by Bemke, seconded by Veneman to adjourn. Motion carried, 3-0, and the meeting adjourned at 4:55 p.m.

Delaney requested that item #4 be held out for separate vote. Evanson requested that item #7 be held out for separate vote. It was moved by Bemke, seconded by Veneman to approve and adopt the balance of the report, holding out items #4 and #7. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Regarding item #4, it was moved by Zacher, seconded by Veneman to approve a request from Nsight Telecom Company for a 10'-wide permanent utility easement along the existing retaining wall on the east side of Robinson Park to install and maintain new fiber optic lines, with a requested compensation of \$7,500 from Nsight for this permanent utility easement, with all improvements and facilities being underground and below grade. Any compensation received from the easement shall be used for future Park and Recreation

Department projects. Motion carried, 6 ayes and 2 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Regarding item #7, it was moved by Delaney, seconded by Veneman to approve the item as presented. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

B. REPORT OF THE PUBLIC WORKS COMMITTEE MEETING HELD ON SEPTEMBER 8, 2022:

Ryan Austin, Chairperson Sheri Evanson, Secretary Dennis Polach

Date of Meeting: September 8, 2022

Reported to Council: September 20, 2022

The Public Works Committee met on Thursday, September 8, 2022 in the Council Chambers at City Hall and via remote videoconference. Ryan Austin, Sheri Evanson, Dennis Polach, Patrick Delaney, and Tom

Rayome were in attendance. Others attending are on file in the Clerk's office.

1. Call to order

The meeting was called to order at 6:05 PM.

2. Review Engineering & Street Department Monthly Activity Report.

The reports were reviewed.

3. Review the traffic study at 13th St S and Peach St and consider modifying the traffic control signage. Joe Eichsteadt, City Engineer, explained the Engineering Department's review of the uncontrolled intersection, specifying that no additional signage at the intersection was recommended based on the Department's review, the Department's policy, and adherence to the Manual on Uniform Traffic Control Devices (MUTCD). Danielle Potts (240 13th Street S.) spoke about safety concerns she has at the intersection of 13th Street & Peach Street and that her preference would be to add yield signs to the 13th Street approaches at a minimum. After some discussion, motion made by Polach, second by Evanston to install yield signs at the 13th Street approaches of the intersection. Motion carried (3-0). **Ordinance No. MC 1326**

4. Review a request to establish a Quiet Zone for train horns on the east side of the city.

Requirements necessary to establish a railroad quiet zone were reviewed. An approximate cost (from 2016) of \$700,000 was identified to carry out proposed improvements that would be necessary to establish a railroad quiet zone on the east side of the City.

5. Review the bid results for the West Riverview Expressway Traffic Signal Improvement project and consider awarding the contract to the low, qualified bidder with scope revisions.

Bids for West Riverview Expressway Traffic Signal Improvement project were reviewed. A single bid from Pember Companies was received with a price of \$793,617.05. This cost would be significantly higher than DOT grant funding of approximately \$535,000, meaning the City would incur significant additional costs if the project proceeds as bid. The City's options were discussed, including awarding the project as currently bid and incurring additional costs as well as the option of denying bids and rebidding a smaller portion of the work (at W. Grand intersection) in the future. After some discussion, motion was made by Evanston, second by Austin to deny the current bid from Pember Companies and rebid the project at a reduced scope by removing work at Chase Street and High Street, with the intent of applying for an additional grant from DOT to do remaining work at Chase & High Streets at a later date.

6. Review the 5-year Capital Improvement Plan.

A draft version of the 2023-2027 capital improvement plan was reviewed, highlighting revisions from last year's capital improvement plan.

7. Review a preliminary resolution for public work and improvements for Lincoln St between E Riverview Expressway and Peach St proposed for construction in 2024.

The need for the approval of a preliminary resolution in order to proceed with survey and eventual design work for Lincoln Street between Riverview Expressway and Peach Street was reviewed. Motion by Evanston, second by Polach to approve preliminary resolution for public work and improvements for Lincoln Street between Riverview Expressway and Peach Street. Motion carried (3-0).

8. Review referral list.

The referral list was reviewed and updated.

9. Set next meeting date.

Next meeting date/time was set for Thursday, October 6th, 2022 at 5pm.

10. Adjourn

Motion by Polach, second by Evanston to adjourn at 7:19 pm. Motion carried (3-0).

It was moved by Delaney, seconded by Evanston to approve and adopt the actions of the Committee. Rayome requested that item #3 be held out. Mayor Blaser asked for unanimous consent to amend the motion to hold item #3 out for separate vote. No objection was made, and the motion was so amended.

Motion carried, 8 ayes and 0 nays:

<u>Alderpersion</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanston	5	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Patrick J. Delaney	7	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Regarding item #3, it was moved by Veneman, seconded by Austin to approve this item as presented. Motion carried, 7 ayes and 1 nay:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

C. REPORT OF THE HUMAN RESOURCES COMMITTEE MEETING HELD ON SEPTEMBER 13, 2022:

Jay Bemke, Chairperson

Patrick J. Delaney, Secretary

Tom Rayome

Date of Meeting: September 13, 2022

Reported to Council: September 20, 2022

The Human Resources Committee held a meeting in the Council Chambers of City Hall, 444 West Grand Avenue, Wisconsin Rapids, and via remote videoconferencing, on Tuesday, September 13, 2022, at 1:30 p.m. All Committee members were present. Also present were Aldersperson Polach, Fire Chief Eckes, HR Manager Ryan Hartman, Ben Goodreau, Derek Matykowski, and Karen Madden.

1. Call to order

The meeting was called to order by Chairperson Bemke at 1:33 p.m.

2. HR Update

- a. Speak Your Peace presentation
- b. Recruitment update
- c. Safety Committee

Discussion and updates were given, no action was taken.

3. Discuss and consider for approval the addition of 6 new firefighter positions, with 3 of the positions contingent upon an award of a SAFER grant for the 3 positions; the grant will pay for 3 positions for 3 years and the City can reapply for the grant after the 3 years.

Motion by Delaney, seconded by Rayome to approve the addition of 6 new firefighter positions, with 3 of the positions contingent upon an award of a SAFER grant for the 3 positions; the grant will pay for 3 positions for 3 years and the City will reapply for the grant after the 3 years. The 3 non-grant positions are contingent upon the funding of the positions in the 2023 budget, and would be effective January 2023. Motion carried 3-0.

4. Discussion regarding on-site fitness program.

Discussion occurred- Human Resources will gather proposals for on-site fitness providers, along with proposals for on-site fitness testing programs within the WRFD and the WRPD.

5. Adjournment.

Motion by Rayome, seconded by Delaney to adjourn. Motion carried 3-0. The meeting adjourned at 2:20 p.m.

It was moved by Rayome, seconded by Austin to approve and adopt the actions of the Committee. Motion carried, 7 ayes and 1 nay:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

12. Reports of Other Committees, Commissions and Boards; Department Reports

- A. McMillan Memorial Library Personnel Committee held April 6, 2022; Board of Trustees held April 20, May 18, May 20, June 3, and June 15, 2022; Joint meeting of the Finances and Services Committees held May 10, 2022; Services Committee held August 9, 2022; and Building and Grounds Committee held July 13, 2022 and August 10, 2022
- B. Zoning Board of Appeals held April 14, 2022, May 23, 2022 and August 29, 2022
- C. Ad Hoc Committee to Review the Park and Recreation Commission held May 3, 2022
- D. Police and Fire Commission held August 10, 2022
- E. Water Works and Lighting Commission regular and special meetings held August 10, 2022
- F. Wastewater Treatment Commission held July 13, 2022, August 10, 2022 and Monthly Summary for August 2022
- G. South Wood County Airport Commission Monthly Summary for August 2022
- H. Engineering Department Monthly Summary for August 2022
- I. Public Works Department Monthly Summary for August 2022
- J. Wisconsin Rapids Fire Department Monthly Summary for August 2022
- K. Wisconsin Rapids Police Department Monthly Summary for August 2022
- L. Park and Recreation Commission held September 19, 2022

It was moved by Bemke, seconded by Delaney to place the reports on file. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

13. Referrals to Committee

No referrals were received.

14. Adjournment

It was moved by Evanson, seconded by Zacher to adjourn. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The meeting adjourned at 8:51 p.m.

Respectfully submitted,

Jennifer M. Gossick, City Clerk



City of Wisconsin Rapids
Boards, Committees and Commissions
Appointment Application Form

Name: Philip Gilbert Phone: 715-315-2330(cell)
715-712-0240(home)
 Mailing address: 640 10th St S City & Zip: Wis Rapids 54494
 Email: gilphil43@gmail.com Contact Preference: ☐ Phone ☒ Text ☒ Email
 List any standing scheduling conflicts and specify by season (where relevant): _____

When would you be available to start? ASAP

Which Boards, Committees and/or Commissions are you applying to today? Check all that apply.

- | | |
|--|---|
| <input checked="" type="checkbox"/> Board of Review | <input checked="" type="checkbox"/> Planning Commission |
| <input checked="" type="checkbox"/> Ethics Board | <input checked="" type="checkbox"/> Police & Fire Commission |
| <input type="checkbox"/> Housing Authority | <input checked="" type="checkbox"/> Wastewater Treatment Commission |
| <input type="checkbox"/> Library Board | <input checked="" type="checkbox"/> Water Works & Lighting Commission |
| <input checked="" type="checkbox"/> Park & Recreation Commission | <input type="checkbox"/> Zoning Board of Appeals |

Detailed information regarding qualifications and expectations can be found at: wirapids.org/appointments. Upcoming appointments can be found in the City directory, which is updated quarterly. For more current information, you may contact the Mayor's Office or the Clerk's Office.

Please provide a letter of interest that explains your qualifications relevant to the appointment(s) you're interested in. You may also provide a résumé.

Submit your application and letter of interest to the Mayor's Office:

mayor@wirapids.org

City of Wisconsin Rapids

Attn: Mayor's Office

444 West Grand Avenue

Wisconsin Rapids, WI 54494

Applications will be maintained for one year. Please reapply if you are not appointed during that time frame, but you still have an interest.

To Whom It may concern:

I am a life long resident of Wis Rapids. I have three adult children who live and work in the Wis Rapids area. I was a volunteer Fire fighter and first respond for an area Fire department. I am interested in helping to improve this city for it's residents in any way that I can.

Thank you,
Philip ~~Yell~~



**City of Wisconsin Rapids
Boards, Committees and Commissions
Appointment Application Form**

Name: John Harper Phone: 715-751-0165
 Mailing address: 3521 14th St. South City & Zip: Wisconsin Rapids, 54494
 Email: jrharperjr@solarus.net Contact Preference: ☐ Phone ☒ Text ☒ Email
 List any standing scheduling conflicts and specify by season (where relevant): None

When would you be available to start? October 1, 2022

Which Boards, Committees and/or Commissions are you applying to today? Check all that apply.

- | | |
|---|---|
| <input type="checkbox"/> Board of Review | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Ethics Board | <input type="checkbox"/> Police & Fire Commission |
| <input type="checkbox"/> Housing Authority | <input type="checkbox"/> Wastewater Treatment Commission |
| <input type="checkbox"/> Library Board | <input checked="" type="checkbox"/> Water Works & Lighting Commission |
| <input type="checkbox"/> Park & Recreation Commission | <input type="checkbox"/> Zoning Board of Appeals |

Detailed information regarding qualifications and expectations can be found at: wirapids.org/appointments. Upcoming appointments can be found in the City directory, which is updated quarterly. For more current information, you may contact the Mayor's Office or the Clerk's Office.

Please provide a letter of interest that explains your qualifications relevant to the appointment(s) you're interested in. You may also provide a resume.

Submit your application and letter of interest to the Mayor's Office:

mayor@wirapids.org

City of Wisconsin Rapids

Attn: Mayor's Office

444 West Grand Avenue

Wisconsin Rapids, WI 54494

Applications will be maintained for one year. Please reapply if you are not appointed during that time frame, but you still have an interest.

Attachment #2

3521 14th Street South
Wisconsin Rapids, WI 54494
715-751-0165
[jrharperjr@solarus.net](mailto:jrharperrjr@solarus.net)
August 3, 2022

City of Wisconsin Rapids
Attn: Mayor's Office
444 West Grand Ave.
Wisconsin Rapids, WI 54494

Dear Mayor Blaser,

This serves as a letter of interest for the Water Works and Lighting Commission. My current term expires on October 1, 2022.

It was my pleasure serving on the Water Works and Lighting Commission for the last 5-years. If approved by the City Council, my current experience on the commission will provide a smooth transition for the next term.

Please find my Appointment Application Form and resume attached for your review. Please contact me with any questions. I am looking forward to discussing my experience with the city council.

Yours truly,

John Harper

John Harper

John R. Harper
3521 14th Street South
Wisconsin Rapids, WI 54494
715-751-0165
jrharperjr@solarus.net

RESUME

Construction Project Manager

5/18/2015 – 3/31/2022

University of Wisconsin-Stevens Point, Facility Services, 1848 Maria Dr., Stevens Point, WI 54481

As campus contact for capital projects, this position works directly with UWSP leadership and DFDM by managing complex building construction projects, new building or major structural modifications for additions or remodeling. The Engineering Specialist Advanced 1 designs, draw plans, and create specifications for smaller scale capital projects, products, services, and installation procedures. Some of the responsibilities are working with campus customers to identify and scope small scale capital projects, function as liaison between the campus customer and DFDM to implement projects.

Project Manager

2005 - 2015

Eagle Construction Co., Inc. 3031 Saratoga St., Wisconsin Rapids, WI 54494 (715) 424-1147

Eagle Construction is a general contractor working on Wisconsin Department of Transportation (WDOT), Division of Facilities Development & Management (DFDM), commercial and industrial projects. New construction and remodeling projects such as; airports, churches, colleges, health care facilities, food processing plants, military bases, schools, water, and wastewater treatment plants.

Project Engineer

2001- 2004

AGRA Industries, Inc., 1211 West Water Street, Merrill, WI 54452 (715) 536-9584

AGRA Industries, Inc. is a manufacturer of steel framed structures, grain handling facilities, ethanol plants, and custom fabrication.

Engineering design and project management for:

- Seed corn rebagging skids
- Bag houses and collection systems
- 200-ton per hour feed mill & grain handling facilities
- 7000-bushel per hour conveyor transfer systems
- 250,000-gallon above ground low-pressure ethanol storage tanks

Process Development Project Engineer

2000 – 2001

Fiskars Consumer Products, Inc., 7811 West Stewart Avenue, Wausau, WI 54401

Fiskars is a manufacturer of cutting instruments (scissors, knives, rotary cutters, multi-tools) and crafts. This new company position was created specifically for my skills in; specialized machine design, project management, continuous improvements, streamline processes, and improve communications between departments.

- Mentored personnel in project management
- Co-managed Machine Build Group for specialized grinding machines for production
- Engineering Documentation Control - Configuration Management

- Supervised detailers and checked their work
- Management of laboratory and personnel
- Requested and received funds for building improvements and maintenance
- Coordinated Monthly Employee Safety Training
- Responsible for monthly and annual building inspections

C.G. Bretting Mfg., Inc., 3401 East Main Street, Ashland, WI 54806 (715) 682-5231 1985 - 2000

C.G. Bretting is a leading global manufacturer of paper converting machinery; designing high speed custom equipment for the paper industry; napkins, hand towels, bathroom, and facial tissue products. I started as a detailer then advanced to designer/layout, project manager, then engineering manager.

Engineering Manager of Systems and Support:

- Increased engineering output 60% from 500 to 800 drawings per week
- Assigned work to detailers, checkers, designers, and engineers
- Approved the payroll hours, vacation schedule and provided personnel management for over 70 people in mechanical engineering, 10 people in the publication department and 4 people in the information system group. (There was not an HR department)
- Supervised outsourcing with two different engineering firms
- Supervised outsourcing with on-site contractors
- Conducted performance reviews
- Implemented the *New Employee Orientation Program* and streamlined training
- Identified AutoCAD issues, provided in-house AutoCAD training, AutoCAD help line, developed and maintained network symbols library for purchased parts
- Established detail and layout standard practices; address security issues and enforced any unauthorized uses and approved the software that could be used on the network.

Designer/Draftsman

1983 – 1984

Marion Body Works, 211 Ramsdell Street, Marion, WI 54950 (715) 754-5261

Marion Body Works is a Midwest manufacturer of beverage, dry and refrigerated vans for mounting on truck chassis, specialty trailers and rescue vehicles for private and municipal customers.

- Designed specialty trailers, truck vans and telecommunication satellite buildings.
- Created standard drawings and bills of material for dry and refrigerated vans.
- Project management of specialty and sub-contracting projects.

Designer/Draftsman

1982

Feeco International, 3913 Algoma Road, Green Bay, WI 54311 (920) 468-1000

Feeco International is a global manufacturer of bulk handling conveyors, screening plants and stone crushers for the mining and road construction industry.

- Designed bulk handling conveyors, screening plants and stone crushers.
- Assisted senior designers by detailing and checking their layouts.
- Work independently and as part of a team to interface multiple machines.
- Performed material testing in the laboratory.

Attachment #2

Designer/Draftsman

1979 – 1982

Rexnord, Clintonville, WI 54929

Rexnord was a Fortune 500 global manufacturer and sales division for bulk handling conveyors, screening plants and stone crushers for the mining and road construction industry.

- Designed a new car unloader conveyor
- Designed standard machine sections for stationary and portable conveyors
- Developed more efficient bills of material to be implemented with new CAD system
- Provided drafting support to senior designers and engineers

Designer/Draftsman

1979

FWD Corporation, 105 East 12th Street, Clintonville, WI 54929 (715) 823-2141

FWD is a leading manufacturer of rescue vehicles and Seagraves fire trucks.

- Detailed transfer cases, chassis, exhaust systems and axles.
- Detailed wiring harnesses.

Architectural Draftsman

1976 – 1978

Wausau Homes, Inc., Hwy. 51 South, Wausau, WI 54401 (715) 359-7272

Wausau Homes is a leading manufacturer of modular homes in the Midwest headquartered in Wausau. The company reached the milestone of 25,000 houses during this time.

- Designed floor plans and section layouts per customer's requests.
- Designed standard production drawings for new wall sections.
- Standardized floor plans.

VOLUNTEER EXPERIENCE

Commissioner

2010 – 2015 & 2018 - Present

Water Works and Lighting Commission, 221 16th Street South, Wisconsin Rapids, WI 54495

While serving on the commission a feasibility study was done for the water wells, water towers, and water treatment upgrade. We researched and implemented using polymers instead of lime for the water treatment process, maintenance, and backwash of the lateral and deep wells.

While serving on the commission there was \$9 million electrical upgrade to the substations, distribution lines, electric meters, SCADA, computer hardware and software. The downtown feeder loop was rebuilt from 2.4 KV to 13.2 KV.

Some of the Commission Technology Strategy Plan accomplishments were; Advanced Metering Infrastructure (AMI), System Control and Data Acquisition (SCADA), Geographic Information System (GIS), and storeroom bar coding, Customer Information Systems (CIS), Financial Information System (FIS) software, Accounting and Business Software (ABS), Meter Data Management System (MDMS) and Outage Management System (OMS).

Board Member

2012 - 2015

Redevelopment Authority CDBG Housing Committee

The CDBG Housing Committee is comprised of seven members appointed by the Mayor. The purpose of the committee is to review all projects for approval or denial, to resolve complaints and disputes within the Program, and to establish Program policy. The Program Administrator publicizes the Program, receive applications, verify

Attachment #2

applicant eligibility, and making funding recommendations to the CDBG Housing Committee. The housing inspector works with the applicant and the Program Administrator to prepare an initial inspection report, work write-up and cost estimate. The inspector will also inspect work prior to approval of progress and final payments.

City of Washburn, 119 Washington Ave., Washburn, WI 54891

- Water and Sewer Committee 1992 - 1998
Chairperson during the design and construction of a new \$4 million wastewater treatment plant that was the first of its kind in the State of Wisconsin.
- Planning Commission 1994 - 1997
This was an active commission addressing; land use planning, improvements, and zoning changes.
- Economic Development Authority 1994 - 1997
We created a Tax Incremental Financing (T.I.F.) District for infrastructure improvements and encourage business growth.
- Zoning Board of Appeals Chairperson 1994 - 1995
We reviewed building permit applications that did not meet the current zoning ordinances. Made an extreme effort and accomplished consistency in the boards' decisions compared to previous chair.
- City Council Alderperson 1993
Alderperson during a very active City Council; Director for the Water and Sewer, Public Works/Health, and Protective Services Committee
- Zoning Board of Appeals 1990 - 1992
Reviewed building permits applications that do not meet current zoning ordinances.

School District of Washburn, 305 West 4th Street, Washburn, WI 54891

- Long Range Planning Committee 1992 to 2000
We met on a regular basis to evaluate and prioritize maintenance and remodeling projects.
- Referendum Steering Committee 1997 - 1998
Chairperson on the successful \$2 million school referendum for elementary school addition, technology upgrades and ADA requirements
- Strategic Planning Committee 1996 to 2000
Presented an outline of the annual goals for the school district and a strategy for achieving these goals to the school board
- State Educational Standards Forum 1996 - 1997
Evaluated and prioritize the academic content standards and goals for the State Superintendent.

PROFESSIONAL TRAINING AND EDUCATION

Asbestos Inspector Initial Accreditation & Refresher Course Recertification

Lean Enterprise Training Certificate

10-hour Construction OSHA Training Accreditation

Lead Safe Work Initial Course Accreditation

Uniform Dwelling Code Training

API-620, 650, 653 Tank Standards Certification

Humantech Hand Tool Design & Ergonomic Design Guidelines Certificate

Fred Pryor Seminars:

- Project Management
- How to Supervise People
- How to Manage Multiple Projects, Meet Deadlines, and Achieve Objectives
- Coaching Skills for Managers and Supervisors

- Assertiveness Skills for Managers and Supervisors

Rockhurst University Seminars:

- Coaching, Mentoring and Team-Building Skills
- How to Conduct Effective New Employee Orientations

Small Business Development Center

University of Wisconsin – Milwaukee, Engineering Documentation Control

Fox Valley Technical College, Statics & Strength of Materials

Fox Valley Technical College, Mechanical Drafting

UW Marathon County, Small Business Management

Fox Valley Technical College, Agri-Business Management

Clintonville Senior High School; Shop, Accounting, Business Law, Chemistry, Geometry

Software:

- SharePoint
- WisBuild
- WebTMA
- Microsoft Office
- AutoCAD
- Timberline Estimating
- Syteline ERP
- Sherpa PDM



**City of Wisconsin Rapids
Boards, Committees and Commissions
Appointment Application Form**

Name: Eric Daven Phone: 715-451-1718
 Mailing address: 2811 21st Place S City & Zip: Wis. Rapids 54494
 Email: edaven51@wirapids.org Contact Preference: ☐ Phone ☒ Text ☒ Email

List any standing scheduling conflicts and specify by season (where relevant): _____

When would you be available to start? Nov. 1, 2022

Which Boards, Committees and/or Commissions are you applying to today? Check all that apply.

- | | |
|---|--|
| <input type="checkbox"/> Board of Review | <input type="checkbox"/> Planning Commission |
| <input checked="" type="checkbox"/> Ethics Board | <input type="checkbox"/> Police & Fire Commission |
| <input type="checkbox"/> Housing Authority | <input type="checkbox"/> Wastewater Treatment Commission |
| <input type="checkbox"/> Library Board | <input type="checkbox"/> Water Works & Lighting Commission |
| <input type="checkbox"/> Park & Recreation Commission | <input type="checkbox"/> Zoning Board of Appeals |

Detailed information regarding qualifications and expectations can be found at: wirapids.org/appointments. Upcoming appointments can be found in the City directory, which is updated quarterly. For more current information, you may contact the Mayor's Office or the Clerk's Office.

Please provide a letter of interest that explains your qualifications relevant to the appointment(s) you're interested in. You may also provide a resume.

Submit your application and letter of interest to the Mayor's Office:

mayor@wirapids.org

City of Wisconsin Rapids

Attn: Mayor's Office

444 West Grand Avenue

Wisconsin Rapids, WI 54494

Applications will be maintained for one year. Please reapply if you are not appointed during that time frame, but you still have an interest.

Eric J. Daven

2811 21st Place S Wisconsin Rapids, WI 54494
edaven51@gmail.com (715) 451-1718

September 2022

Dear Mayor Blaser,

It is with excitement I submit my application for renewal for appointment to the City of Wisconsin Rapids Ethics Board. I have had the privilege of serving on the Ethics Board for the last 9 years. During this time I have served as Secretary, this position has opened my perspective to the work done behind the scenes to effectively coordinate local government. In addition, in 2021 I was fortunate enough to be appointed to the Planning Commission. I have always had an interest in local government, which helped in my decision to pursue a career in Law Enforcement.

I feel that my skills of organization and problem solving can be of benefit to the community in fostering growth while promoting Wisconsin Rapids as a safe destination to raise a family. As a somewhat younger member of the community, I feel that the perspective of a growing family can be useful on Wisconsin Rapids Boards, Committees and Commissions.

Thank you for your time and consideration. I look forward to speaking with you further about how my skills and experience could assist the City of Wisconsin Rapids and our residents as the Employee Representative of the Ethics Board.

Sincerely,



Eric J. Daven

Eric J. Daven

2811 21st Place South, Wisconsin Rapids, WI 54494
edaven51@gmail.com (715) 451-1718

Education

John Edwards High School, Port Edwards, WI – 2004-2008

Mid-State Technical College, Wisconsin Rapids, WI – 2011

Associate Degree – Criminal Justice

Lakeland University – 2019 Summa cum Laude

Bachelors of Arts – Major- Criminal Justice Minor- Business Administration

Work Experience

Wisconsin Rapids Police Department

Patrol Officer – 2012-2016

- Respond to various types of calls for service, conduct traffic stops and investigate crimes
- Bike Patrol Officer
- Field Training Officer

Safety Officer/School Resource Officer – 2016-2020

- Assigned to six WRPS School Buildings covering grades Kindergarten to 8th Grade, as well as point of contact for all private schools within City limits
- Provide support to Administration on student concerns, school safety, as well as building a positive relationship with students and staff
- Assist in school buildings ALICE Drills and trainings
- Give presentations to students on safety as well as Staff on drug trends and social media
- Assist School Counselors with Mental Health concerns and make referrals
- Redevelop Middle School drop off and pick up procedure and traffic flow
- Work with maintenance to complete building security surveys and offer suggestions on improvements
- Coordinate all Safety Patrol activities for all schools, such as equipment needs, fundraisers and trips
- Monitor and utilize school security cameras, respond to “Stop-It” tips, investigate criminal activities on school grounds, assist High School SRO and work large school events all while under limited supervision
- Hire, train, assign work and supervise all School Crossing Guards within City Limits
- Special Events Organized – WRPD Open House, National Night Out and Fishing Contest
- Programs Developed – Caught Being Safe, Community Door Hangers, Citizens Academy, Vacation Watch and Security Camera Registration
- Member of Safe Kids Wood County as well as organize “Safety City” each summer

General Crimes Detective – 2020-Present

- Investigate general crimes such as sexual assaults, robberies, arsons and homicides
- Prepare search warrants
- Assist Drug Detectives on surveillance and execution of search warrants
- Work with Human Services on Child Protective Services investigations

Eric J. Daven

2811 21st Place South, Wisconsin Rapids, WI 54494
edaven51@gmail.com (715) 451-1718

Trainings and Certifications

Alice Trained Instructor	WI School Safety Coordinators Assoc. School Security Audit Workshop
Vehicle Contacts Instructor	WI DOJ School Threat Assessment Team Course
WI Crime Prevention Assoc. Member	Safety/Exercise Control Officer – WI LESB
Crisis Intervention Team Training	Business and Residential Crime Prevention Training
REID Interview Training	WRPD Honor Guard Member
CPR & AED Certified	AWSA Associate Principals Conference 2017-2019
NCJTC S.R.O Conference 2017-2019	PATC School Violence, Safety and Security Conference
U.S. DOJ – Strategies for the Prevention, Response and Recovery from Acts of Violence in Schools	

Highlights of Qualifications

- Strong leadership and organizational skills
- Effective Communicator, both written and oral
- Responsible for all tasks assigned
- Able to work calmly under stressful and chaotic situations
- Well versed in Microsoft Office (Word, Excel, PowerPoint and Outlook)
- Team player: Enjoy sharing knowledge and encouraging the development of others
- Problem Solving: Resolve concerns in a timely manner while looking at all aspects
- Highly Motivated: True desire to do the best work possible

Volunteer & Extra Curricular Work

Special Olympics Wisconsin

Former Assistant State Director for Wisconsin Law Enforcement Torch Run
Attended International LETR Conference in 2017 & 2018
Wis. Rapids Polar Plunge Committee President
Wis. Rapids Run with the Cops 5k Event Organizer
2016 WI Special Olympics Volunteer of the Year Award Winner

Wisconsin Rapids Public Schools

7th Grade Football Coach 2017 – 2018
6th- 8th Grade Boys Track Coach 2017-2018

Reference Available Upon Request



**City of Wisconsin Rapids
Boards, Committees and Commissions
Appointment Application Form**

Name: Robert Teeselink Phone: 715-459-2171
1151 23rd Street N Wisconsin Rapids, 54494
 Mailing address: _____ City & Zip: _____
board@teese.link
 Email: _____ Contact Preference: ☐ Phone ☒ Text ☒ Email

List any standing scheduling conflicts and specify by season (where relevant): _____

_____ immediately
 When would you be available to start? _____

Which Boards, Committees and/or Commissions are you applying to today? Check all that apply.

- | | |
|---|--|
| <input type="checkbox"/> Board of Review | <input type="checkbox"/> Planning Commission |
| <input checked="" type="checkbox"/> Ethics Board | <input type="checkbox"/> Police & Fire Commission |
| <input type="checkbox"/> Housing Authority | <input type="checkbox"/> Wastewater Treatment Commission |
| <input type="checkbox"/> Library Board | <input type="checkbox"/> Water Works & Lighting Commission |
| <input type="checkbox"/> Park & Recreation Commission | <input type="checkbox"/> Zoning Board of Appeals |

Detailed information regarding qualifications and expectations can be found at: wirapids.org/appointments. Upcoming appointments can be found in the City directory, which is updated quarterly. For more current information, you may contact the Mayor's Office or the Clerk's Office.

Please provide a letter of interest that explains your qualifications relevant to the appointment(s) you're interested in. You may also provide a resume.

Submit your application and letter of interest to the Mayor's Office:

mayor@wirapids.org
 City of Wisconsin Rapids
 Attn: Mayor's Office
 444 West Grand Avenue
 Wisconsin Rapids, WI 54494

Applications will be maintained for one year. Please reapply if you are not appointed during that time frame, but you still have an interest.

October 7, 2022

Robert Teeselink
1151 23rd Street North
Wisconsin Rapids, WI 54494

To Whom it may Concern,

I am interested in continuing to serve as a citizen-member on the city Ethics Board. I have been interested in both ethics and doing more to serve my community and the opportunity to serve on the board has been educational.

I graduated with a Bachelor of Science in Computer Science with a minor in Ethics from the University of Northern Iowa in 1998. I have lived and worked in Wisconsin Rapids since then for 24 years as a programmer at Renaissance Learning. I have been a citizen member of the Ethics Board for the last seven years. I have also worked as a city poll worker during elections over approximately the last 15 years I am currently serving as a Chief Election Inspector for the my polling place.

I look forward to this opportunity, and thank you for your time and consideration.

Sincerely,

Robert Teeselink



City of Wisconsin Rapids
Boards, Committees and Commissions
Appointment Application Form

Name: Philip Gilbert Phone: 715-315-2330(cell)
715-712-0240(home)
 Mailing address: 640 10th St S City & Zip: Wis Rapids 54494
 Email: gilphil43@gmail.com Contact Preference: ☐ Phone ☒ Text ☒ Email
 List any standing scheduling conflicts and specify by season (where relevant): _____

When would you be available to start? ASAP

Which Boards, Committees and/or Commissions are you applying to today? Check all that apply.

- | | |
|--|---|
| <input checked="" type="checkbox"/> Board of Review | <input checked="" type="checkbox"/> Planning Commission |
| <input checked="" type="checkbox"/> Ethics Board | <input checked="" type="checkbox"/> Police & Fire Commission |
| <input type="checkbox"/> Housing Authority | <input checked="" type="checkbox"/> Wastewater Treatment Commission |
| <input type="checkbox"/> Library Board | <input checked="" type="checkbox"/> Water Works & Lighting Commission |
| <input checked="" type="checkbox"/> Park & Recreation Commission | <input type="checkbox"/> Zoning Board of Appeals |

Detailed information regarding qualifications and expectations can be found at: wirapids.org/appointments. Upcoming appointments can be found in the City directory, which is updated quarterly. For more current information, you may contact the Mayor's Office or the Clerk's Office.

Please provide a letter of interest that explains your qualifications relevant to the appointment(s) you're interested in. You may also provide a résumé.

Submit your application and letter of interest to the Mayor's Office:

mayor@wirapids.org

City of Wisconsin Rapids

Attn: Mayor's Office

444 West Grand Avenue

Wisconsin Rapids, WI 54494

Applications will be maintained for one year. Please reapply if you are not appointed during that time frame, but you still have an interest.

To Whom It may concern:

I am a life long resident of Wis Rapids. I have three adult children who live and work in the Wis Rapids area. I was a volunteer Fire fighter and first respond for an area Fire department. I am interested in helping to improve this city for it's residents in any way that I can.

Thank you,
Philip ~~Yell~~



OFFICE
OF THE
MAYOR

October 18, 2022

Dear Alderpersons,

The following appointments are submitted for your approval:

Zoning Board of Appeals

Jake Cattnach, 541 11th Street South, is reappointed as a 2nd alternate member for a term expiring 11/01/2025.

Mike Hittner, 980 1st Avenue South, is reappointed as a regular member for a term expiring 11/01/2025.

Respectfully submitted,

A handwritten signature in black ink that reads "Shane E. Blaser". The signature is written in a cursive, flowing style.

Shane E. Blaser, Mayor

Shane E. Blaser, Mayor

444 West Grand Avenue, Wisconsin Rapids, WI 54495-2780

Phone: (715) 421-8202 | Fax: (715) 421-8278 | sblaser@wirapids.org | www.wirapids.org

REPORT OF THE PLANNING COMMISSION

Date of Meeting: October 3, 2022

Report #1

The Planning Commission met at 4:00 p.m. on October 3, 2022 in the Council Chambers at City Hall and via remote audioconferencing. Members present included Chairperson Shane Blaser, Lee Thao, Ryan Austin, Eric Daven, and Thaddeus Kubisiak. Susan Feith and Ben Goodreau attended via Zoom. Also present were Community Development Director Kyle Kearns, Alderperson Dennis Polach, Teresa Cashman, Jim Lucas, Mike Rydzewski, and Laurie Ginzi. Associate Planner Carrie Edmondson joined via Zoom, as well as one unidentified caller.

The meeting was called to order at 4:01 p.m.

1. Approval of the report from the September 8, 2022, Plan Commission meeting

Motion by Blaser to approve the report from the September 8, 2022, Plan Commission meeting; second by Austin.

Motion carried (7 – 0)

2. Vandewalle & Associates – Wisconsin Rapids Recovery & Redevelopment Plan Update

Kyle Kearns relayed that the surveys are being wrapped up and a preliminary draft plan is anticipated for the November Plan Commission meeting. The consultant is being connected with the new owners of the mill to obtain more information to incorporate into the plan. More information about the Wisconsin Rapids Recovery & Redevelopment Plan can be found on the Community Development web page.

3. **Bruce P. Linzmeier; Extraterritorial CSM:** request for Certified Survey Map approval for the creation of 1 lot, within the Town of Rudolph at 6170 5th Avenue (County Parcel ID 1700345).

Mr. Kearns provided a summary of the request, recommending approval.

Motion by Austin to approve the request for Certified Survey Map approval for the creation of 1 lot, within the Town of Rudolph at 6170 5th Avenue (County Parcel ID 1700345); second by Daven.

Motion carried (7 – 0)

4. **Ginzi Insurance – 22-001034;** request for site plan and architectural review for a commercial building addition and site improvements at 540 Pepper Avenue (Parcel ID 3412534)

Carrie Edmondson provided a brief history of the property and a synopsis of the proposed site plan, recommending approval with the conditions outlined in the staff report.

Commissioner Austin had a question about the amount of site work being done compared to the size of the addition, to which Ms. Edmondson replied.

Motion by Austin to approve 22-001034, a request for site plan and architectural review for a commercial building addition and site improvements at 540 Pepper Avenue (Parcel ID 3412534), subject to the following conditions:

- 1) All exterior materials including siding, windows, doors, and lighting shall match the existing structure.
- 2) The west parking area shall be marked as employee parking only.

- 3) Screening of the west side of the parking lot shall occur. An updated landscaping plan shall be submitted for review and approval by the Community Development Department.
- 4) A lighting plan must be submitted if any new parking lot lighting is proposed.
- 5) Light from the business shall not exceed 0.1 foot-candles at all neighboring residential property lines.
- 6) One accessible ADA approved parking space nearest the commercial building must be marked and signed. Page 10 of 50 W I S C Page 2 of 6
- 7) Applicable stormwater and building permits through the City shall be obtained as required.
- 8) Community development staff shall have the authority to approve minor modifications to the plans.

Second by Daven.

Motion carried (7 – 0)

5. **Theresa Cashman – 22-001023**; request for site plan review to perform site improvements at 3820 8th Street South (Parcel ID 3413806)

Kyle Kearns noted the corrections in the packet and that this information was provided to Commissioners on September 30. An analysis of 22-001023 was provided as was the recommendation for approval of the request with the conditions outlined in the staff report.

Susan Feith made comments about her viewing and observations of the property regarding previous requests and the current one from the applicant. Member Daven had a question about past and pending site plans approvals for the property, and Mr. Goodreau inquired about the foundation for the accessory structure. The prospect of timelines for compliance was debated by commissioners; thereafter and Jim Lucas and Mr. Kearns discussed setbacks at the property.

Motion by Blaser to approve the request for site plan review to perform site improvements at 3820 8th Street South (Parcel ID 3413806), subject to the following conditions:

- 1) Proper signage shall be installed identifying vehicle directions as needed.
- 2) A landscaping plan shall be submitted, to be reviewed and approved by the Community Development Department.
- 3) The proposed improvements will need to meet the City's Floodplain Ordinance, Stormwater Ordinances, and any other applicable City and State requirements pertaining to wetlands, floodplains, Waters of the State and navigable waterways.
- 4) A floodplain permit shall be required for improvements in the floodplain.
- 5) Light from the parking area shall not exceed 0.2 foot-candles at a neighboring commercial property line and 0.1 foot-candles at the neighboring residential property line.
- 6) Applicable permits through the City shall be obtained, including stormwater, if applicable.
- 7) Community development staff shall have the authority to approve minor modifications to the plans.

Second by Daven

Motion carried (7 – 0)

Commissioner Kubisiak left the meeting.

6. **Theresa Cashman – 22-001013**; public hearing and action on a request to amend Chapter 11 – Zoning Ordinance, specifically regarding architectural standards related to screening trash enclosures in commercial zoning districts.

Community Development Director Kearns provided a synopsis of the request for the amendment to amend Chapter 11. Staff clarified a better option for an amendment which incorporates additional requirements for refuse storage, should Plan Commission wish to pursue a change to the code.

Public hearing opened at 4:34 p.m.

Speaking in favor: Jim Lucas

Speaking against: none

Public hearing closed at 4:37 p.m.

Eric Daven inquired about the idea of obtaining a variance versus making the Code amendment and Kyle Kearns responded. Susan Feith commented about the implications of changing the Code for someone who did not comply while other businesses have met the Code standards in their construction projects. Commissioners Austin and Davin had questions about enclosure gates and opacity, to which Mr. Kearns responded. Discussions ensued as to whether exceptions to the standards should be made in Community Development or if they should be reviewed by Plan Commission.

Motion by Daven to approve the requested amendment presented by staff to Chapter 11 – Zoning Ordinance, specifically regarding architectural standards related to screening trash enclosures in commercial zoning districts, which includes changing the wording in standard (13) to *Planning Commission* versus *Zoning Administrator* and removing standard number 4.

Commissioner Feith and Austin agreed that condition number 4 should be left in the request.

Motion failed due to lack of a second.

Motion by Austin to approve the requested amendment presented by staff to Chapter 11 – Zoning Ordinance, specifically regarding architectural standards related to screening trash enclosures in commercial zoning districts, which includes changing the wording in standard (13) to *Planning Commission* versus *Zoning Administrator*, and retaining all 4 of the standards below:

- 1) The enclosure shall be located within the rear yard.
- 2) The chain link fence shall have privacy slats installed.
- 3) Landscaping, in the form of shrubs shall completely screen the enclosure at maturity and be a minimum of 50% of the enclosure height at planting, except the enclosure gate.
- 4) The enclosure gate shall be 100% opaque and made of wood, synthetic or metal materials. A chain link gate is permitted when a principal, or accessory building completely screen the gate from the right-of-way or adjacent lot.

Second by Blaser

Motion carried (4 – 2; Goodreau and Feith voting against)

7. Adjourn

Motion by Daven to adjourn; second by Thao

Motion carried (6 – 0)

Meeting adjourned at 5:03 p.m.

Respectfully Submitted by Erika Esser, Secretary

ORDINANCE NO. MC _____
CITY OF WISCONSIN RAPIDS

A GENERAL ORDINANCE OF THE CITY OF WISCONSIN RAPIDS AMENDING CHAPTER 11 OF THE ZONING CODE, ARTICLE 6; DIVISION 7 – GENERAL ARCHITECTURAL STANDARDS, TO PROVIDE FOR AN EXCEPTION REGARDING TRASH AND GARBAGE ENCLOSURES IN A COMMERCIAL DISTRICT

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF WISCONSIN RAPIDS DOES ORDAIN AS FOLLOWS:

SECTION I Section 11.06.203(13) of the Wisconsin Rapids Municipal Code is hereby amended to read as follows:

- (13) When trash, garbage and recyclable materials are stored out-of-doors, such materials shall be concealed or suitably screened from public view. When located in a commercial zoning district, the enclosure must be made of brick, textured concrete masonry units, and/or wood. When located in an industrial zoning district, the enclosure must be made of brick, textured concrete masonry units, wood, and/or chain-link with slats.

The Plan Commission, via special exception, can approve a chain link enclosure in a commercial zoning district when the following standards are met:

1. The enclosure shall be located within the rear yard.
2. The chain link fence shall have privacy slats installed.
3. Landscaping, in the form of shrubs shall completely screen the enclosure at maturity and be a minimum of 50% of the enclosure height at planting, except the enclosure gate.
4. The enclosure gate shall be 100% opaque and made of wood, synthetic or metal materials. A chain link gate is permitted when a principal, or accessory building completely screen the gate from the right-of-way or adjacent lot.

SECTION II All ordinances, or parts of ordinances, in conflict herewith are hereby repealed.

SECTION III This ordinance shall take effect upon passage and publication.

Shane E. Blaser, Mayor

Jennifer M. Gossick, City Clerk

ADOPTED:

APPROVED:

PUBLISHED:



Report of the Finance and Property Committee

Matt Zacher, Chairperson
Dean Veneman, Vice-Chairperson
Jay Bemke

Date of Meeting: October 4, 2022
Reported to Council: October 18, 2022

The Finance and Property Committee met at 4:00 p.m. on Tuesday, October 4, 2022, in the Council Chambers at City Hall. The meeting was LIVE on Wisconsin Rapids Community Media (WRCM) Spectrum Channel 985 and Solarus Channel 3, online at www.wr-cm.org or via WRCM's Roku app and was streamed LIVE on the City of Wisconsin Rapids Facebook page.

All members of the Finance and Property Committee were present. Also in attendance were Alderpersons Polach and Delaney, Mayor Blaser, Fire Chief Eckes, Tim Desorcy, Tyler Mickelson, Katherine Elchert, and Derek Matkowski. Alderperson Austin attended via videoconferencing.

1. Call to Order

Chairperson Zacher called the meeting to order at 4:05 p.m.

2. Consider a request from the Fire Department to approve the requisition for 6 Firefighters.

It was moved by Bemke, seconded by Veneman to approve a request from the Fire Department for the requisition of 6 Firefighters, 3 will be applied for through the grant and if the grant is awarded, they will re-apply for it in 3 years. Motion carried 3 ayes and 0 nays.

3. Consider a request from the Fire Department to negotiate the upcoming contract renewals for Village of Port Edwards and the Town of Saratoga.

It was moved by Veneman, seconded by Bemke to approve a request from the Fire Department to negotiate the upcoming contract renewals for Village of Port Edwards and the Town of Saratoga. Motion carried 3 ayes 0 nays.

4. Consider for approval the appointment of Kathryn R. Quilantan as successor agent for the Retail Class "A" Fermented Malt Beverages and Retail "Class A" Intoxicating Liquor licenses for Aldi Inc. Wisconsin, d/b/a Aldi #08, for the premises located at 1211 8th Street South.

It was moved by Zacker, seconded by Veneman to approve the appointment of Kathryn R. Quilantan as successor agent for the Retail Class "A" Fermented Malt Beverages and Retail "Class A" Intoxicating Liquor licenses for Aldi Inc. Wisconsin, d/b/a Aldi #08, for the premises located at 1211 8th Street South. Motion carried 3 ayes and 0 nays.

5. Audit of the Bills

It was moved by Bemke, seconded by Veneman to approve check numbers 14246 to 14515. Motion carried 3 ayes and 0 nays.

6. 2023 Budget discussion

The 2023 Budget was discussed. No action was taken on this item.

7. Set next meeting date

The next regular Committee meeting is set for Tuesday, November 1, 2022 at 4:00 p.m.

8. Adjourn.

It was moved by Zacker, seconded by Bemke to adjourn. Motion carried, 3-0. The meeting adjourned at 4:41 p.m.

Respectfully submitted,

Shane E. Blaser, Mayor

OAK#08

Form
AT-200**Appointment of Successor Agent – Retail Licenses**

Submit this form to your licensing authority with a \$10 processing fee.

If there is a change in agent, each club, corporation, or limited liability company that holds a retail license to sell fermented malt beverages and/or intoxicating liquor must appoint a successor agent and have the appointment approved by the licensing authority pursuant to sec. 125.04(6), Wis. Stats. The following questions must be answered by the agent, and the appointment must be signed by an officer of the corporation/organization or one member of the limited liability company (only one signature is required).

Section 1: Licensee Information and Acknowledgement

Licensee Name

ALDI #08

Reason for Cancellation of Appointed Agent

Store Manager Change

The undersigned appoints Kathryn Rose Quilantan as agent in accordance with sec. 125.04(6), Wis. Stats.

SEP 6 2022

Signature of President/Member

Date

Section 2: Agent Information and Acknowledgement

Agent Name

Kathryn Rose Quilantan

Mailing Address

51 Ver Bunker Ave.

City or Post Office

Port Edwards

State

WI

Zip Code

54469

Agent Questions

Yes No

1. Are you of legal drinking age? ☒ Yes ☐ No
2. Have you been a resident of Wisconsin for at least 90 continuous days prior to the date of appointment as agent? ☒ Yes ☐ No
3. Have you ever been convicted of a federal law violation? ☐ Yes ☒ No
4. Have you ever been convicted of a state law violation? ☐ Yes ☒ No
5. Have you ever been convicted of a local ordinance violation? ☒ Yes ☐ No
6. Have you completed the required responsible beverage server training course per sec. 125.04(5)(a)5, Wis. Stats.? ☒ Yes ☐ No

UNDER PENALTY OF LAW, I declare that my answers above are true and correct to the best of my knowledge and belief.

I hereby accept appointment as agent for ALDI #08 and assume full responsibility of the conduct of the business relative to fermented malt beverages and intoxicating liquors.

K. Quilantan
Signature of Agent

09/12/2022
Date

Section 3: Licensing Authority Approval

Municipality Name

CITY OF WISCONSIN RAPIDS

[Signature]
Signature of Official

09/21/2022
Date

CHIEF OF POLICE

Title of Official

REPORT OF THE PUBLIC WORKS COMMITTEE

Ryan Austin

Sheri Evanson

Dennis Polach

Date of Meeting: 10/6/2022
Reported to Council: 10/18/2022

The Public Works Committee met on Thursday, October 6th, 2022 in the Council Chambers at City Hall and via remote videoconference. Ryan Austin, Sheri Evanson, Dennis Polach, and Tom Rayome were in attendance. Others attending are listed below.

1. Call to order

The meeting was called to order at 5:00 PM.

2. Review Engineering & Street Department Monthly Activity Report.

The reports were reviewed.

3. Review the 5-year Capital Improvement Plan.

The draft 5-year Public Works Capital Improvement Plan is available online at the Engineering Department homepage at wirapids.org/engineering.

Motion by Evanson, second by Austin to approve the 5-year Public Works Capital Improvement Plan. Motion carried (3-0).

4. Review a preliminary resolution for public work and improvements for Wylie St between 8th St N to 10th St N proposed for construction in 2024.

Motion by Evanson, second by Polach to approve the preliminary resolution for public work and improvements for Wylie Street between 8th St N and 10th St N. Motion carried (3-0).

5. Review the condition of W. Riverview Expressway between Chase St and W Grand Ave and consider repair work in 2023 given this segment is a Connecting Highway segment regulated by the DOT.

A presentation was given by the City Engineer regarding the current condition, background, and options available to the City to assist in taking action. All attendees spoke on the pros and cons of each of the options and the difficult nature of the decision. A motion was made by Evanson, second by Polach to include the pavement replacement cost of ~\$667,000 in the 2023 budget. Motion carried (2-1) with Austin voting in the negative.

6. Review referral list.

The referral list was reviewed and updated.

7. Set next meeting date.

Next meeting date/time was set for Thursday, November 3rd, 2022 at 5pm.

8. Adjourn

Motion by Evanson, second by Polach to adjourn at 6:09 pm. Motion carried (3-0).

Others in attendance:

See sign-in sheet.

Public Works Meeting

Sign-in Sheet

Date: 10/6/22

	Name	Representing	Address
1	Jac Eichstaedt		
2	Paul Volkerst		
3	Dennis Polach		
4	Shari Evanson		
5	Shari Evanson		
6	Ryan Austin		
7	Tom Raymer		
8			
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11			
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13			
14			
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16			



PUBLIC WORKS DEPARTMENT

1411 CHASE STREET
WISCONSIN RAPIDS, WI 54495
(715) 421-8218 FAX (715) 421-8281

September 2022

Refuse and Recycling

- Garbage Collection estimate 485 tons (2021 473.91 tons)
- Recycling Collection estimate 105 tons (2021 102.89 tons)

Construction

Cherry Street (Riverview Drive – 1st St North, Smith St (Railroad St – Riverview Drive)

- Project completed

Rosecrans Street (9th Ave – Dead End)

- Project completed

Lyons Park Flood Levee (1681 2nd Ave to Lyon Park)

- DOT phase of project completed

18th Ave South (Russel Street – West Grand Ave)

- Project completed

West Jackson Street (West Riverview Expressway – Wisconsin River)

- Installed 315' of Water main
- City portion of phase II completed

Freemont Street (14th Street – 13th Street)

- Project completed

9th Ave North (West Grand Ave – Freemont Street)

- Backfilled Curb and gutter to prepare for sidewalk
- Hauled in road base and finished graded to get ready for pavement

Freemont Street (7th Ave N – 10th Ave N)

- Removed pavement curb and gutter and black dirt from 7th Ave North to 9th Ave North
- Installed 550' of Sanitary Main, Four manholes, Three Services
- Installed 525' of Storm Main, Seven manholes, Eleven catch basins
- Installed 615' of Water Main, Three Services, and Two Hydrants
- Project slower pace due to rock breaking and excavation

17th Ave North (Rosecrans Ave – Jefferson Street)

- Project completed

Street Maintenance

- Did curb and gutter removals for Curb and Gutter maintenance contractor
- Completed multiple catch basin rebuilds
- Installed asphalt patches throughout the city
- Poured concrete on catch basin repairs and
- Completed site restoration behind curb and gutter repairs and catch basin repairs
- Switched traffic control setups for Expressway Concrete patches
- Swept chips and cleaned up area after asphalt cured
- Provided monthly Brush pickup
- Mowed Street Right of Ways
- Saw Cut asphalt patches
- String Trimmed green areas
- Concrete panel removal and replacement on East Riverview Expressway and 8th Street
- Removed Muck from roadway on Alton Street
- Test drilled for rock on 9th Ave North, Freemont Street and 2023 Construction Shorewood Terrace
- Repaired beam seal on Grand Ave Bridge
- Installed Paver patches with Public Works mini paver
- Assisted WWLC on Raw water main construction
- Epoxy filled cracks and sealed bridge decks. Jackson Street, STH 73 and STH 54
- Gravel shouldered new pavement on Chestnut Street (STH 54 – 32nd St), Pepper Ave (Golf Course Road – River Birch Lane)
- Cleaned up a property for Code Enforcement

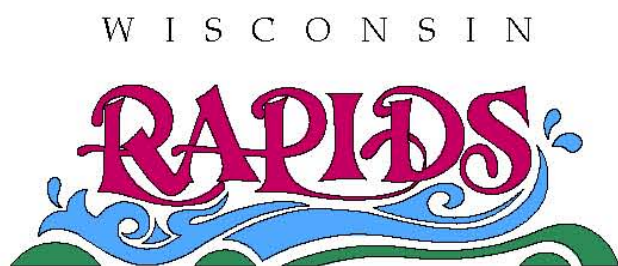
Paint and Signs

- Replace Street Marker Signs
- Painted White Fog line on Jackson Street, Bonow Ave, Hwy 34 and part of 1st Street South
- Picked up Signs from Phase II of Jackson Street Project
- Painted Center Line on Jackson Street, Jackson Street Bridge, 4th Ave North, Wilson, Bonow and 2nd Ave
- Continue to work on updating the No Parking Ordinance signs
- Installed and removed signs from the construction projects
- Trimmed tree branches blocking regulatory street signs
- Created and installed Compost signs for change of season hours
- Called in Diggers Hotline for Yield Sign installation at 13th and Peach
- Finished Painting Crosswalks around Schools
- Removed flags and switched out banners for Cranberry Blossom Festival and Fall

Shop and Repairs

- Normal Vehicle Services for Public Works fleet, Police and Fire fleet
- Replaced Batteries, DPF filter and adjusted brakes on Garbage Truck 45
- Replaced Brake line on Garbage Truck 44
- Replaced Hydraulic lines on Recycle Trucks 46
- Repair Hydraulic can grabber on Truck 42
- Installed winter snow maintenance equipment to Truck 9 and Truck 13

- Work on managing rust on body panels for Grader 24



**PUBLIC WORKS
DEPARTMENT**

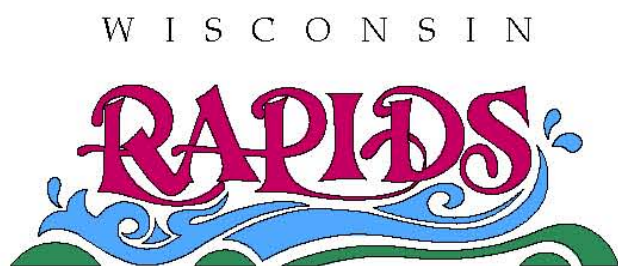
1411 CHASE STREET
WISCONSIN RAPIDS, WI 54495
(715) 421-8218 FAX (715) 421-8281

09/29/2022

REVISED DATES

9/26-9/30	Sanitary, Storm, Watermain 29+00-26+00 Connections in 8 th Ave
10/03-10/06	Sanitary, Water, and Storm 8 th – 9 th Ave
10/07	Removals 9 th – 10 th 22+75-20+10
10/10-10/13	Sanitary, Water and Storm in 9 th Ave Intersection
10/17-10/20	Sanitary, Water and Storm 9 th -10 th and 10 Ave Intersection
10/24	Removals 9 th Ave (High Street – VanBuren)
10/25-10/27	Sanitary 912+00 – 914+66
10/31-11/3	Water and Storm (High Street – Van Buren)
11/4	Removals 9 th Ave (Van Buren – Freemont)
11/7-11/10, 11/14-11/15	Sanitary and Water (Van Buren – Freemont)

With this proposed schedule 9th Avenue would remain gravel for the winter months and the concrete work, restoration and asphalt work would be completed in 2023.



PUBLIC WORKS DEPARTMENT

1411 CHASE STREET
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7/27/2022

7/28	Removals Mckinley – Harrison
08/01 - 08/04	Storm, Sanitary, Water in Intersection of Mckinley
8/08 - 08/10	Sanitary (install A3 and intersection of Harrison) Water to Hydrant 908+77
8/11	Removals Harrison – High Street
8/15 – 8/18, 8/22-8/23	Sanitary, Water and Storm High - Harrison
8/24	Removals Freemont (7 th Ave – 29+00)
8/25,8/29-9/01,9/06	Sanitary, Storm and Water Intersection of 7 th Ave- 29+00
9/07, 9/08	Install water main on West Jackson Street
9/12	Removals Freemont 29+00 – 25+75
9/13-9/15,9/19-9/22	Sanitary, Storm, Watermain 29+00-26+00 Connections in 8 th Ave
9/26	Removals Freemont 25+75-22+75
9/27-9/29,10/03-10/06	Sanitary, Water, and Storm 8 th – 9 th Ave
10/10	Removals 9 th – 10 th 22+75-20+10
10/11-10/13, 10/17	Sanitary, Water and Storm
10/18	Removals 9 th Ave (High Street – VanBuren)
10/19-10/20	Sanitary 912+00 – 914+66
10/24-10/27	Water and Storm (High Street – Van Buren)
10/27,10/31	Removals 9 th Ave (Van Buren – Freemont)
11/1-11/3,11/7	Sanitary and Water (Van Buren – Freemont)

Estimate is puts underground two weeks into November. Suggest working four Fridays in August and September to possibly make up that time.



ENGINEERING DEPARTMENT
444 West Grand Avenue
Wisconsin Rapids, WI 54495-2780
Engineering (715) 421-8205 FAX (715) 421-8291

ENGINEERING DEPARTMENT Monthly Activity Report

September 2022

Transportation Utility

- Ongoing account maintenance

Capital Improvement Planning

- Ongoing meetings are being held every couple weeks to discuss the CIP database and procedures.

Permits & Degradation

- 37 Permits/Applications (41 last month) for asphalt paving (0), driveway grades/concrete pour inspections (11), storm water (0), excavating (12), Street Privilege (0), storm connection (0), permit parking (13), banner (0), environmental testing well (0), contractor licenses (1)
 - This year – 263 permits & licenses
- 181 Diggers Locates for Storm Sewer & Sanitary Sewer (238 last month)
 - 6 Emergency locates
- Degradation fees - this year = \$82,089.44
 - This month = \$7,119.00 (\$11,390.40 last month)

Traffic

- Vision Triangle Complaints
 - 4th Ave N and W Grand Ave – Southbound left – review is complete. The westerly most parking stall on the north side of W Grand Ave closest to 4th Ave will be removed to allow better visibility and increase the safety of motorists attempting to see traffic coming from the east.
- Stop Sign / Yield Sign Requests
 - 2nd St S and Davis Ave – 4/28/22
- ITS Standalone Signal Grant
 - One bid was received. Due to the high costs scope modifications are being proposed to continue moving forward with the safety improvement project within the grant amount.
 - The revised plans are out for bids and will be opened August 10th at 10AM.
- Signal complaints
 - STH 54 & CTH W – too few cars can get through (9/20/2022)



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- Chestnut & 8th St – too few cars can get through (9/20/2022)
- W Grand & Expressway – left turn coming on when it shouldn't (9/30/2022)

Project Designs/Construction underway:

Maintenance Projects

- Sidewalk and Curb & Gutter Maintenance – Joslin Concrete began work again on 9/26/22 for curb & gutter maintenance. The work area is east of 8th St and north of the Expressway.

2022 Reconstruction Projects

- Construction for 2022 Projects
 - DOA/Lyon Park Levee – Lyon Park work is scheduled to begin in October.
- 2022 Contracts
 - Sewer Lining Contract (contract awarded to Visu Sewer) – the work is complete; however, there are two items that they will come back for:
 - A spot liner on 19th St in October
 - A more recent lining need on Chestnut St in September
 - Crushing Contract – complete
 - Asphalt Contract – American Asphalt has completed paving work on Smith St, Cherry St, DOA parking lot for the Levee Project, 14th Ave S, Kuhn Ave, Rosecrans St, Fremont St and some miscellaneous patch locations.
 - Concrete Contract – SD Ellenbecker is currently working in the East Riverview Expressway at Lincoln St and 9th Ave.

2023 Reconstruction Projects

- Preliminary Survey for 2023 Projects are complete.
- Design for 2023 Projects
 - Oak St (E Jackson St to 16th St) – 75%
 - 9th St S (Peach St to Chestnut St) – 25%
 - Shorewood Terrace (1st St N to Termini) – 85%
 - Apricot St and Broadway St – 90%

2024 Reconstruction Projects

- Preliminary Survey for 2024 Projects
 - **Lincoln St (Expressway to Peach St) – 15%**
 - Wylie St (8th St N to 10th St N) – 0%
 - 14th Ave N (W Grand Ave to Fremont St) – 0%
 - 15th Ave N (W Grand Ave to High St) – 0%



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- Design for 2024 Projects
 - **Lincoln St (Expressway to Peach St) – 5%**
 - Wylie St (8th St N to 10th St N) – 0%
 - 14th Ave N (W Grand Ave to Fremont St) – 0%
 - 15th Ave N (W Grand Ave to High St) – 0%

Storm Water Utility

- Soliciting for proposals. This work is budgeted in 2022 and is expected to be around \$7500.
- Storm Utility Billing Updates –
- Illicit Discharge and Detection Outfall Testing. We have been unable to secure test kit materials to perform the outfall testing in-house after many months of backorders. We are working with Badger Labs to do some testing for us. Samples were collected September 22nd and 29th.
- One Mile Cr. – Permits are still being reviewed.

Other Highlights

- Rail Study Kick-off meeting was held on 9/29/2022. Data collection begins on October 12th.
- On behalf of Parks & Rec, the Engineering Dpt helped prepare and administer Centralia Center Bids for new rooftop HVAC units. The bid were posted in September with a proposed bid opening on October 3rd, 2022.
- Downtown River Wall Investigative work. JF Brennan performed a dive inspection along the downtown river wall the week of 8/29/22. A report was provided on September 28th, 2022. Additional efforts are underway to schedule inspections and proposals from building contractors for repairs above the water level.
- Survey and Design are complete for mid-block ped crossing on 32nd St. Material is on order so crosswalk pavement marking and ramps can be installed. Work is scheduled and should be complete in early to mid-October.
- W Jackson St Update
 - The final stage of construction on W Grand Ave between the Expressway and 6th Ave begins 9/2/22 with an anticipated completion in late October / early November.



Public Works Committee

Date of Request: September 2, 2022

Requestor: Joe Eichsteadt

Request/Referral: Review the proposed 2023-2027 Public Works Construction Capital Improvement Plan.

Background information: The Capital Improvement Plan was last reviewed in September and October of 2021.

Projects are identified based on need of each asset type (street, sanitary, water, storm) and then divided into years based upon mileage of reconstruction. In any given year, the City has capacity to rebuild about 1 mile per year.

Proposed mileage by year (City Construction):

2023 - 1.23 miles
 2024 – 1.05 miles
 2025 – 1.03 miles
 2026 – 1.22 miles
 2027 – 1.09 miles

In summary, the draft CIP document for 2023 thru 2027 makes the following adjustments to projects from the current 5-year plan for 2022-2026.

1. McKinley St (8th Ave to 14th Ave) was proposed in 2023, but is proposed to move to 2025
2. 13th Ave N (W Grand Ave to Termini) was proposed in 2024, but is proposed to move to 2025
3. 16th Ave N (W Grand Ave to High St) was proposed in 2024, but is proposed to move to 2026
4. Lincoln St (Chestnut St to E Grand Ave) is proposed in 2024, but is being expanded to include the segment between the Expressway and Chestnut St and adjusted south of E Grand Ave one block to Peach St.
5. West Side interceptor sewer and Gaynor Ave Sewer are proposed for lining/repair/replacement as soon as 2024.
6. Wylie St (8th St N to 10th St N) was added to 2024.
7. 12th St N (Baker St to Franklin St) was proposed in 2025, but is proposed to move to 2027
8. 2nd St N (Spring St to Pleasant View Dr) was proposed in 2025, but is proposed to move to 2026
9. Edgewood Pl (STH 34 to Reddin Rd) was proposed in 2025, but is proposed to move to 2027
10. Lyons St (13th Ave S to Boles St) was proposed in 2025, but is proposed to move to 2026
11. Franklin St (12th St N to 14th St N) was proposed in 2026, but is proposed to move to 2027
12. Riverview Dr (1st St N to Spring St) was proposed in 2026, but is proposed to move to 2027.
13. Baker St (8th St N to 18th St N) is being proposed in 2027.




Options available:

Action you are requesting the committee take: No action is requested at this meeting.
Approval of the 5-year plan will be requested in October.

How will the item be financed? Public Works Construction Fund

DRAFT Public Works Street and Utility Capital Plan			9/2/2022															
Category	Asset	From	To	Approximate Length or quantity	Year installed	Age	Improvement Description	Year	Condition Rating - Pavement:	Date of condition rating	Engineering	Construction Estimate	Funding Source	Percentage	Total	Street Department Build?	Resolution/Approval Date	
Storm Sewer	9th St S	Peach St	Chestnut St	1034	1967	55	Reconstruct	2023			\$ 8,399.00	\$ 79,399.00	Stormwater Utility	100%	\$ 87,798.00	y		
Streets (new/reconstruct)	9th St S	Peach St	Chestnut St	1270	1967	55	Reconstruct	2023	3	2016	\$ 15,001.00	247,733	Public Works Construction Fund	100%	\$ 262,734.00	y		
Wastewater Utility	9th St S	Peach St	Chestnut St	1212	1930	92	Reconstruct	2023			\$ 8,399.00	\$ 177,399.00	Wastewater Utility	100%	\$ 185,798.00	y		
Water Utility	9th St S	Peach St	Chestnut St	2070	1930	92	Reconstruct	2023			\$ 4,201.00	\$ 122,201.00	Water Utility	100%	\$ 126,402.00	y		
Storm Sewer	Apricot St	Broadway St	11th St N	493	1970	52		2023			\$ 3,649.00	\$ 29,149.00	Stormwater Utility	100%	\$ 32,798.00	y	8/17/21	
Streets (new/reconstruct)	Apricot St	Broadway St	11th St N	493	1970	52	Reconstruct	2023	4	2016	\$ 6,976.50	\$ 163,913.50	Public Works Construction Fund	100%	\$ 170,890.00	y	8/17/21	
Storm Sewer	Broadway St	Franklin St	Appricot St	365	1971	51		2023			\$ 3,649.00	\$ 29,149.00	Stormwater Utility	100%	\$ 32,798.00	y	8/17/21	
Streets (new/reconstruct)	Broadway St	Franklin St	Appricot St	365	1971	51	Reconstruct	2023	5	2016	\$ 6,976.50	\$ 163,913.50	Public Works Construction Fund	100%	\$ 170,890.00	y	8/17/21	
Wastewater Utility	Broadway St	Franklin St	Apricot St	225	1971	51	Reconstruct or Line	2023			\$ 3,750.00	\$ 43,750.00	Public Works Construction Fund					
Storm Sewer	Oak St	Jackson St	16th Street	3900	1968	54		2023			\$ 24,030.00	\$ 171,030.00	Stormwater Utility	100%	\$ 195,060.00	y		
Streets (new/reconstruct)	Oak St	Jackson St	16th Street	1700	1968	54	Reconstruct	2023	4	2016	\$ 42,920.00	\$ 816,919.00	Public Works Construction	100%	\$ 859,839.00	y		
Wastewater Utility	Oak St	Jackson St	16th Street	2310	1915	107	Reconstruct - Wastewater Priority	2023			\$ 24,030.00	\$ 296,029.00	Wastewater Utility	100%	\$ 320,059.00	y		
Water Utility	Oak St	Jackson St	16th Street	2310	1915	107	Reconstruct	2023			\$ 12,020.00	\$ 535,020.00	Water Utility	100%	\$ 547,040.00	y		
Storm Sewer	One Mile Creek Structure	Two Mile Ave					Reconstruct	2023			\$ 10,500.00	\$ 330,800.00	Stormwater Utility	100%	\$ 341,300.00	n	2021 Budget	
Wastewater Plant	Phos Removal						New permit may have unattainable P limits	2023			40,000	\$ 400,000.00	Wastewater Utility	100%	\$ 440,000.00			
Water Utility	Raw Water Main							2023				\$ 266,000.00	Water Utility	100%	\$ 266,000.00	n		
Storm Sewer	Shorewood Ter	1st St N	Termini	523	1964	58	Reconstruct	2023			\$ 6,066.00	\$ 97,066.00	Stormwater Utility	100%	\$ 103,132.00	y		
Streets (new/reconstruct)	Shorewood Ter	1st St N	Termini	690	1964	58	Reconstruct	2023	3	2016	\$ 10,834.00	\$ 210,834.00	Public Works Construction Fund	100%	\$ 221,668.00	y		
Wastewater Utility	Shorewood Ter	1st St N	Termini	644	1964	58	Reconstruct	2023			\$ 6,066.00	\$ 84,066.00	Wastewater Utility	100%	\$ 90,132.00	y		
Water Utility	Shorewood Ter	1st St N	Termini	597	1964	58	Reconstruct	2023			\$ 3,034.00	\$ 62,034.00	Water Utility	100%	\$ 65,068.00	y		
Wastewater Plant	Tertiary Filtration						Effluent Filtration to meet new phos limits	2023			25,000	\$ 200,000.00	Wastewater Utility	100%	\$ 225,000.00	y		
Streets (new/reconstruct)	W Riverview Expressway	Chase St	West Grand Ave				Reconstruct	2023				\$ 570,808.00	Public Works Construction Fund			y		
Storm Sewer	14th Av N	W Grand Av	Fremont St	855	1967	55	Reconstruct	2024			\$ 9,405.00	\$ 94,050.00	Stormwater Utility	100%	\$ 103,455.00	y		
Streets (new/reconstruct)	14th Av N	W Grand Av	Fremont St	1450	1967	55	Reconstruct	2024	5	2016	\$ 27,840.00	\$ 278,400.00	Public Works Construction Fund	100%	\$ 306,240.00	y		
Wastewater Utility	14th Av N	W Grand Av	Fremont St	1470	1916	106	Reconstruct	2024			\$ 21,315.00	\$ 213,150.00	Wastewater Utility	100%	\$ 234,465.00	n		
Water Utility	14th Av N	W Grand Av	Fremont St	1470	1916	106	Reconstruct	2024			\$ 11,025.00	\$ 110,250.00	Water Utility	100%	\$ 121,275.00	y		
Storm Sewer	15th Av N	W Grand Av	High St	812			Reconstruct	2024			\$ 8,932.00	\$ 89,320.00	Stormwater Utility	100%	\$ 98,252.00	y		
Streets (new/reconstruct)	15th Av N	W Grand Av	High St	812	1967	55	Reconstruct	2024	5	2016	\$ 16,240.00	\$ 162,400.00	Public Works Construction Fund	100%	\$ 178,640.00	y		
Wastewater Utility	15th Av N	W Grand Av	High St	812			Reconstruct	2024			\$ 11,774.00	\$ 117,740.00	Wastewater Utility	100%	\$ 129,514.00	n		
Water Utility	15th Av N	W Grand Av	High St	734			Reconstruct	2024			\$ 5,505.00	\$ 55,050.00	Water Utility	100%	\$ 60,555.00	y		
Streets (new/reconstruct)	East Jackson St	Jackson St Bridge	East Grand Av	2075	1978	44	Reconstruct	2024	5	2016	\$ 87,742.13	\$ 3,509,685.00	Public Works Construction Fund (20%) WI DOT LRIP (80%)	20%	\$ 719,485.43	n		
Wastewater Utility	East Jackson St	Jackson St Bridge	East Grand Ave	2075	1976	46	Reconstruct or reline	2024			\$ 30,087.50	\$ 300,875.00	Wastewater Utility	100%	\$ 330,962.50	y		
Storm Sewer	Lincoln St	East Grand Ave	E Riverview Expy	685	1968	54	Reconstruct	2024			\$ 7,535.00	\$ 75,350.00	Stormwater Utility	100%	\$ 82,885.00	y		
Streets (new/reconstruct)	Lincoln St	East Grand Ave	E Riverview Expy	2420	1953	69	Reconstruct	2024	4	2016	\$ 13,434.32	\$ 537,372.62	Public Works Construction Fund	100%	\$ 550,806.93	y		
Wastewater Utility	Lincoln St	East Grand Ave	E Riverview Expy	1500	1941	81	Reconstruct	2024			\$ 20,250.00	\$ 202,500.00	Wastewater Utility	100%	\$ 222,750.00	y		
Water Utility	Lincoln St	East Grand Ave	E Riverview Expy	1500	1968	54	Reconstruct	2024			\$ 12,000.00	\$ 120,000.00	Water Utility	100%	\$ 132,000.00	y		
Water Utility	Raw Water Main							2024				\$ 304,000.00	Water Utility	100%	\$ 304,000.00	n		
Storm Sewer	River Wall						Grout repairs on river wall	2024				\$ 730,000.00	Stormwater Utility	100%	\$ 730,000.00	n		
Wastewater Utility	Westside Interceptor	Gaynor Ave	W Jackson St	7600			Line	2024				\$ 1,500,000.00	Wastewater Utility	100%		n		
Wastewater Utility	Gaynor Ave	25th Ave S	18th Ave S	2250			Line	2024				\$ 450,000.00	Wastewater Utility	100%		n		
Wastewater Utility	Wylie St	8th St N	10th St N	500			Reconstruct	2024										
Streets (new/reconstruct)	Wylie St	8th St N	10th St N	675			Reconstruct	2024										
Storm Sewer	Wylie St	8th St N	10th St N	100			Reconstruct	2024										
Water Utility	Wylie St	8th St N	10th St N	675			Reconstruct	2024										
Storm Sewer	McKinley St	8th Av N	14th Av N	580	1939	83	Reconstruct	2025			\$ 5,800.00	\$ 58,000.00	Stormwater Utility	100%	\$ 63,800.00	y		
Wastewater Utility	McKinley St	8th Av N	14th Av N	1700	1939	83	Reconstruct	2025			\$ 24,650.00	\$ 246,500.00	Wastewater Utility	100%	\$ 271,150.00	y		
Water Utility	McKinley St	8th Av N	14th Av N	700	1939	83	Reconstruct	2025			\$ 5,950.00	\$ 59,500.00	Water Utility	100%	\$ 65,450.00	y		

DRAFT Public Works Street and Utility Capital Plan				9/2/2022													
Category	Asset	From	To	Approximate Length or quantity	Year installed	Age	Improvement Description	Year	Condition Rating - Pavement:	Date of condition rating	Engineering	Construction Estimate	Funding Source	Percentage	Total	Street Department Build?	Resolution/Approval Date
Streets (new/reconstruct)	McKinley St	8th Ave N	14th Ave N	2020	1982	40	Reconstruct	2025	8	2016	\$ 6,569.93	\$ 262,797.15	Public Works Construction Fund	100%	\$ 269,367.08	y	
Storm Sewer	13th Av N	W Grand Av	Termini	1687	1967	55	Reconstruct?	2025			\$ 18,557.00	\$ 185,570.00	Stormwater Utility	100%	\$ 204,127.00	y	
Streets (new/reconstruct)	13th Av N	W Grand Av	Termini	1804	1967	55	Reconstruct	2025	3	2016	\$ 34,636.80	\$ 346,368.00	Public Works Construction Fund	100%	\$ 381,004.80	y	
Wastewater Utility	13th Av N	W Grand Av	Termini	2032	1935	87	Reconstruct	2025			\$ 29,464.00	\$ 294,640.00	Wastewater Utility	100%	\$ 324,104.00	n	
Water Utility	13th Av N	W Grand Av	Termini	1367	1935	87	Reconstruct	2025			\$ 10,252.50	\$ 102,525.00	Water Utility	100%	\$ 112,777.50	y	
Storm Sewer	Apricot St	15th St N	17th St N	856	1963	59		2025			\$ 5,136.00	\$ 51,360.00					
Streets (new/reconstruct)	Apricot St	15th St N	17th St N	600	1963	59	Reconstruct	2025	5	2016	\$ 11,520.00	\$ 115,200.00	Public Works Construction Fund	100%	\$ 126,720.00	y	
Wastewater Utility	Apricot St	15th St N	17th St N	600	1939	83	Reconstruct	2025			\$ 8,100.00	\$ 81,000.00	Wastewater Utility	100%	\$ 89,100.00	y	
Streets (new/reconstruct)	Grand Ave Bridge				1992	30	Deck Maintenance	2025	4	2016	\$ 56,430.00	\$ 1,026,000.00	Public Works Construction Fund	20%	\$ 216,486.00	n	
Streets (new/reconstruct)	Harrison Av	7th Av N	9th Av N	867	1976	46	Reconstruct	2025	3	2016	\$ 2,819.87	\$ 112,794.62	Public Works Construction Fund	100%	\$ 115,614.48	y	
Wastewater Utility	Harrison Av	7th Ave N	9th Ave N	350	1922	100	Reconstruct	2025			\$ 4,725.00	\$ 47,250.00	Wastewater Utility	100%	\$ 51,975.00	y	
Water Utility	Raw Water Main							2025				\$ 304,000.00	Water Utility	100%	\$ 304,000.00	n	
Storm Sewer	16th Ave N	W Grand Av	High St	837	1915	107	Reconstruct	2026			\$ 9,207.00	\$ 92,070.00	Stormwater Utility	100%	\$ 101,277.00	y	
Streets (new/reconstruct)	16th Ave N	W Grand Av	High St	780	1960	62	Reconstruct	2026			\$ 10,140.00	\$ 101,400.00	Public Works Construction Fund	100%	\$ 111,540.00	y	
Wastewater Utility	16th Ave N	W Grand Av	High St	780	1915	107	Reconstruct	2026			\$ 11,310.00	\$ 113,100.00	Wastewater Utility	100%	\$ 124,410.00	y	
Water Utility	16th Ave N	W Grand Av	High St	780	1915	107	Reconstruct	2026			\$ 5,850.00	\$ 58,500.00					
Wastewater Utility	16th St S	Peach St	Oak St	680			Reconstruct or Line	2026			\$ 9,520.00	\$ 95,200.00	Wastewater Utility	100%	\$ 104,720.00	y	
Wastewater Plant	2 Mile Lift						Update Station Controls, add screen	2026			\$5,000	\$100,000	Wastewater Collection System Fund/Public Works Construction	100%	\$ 105,000.00		
Wastewater Utility	2nd Ave S	Westside Lift Station	Hurley St	4700			Reconstruct and Line	2026				\$ 950,000.00	Wastewater Utility	100%		n	
Storm Sewer	2nd St N	Spring St	Pleasant View Dr	2091	1953	69	Reconstruct	2026			\$ 25,092.00	\$ 250,920.00	Stormwater Utility	100%	\$ 276,012.00	y	
Streets (new/reconstruct)	2nd St N	Spring St	Pleasant View Dr	2091	1953	69	Reconstruct	2026	5	2016	\$ 40,147.20	\$ 401,472.00	Public Works Construction Fund	100%	\$ 441,619.20	y	
Wastewater Utility	2nd St N	Spring St	Pleasant View Dr	2091	1953	69	Reline?	2026			\$ 28,228.50	\$ 282,285.00	Wastewater Utility	100%	\$ 310,513.50	n	
Water Utility	2nd St N	Spring St	Pleasant View Dr	2091	1929	93	Reconstruct	2026			\$ 15,682.50	\$ 156,825.00	Water Utility	100%	\$ 172,507.50	y	
Water Utility	2nd St S	Birch St	Mead St	650	1923	99	Spot Repairs	2026			\$ 5,200.00	\$ 52,000.00	Water Utility	100%	\$ 57,200.00	y	
Storm Sewer	2nd St S	Birch St	Mead St	1093	1981	41	Reconstruct	2026			\$ 12,897.40	\$ 128,974.00	Stormwater Utility	100%	\$ 141,871.40	y	
Streets (new/reconstruct)	2nd St S	Birch St	Mead St	2200	1981	41	Reconstruct	2026	5	2016	\$ 42,240.00	\$ 422,400.00	Public Works Construction Fund	100%	\$ 464,640.00	y	
Wastewater Utility	2nd St S	Birch St	Mead St	250	1923	99	Spot Repairs	2026			\$ 2,375.00	\$ 23,750.00	Wastewater Utility	100%	\$ 26,125.00	y	
Streets (new/reconstruct)	East Riverview Expressway	Expressway Bridge	8th St S	4386	1980	42	Resurface	2026			\$ 84,211.20	\$ 842,112.00	Public Works Construction Fund	100%	\$ 926,323.20	n	
Streets (new/reconstruct)	Expressway Bridge			1460	1979	43	Reconstruct	2026			\$ 88,000.00	\$ 1,600,000.00	Public Works Construction Fund	5%	\$ 84,400.00	n	
Water Utility	Lyons St	13th Av S	Boles St	1110	1951	71	Reconstruct	2026			\$ 9,990.00	\$ 99,900.00	Water Utility	100%	\$ 109,890.00	y	
Streets (new/reconstruct)	Lyons St	13th Av S	Boles St	1110	1967	55	Reconstruct	2026	5	2016	\$ 21,312.00	\$ 213,120.00	Public Works Construction Fund	100%	\$ 234,432.00	y	
Wastewater Utility	Lyons St	13th Av S	Boles St	1110	1951	71	Reconstruct	2026			\$ 14,985.00	\$ 149,850.00	Wastewater Utility	100%	\$ 164,835.00	y	
Storm Sewer	12th St N	Baker St	Franklin St	801	1968	54	Reconstruct	2027			\$ 9,612.00	\$ 96,120.00	Stormwater Utility	100%	\$ 105,732.00	y	
Streets (new/reconstruct)	12th St N	Baker St	Franklin St	801	1953	69	Reconstruct	2027	5	2016	\$ 15,379.20	\$ 153,792.00	Public Works Construction Fund	100%	\$ 169,171.20	y	

DRAFT Public Works Street and Utility Capital Plan				9/2/2022																
Category	Asset	From	To	Approximate Length or quantity	Year installed	Age	Improvement Description	Year	Condition Rating - Pavement:	Date of condition rating	Engineering	Construction Estimate	Funding Source	Percentage	Total	Street Department Build?	Resolution/Approval Date			
Wastewater Utility	12th St N	Baker St	Franklin St	801	1968	54	Reconstruct	2027	Very Poor	2013	\$ 10,813.50	\$ 108,135.00	Wastewater Utility	100%	\$ 118,948.50	y				
Water Utility	12th St N	Baker St	Franklin St	801	1912	110	Reconstruct	2027			\$ 6,007.50	\$ 60,075.00	Water Utility	100%	\$ 66,082.50	y				
Streets (new/reconstruct)	14th St N	Wylie St	Washington St	235	1967	55	Reconstruct/Resurface	2027	4	2016	\$ 764.32	\$ 30,572.94	Parks	100%	\$ 31,337.26	y				
Water Utility	17th Ave N	Engel Rd	Bonow Ave					2027												
Streets (new/reconstruct)	Baker St	8th St N	18th St N	3400	1984	38	Reconstruct	2027	5	2016	\$ 90,100.00	\$ 901,000.00	Public Works Construction Fund	100%	\$ 991,100.00	y				
Storm Sewer	Baker St	8th St N	18th St N	2000	1984	38		2027			\$ 16,000.00	\$ 160,000.00	Stormwater Utility	100%	\$ 176,000.00	y				
Streets (new/reconstruct)	East Riverview Expressway	8th St S	CR W	4618	1980	42	Resurface	2027			\$ 66,961.00	\$ 669,610.00		100%	\$ 736,571.00	n				
Storm Sewer	Edgewood Pl	Reddin Rd	STH 34	891			Reconstruct	2027			\$ 10,692.00	\$ 106,920.00	Stormwater Utility	100%	\$ 117,612.00	y				
Water Utility	Edgewood Pl	Reddin Rd	Marigold St	583	1962	60	Reconstruct	2027			\$ 4,664.00	\$ 46,640.00	Water Utility	100%	\$ 51,304.00	y				
Streets (new/reconstruct)	Edgewood PL	Reddin Rd	STH 34	891	1965	57	Reconstruct	2027	4	2016	\$ 17,107.20	\$ 171,072.00	Public Works Construction Fund	100%	\$ 188,179.20	y				
Wastewater Utility	Edgewood Pl	Reddin Rd	Marigold St	675	1962	60	Reconstruct	2027			\$ 9,112.50	\$ 91,125.00	Wastewater Utility	100%	\$ 100,237.50	y				
Streets (new/reconstruct)	Franklin St	12th St N	14th St N	663	1973	49	Reconstruct	2027	5	2016	\$ 12,729.60	\$ 127,296.00	Public Works Construction Fund	100%	\$ 140,025.60	y				
Streets (new/reconstruct)	Jackson St Bridge			1994			Redeck	2027			\$ 104,500.00	\$ 1,900,000.00	Public Works Construction Fund	20%	\$ 400,900.00	n				
Water Utility	Pepper Ave	Lincoln St	12th St S					2027												
Water Utility	Riverview Dr	1st St N	Spring St	1300	1952	70	Reconstruct	2027			\$ 12,350.00	\$ 123,500.00	Water Utility	100%	\$ 135,850.00	y				
Storm Sewer	Riverview Dr	1st St N	Spring St	620	1952	70	Reconstruct	2027			\$ 8,060.00	\$ 80,600.00	Stormwater Utility	100%	\$ 88,660.00	y				
Streets (new/reconstruct)	Riverview Dr	1st St N	Spring St	1300	1981	41	Reconstruct	2027	3	2016	\$ 28,600.00	\$ 286,000.00	Public Works Construction Fund	100%	\$ 314,600.00	y				

2023 Construction Projects (Street, Sanitary, Storm, Water)

Public Works Capital Improvements

Oak St (Jackson St to 16th St) PROJECT SUMMARY

- **Project Length: 3590**
- **Construction Year: 2023**
- **Total Cost of Improvements: \$2,132,000**
- **Road Classification: Local Road**

Project Need

Pavement Condition

	Install Date	Condition
Pavement	1967	4 Poor
Curb & Gutter	1967	4 Poor

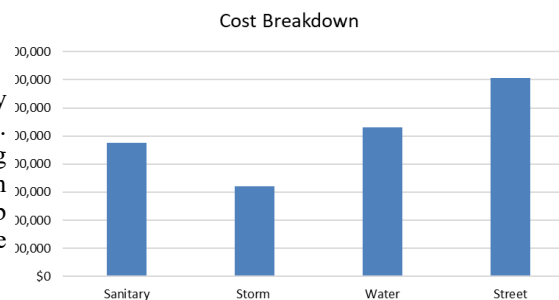
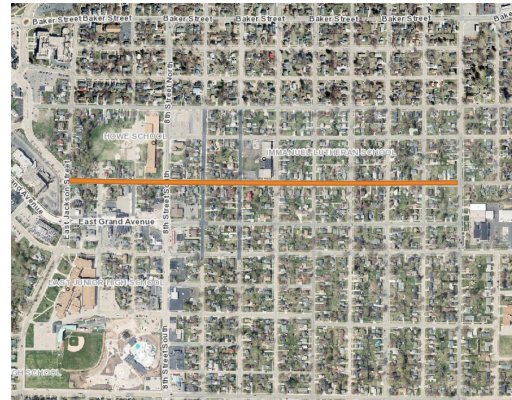
The section of Oak Street from Jackson St to 16th St previously constructed in 1967. The pavement structure is at its end of life. The asphalt pavement is no longer flexible, settling and rutting are evident. The curb and gutter sections are faulting along with several areas of missing pieces of curb. Settlement of the curb and gutter has also limited draining which is accelerating the deterioration.

Underground Utilities

	Install Date	Condition	Material	Proposed Work
Sanitary Sewer	1967	Poor	15", 21" Clay	Replace
Water Main	1912	Poor	6" , 8" Ductile Iron	Replace
Storm Sewer	1967	Good	21" Concrete	None

Project Adoption	Date
Preliminary Resolution	
Final Resolution	

The sanitary sewer is in poor condition with severe cracking and potential failure, and is anticipated to be replaced. The storm sewer is in good condition and is not anticipated to be replaced. The water main is 110 years old and in poor condition and is expected to be replaced during this project.



*Costs do not include WWLC material or labor costs.

Public Works Capital Improvements

9th St (Peach St to Chestnut St) PROJECT SUMMARY

- **Project Length: 1260 Ft**
- **Construction Year: 2023**
- **Total Cost of Improvements: \$ 683,000**
- **Road Classification: Local Road**

Project Need

Pavement Condition

	Install Date	Condition
Pavement	1967	3 Poor
Curb & Gutter	1967	3 Poor

The section of 9th St. from Peach St. to Chestnut St. was previously constructed in 1967. The pavement structure is at its end of life. The asphalt pavement is no longer flexible, settling and rutting are evident. The curb and gutter sections are faulting along with several areas of missing pieces of curb. Settlement of the curb and gutter has also limited draining which is accelerating the deterioration.

Underground Utilities

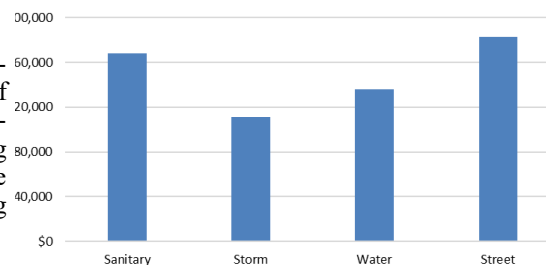
	Install Date	Condition	Material	Proposed Work
Sanitary Sewer	1928	Poor	12" Clay	Replace
Water Main	Unknown	Poor	4", 6" Unknown	Replace
Storm Sewer	1967	Poor	12", 15" Concrete, Clay	Replace

Project Adoption	Date
Preliminary Resolution	
Final Resolution	

The sanitary sewer is 94 years old and is in poor condition with severe cracking and potential failure, and is anticipated to be replaced. The storm sewer is 55 years old and in poor condition and is anticipated to be replaced. The water main is in poor condition and is expected to be replaced during this project.



Cost Breakdown



*Costs do not include WWLC material or labor costs.

Public Works Capital Improvements

Apricot St (Broadway St to 11th St N)
Broadway St (Franklin St to Apricot St)
PROJECT SUMMARY

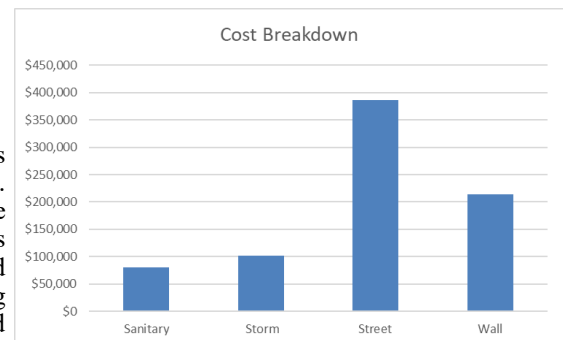
- **Project Length: 815 Ft**
- **Construction Year: 2023**
- **Total Cost of Improvements: \$ 505,000**
- **Road Classification: Local Road**

Project Need

Pavement Condition

	Install Date	Condition
Pavement	1958 (Apricot)	3
	1967 (Broadway)	Poor
Curb & Gutter	1958 (Apricot)	3
	1967 (Broadway)	Poor

The section of Apricot St. from 11th St. N to Broadway St. was previously constructed in 1953. And the section of Broadway St. from Apricot St. to Franklin St. was constructed in 1967. The pavement structure is at its end of life. The asphalt pavement is no longer flexible, settling and rutting are evident. The curb and gutter sections are faulting along with several areas of missing pieces of curb. Settlement of the curb and gutter has also limited draining which is accelerating the deterioration.



Underground Utilities

	Install Date	Condition	Material	Proposed Work
Sanitary Sewer	1972	Poor	8" Clay / PVC	Spot Repairs
Water Main	1982	Poor	6" Unknown	Replace
Storm Sewer	1970	Poor	12", 15" Clay/ PVC	Replace

Project Adoption	Date
Preliminary Resolution	1/15/2019
Final Resolution	

The sanitary sewer is 49 years old and is in poor condition with severe cracking and potential failure, and is anticipated to be replaced. The storm sewer is 51 years old and in poor condition and is anticipated to be replaced. The water main is 39 years old and is expected to be replaced during this project.

8/4/2020

Public Works Capital Improvements

Shorewood Ter. (1st St to Dead End) PROJECT SUMMARY

- **Project Length: 379 Ft**
- **Construction Year: 2023**
- **Total Cost of Improvements: \$ 431,000**
- **Road Classification: Local Road**

Project Need

Pavement Condition

	Install Date	Condition
Pavement	1971	3 Poor
Curb & Gutter	1971	3 Poor

The section of Shorewood Terrace from 1st street to the dead end was previously constructed in 1971. The pavement structure is at its end of life. The asphalt pavement is no longer flexible, settling and rutting are evident. The curb and gutter sections are faulting along with several areas of missing pieces of curb. Settlement of the curb and gutter has also limited draining which is accelerating the deterioration.

Underground Utilities

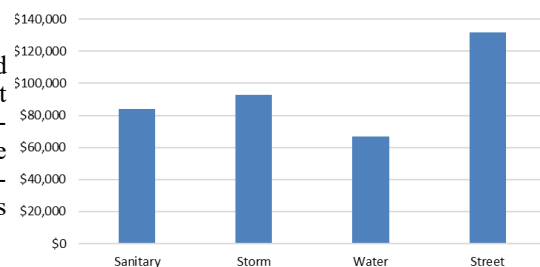
	Install Date	Condition	Material	Proposed Work
Sanitary Sewer	Unknown	Poor	8" Clay	Replace
Water Main	1964	Poor	6" Unknown	Replace
Storm Sewer	Unknown	Poor	15" Unknown	Replace

Project Adoption	Date
Preliminary Resolution	
Final Resolution	

The sanitary sewer is in poor condition with severe cracking and potential failure, and is anticipated to be replaced. The storm sewer is in poor condition and is anticipated to be replaced. The water main is in poor condition and is expected to be replaced during this project.



Cost Breakdown



*Costs do not include WWLC material or labor costs.

Public Works Capital Improvements

West Riverview Expressway (Chase St. to W. Grand Ave.)

- **Project Length:** Ft 2000
- **Construction Year:** 2023
- **Total Cost of Improvements:** \$666,902
- **Road Classification:** Expressway

Project Need

Pavement Condition

	Install Date	Condition
Pavement	1976	Poor
Curb & Gutter	1976	Poor

The section of the West Riverview Expressway was previously constructed in 1976. Sections of the concrete pavement are cracked and failing. Sections curb and gutter sections are faulting and settling.

This section of concrete pavement has been maintained many times in the past 46 years. These maintenance activities have included joint repairs and panel replacements.

Since this segment of roadway is Connecting Highway the City's responsible is limited to joint repair and panel replacement. The DOT's responsibility includes reconstruction and replacement.

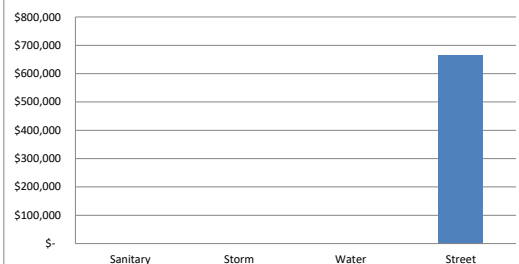
We have evaluated other alternatives and have had multiple conversations with the DOT. The DOT would allow the City to go beyond the limits of the Connecting Highway agreement in order to pursue a higher level of rehabilitation work. Unfortunately, the DOT will not be able to offer any financial assistance in this work. They recommend continuing to perform joint repairs.

City staff don't believe that joint repairs is an option at this point considering the level of deterioration at the joints and through most of the panels. Panel replacements could continue; however, the ride quality not really be improved and the effort will be cost prohibitive.

The DOT is only able to offer another Connecting Highway project in 2030 either on 8th St S or the Riverview Expressway. With these projects the City pays for 25% of the design and DOT pays 100% of the construction.



Expy (Chase St to W Grand) - Concr. Pavement
Maintenance Rehab





Public Works Committee

Date of Request: 9/29/2022

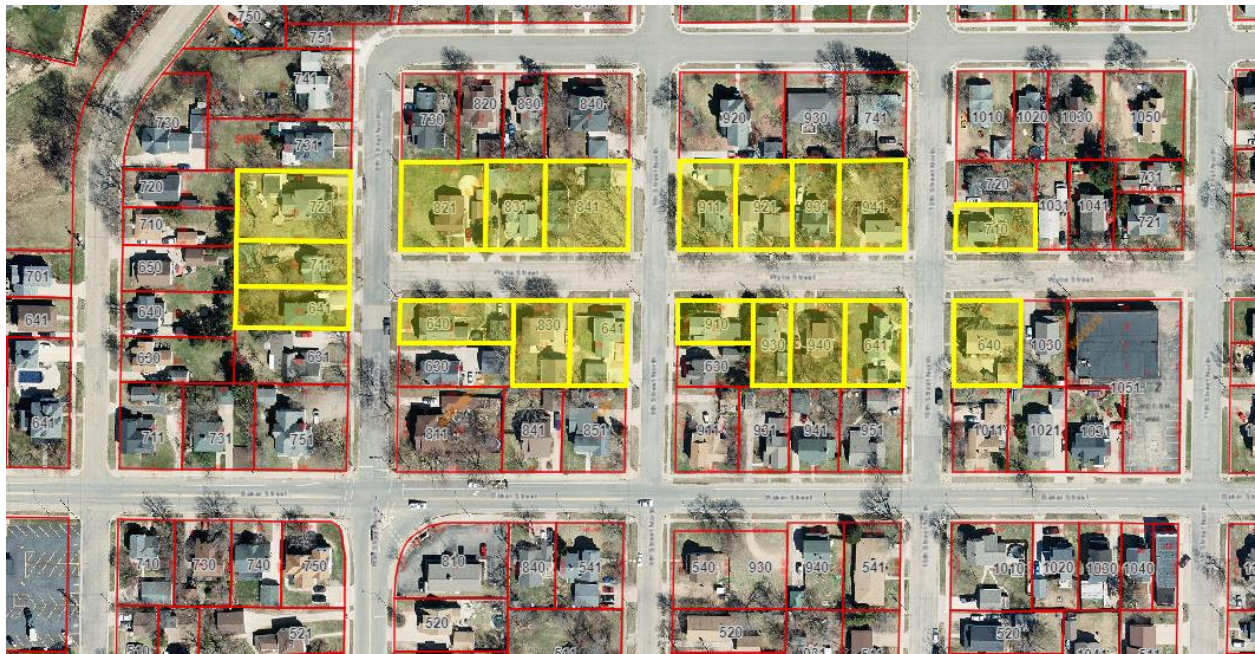
Requestor: Joe Eichsteadt, City Engineer

Request/Referral: Review and consider a preliminary resolution for public improvements on Wylie Street between 8th St N and 10th St N proposed in 2024.

Background information:

The draft 5-year Capital Improvement Plan for consideration in 2022 proposes Wylie St in 2024.

Preliminary resolutions are an authorization to notice the public of an upcoming improvement as well as a milestone to begin survey work on upcoming projects.



Resolution #_____(2022)

Initial Resolution Regarding the Common Council's Intent to
Perform Public Work and Improvements

IT IS HEREBY RESOLVED by the Wisconsin Rapids Common Council:

1. The Common Council declares its intention to perform public work and improvements as described below:

Reconstruction of Wylie Street, between 8th Street North and 10th Street North; including permanent street surfacing, concrete sidewalk, concrete driveway approach, curb & gutter, storm sewer, sanitary sewer, water main and associated service lines.

The property to be impacted is within the following project area:

Property bordering the following roadways with the following parcel numbers: Wylie Street, between 8th Street North and 10th Street North; 3407054, 3407055, 3407056, 3407060, 3407061, 3407062, 3407063, 3407064, 3407066, 3407067, 3407071, 3407073, 3407074, 3407075, 3407083, 3407091, 3407683, 3407684, 3407685.

2. The Common Council determines that the above improvements are for the health, safety, and general welfare of the City and its citizens.
3. The Common Council does approve of the scope of the project and authorizes the City to proceed with these improvements upon passage of this Resolution.
4. The City Engineer shall cause notice of this Resolution to be given stating the nature of the proposed improvements and the general boundary lines of the proposed project area.
5. This Resolution shall take effect immediately upon passage.

Adopted this_____day of October, 2022.

Shane E. Blaser, Mayor

Jennifer G. Gossick, City Clerk



Public Works Committee

Date of Request: 9/26/22

Requestor: Joe Eichsteadt, City Engineer

Request/Referral: Review the condition of W. Riverview Expressway between Chase St and W Grand Ave and consider maintenance or replacement given this segment is a Connecting Highway segment regulated by the DOT.

Background information:

Current Condition –





DOT pavement condition

NEW - Actual/Field Data Collected in Fall of 2020				
Highway	Limits	2020 PCI	2020 PMDSS	2026 Projected PCI
STH 54/73	Seneca - Gaynor	54	RSRF25	42
STH 54/73	Gaynor - Riverview Expw	73	RSRF15	54
STH 54	STH 13 S (8th St) - 16th St	64	RSRF20	60
STH 54	16th St - CTH W	97	Do Nothing	97
STH 54	CTH W - Washington St	98	Do Nothing	98
STH 54	Washington St - 32nd St	98	Do Nothing	91
Highway	Limits	2020 PCI	2020 PMDSS	2026 Projected PCI
STH 13	STH 13 S Whitrock Ave - STH 13 S (8th St)	67	RSRF20	51
STH 13/54	STH 13 S (8th St) - STH 54/73 S (Second St S)	60	RSRF20	49
STH 13/73	STH 54/73 S (Second St S) - STH 73 N (Grand Ave)	65	RSRF20	55
STH 13/34	STH 73 N (Grand Ave) - Wilson St	95	Do Nothing	92
STH 13/34	Wilson St - Edgewood Place	73	Do Nothing	66
Highway	Limits	2020 PCI	2020 PMDSS	2026 Projected PCI
STH 73	STH 13/34 - 25th St	98	Do Nothing	98
STH 73	25th St - Industrial St	82	Do Nothing	70

PCI range	Class
85-100	Good
70-85	Satisfactory
55-70	Fair
40-55	Poor
25-40	Very Poor
10-25	Serious
0-10	Failed

Connecting Highway means that the City owns the right-of-way and the DOT essentially pays the City road aids to maintain the pavement. However, this segment was originally built in 1978. The City has had several maintenance activities on this segment of the Expressway over the past 44 years and has reached a point where continued maintenance is going to cost the City more money than replacement.



The City has roughly 37 lanes miles of Connecting Highways and has expensed over \$200,000 per year on contractor maintenance costs since 2003. In addition, the Street Department has annually expensed (on average) \$75,000 per year over the past 15 years in asphalt patching, concrete patching, joint sealing, etc on Connecting Highways. Total costs on maintaining Connecting Highways since 2003 are over \$5 million.

Discussion with DOT –

- City & DOT Met to discuss projects on 8/16/2021. Further phone calls and email follow-ups occurred through August of 2022. The DOT will allow the City to do this project even though it is beyond the normal maintenance required through Connecting Highway Agreements; however, design and construction will need to be done in conformance with DOT requirements. The DOT has verbally committed to doing another project or two with the City in 2030 and beyond, but that would be the soonest any additional connecting highway projects can be scheduled.

Given the 7+ years before another DOT project can be scheduled we considered Repair Vs. Replacement costs.

- Replace cost - \$667,000 (current bid pricing and supply chain issues may or may not impact this estimated cost opinion.) Additionally, DOT requirements will need to be met which may add some costs depending on their review and requirements.
- Repair cost – For the same investment of \$667,000 only 71% of the length of the roadway can be repaired. Concrete patching the entire segment using today's dollars will cost over \$1 million.

2023 Budget

- Project Summary is attached.



Options available:

Staying within roles of responsibility

Only make repairs that are absolutely necessary until the DOT determines it is a project.

Continue necessary patching at a consistent funding level (\$200k/yr) to try and maintain level of service knowing that this is not the most cost effective option.

Go outside the roles and responsibilities, i.e. City does more than maintenance.

Replace the pavement structure in 2023 or future year.

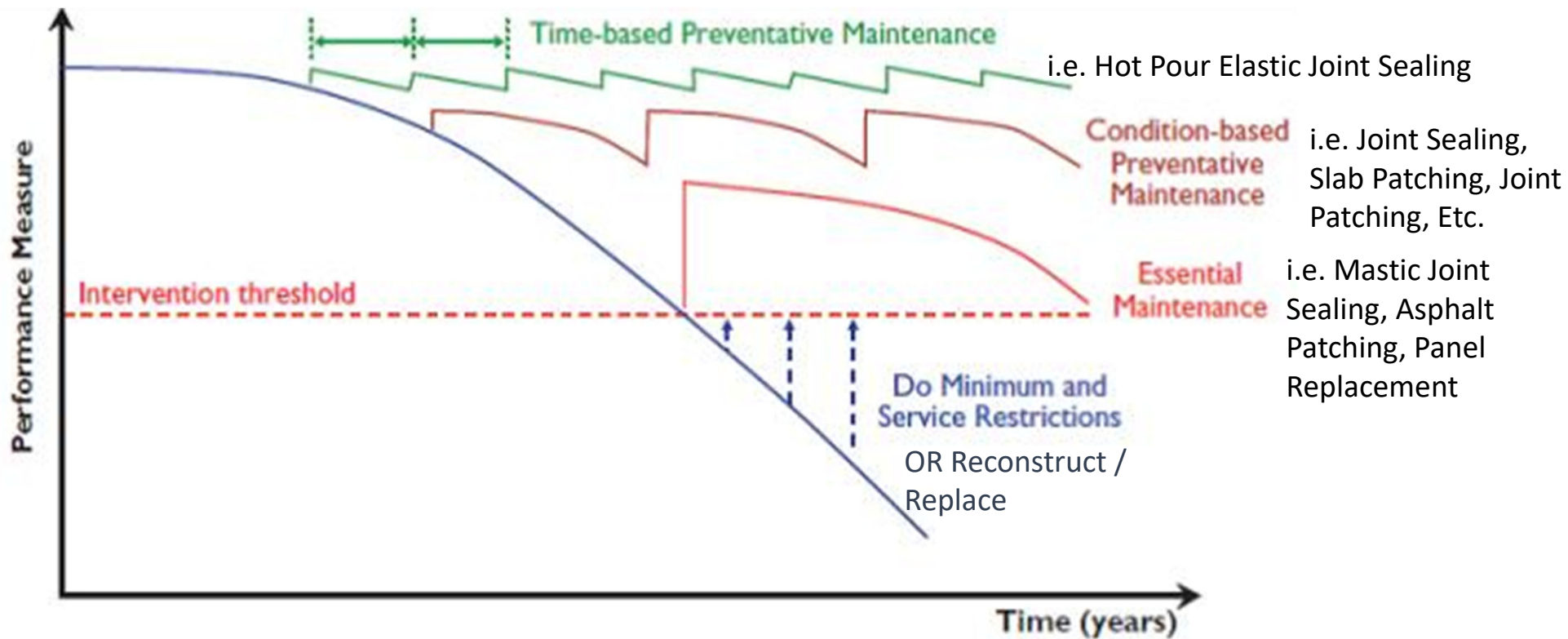
Action you are requesting the committee take: In order to provide the most cost effective option and make the best use of the City's dollars it is recommended to replace the pavement structure in 2023 or future year. However, maintenance repairs are the City's only obligations on Connecting Highways. On one hand we would be completing work that is the DOT's responsibility, but on the other hand maintenance costs will be considerably higher.

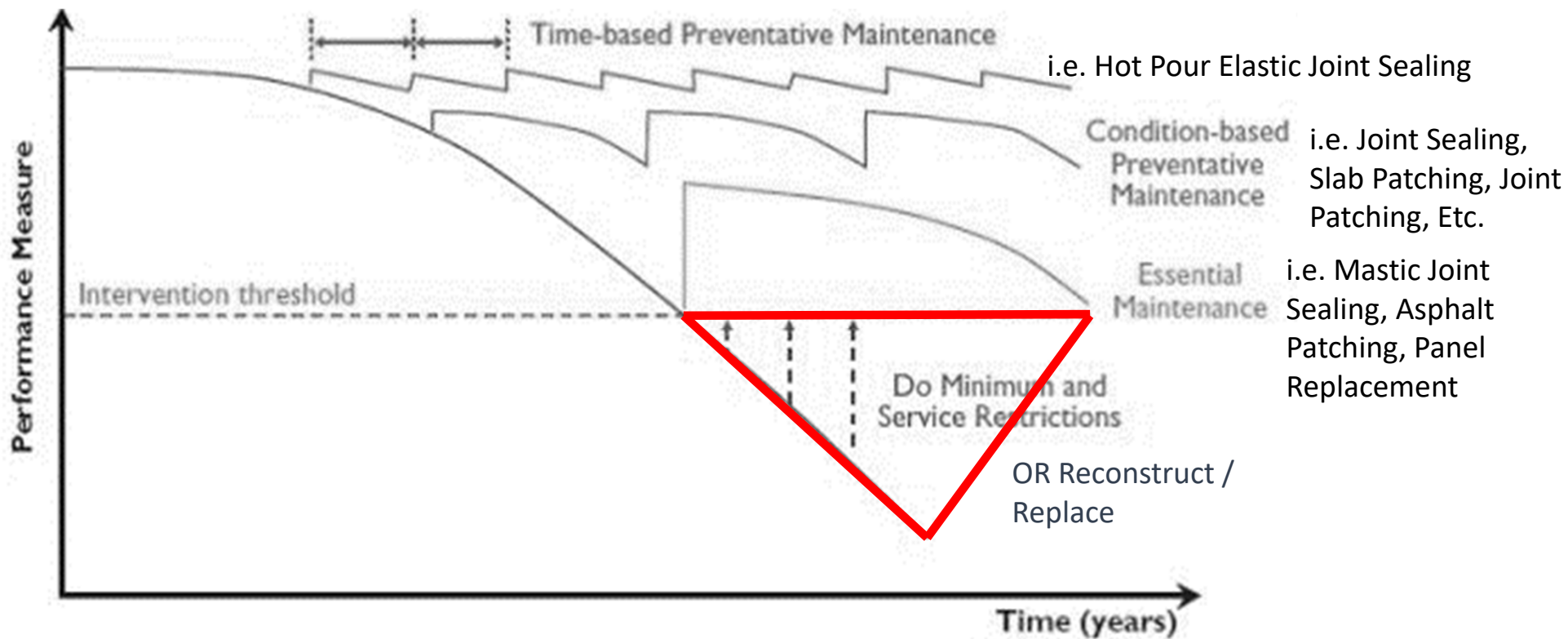
How will the item be financed? Public Works Construction Fund

PUBLIC WORKS COMMITTEE REFERRAL LIST:

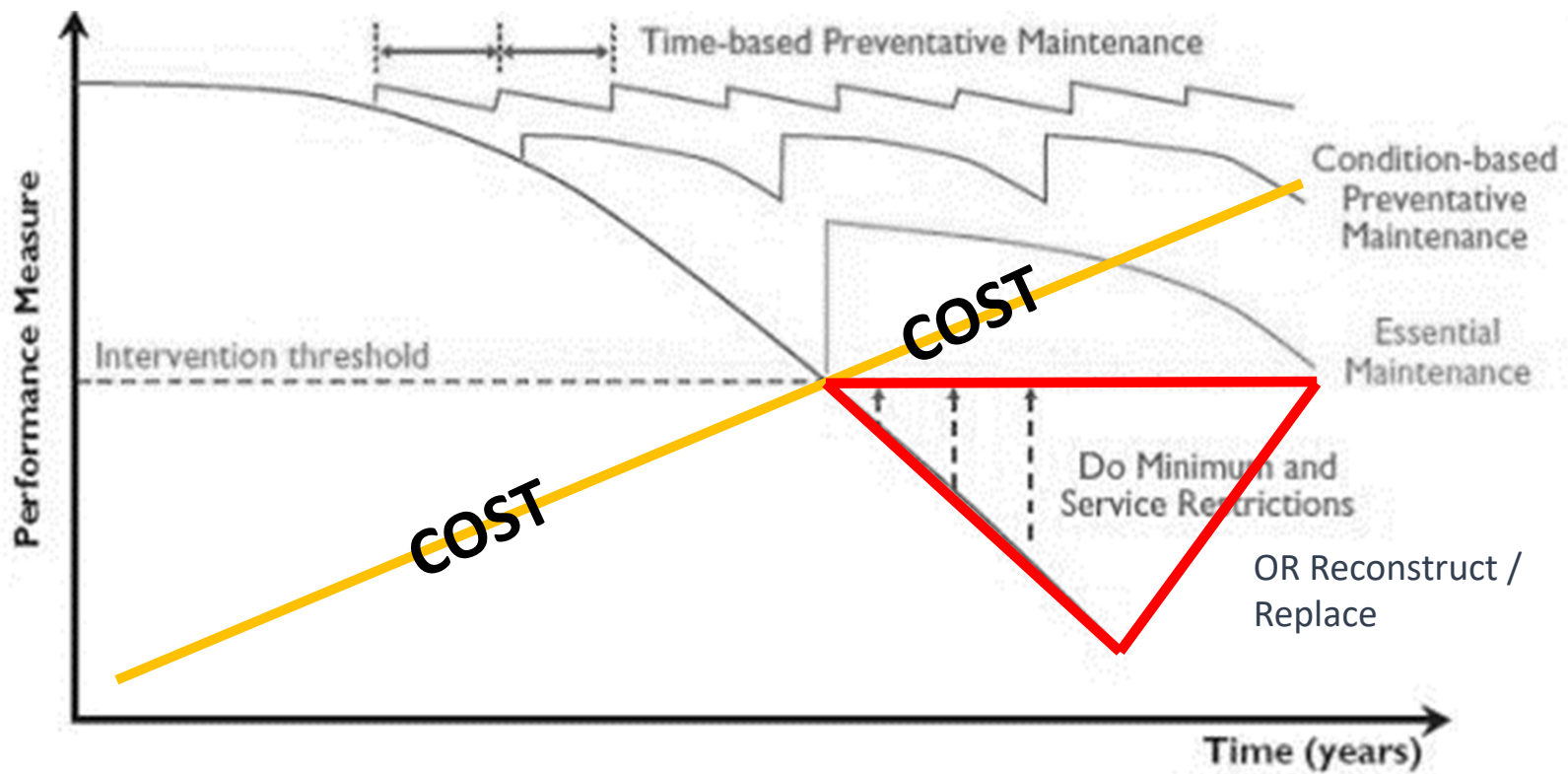
2022

1. Request from Alderperson Tom Rayome to discuss the future of 8th St S. (2016)
2. ~~Request by Alderperson Cattanaach to reconsider the City's overnight parking ordinance (2021)~~
3. ~~Request by Alderperson Austin to consider developing a Responsible Bidder Ordinance~~
4. ~~Request by Alderperson Kellogg to study traffic speed along Chestnut from 8th Street to Hill Street and make recommendations (2020)—study was done when there were no school-related activities. Will continue study when school is in session and will report back to committee.~~
5. ~~Request by Alderperson Evanson to review parking ordinance for any inconsistencies between ordinance language and signage throughout the City (2021)~~
6. ~~Request by Alderperson Bemke to perform an intersection analysis and determine sign warrants, if any, for 12th St S and Chestnut St.~~
7. Request by Alderperson Austin to consider a feasibility study for reducing noise and vehicle delays due to railroad tracks along the west side of the City at and between crossing from Gaynor Ave to High St.
8. ~~Request by residents along Smith St and Cherry St to not reinstall sidewalk along these road projects.~~
9. ~~Review and approve the conditions for a street privilege permit for Mead Witter Foundation, Inc.~~
10. Review the bid results for the West Riverview Expressway Traffic Signal Improvement project and consider awarding the contract to the low, qualified bidder.
11. Request from Zacher to consider removing pavers in west boulevard of 2nd Ave S between roundabout and Lyons St and replacing with colored, stamped concrete.
12. Request from Austin to discuss the Biron wastewater agreement at a special PW meeting.
13. Request from Rayome for Quiet Zones for trains on the east side of city. (Referral Attached)
14. ~~Request from Polach to change traffic control at the intersection of Peach St and 13th St S from uncontrolled to either yield or stop control.~~









Connecting Highways

Connecting highways are local streets and roads that carry state highway travel through cities and villages.

Local Responsibility

- Snow & Ice Control
- Joint Sealing
- Joint Repair
- Panel Patching

Connecting Highway Aids

Not Eligible for:

- STP-U
- BIL Funding
- HSIP Funding unless there is over 50% of value in pavement costs

DOT Responsibility

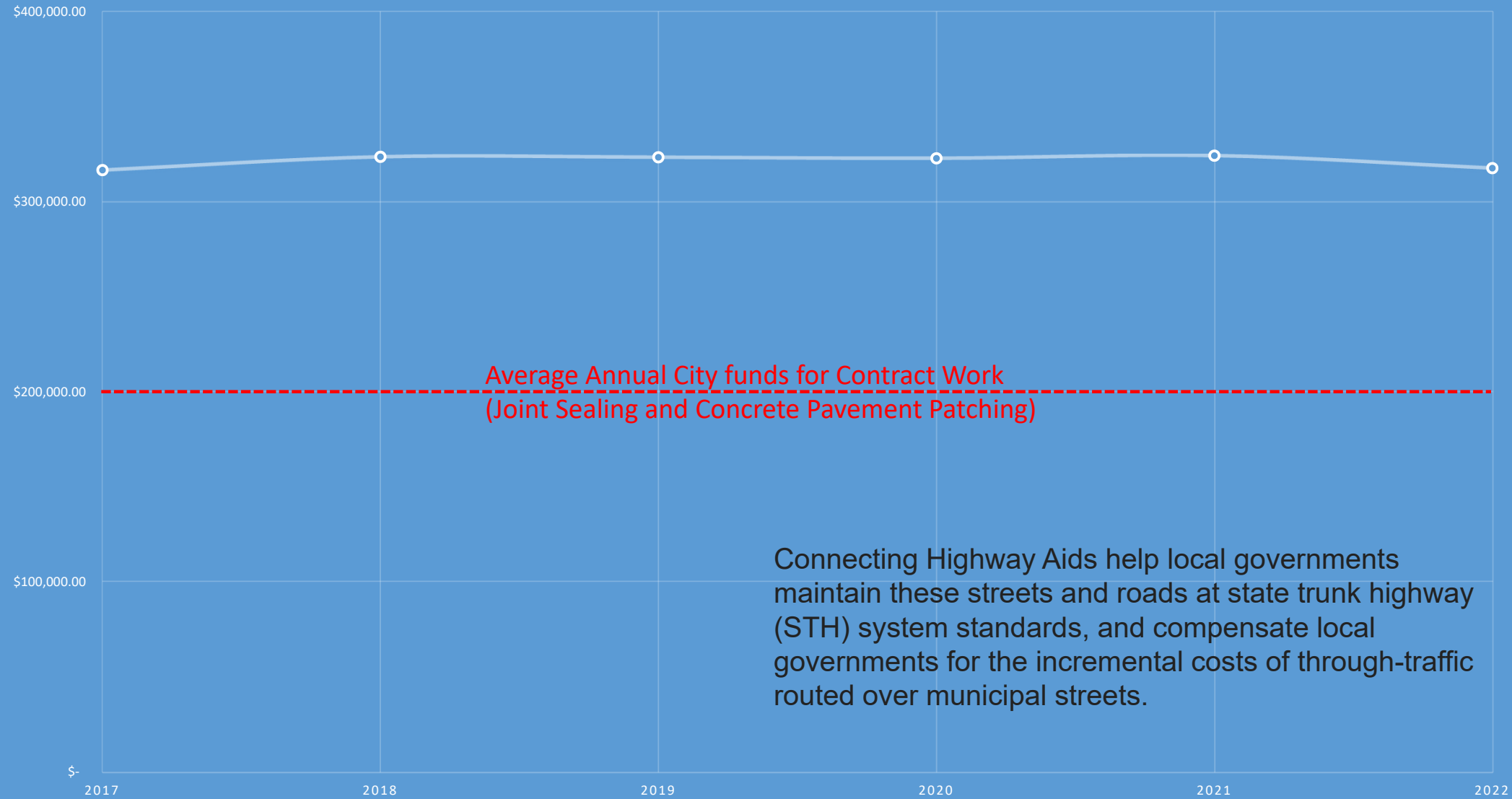
- 2" overlay or greater
- Pavement Replacement
- Pavement Rehabilitations

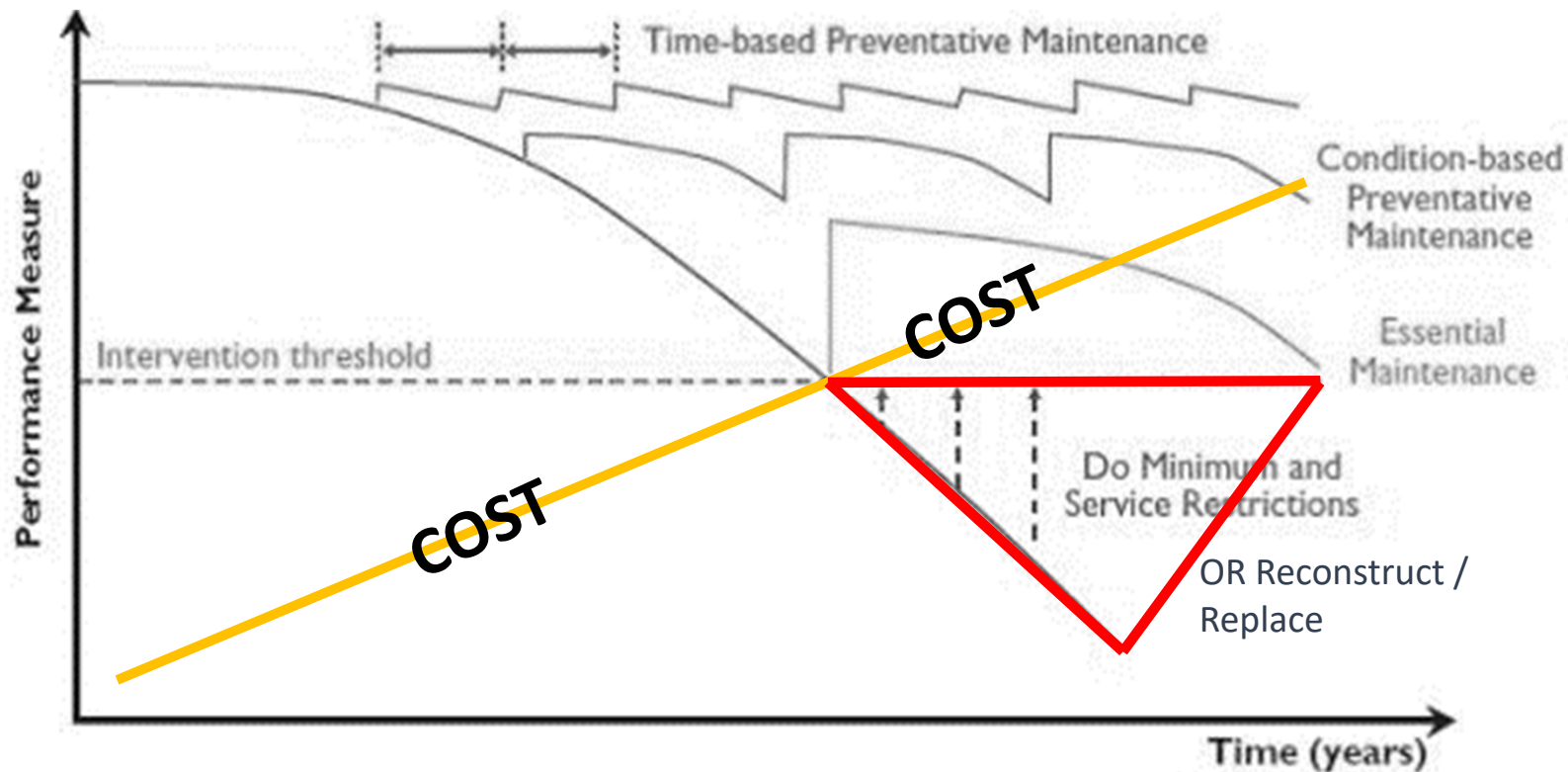
DOT

PCI range	Class
85-100	Good
70-85	Satisfactory
55-70	Fair
40-55	Poor
25-40	Very Poor
10-25	Serious
0-10	Failed

NEW - Actual/Field Data Collected in Fall of 2020				
Highway	Limits	2020 PCI	2020 PMDSS	2026 Projected PCI
STH 54/73	Seneca - Gaynor	54	RSRF25	42
STH 54/73	Gaynor - Riverview Expw	73	RSRF15	54
STH 54	STH 13 S (8th St) - 16th St	64	RSRF20	60
STH 54	16th St - CTH W	97	Do Nothing	97
STH 54	CTH W - Washington St	98	Do Nothing	98
STH 54	Washington St - 32nd St	98	Do Nothing	91
Highway	Limits	2020 PCI	2020 PMDSS	2026 Projected PCI
STH 13	STH 13 S Whitrock Ave - STH 13 S (8th St)	67	RSRF20	51
STH 13/54	STH 13 S (8th St) - STH 54/73 S (Second St S)	60	RSRF20	49
STH 13/73	STH 54/73 S (Second St S) - STH 73 N (Grand Ave)	65	RSRF20	55
STH 13/34	STH 73 N (Grand Ave) - Wilson St	95	Do Nothing	92
STH 13/34	Wilson St - Edgewood Place	73	Do Nothing	66
Highway	Limits	2020 PCI	2020 PMDSS	2026 Projected PCI
STH 73	STH 13/34 - 25th St	98	Do Nothing	98
STH 73	25th St - Industrial St	82	Do Nothing	70

CONNECTING HIGHWAY AIDS





Replace Pavement
\$667,000

Rehabilitate (Significant Concrete Patching)
\$1 million

Minimum
Concrete removal and asphalt patching and grinding
Labor resources climb and expected to deter from
other needed maintenance



Human Resources Committee Meeting Minutes October 11, 2022

Human Resources Committee

Jay Bemke, Chairperson
Patrick Delaney- Vice Chair
Tom Rayome

The Human Resources Committee held a meeting in the First Floor Conference Room of City Hall, 444 West Grand Avenue, Wisconsin Rapids, and via remote videoconferencing, on Tuesday, October 11, 2022, at 2:00 p.m. All Committee members were present. Also present were Alderperson Polach, Fire Chief Eckes, HR Manager Ryan Hartman, City Attorney Sue Schill, Traci Tauferner, Eric Daven, Drew Borchardt, and Ms. Delaney.

Agenda

1. Call to order

The meeting was called to order by Chairperson Bemke at 2:00 p.m.

2. HR Update

- a. Recruitment Update
- b. Flu Clinic
- c. Open Enrollment

Discussion and updates were given, no action was taken.

3. Consider proposals for the continuation of on-site fitness and physical therapy services; the preparation of job function descriptions; and annual occupational fitness/job function testing for police and fire department employees.

Presentation given by Traci Tauferner from Advanced Physical Therapy and Sports Medicine.

4. The Committee may vote to go into closed session under Section 19.85(1)(e), Wis. Stats., which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session"

Motion by Rayome, seconded by Delaney to move into closed session. Roll call vote taken. All members voted in the affirmative. Motion carried 3-0.

In closed session, the Committee discussed the proposals presented in item 3.

Motion by Delaney, seconded by Rayome to direct City staff to negotiate with a proposer under the negotiation parameters outlined in closed session. In the event the parameters are met, this item may be held out from the Human Resources report on the Council agenda, and the Council may then consider approval of an agreement for these services. Motion carried 3-0.

5. The Committee may adjourn in closed session, or may return to open session.

Motion by Rayome, seconded by Delaney to adjourn. Motion carried 3-0. The meeting adjourned in closed session at 3:45 p.m.



Legislative Committee Meeting Minutes October 13, 2022

Legislative Committee

Jay Bemke, Chair
Ryan Austin, Secretary
Matt Zacher

Reported to Council: October 18, 2022

The Legislative Committee met on Thursday, October 13, 2022, at 4:00 p.m. in the Council Chambers of City Hall. All members were present. Also present were Alderpersons Veneman, Delaney, Polach, and Rayome; Tyler Mickelson, Kyle Kearns, Sue Schill, Mayor Blaser, Justin Pluess, Carrie Edmondson, and Jennifer Gossick.

Agenda

1. Call to Order

Chairperson Bemke called the meeting to order at 4:00 p.m. All members were present.

2. Consider for adoption the repeal and recreation of Chapter 31 of the Municipal Code, entitled Historic Preservation, to amend provisions so that the City may become a Certified Local Government to access historic preservation resources.

Motion by Austin, seconded by Zacher, to approve the ordinance as presented. Motion carried, 3-0.

3. Discuss rules of the Common Council, specifically relating to the use of videoconferencing for standing committee, common council, and other committee meetings.

Motion by Austin, seconded by Zacher, to make the revisions as discussed to the proposal presented and refer the ordinance and proposed rules to the Council. Motion carried, 3-0.

4. Discuss increasing the number of alderpersons of the City to nine (9) by adding an at-large member.

There was discussion but no action was taken.

Adjournment

Motion by Austin, seconded by Zacher, to adjourn. Motion carried, 3-0.
The meeting adjourned at 5:04 p.m.

Susan C. Schill
Acting Secretary

ORDINANCE NO. MC _____
CITY OF WISCONSIN RAPIDS

A GENERAL ORDINANCE OF THE CITY OF WISCONSIN RAPIDS REPEALING AND RECREATING CHAPTER 31 OF THE MUNICIPAL CODE, ENTITLED HISTORIC PRESERVATION, TO ENABLE THE CITY TO ACCESS HISTORIC PRESERVATION RESOURCES

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF WISCONSIN RAPIDS DOES ORDAIN AS FOLLOWS:

SECTION I Chapter 31 of the Wisconsin Rapids Municipal Code is hereby repealed and recreated to read as follows:

Seven (7) pages of recreated Chapter 31 attached hereto

SECTION II All ordinances, or parts of ordinances, in conflict herewith are hereby repealed.

SECTION III This ordinance shall take effect upon passage and publication.

Shane E. Blaser, Mayor

Jennifer M. Gossick, City Clerk

ADOPTED:

APPROVED:

PUBLISHED:

31.01 Purpose and Intent

31.02 Definitions

31.03 Historic Preservation Commission

31.034 Historic Structure, Historic Site, and Historic Designation Criteria

31.045 Powers and Duties

31.056 Procedures

31.067 Interim Control

31.08 Emergency Conditions

31.079 Penalties for Violations

31.810 Separability

31.01 PURPOSE AND INTENT

It is hereby declared a matter of public policy that the protection, enhancement, perpetuation and use of improvements or sites of special character or special architectural, archeological or historic interest or value is in the public interest. The purpose of this section is to:

- (1) Effect and accomplish the protection, enhancement, and preservation of such improvements, sites and districts which represent or reflect ~~elements of~~ the city's cultural, social, economic, political and architectural history.
- (2) Safeguard the city's historic, ~~prehistoric~~ and cultural heritage, as embodied and reflected in such historic structures, sites, and districts.
- (3) Stabilize and improve property values. ~~and enhance the visual and aesthetic character of the city.~~
- (4) Enhance the visual and aesthetic character of the city, foster neighborhood identity and interconnectedness, and create a sense of place.
- (45) Protect and enhance the city's attractions to residents, tourists and visitors, and serve as a support and stimulus to business and industry.
- (6) Foster civic pride in the notable accomplishments of the past.

31.02 DEFINITIONS

The definitions shall be as follows:

- (1) **Certificate of Appropriateness** means the certificate issued by the ~~Common Council~~ Historic Preservation Commission approving alteration, ~~rehabilitation, construction, reconstruction~~ or demolition of a local historic structure, historic site or any improvement in a historic district designated under the provisions of this chapter, or new construction on a historic site designated under the provisions of this ordinance.
- (2) **Commission** means the Historic Preservation Commission created under this chapter.
- (3) **Historic**, in the context of this chapter, means famous or important of which is great and lasting that has happened in the past and has been preserved to exist today.
- (24) **Historic district, local**, is an area designated under the provisions of this chapter by the Common Council that ~~only~~ contains historic improvements or sites and shall adhere to the provisions of this chapter.

- (5) **Historic District, State & National Register**, is a district having national significance as defined by the National park Service. National Register Historic District designation is primarily honorary but carries with it the potential for owners to use rehabilitation tax credits for historic preservation.
- (36) **Historic site** means any parcel of land of historic significance due to a substantial value in tracing the history ~~or prehistory~~ of ~~man~~ **humanity**, or upon which a historic event has occurred, and which has been designated as a historic site under **the provisions of this chapter** ~~this section~~, or an improvement parcel, or part thereof, on which is situated a historic structure and any abutting improvement parcel, or part thereof, used as and constituting part of the premises on which the historic structure is situated.
- (47) **Historic structure** means any improvement which has a special character or special historic interest or value as part of the development, heritage or cultural characteristics of the city, state or nation and which has been designated as a historic structure pursuant to the provisions of this chapter.
- (58) **Improvement** means any building, structure, place, work of art or other object constituting a physical betterment of real property, or any part of such betterment, including streets, alleys, sidewalks, curbs, lighting fixtures, signs and the like.

31.03 HISTORIC PRESERVATION COMMISSION

- (1) **Composition.** A Historic Preservation Commission is hereby created, consisting of five members and two alternates. Each member should have, to the extent practicable, a known interest in landmarks, preservation, architecture, and urban design. If possible, the Commission should include an architect, landscape architect, architectural historian, archeologist, historian, and an alderperson. The mayor shall appoint the commissioners subject to confirmation by the Common Council. Members shall serve a term of three years with the alderperson serving the length of the aldermanic term. Members shall have staggered terms. Vacancies shall be filled for the unexpired term in the same manner as appointment.
- (2) **Powers and Duties.** The Historic Preservation Commission shall have the power, subject to Subsection 31.05 below, to recommend designation of local historic structures, historic sites, and historic districts within city limits. Such recommendation of designations shall be made based on Subsection 31.04 below. Local historic structures, historic sites, and historic districts shall be approved by the Common Council. Once designated, such historic structures, sites and districts shall be subject to all the provisions in this section.

31.04 HISTORIC STRUCTURE, HISTORIC SITE AND HISTORIC DISTRICT DESIGNATION CRITERIA

- (1) Two types of historic designations exist; locally designated and State & National Register. A historic district can have either or both of these designations. Local designation recognizes the importance of preserving the historic resource and requires proposed exterior improvement to obtain a Certificate of Appropriateness. For purposes of this ordinance, a **local** historic structure, historic site, or historic district designation may be placed on any site, natural or improved, including any building, improvement or structure

located thereon, or any area of particular historic, architectural, archeological or cultural significance to the city ~~such as historic structures, site, or district~~ and which:

- (a) Exemplify or reflect the broad cultural, political, economic or social history of the nation, state or community; or
- (b) Are identified with historic personages or with important events in national, state or local history, or
- (c) Embody the distinguishing characteristics of an architectural type of specimen inherently valuable for a study of a period, style, method of construction, or of indigenous materials or craftsmanship; or
- (d) Are representative of the notable work of a master builder, designer or architect who influenced his age; or
- (e) have yielded, or may be likely to yield, information important to prehistory or history.

31.05 POWERS AND DUTIES

- (1) Designation. The Common Council shall have the power, subject to ~~Section 31.04~~, to ~~locally~~ designate historic structures, ~~historic districts~~, and historic sites ~~within the city limits~~, upon the ~~petitioning of the property owner(s)~~ ~~recommendation of the Historic Preservation Commission~~. ~~and to recommend designation of historic districts within city limits~~. Such designations shall be made based on ~~Section 31.04~~. Once ~~locally~~ designated, such historic structures, sites and districts shall be subject to all provisions of this ordinance.
- (2) Regulation of Construction, Reconstruction, Alteration and Demolition
 - (a) No owner or person in charge of a ~~local~~ historic structure, historic site or structure within a ~~local~~ historic district shall ~~reconstruct~~, alter or demolish all or any part of the exterior of such property or construct any improvement upon such designated property or properties or cause or permit any such work to be performed upon such property or demolish such property unless a Certificate of Appropriateness has been granted by the ~~common council~~ ~~Historic Preservation Commission~~. Also, unless such certificate has been granted by the ~~Common Council~~ ~~Historic Preservation Commission~~, the building inspector shall not issue a permit for any such work.
 - (b) Upon filing of any application for a Certificate of Appropriateness with the ~~Planning Commission~~ ~~Historic Preservation Commission~~, ~~the Commission~~ ~~and the Common Council~~ shall approve the application unless:
 - (1) In the case of a designated historic structure or historic site, the proposed work would detrimentally change, destroy or adversely affect any exterior feature of the improvement or site upon which said work is to be done;
 - (2) In the case of the construction of a new improvement upon a historic site, or within a historic district, the exterior of such improvement would adversely affect or not harmonize with the external appearance of other neighboring improvements on such site or within the district;
 - (3) In the case of any property located in a historic district, the

- proposed construction, reconstruction, exterior alteration or demolition does not conform to the purpose and intent of this section and to the objectives and design criteria of the historic preservation plan for said district;
- (4) The building or structure is of such architectural or historical significance that its demolition would be detrimental to the public interest and contrary to the general welfare of the people of the city and state;
 - (5) In the case of a request for the demolition of a deteriorated building or structure, any economic hardship or difficulty claimed by the owner is self-created or is the result of any failure to maintain the property in good repair.
- (c) If the ~~Common Council~~ Historic Preservation Commission determines that ~~the application for a Certificate of Appropriateness and~~ the proposed changes ~~meet the standards in Section 31.05(2)(b), are consistent with the character and features of the property or district,~~ it shall issue the Certificate of Appropriateness.
- (d) The issuance of a Certificate of Appropriateness shall not relieve the applicant from obtaining other permits and approvals required by the city. A building permit or other municipal permit shall be invalid if it is obtained without the presentation of the Certificate of Appropriateness required for the proposed work.
- (e) Ordinary maintenance or repairs ~~(work in which the sole purpose is to prevent or correct deterioration, decay, or damage)~~ may be undertaken without a Certificate of Appropriateness provided that the work involves repairs to existing features of a historic structure or site or the replacement of elements of a structure with pieces identical in appearance and provided that the work does not change the exterior appearance of the structure or site and does not require the issuance of a building permit.
- (f) ~~Compliance with~~ Work approved under a Certificate of Appropriateness shall be started within 12 months after the issuance of the certificate, and the work shall conform to the ~~provisions~~ approval conditions of the certificate. The city may inspect the work during and after construction in order to assure compliance. Failure to comply with a Certificate of Appropriateness or failure to obtain a Certificate of Appropriateness shall be a violation of this section. In addition to other penalties and remedies, the city shall issue a stop work order, and all work shall cease on the designated property. No additional work shall be undertaken as long as such stop work order shall continue in effect.
- (g) Should the Historic Preservation Commission fail to issue a Certificate of Appropriateness due to the applicant's failure to conform to the guidelines, the applicant may appeal such decision to the Common Council within 30 days. Appeals should be filed in writing to the city clerk and shall specify the grounds of the appeal. The Common Council may, by a majority vote, reverse or modify the decision of the Commission. In addition, if the Commission fails to issue a

Certificate of Appropriateness, the Commission shall, with the cooperation of the applicant, work with the applicant in an attempt to obtain a Certificate of Appropriateness within the guidelines of this ordinance. Demolition denials are subject to the same appeal process by the applicant.

- (h) Any party who is listed as the owner of record of a historic structure or historic site, who can demonstrate to the Commission that by virtue of such designation he/she is unable to find a buyer willing to preserve such landmark, or landmark site, even though he/she has made reasonable attempts, in good faith, to find and attract such a buyer, may petition the Commission for a rescission of its designation following the filing of such petition with the Commission:
 - (1) The owner and the Community Development Department shall work together in good faith with the Commission to locate a buyer for the subject property who is willing to abide by its designation status as a landmark, or landmark site.
 - (2) If, at the end of a period not exceeding one year from the date of such petition, no such buyer can be found, and if the owner still desires to obtain such rescission, the Commission shall recommend to the Common Council the designation of the subject property be rescinded. The Common Council may accept, modify, or reject the Commission recommendation.
- (3) Recognition of Historic Structures, Sites and Districts. At such time as a historic structure, site or district has been properly designated, ~~on the local, state or national register, the Common Council~~ Historic Preservation Commission, in cooperation with the property owner, may cause to be prepared and erected on such property at city expense, a suitable plaque declaring that such property is a historic structure, site or district.

31.06 PROCEDURES

- (1) Designation of Historic Structures and Historic Sites
 - (a) The Common Council may, ~~on the recommendation of the Historic Preservation Commission~~ after notice and public hearing, designate historic structures and historic sites, or rescind such designation ~~or recommendation~~, after application of the criteria in ~~Section 31.04 above~~. At least 10 days prior to such hearing, the city clerk shall notify the owners of record, as listed in the office of the city assessor, who are owners of property in whole or in part situated within ~~2~~300 feet of the boundaries of the property affected. Notice of such hearing shall also be published as a Class 1 Notice, under the Wisconsin Statutes.
 - (b) The ~~Common Council~~ shall then conduct such public hearing and, in addition to the notified persons, may hear expert witnesses and shall have the power to subpoena such witnesses and records as it deems necessary. The committee may conduct an independent investigation into the proposed designation or rescission. Within 10 days after the close of the public hearing, the committee shall make a recommendation to the Common Council which, within 10 days thereafter, may designate the property as either a ~~local~~ historic structure, or a historic site, or rescind the designation. After the designation or rescission has

been made, notification shall be sent to the property owner or owners. Notification shall also be given to the building inspector and the city assessor. The city clerk shall cause the designation or recission to be recorded, at city expense, in the county register of deeds office.

(2) Creation of a Historic District

- (a) For preservation purposes, the ~~common council~~ Historic Preservation Commission may ~~select~~ recommend a geographically defined areas within the city to be designated by the Common Council as local historic districts and shall prepare a historic preservation plan for each area. A historic district may be designated for any geographic area of particular historic, architectural or cultural significance to the city, after application of the criteria in Section ~~III~~ 31.04 above. Each historic preservation plan prepared for or by the city shall include a cultural and architectural analysis supporting the historic significance of the area, the specific guidelines for development, and a statement of preservation objectives.
- (b) Review and Adoption Procedure
 - (1) The Common Council shall hold a public hearing when considering the plan for a historic district. Notice of the time, place and purpose of the public hearing shall be sent by the city clerk to the alderperson of the aldermanic district or districts in which the historic district is located, and the owners of record, as listed in the office of the city assessor, who are owners of the property within the proposed historic district or are situated in whole or in part within 200 feet of the boundaries of the proposed historic district. Said notice is to be sent at least 10 days prior to the date of the public hearing. Following the public hearing, the Common Council shall vote to recommend, reject or withhold action on the plan (MC#920)
 - (2) The Planning Commission shall review the historic district plan and make a recommendation to the Common Council. The Planning Commission shall make its recommendation on the historic preservation plan within 30 days.
 - (3) The Common Council, upon receipt of the recommendations from the Planning Commission shall hold another a public hearing, notice to be given as noted in subparagraph ~~(a)-(b)(1)~~ above and shall, following the public hearing, either designate or reject the historic district. Designation of the historic district shall constitute adoption of the plan prepared for that district and direct the implementation of said plan. (MC#920)

31.07 INTERIM CONTROL

No building permit shall be issued by the building inspector for alteration, construction, demolition, or removal of a nominated local historic structure, historic site, or any property or structure within a nominated historic district from the date when the nomination form is first presented at the city clerk's office until the final disposition of the nomination by the Common Council unless such alteration, removal or demolition is authorized by formal resolution of the Common Council as necessary for public health, welfare or safety. In no event shall the delays be for more than 180 days.

31.08 EMERGENCY CONDITIONS

In any case where the building inspector determines that there are emergency conditions dangerous to life, health or property affecting a historic structure, site or a property in a historic district, the building inspector may order the remedying of these conditions without the approval of the Commission. The building inspector shall promptly notify the Commission of the action being taken. When the emergency conditions do not require demolition, the building inspector shall make every effort to carry out the intent of this ordinance when remedying the emergency conditions.

31.09 PENALTIES FOR VIOLATIONS

Any person that violates this chapter shall be subject to a penalty as provided in the municipal code. ~~Any person or persons violating any provision of this section shall be fined \$50.00 for each separate violation. Each and every day during which a violation continues shall be deemed to be a separate offense. Notice of violations shall be issued by the building inspector.~~

31.10 SEPARABILITY

If any provision of this chapter or the application thereof to any person or circumstances is held invalid, the remainder of this chapter and the application of such provisions to other persons or circumstances shall not be affected thereby.

ORDINANCE NO. MC_____

CITY OF WISCONSIN RAPIDS

A GENERAL ORDINANCE OF THE CITY OF WISCONSIN RAPIDS PERMITTING COMMON COUNCIL MEMBERS TO APPEAR REMOTELY FOR COMMON COUNCIL AND STANDING COMMITTEES, AND ADDRESSING REMOTE ATTENDANCE AND ACCESS TO MEETINGS BY OTHERS

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF WISCONSIN RAPIDS DOES ORDAIN AS FOLLOWS:

SECTION I Section 2.04(1)(e) of the Wisconsin Rapids Municipal Code is hereby created to read as follows:

- (e) Remote attendance at meetings permitted.
 - (1) Upon at least 24 hours' notice to the Clerk (or a lesser amount of time if unforeseen circumstances arise), a member of the Council or a Standing Committee who desires to appear at a Common Council meeting or a Standing Committee meeting by telephone, video conference, or other remote method of participation shall be entitled to participate by such method and shall be entitled to vote to the fullest extent possible.
 - (2) Upon approval of the Mayor and upon notice to the Clerk, city staff may appear at a Standing Committee meeting or Common Council meeting by telephone, video conference, or other remote method of participation or access.
 - (3) Upon 24 hours' notice to the Clerk, presenters or persons with items on the agenda may appear at a meeting by telephone, video conference, or other remote method of participation or access.
 - (4) A notice shall be placed in all Common Council and Standing Committee meeting notices which advises that members of the public may request to remotely access via audioconference the meeting. This request to the Clerk must be made at least 24 hours' prior to the meeting.
 - (5) *Quorum.* A member who appears remotely pursuant to this section shall count towards a quorum during said appearance.
 - (6) *Proper equipment.* Appropriate equipment shall be used so that the attending public can readily observe or hear such person's participation in the meeting.
 - (7) *Availability of Remote Methods.* Appearance at or access to meetings via telephone, video conference, or other remote methods is dependent upon the availability and

logistics of such methods for each meeting. The type of remote method, if any, shall be determined by the presiding officer of the meeting, in consultation with the IT Department.

SECTION II All ordinances, or parts of ordinances, in conflict herewith are hereby repealed.

SECTION III This ordinance shall take effect upon passage and publication.

Shane E. Blaser, Mayor

Jennifer M. Gossick, City Clerk

ADOPTED:

APPROVED:

PUBLISHED:



MINUTES
MEETING OF THE COMMITTEE OF THE WHOLE
WISCONSIN RAPIDS COMMON COUNCIL
TUESDAY, OCTOBER 4, 2022
5:00 P.M.

A meeting of the Committee of the Whole of the Wisconsin Rapids Common Council was held in the Council Chambers at City Hall, 444 West Grand Avenue, and via remote videoconferencing on Tuesday, October 4, 2022, at 5:00 p.m. The public was invited to listen to the audio of the meeting. The meeting was also streamed LIVE on the City's Facebook page.

All Alderpersons were present. Also present were Mayor Blaser, Tim Desorcy, Tyler Mickelson, Todd Eckes, and Katherine Elchert.

1. Call to Order

Council President Veneman called the meeting to order at 5:03 p.m.

2. Discussion Regarding the 2023 Budget

The 2023 Budget was discussed. No action was taken on this item.

3. Adjourn

There being no further business before the Committee, the meeting adjourned at 6:48 p.m.

Respectfully submitted,

Shane E. Blaser, Mayor



MINUTES
MEETING OF THE COMMITTEE OF THE WHOLE
WISCONSIN RAPIDS COMMON COUNCIL
TUESDAY, OCTOBER 10, 2022
5:00 P.M.

A meeting of the Committee of the Whole of the Wisconsin Rapids Common Council was held in the Council Chambers at City Hall, 444 West Grand Avenue, and via remote videoconferencing on Tuesday, October 10, 2022, at 5:00 p.m. The public was invited to listen to the audio of the meeting. The meeting was also streamed LIVE on the City's Facebook page.

All Alderpersons were present. Also present were Mayor Blaser, Tim Desorcy, Tyler Mickelson, Todd Eckes, and Mike Potocki.

1. Call to Order

Council President Veneman called the meeting to order.

2. Discussion Regarding the 2023 Budget

The 2023 Budget was discussed. No action was taken on this item.

3. Adjourn

There being no further business before the Committee, the meeting adjourned.

Respectfully submitted,

Shane E. Blaser, Mayor

MINUTES

McMillan Memorial Library

Nominating Committee

June 14, 2022

Vice President Heniadis called the meeting of the Nominating Committee for McMillan Memorial Library Board to order at 1:08 p.m.

Heniadis established that this was a public meeting and appropriate public notice was given.

Mr. Clendenning, Ms. Feith, and Ms. Heniadis were in attendance.

The committee compiled the requests for leadership positions that the various board members had said they would or would not be interested in.

Discussion followed as to who would do the best in the various roles.

The names will be sent to President Galvan and they will be presented to the full board at the appropriate meeting.

The meeting was adjourned at 1:58 p.m.

ALEXANDER FIELD
SOUTH WOOD COUNTY AIRPORT
MUNICIPALLY OWNED

MEETING MINUTES

AIRPORT COMMISSIONERS:

Shane Blaser, Mayor
Jeremy Eichorn, Chairman
Joseph Zurfluh, President
Brad Hamilton, Alderman

MUNICIPALITIES:

City of Wisconsin Rapids
Town of Grand Rapids
Village of Port Edwards
City of Nekoosa

9/1/22

The South Wood County Airport Commission met on Thursday September 1, 2022 at 8:00 AM at the South Wood County Airport, Alexander Field. Members present were Shane Blaser, Jeremy Eichstad, Brad Hamilton and Joe Zurfluh. Also in attendance were Arne Nystrom, Dennis Polach, Ryan Falch, Bill Clendenningl, Tom Becker, Tom Rayome, and Jeremy Sickler.

1. Call to order: Chairman Blaser called the meeting to order at 8:00 AM.

2. Approval of previous month's minutes (7-7-22):

Motion by Commissioner Hamilton, 2nd by Commissioner Blaser to approve the minutes as presented. Motion carried.

3. Airport Manager's Report:

Airport Manager Sickler presented the monthly report and updated the Commission on the progress of the ongoing and future projects. The fuel system project has continued to suffer delays with no declared completion date in sight. The delay may be until September or October. Fuel inventory management has been difficult as a result of the delays.

There is nothing to report on the progress of the easement acquisition project.

Sickler reported that the fuel sales and activity in August was near historical averages. Fuel sales haven't been as consistent as in previous years but year over year numbers are rather similar to 2021. Commissioners suggested finding ways to advertise and publish information regarding the new fuel system upon completion to reduce potential confusion among users. Motion by Commissioner Hamilton, 2nd by Commissioner Zurfluh to approve the Airport Managers Report. Motion carried.

4. New Business

a. Discuss and consider action regarding 2023 budget request. Sickler presented the proposed 2023 budget which included municipal contributions and payroll figures included. There were no major changes from 2022 except a \$10,000 increase in utility costs primarily associated with the new large hangar. Motion by Commissioner Zurfluh, 2nd by Commissioner Hamilton to approve the purchase of a suggestion box. Motion carried.

5. Review of Financial Statements

Financial statements were presented and reviewed. Motion by Commissioner Hamilton, 2nd by Commissioner Eichorn to approve the financial statements as presented. Motion carried.

6. Future agenda items:

Airport satisfaction survey results

7. Public Comment

None

8. Correspondence received: None

9. Set next meeting date:

Thursday October 6 at 8:00 AM.

10. Adjourn: Motion made by Commissioner Hamilton, 2nd by Commissioner Eichorn to adjourn at 0841. Motion carried.

Minutes prepared by Jeremy Sickler; Respectfully reviewed and submitted, Chairman Blaser



CITY OF WISCONSIN RAPIDS POLICE & FIRE COMMISSION
MEETING MINUTES
September 14, 2022
7:30 A.M.

1. Call the meeting to order.

Commissioner King called the meeting to order at 7:30 a.m.

2. Roll call.

Present by Zoom teleconferencing was Commissioner Yonkovich. Present in person at City Hall were Commissioners Albrecht, Grode, King and Tenpas; and Interim Police Chief Mike Potocki, Fire Chief Todd Eckes and Alderperson Dennis Polach.

3. Approve the August 10, 2022 meeting minutes.

A motion was made by Commissioner Albrecht, seconded by Commissioner Grode, to approve the August 10, 2022 meeting minutes. Motion carried.

4. Consider for approval invoice in the amount of \$35 from the League of Wisconsin Municipalities for one print version of the Handbook for Police and Fire Commission and one PDF version of the Handbook for Police and Fire Commission.

A motion was made by Commissioner Grode, seconded by Commissioner Albrecht, to approve the receipt in the amount of \$35 from the League of Wisconsin Municipalities for one print version of the Handbook for Police and Fire Commission and one PDF version of the Handbook for Police and Fire Commission. Motion carried.

5. Discuss the monthly report and activities of the Police Department with the Interim Police Chief.

A motion was made by Commissioner Albrecht, seconded by Commissioner Yonkovich, to approve the monthly report and activities of the Police Department. Motion carried.

6. Discuss the monthly report and activities of the Fire Department with the Fire Chief.

A motion was made by Commissioner Grode, seconded by Commissioner Yonkovich, to approve the monthly report and activities of the Fire Department. Motion carried.

7. Establish date for next meeting and discuss items for inclusion in next agenda.

The next monthly meeting will be held on October 12th at 7:30 a.m.

8. The Commission may vote to go into CLOSED SESSION pursuant to Wisconsin Statutes Sec. 19.85 (1)(c), to consider employment, promotion, compensation or performance evaluation data of any public



CITY OF WISCONSIN RAPIDS POLICE & FIRE COMMISSION
MEETING MINUTES
September 14, 2022
7:30 A.M.

employee over which the Commission has jurisdiction or exercises responsibility. In closed session, the Commission will discuss placement of one (1) Police Officer on permanent status.

A motion was made by Commissioner Albrecht, seconded by Commissioner Grode, to go into CLOSED SESSION pursuant to Wisconsin Statutes Sec. 19.85 (1)(c), to consider employment, promotion, compensation or performance evaluation data of any public employee over which the Commission has jurisdiction or exercises responsibility. Roll call vote taken. All members voted in the affirmative. Motion carried.

Present in the closed session were Commissioners Albrecht, Grode, King, Tenpas and Yonkovich; and Interim Police Chief Mike Potocki.

In closed session, the Commission discussed placement of one (1) Police Officer on permanent status.

9. The Commission will return to OPEN SESSION and take any necessary action or make any recommendations needed as a result of the discussion of item 8 in closed session.

A motion was made by Commissioner Albrecht, seconded by Commissioner Grode, to go into open session. Motion carried.

Re Item 8: A motion was made by Commissioner Grode, seconded by Commissioner Yonkovich, to place Shane Pongratz on permanent status. Motion carried.

10. Adjourn.

A motion was made by Commissioner Grode, seconded by Commissioner Yonkovich, to adjourn. Motion carried.

Respectfully Submitted,
Lee Albrecht, Secretary



Wastewater Facility
2540 First Street South
Wisconsin Rapids, WI 54494-5798
Phone (715) 421-8237 Fax (715) 421-8292
Derek Budsberg – Wastewater Superintendent
Email – dbudsberg@wirapids.org

The Wastewater Treatment Commission met at 1:30 p.m. on September 14, 2022 at the Wastewater Treatment Plant, 2540 1st Street South. The following members were present: David Laspa, Tammy Steward, and Peter Jennings; on Zoom: Ryan Austin, David Yonkovich and Jim Neitzel. Alderman Dennis Polach and Alderman Tom Rayome were also present.

- 1. Minutes of the August 10, 2022 meeting:** A motion was made by David Yonkovich and seconded by Peter Jennings to approve the minutes of the August 10, 2022 Commission meeting. **Motion Carried.**
- 2. Discuss Annual Budget:** Al Belke presented commissioners with the 2023 budget. No motion for approval is needed at this time.
- 3. Biron Contract Update:** A deadline was set for payment from the Village of Biron for September 16. The City will proceed pending the Village's payment.
- 4. Supervisory Report:**
 - a. Administrative report: Al Belke provided a report summarizing 8450 feet of sanitary sewer and 400 feet of storm sewer televised, 2500 feet of sewer flushed, and no sewer calls for August 2022. Plant operations included plant capacitor replacement to correct power factor, biogas engine rebuilding by Clark Energy, and west side lift stations tests.
 - b. Monthly Plant Report: All plant operations were within the WDNR Discharge Permit ranges.
- 5. Bills and Revenues:** A motion was made by Peter Jennings and seconded by Jim Neitzel to accept the bills and revenues for August 2022. **Motion Carried.**
- 6. Referrals:** Inflow & Infiltration Study Relating to Sump Pumps
- 7. Adjourn:** A motion was made by Tammy Steward and seconded by Peter Jennings to adjourn at 1:52 pm. **Motion Carried.**

Respectfully submitted, Jessica Beaton



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2540 First Street South
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- 1. Minutes of the September 14, 2022 meeting:** A motion was made by David Yonkovich and seconded by Peter Jennings to approve the minutes of the September 14, 2022 Commission meeting. **Motion Carried.**
- 2. Supervisory Report:**
 - a. Administrative report: Derek Budsberg provided a report summarizing 3880 feet of sanitary sewer and 1950 feet of storm sewer televised, 1800 feet of sewer flushed, and 4 sewer calls for September 2022. Plant operations included adjusting treatment process to account for heavy loadings due to the landfill.
 - b. Monthly Plant Report: All plant operations were within the WDNR Discharge Permit ranges.
- 3. Bills and Revenues:** A motion was made by Peter Jennings and seconded by David Yonkovich to accept the bills and revenues for September 2022. **Motion Carried.**
- 4. Referrals:** Inflow & Infiltration Study Relating to Sump Pumps
- 5. Adjourn:** A motion was made by David Yonkovich and seconded by Peter Jennings to adjourn at 2:15 pm. **Motion Carried.**

Respectfully submitted, Derek Budsberg

TO: Mayor Shane Blaser
FROM: Derek Budsberg
SUBJECT: Monthly Supervisory Report
DATE: September 2022

Report:

Collections

- The collections crew televised 3880 ft of sanitary sewer and 1950 ft of storm sewer and have been continuing to inspect the westside of the city for potential Inflow and Infiltration points.
- The crew cleaned 1800 ft of mainline sewer and 840 ft of storm sewer and flushed 5 dead ends.
- Collections had 4 sewer calls, one of them being a main line issue.
- The crew assisted the water department with re-lining water mains by televising and pulling ropes through the existing pipes. They televised 9433 ft of water main.

Operations/Maintenance

- All effluent parameters were in complete permit compliance in September. However, there were several treatment issues due to very high loadings from the landfill. The plant was able to handle BOD's as high as 22,000 lbs of BOD, which is over the design capacity of the plant. Some of the landfill leachate indicated toxicity that wiped out a major portion of mixed liquor. The effluent tss numbers increased to numbers in the 20's, which is close to violation. Staff spent a bunch of time adding tanks and doing process control checks to control the situation. Staff contacted and is working with the landfill to control the issue as best they can.
- Fecal coliform numbers were higher due to the extra suspended solids in the wastewater, and the staining that landfill leachate causes.
- Future Phosphorus permit discharge numbers would not have been met due to the plant upset.
- The plant's operational budget was reviewed with the Mayor Blaser and Alderperson Zacher.
- Biosolids are available under the covering at the westside compost site.

Regular Meeting of the Water Works and Lighting Commission
Wednesday, September 14, 2022

There were present:

Commissioner Jay Bemke
Commissioner John Bergin
Commissioner John Harper
Commissioner Tom Nowak
Commissioner Rick Merdan

Also in attendance: Jem Brown, Roxanne Gronski, Todd Weiler, Jeff Kuhn, Josh Elliott, Shawn Reimer, Matt Stormoen, Tyler Sneen, and Lynn Schroer

1. Call to Order

Chairman Tom Nowak called the meeting to order at 2:00 PM.

2. Approval, additions or corrections to the minutes of the following meeting

2.1 Special Commission Meeting held August 10, 2022

There was a motion made by John Bergin, seconded by Jay Bemke, and carried to approve the minutes of the Regular Commission Meeting held on August 10, 2022, and to place them on file. There were no nay votes recorded.

2.2 Regular Commission Meeting held August 10, 2022

There was a motion made by Rick Merdan, seconded by John Harper, and carried to approve the minutes of the Regular Commission Meeting held on August 10, 2022, and to place them on file. There were no nay votes recorded.

3. Action items

3.1 2022 Audit Services

Director of Finance Jeff Kuhn stated that a request for proposals was sent out for audit services for 2022-2024, along with additional pricing for 2025 and 2026. We only received bids from two firms, KerberRose and CliftonLarsonAllen.

Based on a combination of the information received Jeff is recommending awarding the audit service RFP to CliftonLarsonAllen.

After a lengthy discussion and all questions answered, and based upon recommendation, there was a motion made by Rick Merdan, seconded by Jay Bemke, and carried to award the audit services to CliftonLarsonAllen. No nay votes were recorded.

4.0 Department updates

4.1 Safety Committee Report

The commissioners reviewed the August safety committee meeting minutes and the safety coordinator's monthly report.

4.2 Line Superintendent's Report

This report was reviewed and discussed. Josh Elliott answered questions regarding the number of trouble slips, work orders and call-ins for August. Most outages were due to squirrels.

4.3 Water Department Operations Report

This report was reviewed and discussed. August water projects and the unusual number of water main breaks was also discussed.

4.4 Customer Support Supervisor's Report

This report was reviewed and current electric disconnections were discussed.

4.5 Director of Finance's Report

This report was reviewed and the financial statements were discussed.

4.6 Information System's Administrator's Report

This report was reviewed and discussed.

4.7 Conservation Manager's Report

This report was reviewed and discussed. The National Theater for Children is once again performing in the Wisconsin Rapids community. This year's production titled "Energy Endgame" will promote and inspire students K thru 5th grade the important message of energy conservation and safety practices.

4.8 Electrical Engineer's Report

This report was reviewed and discussed. Tyler Sneen will be attending the Rockwell Automation Fair/Expo in Chicago. This is a great opportunity for engineers to learn about what's new in the industry of automation.

4.9 Director of Engineering & Electric Operations

This report was reviewed and wind and solar installations were discussed.

4.10 General Manager's Report

This report was reviewed. Jem stated that the PSC of Wisconsin has opened a proceeding on Wisconsin's 3rd party solar financing and answered questions.

5. Review of accounts payables

A listing of all invoices and checks covering August was provided to the commission for review.

6. Adjourn

There was a motion made by John Bergin, seconded by Rick Merdan, and carried to adjourn at 2:33 PM. No nay votes were recorded.

Respectfully submitted,

Rick Merdan, Secretary

Special Meeting of the Water Works and Lighting Commission
Wednesday, September 28, 2022

There were present:

Commissioner John Bergin
Commissioner Jay Bemke
Commissioner Rick Merdan
Commissioner John Harper

Also in attendance: Jem Brown, Jeff Kuhn, Josh Elliott, Shawn Reimer, Adam Breunig, Matt Stormoen, Todd Weiler, and Dale Scheunemann

1. Call to Order

Acting Chairman Rick Merdan called the meeting to order at 8:00 AM.

2. 2023 Budget

There was a lengthy discussion on the 2023 capital and operational budget.

After discussion and all questions answered there was a motion made by Jay Bemke, seconded by John Bergin, and carried to approve the 2023 budget as presented. No nay votes were recorded.

3. Adjourn

There was a motion made by John Bergin, seconded by John Harper, and carried to adjourn at 9:45 AM. No nay votes were recorded.

Respectfully submitted,

John Bergin, Acting Secretary

City of Wisconsin Rapids Ethics Board

Meeting Minutes

Date: Tuesday, September 20, 2022 at 4:30 p.m.

Location: First Floor Conference Room at City Hall

Members Present: Robert Teeselink, Eric Daven, Dan DeRoche, Lee Gossick, Alderman Patrick Delaney and Alternate Alderman Matt Zacher

Members Absent: William Menzel and Renee Fischer

Others in attendance: Alderman Dennis Polach

1. Meeting called to order at 4:32 p.m. by Chairman Teeselink
2. The minutes of the last meeting from Feb. 1, 2022 were presented, Motioned by Teeselink, seconded by Gossick, to approve the minutes, motion carried.
3. Next meeting set for Feb. 7, 2023 @ 4:30 p.m. in the first floor conference room of City Hall.
4. Meeting adjourned at 4:37 pm

Eric Daven
Ethics Board Secretary



ENGINEERING DEPARTMENT
444 West Grand Avenue
Wisconsin Rapids, WI 54495-2780
Engineering (715) 421-8205 FAX (715) 421-8291

ENGINEERING DEPARTMENT Monthly Activity Report

September 2022

Transportation Utility

- Ongoing account maintenance

Capital Improvement Planning

- Ongoing meetings are being held every couple weeks to discuss the CIP database and procedures.

Permits & Degradation

- 37 Permits/Applications (41 last month) for asphalt paving (0), driveway grades/concrete pour inspections (11), storm water (0), excavating (12), Street Privilege (0), storm connection (0), permit parking (13), banner (0), environmental testing well (0), contractor licenses (1)
 - This year – 263 permits & licenses
- 181 Diggers Locates for Storm Sewer & Sanitary Sewer (238 last month)
 - 6 Emergency locates
- Degradation fees - this year = \$82,089.44
 - This month = \$7,119.00 (\$11,390.40 last month)

Traffic

- Vision Triangle Complaints
 - 4th Ave N and W Grand Ave – Southbound left – review is complete. The westerly most parking stall on the north side of W Grand Ave closest to 4th Ave will be removed to allow better visibility and increase the safety of motorists attempting to see traffic coming from the east.
- Stop Sign / Yield Sign Requests
 - 2nd St S and Davis Ave – 4/28/22
- ITS Standalone Signal Grant
 - One bid was received. Due to the high costs scope modifications are being proposed to continue moving forward with the safety improvement project within the grant amount.
 - The revised plans are out for bids and will be opened August 10th at 10AM.
- Signal complaints
 - STH 54 & CTH W – too few cars can get through (9/20/2022)



ENGINEERING DEPARTMENT
444 West Grand Avenue
Wisconsin Rapids, WI 54495-2780
Engineering (715) 421-8205 FAX (715) 421-8291

- Chestnut & 8th St – too few cars can get through (9/20/2022)
- W Grand & Expressway – left turn coming on when it shouldn't (9/30/2022)

Project Designs/Construction underway:

Maintenance Projects

- Sidewalk and Curb & Gutter Maintenance – Joslin Concrete began work again on 9/26/22 for curb & gutter maintenance. The work area is east of 8th St and north of the Expressway.

2022 Reconstruction Projects

- Construction for 2022 Projects
 - DOA/Lyon Park Levee – Lyon Park work is scheduled to begin in October.
- 2022 Contracts
 - Sewer Lining Contract (contract awarded to Visu Sewer) – the work is complete; however, there are two items that they will come back for:
 - A spot liner on 19th St in October
 - A more recent lining need on Chestnut St in September
 - Crushing Contract – complete
 - Asphalt Contract – American Asphalt has completed paving work on Smith St, Cherry St, DOA parking lot for the Levee Project, 14th Ave S, Kuhn Ave, Rosecrans St, Fremont St and some miscellaneous patch locations.
 - Concrete Contract – SD Ellenbecker is currently working in the East Riverview Expressway at Lincoln St and 9th Ave.

2023 Reconstruction Projects

- Preliminary Survey for 2023 Projects are complete.
- Design for 2023 Projects
 - Oak St (E Jackson St to 16th St) – 75%
 - 9th St S (Peach St to Chestnut St) – 25%
 - Shorewood Terrace (1st St N to Termini) – 85%
 - Apricot St and Broadway St – 90%

2024 Reconstruction Projects

- Preliminary Survey for 2024 Projects
 - **Lincoln St (Expressway to Peach St) – 15%**
 - Wylie St (8th St N to 10th St N) – 0%
 - 14th Ave N (W Grand Ave to Fremont St) – 0%
 - 15th Ave N (W Grand Ave to High St) – 0%



ENGINEERING DEPARTMENT
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- Design for 2024 Projects
 - **Lincoln St (Expressway to Peach St) – 5%**
 - Wylie St (8th St N to 10th St N) – 0%
 - 14th Ave N (W Grand Ave to Fremont St) – 0%
 - 15th Ave N (W Grand Ave to High St) – 0%

Storm Water Utility

- Soliciting for proposals. This work is budgeted in 2022 and is expected to be around \$7500.
- Storm Utility Billing Updates –
- Illicit Discharge and Detection Outfall Testing. We have been unable to secure test kit materials to perform the outfall testing in-house after many months of backorders. We are working with Badger Labs to do some testing for us. Samples were collected September 22nd and 29th.
- One Mile Cr. – Permits are still being reviewed.

Other Highlights

- Rail Study Kick-off meeting was held on 9/29/2022. Data collection begins on October 12th.
- On behalf of Parks & Rec, the Engineering Dpt helped prepare and administer Centralia Center Bids for new rooftop HVAC units. The bid were posted in September with a proposed bid opening on October 3rd, 2022.
- Downtown River Wall Investigative work. JF Brennan performed a dive inspection along the downtown river wall the week of 8/29/22. A report was provided on September 28th, 2022. Additional efforts are underway to schedule inspections and proposals from building contractors for repairs above the water level.
- Survey and Design are complete for mid-block ped crossing on 32nd St. Material is on order so crosswalk pavement marking and ramps can be installed. Work is scheduled and should be complete in early to mid-October.
- W Jackson St Update
 - The final stage of construction on W Grand Ave between the Expressway and 6th Ave begins 9/2/22 with an anticipated completion in late October / early November.



PUBLIC WORKS DEPARTMENT

1411 CHASE STREET
WISCONSIN RAPIDS, WI 54495
(715) 421-8218 FAX (715) 421-8281

September 2022

Refuse and Recycling

- Garbage Collection estimate 485 tons (2021 473.91 tons)
- Recycling Collection estimate 105 tons (2021 102.89 tons)

Construction

Cherry Street (Riverview Drive – 1st St North, Smith St (Railroad St – Riverview Drive)

- Project completed

Rosecrans Street (9th Ave – Dead End)

- Project completed

Lyons Park Flood Levee (1681 2nd Ave to Lyon Park)

- DOT phase of project completed

18th Ave South (Russel Street – West Grand Ave)

- Project completed

West Jackson Street (West Riverview Expressway – Wisconsin River)

- Installed 315' of Water main
- City portion of phase II completed

Freemont Street (14th Street – 13th Street)

- Project completed

9th Ave North (West Grand Ave – Freemont Street)

- Backfilled Curb and gutter to prepare for sidewalk
- Hauled in road base and finished graded to get ready for pavement

Freemont Street (7th Ave N – 10th Ave N)

- Removed pavement curb and gutter and black dirt from 7th Ave North to 9th Ave North
- Installed 550' of Sanitary Main, Four manholes, Three Services
- Installed 525' of Storm Main, Seven manholes, Eleven catch basins
- Installed 615' of Water Main, Three Services, and Two Hydrants
- Project slower pace due to rock breaking and excavation

17th Ave North (Rosecrans Ave – Jefferson Street)

- Project completed

Street Maintenance

- Did curb and gutter removals for Curb and Gutter maintenance contractor
- Completed multiple catch basin rebuilds
- Installed asphalt patches throughout the city
- Poured concrete on catch basin repairs and
- Completed site restoration behind curb and gutter repairs and catch basin repairs
- Switched traffic control setups for Expressway Concrete patches
- Swept chips and cleaned up area after asphalt cured
- Provided monthly Brush pickup
- Mowed Street Right of Ways
- Saw Cut asphalt patches
- String Trimmed green areas
- Concrete panel removal and replacement on East Riverview Expressway and 8th Street
- Removed Muck from roadway on Alton Street
- Test drilled for rock on 9th Ave North, Freemont Street and 2023 Construction Shorewood Terrace
- Repaired beam seal on Grand Ave Bridge
- Installed Paver patches with Public Works mini paver
- Assisted WWLC on Raw water main construction
- Epoxy filled cracks and sealed bridge decks. Jackson Street, STH 73 and STH 54
- Gravel shouldered new pavement on Chestnut Street (STH 54 – 32nd St), Pepper Ave (Golf Course Road – River Birch Lane)
- Cleaned up a property for Code Enforcement

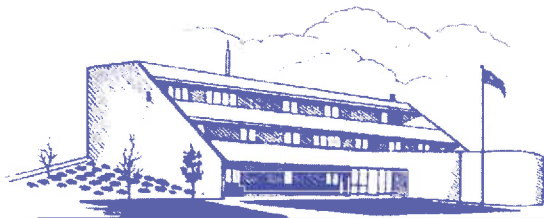
Paint and Signs

- Replace Street Marker Signs
- Painted White Fog line on Jackson Street, Bonow Ave, Hwy 34 and part of 1st Street South
- Picked up Signs from Phase II of Jackson Street Project
- Painted Center Line on Jackson Street, Jackson Street Bridge, 4th Ave North, Wilson, Bonow and 2nd Ave
- Continue to work on updating the No Parking Ordinance signs
- Installed and removed signs from the construction projects
- Trimmed tree branches blocking regulatory street signs
- Created and installed Compost signs for change of season hours
- Called in Diggers Hotline for Yield Sign installation at 13th and Peach
- Finished Painting Crosswalks around Schools
- Removed flags and switched out banners for Cranberry Blossom Festival and Fall

Shop and Repairs

- Normal Vehicle Services for Public Works fleet, Police and Fire fleet
- Replaced Batteries, DPF filter and adjusted brakes on Garbage Truck 45
- Replaced Brake line on Garbage Truck 44
- Replaced Hydraulic lines on Recycle Trucks 46
- Repair Hydraulic can grabber on Truck 42
- Installed winter snow maintenance equipment to Truck 9 and Truck 13

- Work on managing rust on body panels for Grader 24



Police Department City of Wisconsin Rapids

444 West Grand Avenue • Wisconsin Rapids, Wisconsin 54495

(715) 423-4444

Date: October 12, 2022
To: Mayor Shane Blaser
Wisconsin Rapids Police and Fire Commission
Wisconsin Rapids Common Council
From: Mike Potocki, Interim Chief of Police
RE: Report on the Police Department activity for September 2022

Departmental Activity/Training:

Heart of Wisconsin Safety Professionals Network meeting.
City of Wisconsin Rapids safety meeting.
Wood county Traffic safety meeting
Nuisance Property meeting with Community Development.
WRPD and WRFD management meeting.
North Central Chiefs of Police Association meeting.
Wood County Law Enforcement Executives meeting.
Joint Wood County Speed Grant.
Police Department Staff meeting.
Police Department Budget meeting.
Intern Carson Junemann started his internship with WRPD.
Paltz and K9 Kubo attended Wisconsin Law Enforcement Canine Handler Association training.
Conducted a joint Crisis Negotiator training with Marshfield Police Dept.
Lieutenant Jordan Lubeck attended a 2 week Death Investigation training.

Year to date statistics and previous year comparison:

WRPD responded to **1651** incidents and calls for service in September 2022.

September 2021: **1606**

Total incidents and calls for service to date in 2022: **11,368**

Total for 2021: **12,033**

For month of September 2022 vs 2021:

- OWI - 2022: **8** 2021: **6**
- Traffic Crash Investigations - 2022: **51** 2021: **31**
- Traffic / Municipal Citations – 2022: **303** 2021: **254**
- Written Warnings – 2022: **323** 2021: **268**
- Restricted Parking Tickets – 2022: **98** 2021: **113**

Controlled Substance Arrests

Wisconsin Rapids Police Officers and Detectives made **12 arrests** for Controlled Substance offenses in September 2022. These charges include:

- Possession of Narcotic drugs.
- Possession of Methamphetamine.
- Possession of Drug Paraphernalia.
- Manufacture/Deliver THC
- Possession of illegally obtained prescription

Special Operations: Have been suspended because of personnel shortages.

CITY OF WISCONSIN RAPIDS
PARKS / RECREATION / BUILDINGS
220 3rd Avenue South, Suite 3, Wisconsin Rapids, WI 54495, (715) 421-8240
Parks & Recreation Commission Minutes
October 10, 2022

The Parks & Recreation Commission met on Monday, October 10, 2022, at 4 p.m. in the first floor conference room at City Hall, 444 West Grand Avenue, Wisconsin Rapids, WI. The meeting was also streamed LIVE on the City of Wisconsin Rapids Facebook page.

1. Call to order.

Commissioner Veneman called the meeting to order at 4:00 p.m.

Commissioners present were Mayor Blaser, Craig Broeren, Tom Ekelin, Tom Rayome, Lee Thao, and Dean Veneman. Kris Barteck and Carolynn Martin appeared via zoom. Patrick Gatterman was excused. Staff present were Dawn Desorcy and Jake Klingforth. Also attending was Alderperson Dennis Polach.

2. Approve September 19, 2022, meeting minutes.

A motion was made by Commissioner Broeren, seconded by Commissioner Ekelin, to approve the meeting minutes of September 19, 2022. Motion carried.

3. Discuss Aquatics Center hours, season pass and day pass rates, early bird renewal special, and consider setting rates for 2023 season.

A motion was made by Commissioner Thao, seconded by Commissioner Broeren, that the hours for the Aquatics Center for 2023 be as follow: Sunday-Wednesday 12-6 p.m., Thursday 12-7 p.m., Friday-Saturday 11 a.m.-7 p.m. Motion carried.

A motion was made by Commissioner Veneman, seconded by Commissioner Thao, that season and day pass rates as well as shelter rental rates remain the same for the 2023 season. Motion carried. It was noted that staff should continue to track resident and non-resident entries at the Aquatics Center.

2023 Rates:

Day Passes (ages 3+)

All entries: \$7

Resident: \$4 with purchase of resident day punch card (5 entries/\$20)

Non-Resident (or without punch card): \$7

Age 2 and under (with paid adult pass): FREE

Guardian Passes

Resident Non-Swimmer: \$2 / Non-Resident Non-Swimmer: \$4

Season Passes

Resident

Single \$60 / Veteran Single \$50

Senior \$30 / Veteran Senior (62+) \$20

Family (5 maximum) \$120 (\$25 for each additional family member)

Veteran Family \$100 (\$25 for each additional family member)

Non-Resident

Single \$120 / Senior \$60 / Veteran Single \$110

Family (5 maximum) \$240 (\$25 for each additional family member)

Veteran Family \$220 (\$25 for each additional family member)

Parks & Recreation Commission Minutes

October 10, 2022

Page 2

Rentable Areas (Individual rentals; not including party package options.)

North or South Cabanas:

\$25/hr (\$20/hr with season pass)

Rapids Room (Indoor Shelter):

Resident: \$150/day, plus \$100 CASH refundable cleaning/key deposit

Non-Resident: \$250/day, plus \$100 CASH refundable cleaning/key deposit

Open Shelter (outside of fence)

\$100/day

Large Family Area Shelter (covered area at mechanical building)

\$80/day

A motion was made by Commissioner Broeren, seconded by Commissioner Ekelin, to offer the same early bird specials for this year as were offered last year (\$10 off of family passes, and \$5 off of single passes), from November 15, 2022, through January 31, 2023. Motion carried.

4. Consider approval for Aquatics Center ice pond warming house hours.

No action taken. Warming house hours will remain the same and will not be brought back to the commission unless changes are necessary. Hours are Monday-Friday, 5-7 p.m., Saturday, Sunday, and Non-School Days, 1-7 p.m.

5. Consider approval of 2023 Parks & Recreation and Aquatics budgets.

Jake provided an overview of Aquatics and Parks & Recreation budgets.

A motion was made by Commissioner Ekelin, seconded by Mayor Blaser, to approve the budget as presented. Motion carried. Staff will bring back a list of possible outlay projects and cost estimates to a future meeting.

6. Bills.

A motion was made by Commissioner Ekelin, seconded by Commissioner Veneman, to approve the bills. Motion carried.

7. Staff reports.

Jake and Dawn presented staff reports.

8. Adjourn.

A motion was made by Commissioner Thao, seconded by Commissioner Broeren, to adjourn. Motion carried.

Dawn Desorcy, Recording Secretary