



MINUTES
MEETING OF THE WISCONSIN RAPIDS COMMON COUNCIL
TUESDAY, OCTOBER 19, 2021
6:00 P.M.

A meeting of the Wisconsin Rapids Common Council was held in the Council Chambers at City Hall, 444 West Grand Avenue, and via remote videoconferencing on Tuesday, October 19, 2021, at 6:04 p.m. The public was invited to listen to the audio of the meeting. The meeting was also streamed LIVE on the City's Facebook page. Members of the public who wished to submit comments to the Council regarding an agenda item were directed to contact the Mayor. No comments were received by the Mayor.

1. Call to Order

Mayor Blaser called the meeting to order at 6:04 p.m.

2. Roll Call

Roll call indicated that all alderpersons were present:

<u>Aldersperson</u>	<u>District</u>	<u>Present</u>	<u>Absent</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

3. Pledge of Allegiance and Silent Prayer in Lieu of Invocation

The Wisconsin Rapids Police Department Honor Guard presented the Colors.

Deputy Police Chief Krzykowski requested that all present stand for the Pledge of Allegiance and a moment of silent prayer.

4. Administration of Police Department Ceremonial Oaths of Office and Badge Pinning for New Police Officer Shane Pongratz and Chaplain Josh Pegram

City Clerk Gossick administered a Ceremonial Oath of Office for New Police Officer Shane Pongratz.

5. Reading of the Minutes of the Previous Meetings held on September 21 and September 23, 2021

It was moved by Bemke, seconded by Veneman to dispense with a reading and accept the minutes of the previous meetings. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

6. Consider a Resolution Extending the Emergency Declaration Proclamation Regarding the COVID-19 Pandemic

It was moved by Cattanach, seconded by Veneman to approve a Resolution Extending the Emergency Declaration Proclamation Regarding the COVID-19 Pandemic. Motion carried, 7 ayes and 1 nay. Resolution No. 28 (2021)

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

7. Consider for approval Mayor Blaser’s appointments to the Zoning Board of Appeals for terms expiring November 1, 2024.

It was moved by Austin, seconded by Bemke to approve the following appointments to the Zoning Board of Appeals for terms expiring November 1, 2024:

- a. David Laspa, 2931 10th Street S., is reappointed as a regular member
- b. Dennis Polach, 241 14th Street S., is appointed from a 1st alternate member to a regular member to fill the seat vacated by Bruce King
- c. Peggy Montag, 830 16th Street S., is appointed as a 1st alternate member to fill the seat vacated by Dennis Polach

Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

8. Consider the appointment of one member to the Ethics Board to fill a vacancy for a term expiring November 1, 2023, and the appointment of two members for terms expiring November 1, 2024

Cattanach nominated Gossick for the open seat, and Fischer and De Roche for reappointment. No additional nominations were received and nominations were closed. It was moved by Bemke, seconded by Veneman to appoint the following members to the Ethics Board:

- a. Dan DeRoche, 1430 Clyde Avenue, is reappointed as a regular member for a term expiring November 1, 2023
- b. Renee Fischer, 341 18th Street N., is reappointed as a regular member for a term expiring November 1, 2024
- c. Lee Gossick, 541 Wisconsin Street is appointed as a regular member to fill the seat vacated by Doug Machon for a term expiring November 1, 2024

Motion carried, 7 ayes, 0 nays, and 1 abstention:

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

9. Consider the adoption of a Resolution regarding Ward Division and Designating Polling Places

It was moved by Bemke, seconded by Rayome to adopt a Resolution regarding Ward Division and Designating Polling Places as presented. Motion carried, 8 ayes and 0 nays. Resolution No. 29 (2021)

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattnach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

10. Consider adoption of an ordinance adding a municipal connection fee to the wastewater charges in Chapter 8 of the Municipal Code

It was moved by Cattnach, seconded by Austin to adopt an ordinance adding a municipal connection fee to the wastewater charges in Chapter 8 of the Municipal Code. Motion carried, 8 ayes and 0 nays. Ordinance No. MC 1292:

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattnach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

11. Consider for Adoption the Actions of the Planning Commission at its meetings held on October 4, 2021 and October 19, 2021:

A. Date of Meeting: October 4, 2021

Reported to Council: October 19, 2021

The Planning Commission met at 4:00 p.m. on October 4, 2021 in the City of Wisconsin Rapids Council Chambers, 444 West Grand Avenue, and via remote audioconferencing. Members present included acting Chairperson Ryan Austin, Eric Daven and Lee Thao; attending via Zoom were Susan Feith, Shane Burkart and Ben Goodreau. Mayor Shane Blaser was excused. Also at the meeting were Community Development Director Kyle Kearns, Wisconsin Rapids Public Schools Superintendent Craig Broeren, and a few other unidentified persons via Zoom.

The meeting was called to order at 4:00 p.m.

1. Approval of the reports from the September 13 & 23, 2021 Plan Commission meetings

Motion by Feith to approve the reports from the September 13 & 23, 2021 Plan Commission meetings, second by Goodreau. Motion carried (6 - 0)

2. PLAN-21-0915; Kyle Bennehoff, Lingle Design Group - request for a site plan review to renovate 1821 8th Street South (Parcel ID 3411790) and perform other site improvements

Motion by Daven to approve PLAN-21-0915, a request for a site plan review to renovate 1821 8th Street South (Parcel ID 3411790) and perform other site improvements, subject to the following conditions:

- a. Impervious surface ratio shall not increase on the property beyond the existing ratio.
- b. A shared access agreement shall be produced and executed between the northern and eastern properties.
- c. Cut-off lighting fixtures or equivalent shall be used for the development, and any modifications made to existing lighting from the development shall not exceed 0.2 foot-candles at neighboring commercial property lines.
- d. Applicable permits through the City shall be obtained.

- e. Community Development Department shall have the authority to approve minor modifications to the plans.

Second by Thao. Motion carried (6 – 0)

3. PLAN-21-0966: Wisconsin Rapids Public School District – public hearing and action on a request for a conditional use permit amendment to construct an addition on Howe Elementary School at 221 8th Street North (Parcel ID 3407777)

Public hearing opened at 4:06 p.m.

Speaking against: None

Speaking in favor: Craig Broeren

Public hearing closed at 4:08 p.m.

Chairperson Austin expressed concerns regarding the students' access to the building during the construction.

Motion by Feith to approve PLAN-21-0966, a request for a conditional use permit amendment to construct an addition on Howe Elementary School at 221 8th Street North (Parcel ID 3407777) subject to the following conditions:

- a. A landscaping plan shall be submitted, meeting the applicable requirements, to be reviewed and approved by the Community Development Department.
- b. Any exterior lighting shall be cut-off fixtures or equivalent.
- c. Lighting from the development shall not exceed 0.1 foot-candles at neighboring residential property lines.
- d. Applicable building and stormwater permits, state and local, shall be obtained.
- e. Minor modifications to the plan shall be permitted to be reviewed and approved by the Community Development Department.

Second by Goodreau. Motion carried (6 – 0). **Resolution No. 30 (2021)**

4. PLAN-21-0967; Wisconsin Rapids School District – public hearing and action on a request for a conditional use permit amendment to construct an addition on Mead Elementary School at 241 17th Avenue South (Parcel ID 3402835)

Public hearing opened at 4:11 p.m.

Speaking against: None

Speaking in favor: None

Public hearing closed at 4:11 p.m.

Motion by Goodreau to approve PLAN-21-0967, a request for a conditional use permit amendment to construct an addition on Mead Elementary School at 241 17th Avenue South (Parcel ID 3402835), subject to the following conditions:

- a. An updated site plan shall be provided if parking is expanded, meeting applicable zoning requirements, to be reviewed and approved by the Community Development Department.
- b. A landscaping plan shall be submitted, meeting applicable requirements, to reviewed and approved by the Community Development Department.
- c. Any exterior lighting shall be cut-off fixtures or equivalent.
- d. Lighting from the development shall not exceed 0.1 foot-candles at neighboring residential property lines.
- e. Applicable building and stormwater permits, state and local, shall be obtained.
- f. Minor modifications to the plan shall be permitted to be reviewed and approved by the Community Development Department.

Second by Daven. Motion carried (6 – 0). **Resolution No. 31 (2021)**

5. PLAN-21-0968; Wisconsin Rapids Public School District; – public hearing and action on a request for a conditional use permit amendment to construct an addition on Washington Elementary School at 2911 Washington Street (Parcel ID 3410239)

Public hearing opened at 4:13 p.m.

Speaking against: None

Speaking in favor: None

Public hearing closed at 4:15 p.m.

Motion by Goodreau to approve PLAN-21-0968, a request for a conditional use permit amendment to construct an addition on Washington Elementary School at 2911 Washington Street (Parcel ID 3410239), subject to the following conditions:

- a. A landscaping plan shall be submitted, meeting applicable requirements, to reviewed and approved by the Community Development Department.
- b. Any exterior lighting shall be cut-off fixtures or equivalent.

- c. Lighting from the development shall not exceed 0.1 foot-candles at neighboring residential property lines.
- d. Applicable building and stormwater permits, state and local, shall be obtained
- e. Minor modifications to the plan shall be permitted to be reviewed and approved by the Community Development Department.

Second by Thao. Motion carried (6 – 0). **Resolution No. 32 (2021)**

6. Adjourn

Motion to adjourn by Austin, Second by Thao. Motion carried (6 – 0). Meeting adjourned at 4:15 p.m.

It was moved by Austin, seconded by Veneman to approve and adopt the actions of the Commission. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattnach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

B. Date of Meeting: October 19, 2021

Reported to Council: October 19, 2021

The Planning Commission met at 5:00 p.m. on October 19, 2021 in the City of Wisconsin Rapids Council Chambers, 444 West Grand Avenue, and via remote audioconferencing. Members present included acting Chairperson Shane Blaser, Ryan Austin, Eric Daven, Lee Thao, Susan Feith and Ben Goodreau.

Commissioner Burkart was absent. Also at the meeting were Community Development Director Kyle Kearns, Sherriff Shawn Becker, Attorney Peter Kastenzholz, Kurt Berner, Jason Grueneberg, Joe Eichsteadt, Tony Bastien, Ted Ashbeck, Quentin Ellis, Reuben VanTassel, John Hokamp, Chief Erman Blevins, City Attorney Sue Schill, Alder Tom Rayome, Alder Jay Bemke, Alder Sheri Evanson, Alder Dean Veneman.

The meeting was called to order at 5:00 p.m.

1. PLAN-21-0522; City of Wisconsin Rapids – request for Certified Survey Map approval for one lot and to dedicate it as right-of-way at the end of Grove Avenue, east of 16th Street South (Parcel ID 3414800), which includes rescinding the previous dedication of right-of-way associated with the property.

Motion by Feith to approve PLAN-21-0522; City of Wisconsin Rapids – request for Certified Survey Map approval for one lot and to dedicate it as right-of-way at the end of Grove Avenue, east of 16th Street South (Parcel ID 3414800), which includes rescinding the previous dedication of right-of-way associated with the property. Second by Goodreau. Motion carried (6 – 0)

2. PLAN-21-1037; SWEPS Food Pantry - request for a site plan review amendment to perform site improvements at 2321 West Grand Avenue (Parcel ID 3401190)

Motion by Goodreau to approve PLAN-21-1037; SWEPS Food Pantry - request for a site plan review amendment to perform site improvements at 2321 West Grand Avenue (Parcel ID 3401190), subject to the following conditions:

- a. Driveways for the garage addition shall be hard surfaced.
- b. A landscaping plan shall be submitted for review and approval by the Community Development Department.
- c. The addition shall match the colors of the primary building, so as to better blend into the façade.
- d. Cut-off lighting fixtures shall be used for all building elevations.
- e. Light from the business shall not exceed 0.2 foot-candles at a neighboring commercial property line.
- f. Applicable permits through the City shall be obtained.
- g. Community development staff shall have the authority to approve minor modifications to the plans.

Second by Thao. Motion carried (6 – 0)

3. Conceptual Project Review – County of Wood – Construction of Public Safety Facility (Jail) at 410 Avon Street (Parcel ID 3407750) and 431 Saratoga Street (Parcel ID 3407748)
 Wood County officials and representatives gave a presentation on the Wood County Jail project. Discussion occurred amongst the representatives, Commission and Council members.
 No action was taken.

4. PLAN-21-1038; County of Wood – public hearing and action on a request from the County of Wood for an amendment to the City’s Comprehensive Plan, specifically map 7-2 Future Land Use Map, to classify 410 Avon Street (Parcel ID 3407750) from a Commercial & Residential classification to an Institutional land use classification, and 431 Saratoga Street (Parcel ID 3407748) from a Commercial classification to an Institutional land use classification
 Public hearing opened at 5:42 p.m.
 Speaking against: None
 Speaking in favor: None
 Public hearing closed at 5:43 p.m.

Motion by Austin to approve PLAN-21-1038; County of Wood – public hearing and action on a request from the County of Wood for an amendment to the City’s Comprehensive Plan, specifically map 7-2 Future Land Use Map, to classify 410 Avon Street (Parcel ID 3407750) from a Commercial & Residential classification to an Institutional land use classification, and 431 Saratoga Street (Parcel ID 3407748) from a Commercial classification to an Institutional land use classification. Second by Goodreau. Motion carried (6 – 0). **Ordinance No. MC 1293**

5. PLAN-21-0816; County of Wood – public hearing and action on a request from the County of Wood for a zoning map amendment request to rezone 410 Avon Street (Parcel ID 3407750) and 431 Saratoga Street (Parcel ID 3407748) from B-2 General Commercial District and R-2 Mixed Residential District to I-1 Institutional District
 Public hearing opened at 5:46 p.m.
 Speaking against: None
 Speaking in favor: None
 Public hearing closed at 5:47 p.m.

Motion by Austin to approve PLAN-21-0816; County of Wood – public hearing and action on a request from the County of Wood for a zoning map amendment request to rezone 410 Avon Street (Parcel ID 3407750) and 431 Saratoga Street (Parcel ID 3407748) from B-2 General Commercial District and R-2 Mixed Residential District to I-1 Institutional District. Second by Goodreau. Commissioner Daven left the meeting. Motion carried (5 – 0). **Ordinance No. MC 1294**

6. Adjourn

Motion to adjourn by Goodreau, second by Austin. Motion carried (5 – 0). Meeting adjourned at 5:48 p.m.

It was moved by Veneman, seconded by Austin to approve and adopt the actions of the Commission. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

12. Consider for Adoption the Actions of the Standing Committees of the Common Council, as Follows:

A. REPORT OF THE FINANCE AND PROPERTY COMMITTEE MEETING HELD ON OCTOBER 5, 2021:

Tom Rayome, Chairperson Jake Cattanaach, Secretary Jay Bemke

Date of Meeting: October 5, 2021

Reported to Council: October 19, 2021

The Finance and Property Committee met at 4:30 p.m. on Tuesday, October 5, 2021 in the Council Chambers at City Hall. The meeting was LIVE on Wisconsin Rapids Community Media (WRCM) Spectrum Channel 985 and Solarus Channel 3, online at www.wr-cm.org or via WRCM’s Roku app, and was streamed LIVE on the City of Wisconsin Rapids Facebook page.

All members of the Finance and Property Committee were present. Also in attendance were Alderperson Veneman, Alderperson Delaney, Alderperson Evanson, Mayor Blaser (via remote), Joe Terry, Jennifer Gossick, Jennifer Zimmerman and Tim Desorcy.

1. Call to Order

Chairperson Rayome called the meeting to order at 4:37 p.m.

2. Consider for approval a Temporary Retail Class “B” Fermented Malt Beverages License and “Class B” Wine License application for the Heart of Wisconsin Chamber of Commerce, Inc. Angel Whitehead, President, for an Off the Clock event at CHI Décor Shoppe, 1630 26th Street North, on Monday, November 8, 2021

It was moved by Bemke, seconded by Cattanach to approve the Temporary Retail Class “B” Fermented Malt Beverages License and “Class B” Wine License application for the Heart of Wisconsin Chamber of Commerce, Inc. Angel Whitehead, President, for an Off the Clock event at CHI Décor Shoppe, 1630 26th Street North, on Monday, November 8, 2021 from 4:00 p.m. to 6:00 p.m. Motion carried.

3. Consider a request from 45 Mercantile, LLC, d/b/a 45 Mercantile, Jennifer Zimmerman, agent, for a Class “A” and “Class A” liquor license for the premises located at 1000 E Riverview Expressway, Suite 170

It was moved by Cattanach, seconded by Bemke to approve the Class “A” and “Class A” liquor license for the premises located at 1000 E Riverview Expressway, Suite 170 from 45 Mercantile, LLC, d/b/a 45 Mercantile, Jennifer Zimmerman, agent. Motion carried.

4. Consider a recommendation from Statewide Services to disallow a claim from Automotive Rentals Inc. on behalf of the State of WI DOA for damage to one of their vehicles allegedly sustained in a collision with a City Squad on 04/16/2021

It was moved by Rayome, seconded by Bemke to deny a claim from Automotive Rentals Inc. on behalf of the State of WI DOA for damage to one of their vehicles allegedly sustained in a collision with a City Squad on 04/16/2021. Motion carried.

5. Consider a recommendation to disallow claims from City retirees Wade Wittenberg, Douglas Van Berkel, Steven Belter, and John Janssen regarding life insurance premiums.

It was moved by Bemke, seconded by Cattanach to deny the claims from City retirees Wade Wittenberg, Douglas Van Berkel, Steven Belter, and John Janssen regarding life insurance premiums. Motion carried.

6. Discuss accepting a professional services agreement from raSmith on a time and materials basis to work with City staff to refine the transportation utility model, complete the database, and work on connecting the data with utility accounts.

It was moved by Rayome, seconded by Bemke to approve a professional services agreement from raSmith on a time and materials basis to work with City staff to refine the transportation utility model, complete the database, and work on connecting the data with utility accounts not to exceed \$25,000. Motion carried.

7. Audit of the bills.

It was moved by Rayome, seconded by Cattanach to approve check no. 9972 to 10339. Motion carried.

8. Review 2022 Budget

The Committee discussed the 2022 Departmental Budget request document. It was determined that the Mayor’s Executive Budget would be presented at the scheduled October 14, 2021 Finance & Property Committee meeting. No action was taken.

It was moved by Cattanach, seconded by Bemke to set the Public Hearing on the 2022 Budget for Thursday, November 11, 2021 at 6:00 p.m. Motion carried.

9. Set next meeting date.

The next meeting date for the Finance and Property Committee meeting will be Thursday, October 14, 2021 at 4:30 p.m.

10. Adjourn

It was moved by Bemke, seconded by Cattanach to adjourn. Motion carried and the meeting adjourned at 5:57 p.m.

It was moved by Rayome, seconded by Bemke to approve and adopt the actions of the Committee. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

B. REPORT OF THE FINANCE AND PROPERTY COMMITTEE MEETING HELD ON OCTOBER 14, 2021:

Tom Rayome, Chairperson Jake Cattanach, Secretary Jay Bemke
 Date of Meeting: October 14, 2021
 Reported to Council: October 19, 2021

The Finance and Property Committee met at 4:30 p.m. on Tuesday, October 14 2021 in the Council Chambers at City Hall. The meeting was LIVE on Wisconsin Rapids Community Media (WRCM) Spectrum Channel 985 and Solarus Channel 3, online at www.wr-cm.org or via WRCM's Roku app, and was streamed LIVE on the City of Wisconsin Rapids Facebook page.

All members of the Finance and Property Committee were present. Also in attendance were Alderperson Veneman, Alderperson Delaney, Mayor Blaser (via remote), Kyle Kearns and Tim Desorcy.

1. Call to Order

Chairperson Rayome called the meeting to order at 4:34 p.m.

2. Review and discuss the 2022 budget.

Finance Director Tim Desorcy gave an overview of the changes that were made to the 2022 Departmental budget request, as well as, a summary of the status of the 2022 Executive Budget. After questions from alderpersons and discussion it was determined to schedule a meeting of the Finance & Property Committee to discuss the Public Safety budgets on Tuesday October 26, 2021 and Public Works on Thursday, October 28, 2021. No action was taken.

3. Adjourn

It was moved by Rayome, seconded by Bemke to adjourn. Motion carried

It was moved by Rayome, seconded by Veneman to approve and adopt the actions of the Committee. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

C. REPORT OF THE PUBLIC WORKS COMMITTEE MEETING HELD ON OCTOBER 5, 2021:

Ryan Austin Matt Zacher Patrick J. Delaney
 Date of Meeting: October, 2021
 Reported to Council: October 19, 2021

The Public Works Committee met on Tuesday, October 5, 2021 in the City Council Chambers and via remote videoconference. Ryan Austin, Matt Zacher, and Patrick Delaney were in attendance. Others attending are on file in the Clerk's office.

1. Call to order

The meeting was called to order at 6:06 pm

2. Consider recommending approval of the discontinuance of Avon Street from Market Street to 5th Street North

Motion by Austin, second by Zacher to approve the discontinuance of Avon Street from Market Street to 5th Street North under the condition Wood County will be responsible for the costs associated with any City utility relocation and will provide utility easements for any City utility remaining in the current Avon Street right-of-way. Motion carried (3-0)

3. Review 2022-2026 public works construction CIP

The 2022-2026 public works construction CIP was reviewed. The committee referred the item to the November meeting to consider taking action.

4. Discuss transportation utility next steps

Motion by Austin, second by Delaney to complete the transportation utility database and delay action on the proposed ordinance until the database is complete. Motion carried (2-1) with Zacher voting in the negative.

5. Review proposed degradation fee schedule for 2022

Motion by Zacher, second by Delaney to approve the degradation fee schedule for 2022 as proposed. Motion carried (3-0)

6. Review proposed modification of chapter 6 to clarify the limitations of use of colored concrete in the public right-of-way and driveway

Motion by Delaney, second by Austin to modify chapter 6.22(2) as follows: d) Colored concrete is not allowed within the driveway approach or sidewalk section within the public right-of-way. e) Stamped concrete is not allowed within the driveway approach or sidewalk section within the public right-of-way. Motion carried (3-0)

7. Review proposed modification of street design criteria to clarify allowable boulevard plantings

Motion by Austin, second by Zacher to approve the policy language as presented. Motion carried (2-1) with Delaney voting in the negative.

8. Review proposed modification to the parking ordinance to limit parking on the north side of Oak St between 7th St N and 8th St N from 15 minute parking on School Days to be only for authorized vehicles during school days

Motion by Zacher, second by Delaney to approve the proposed modification to the parking ordinance as presented. Motion carried (3-0)

9. Review referral list

The referral list was reviewed and the following item added: Request by Alderperson Bemke to perform an intersection analysis and determine sign warrants, if any, for 12th St S and Chestnut St.

10. Adjourn

Motion by Zacher, second by Austin to adjourn. Motion carried (3-0). The meeting was adjourned at 7:46 pm

Austin requested that item #8 be held out for separate vote. It was moved by Austin, seconded by Bemke to approve the balance of the report, holding out item #8. Delaney requested that item #6 be held out for separate vote. Mayor Blaser asked for unanimous consent to amend the motion to hold out item #6. No objection was made, and the motion was so amended. Motion carried, 8 ayes and 0 nays:

<u>Alderperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Regarding item #6, it was moved by Delaney, seconded by Bemke to approve the ordinance with the addition of the following language:

6.22(2)(f) – Driveway approaches and sidewalk sections within the public right-of-way that have colored and/or stamped concrete as of October 19, 2021, shall not have to come in conformance with this ordinance until the sidewalk or driveway is replaced.

Motion carried, 5 ayes and 3 nays. Since this was a first reading of the ordinance, and the vote was not unanimous, the ordinance will be presented for a second reading at the November Common Council meeting:

<u>Alderperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Sheri Evanson	5	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jake Cattanach	6	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Jay Bemke 8

Regarding item #8, it was moved by Austin, seconded by Evanson to approve the ordinance as presented. Motion carried, 8 ayes and 0 nays. Ordinance No. MC 1295:

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattnach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

D. REPORT OF THE HUMAN RESOURCES COMMITTEE MEETING HELD ON OCTOBER 11, 2021:

Jay Bemke, Chairperson Dean Veneman, Secretary Sheri Evanson
Date of Meeting: October 11, 2021
Reported to Council: October 19, 2021

A meeting of the Human Resources Committee was held on Monday October 11, 2021, at 5:00 p.m. via remote videoconferencing, originating from the Council Chambers. Members present were Chairperson Bemke, Aldersperson Veneman, and Aldersperson Evanson. All other names of attendees for the meeting are on file at the Office of the City Clerk.

1. Call to order

Chairperson Bemke called the meeting to order at 5:23 p.m.

2. Discuss and consider for approval proposed changes to the Vacation Policy.

Motion by Bemke, second by Veneman to approve the changes to the Vacation Policy as presented.

Motion carried 3-0. See attached policy

3. Discuss and consider for approval a policy allowing for Police Department Lieutenant compensation for court time while off duty.

Motion by Evanson, second by Veneman to approve the policy changes for Police Department Lieutenants compensation for court duty while off duty, as presented. Motion carried 3-0. See attached policy

4. Discuss and consider for approval a pay increase from \$8.50/ hr. to \$9.00/ hr. for positions in the Parks and Recreation Department to assist with recruitment.

Motion by Evanson, second by Veneman to approve a pay increase to \$9.00/ hr. for positions within the Parks and Recreation Department. Motion carried 3-0.

5. Update on IAFF and WRPPA contract bargaining.

Discussion- no action taken.

6. Discuss plan for further COVID-19 policies/protocols in the event they are needed.

Discussion- no action taken.

7. Discuss and consider for approval a request from Mayor Blaser for an organizational restructure of the Department of Public Works, including the elimination of the Director of Public Works position. See attached.

8. The Committee may vote to go into closed session pursuant to Section 19.85(1)(c) of the Wisconsin Statutes, which reads: "Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility."

There was a discussion regarding the request of Mayor Blaser.

Motion by Veneman, second by Bemke to go into closed session pursuant to Section 19.85(1)(c) of the Wisconsin Statutes, which reads: "Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." Roll call vote taken. Veneman and Bemke voted in the affirmative. Evanson voted in the negative. Motion carried 2-1.

In closed session, the Committee discussed compensation for a public employee.

Motion by Veneman, second by Evanson to return to open session at 7:55 p.m. Motion carried 3-0.

9. The Committee may continue to discuss and consider for approval a request from Mayor Blaser for an organizational restructure of the Department of Public Works, including the elimination of the Director of Public Works position.

Motion by Veneman, second by Evanson to approve a request from Mayor Blaser for an organizational restructure of the Department of Public Works, including the elimination for the Director of Public Works position. Motion carried 2-1, with Evanson voting in the negative.

10. Adjournment

Motion by Veneman, second by Bemke to adjourn. Motion carried 3-0. The meeting adjourned at 8:00 p.m.

Bemke requested that item #2 and item #9 be held out for separate vote. It was moved by Bemke, seconded by Veneman to approve and adopt the balance of the report, holding out item #2 and item #9. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Regarding item #2, it was moved by Bemke, seconded by Veneman to send this item back to the Human Resources Committee for further discussion. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Regarding item #9, it was moved by Bemke, seconded by Veneman to send this item back to the Human Resources Committee for further discussion. Motion carried, 7 ayes and 1 nay:

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	6	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

13. Reports of Other Committees, Commissions and Boards; Department Reports

- A. Wisconsin Rapids Fire Department Summary for September
- B. South Wood County Airport Commission held September 2
- C. Police and Fire Commission held September 8
- D. Water Works and Lighting Commission held September 8
- E. McMillan Memorial Library Building and Grounds Committee, and joint meeting of the Building and Grounds and Finance Committees held September 9, Services Committee held September 14, Board of

Trustees held September 15

F. Wisconsin Rapids Redistricting Committee held September 30 and October 7

G. Park and Recreation Commission held October 11

H. Wastewater Treatment Commission held October 13

It was moved by Evanson, seconded by Cattnach to place the reports on file. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattnach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

14. Referrals to Committee

- Delaney made a referral to the Legislative Committee to discuss the emergency declaration and COVID-19 protocols
- Delaney made a referral to the Legislative Committee to discuss vaccination mandates
- Evanson made a referral to the Human Resources Committee regarding Human Resources policy and procedures manual

15. Regarding Human Resources Committee item #8, in open session, the Council may vote to go into closed session pursuant to Section 19.85(1)(c) of the Wisconsin Statutes, which reads: "Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility."

In closed session, the Council may discuss compensation for a public employee. The Council will return to open session.

The Council did not go into closed session. This item was disposed of earlier in the meeting.

16. Regarding Human Resources Committee item #9, the Council may continue to discuss and consider for approval a request from Mayor Blaser for an organizational restructure of the Department of Public Works, including the elimination of the Director of Public Works position.

The Council did not go into closed session. This item was disposed of earlier in the meeting.

17. Adjournment

It was moved by Rayome, seconded by Zacher to adjourn. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattnach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

The meeting adjourned at 9:12 p.m.

Respectfully submitted,

Jennifer M. Gossick, City Clerk