



PUBLIC MEETING NOTICE
WISCONSIN RAPIDS COMMON COUNCIL
TUESDAY, OCTOBER 19, 2021
6:00 P.M.
CITY HALL COUNCIL CHAMBERS
AND VIA VIDEOCONFERENCE

Notice is hereby given of a meeting of the Wisconsin Rapids Common Council to be held in the Council Chambers at City Hall, 444 West Grand Avenue, and via remote videoconferencing on Tuesday, October 19, 2021, at 6:00 p.m. **The public may listen to the meeting by calling 1-312-626-6799, Access code: 889 4564 8392#.** The meeting will also be streamed LIVE on the City of Wisconsin Rapids Facebook page. This meeting is also available after its conclusion on the City's Facebook page and Community Media's YouTube page, which can be accessed at www.wr-cm.org. If a member of the public wishes to submit comments to the Council regarding an agenda item, please contact Mayor Blaser via email or phone at mayor@wirapids.org or 715-421-8216 before the meeting.

Agenda

1. Call to Order
2. Roll Call
3. Pledge of Allegiance and Silent Prayer in Lieu of Invocation
4. Administration of Police Department Ceremonial Oaths of Office and Badge Pinning for New Police Officer Shane Pongratz and Chaplain Josh Pegram
5. Reading of the Minutes of the Previous Meetings held on September 21 and September 23, 2021 (See Attachments #1 and #2)
6. Consider a Resolution Extending the Emergency Declaration Proclamation Regarding the COVID-19 Pandemic (See Attachment #3)
7. Consider for approval Mayor Blaser's appointments to the Zoning Board of Appeals for terms expiring November 1, 2024 (See Attachment #4):
 - a. David Laspa, 2931 10th Street S., is reappointed as a regular member
 - b. Dennis Polach, 241 14th Street S., is appointed from a 1st alternate member to a regular member to fill the seat vacated by Bruce King
 - c. Peggy Montag, 830 16th Street S., is appointed as a 1st alternate member to fill the seat vacated by Dennis Polach
8. Consider the appointment of one member to the Ethics Board to fill a vacancy for a term expiring November 1, 2023, and the appointment of two members for terms expiring November 1, 2024 (See Attachment #5)
9. Consider the adoption of a Resolution regarding Ward Division and Designating Polling Places (See Attachment #6)
10. Consider adoption of an ordinance adding a municipal connection fee to the wastewater charges in Chapter 8 of the Municipal Code (See Attachment #7)
11. Consider for Adoption the Actions of the Planning Commission at its meetings held on October 4, 2021 and October 19, 2021:
 - A. Planning Commission meeting held on October 4, 2021:
 1. Approval of the reports from the September 13 & 23, 2021 Plan Commission meeting
 2. **PLAN-21-0915; Kyle Bennehoff, Lingle Design Group** – request for a site plan review to renovate 1821 8th Street South (Parcel ID 3411790) and perform other site improvements
 3. **PLAN-21-0966; Wisconsin Rapids Public School District** – public hearing and action on a request for a conditional use permit amendment to construct an addition on Howe Elementary School at 221 8th Street North (Parcel ID 3407777)

4. **PLAN-21-0967; Wisconsin Rapids Public School District** – public hearing and action on a request for a conditional use permit amendment to construct an addition on Mead Elementary School at 241 17th Avenue South (Parcel ID 3402835)
5. **PLAN-21-0968; Wisconsin Rapids Public School District** – public hearing and action on a request for a conditional use permit amendment to construct an addition on Washington Elementary School at 2911 Washington Street (Parcel ID 3410239)
6. Adjourn
- B. Planning Commission meeting held on October 19, 2021:**
 1. **PLAN-21-0522; City of Wisconsin Rapids** – request for Certified Survey Map approval for one lot and to dedicate it as right-of-way at the end of Grove Avenue, east of 16th Street South (Parcel ID 3414800), which includes rescinding the previous dedication of right-of-way associated with the property.
 2. **PLAN-21-1037; SWEPS Food Pantry** - request for a site plan review amendment to perform site improvements at 2321 West Grand Avenue (Parcel ID 3401190)
 3. **Conceptual Project Review** – County of Wood – Construction of Public Safety Facility (Jail) at 410 Avon Street (Parcel ID 3407750) and 431 Saratoga Street (Parcel ID 3407748)
 4. **PLAN-21-1038; County of Wood** – public hearing and action on a request from the County of Wood for an amendment to the City’s Comprehensive Plan, specifically map 7-2 Future Land Use Map, to classify 410 Avon Street (Parcel ID 3407750) from a Commercial & Residential classification to an Institutional land use classification, and 431 Saratoga Street (Parcel ID 3407748) from a Commercial classification to an Institutional land use classification
 5. **PLAN-21-0816; County of Wood** – public hearing and action on a request from the County of Wood for a zoning map amendment request to rezone 410 Avon Street (Parcel ID 3407750) and 431 Saratoga Street (Parcel ID 3407748) from B-2 General Commercial District and R-2 Mixed Residential District to I-1 Institutional District
 6. Adjourn
- 12. Consider for Adoption the Actions of the Standing Committees of the Common Council, as Follows:**
 - A. Finance and Property Committee meeting held on October 5, 2021**
 1. Call to Order
 2. Consider for approval a Temporary Retail Class “B” Fermented Malt Beverages License and “Class B” Wine License application for the Heart of Wisconsin Chamber of Commerce, Inc. Angel Whitehead, President, for an Off the Clock event at CHI Décor Shoppe, 1630 26th Street North, on Monday, November 8, 2021 from 4:00 p.m. to 6:00 p.m.
 3. Consider a request from 45 Mercantile, LLC, d/b/a 45 Mercantile, Jennifer Zimmerman, agent, for a Class “A” and “Class A” liquor license for the premises located at 1000 E Riverview Expressway, Suite 170
 4. Consider a recommendation from Statewide Services to disallow a claim from Automotive Rentals Inc. on behalf of the State of WI DOA for damage to one of their vehicles allegedly sustained in a collision with a City Squad on 04/16/2021
 5. Consider a recommendation to disallow claims from City retirees Wade Wittenberg, Douglas Van Berkel, Steven Belter, and John Janssen regarding life insurance premiums
 6. Discuss accepting a professional services agreement from raSmith on a time and materials basis to work with City staff to refine the transportation utility model, complete the database, and work on connecting the data with utility accounts
 7. Audit of the bills
 8. Review 2022 Budget
 9. Set next meeting date
 10. Adjourn.
 - B. Finance and Property Committee meeting held on October 14, 2021**
 1. Call to Order
 2. Review and discuss the 2022 budget
 3. Adjourn.
 - C. Public Works Committee meeting held on October 5, 2021:**

1. Call to order
2. Consider recommending approval of the discontinuance of Avon Street from Market Street to 5th Street North
3. Review 2022-2026 public works construction CIP
4. Discuss transportation utility next steps
5. Review proposed degradation fee schedule for 2022
6. Review proposed modification of chapter 6 to clarify the limitations of use of colored concrete in the public right-of-way and driveway. **See attached Ordinance**
7. Review proposed modification of street design criteria to clarify allowable boulevard plantings
8. Review proposed modification to the parking ordinance to limit parking on the north side of Oak St between 7th St N and 8th St N from 15 minute parking on School Days to be only for authorized vehicles during school days. **See attached Ordinance**
9. Review referral list
10. Adjourn

D. Human Resources Committee meeting held on October 11, 2021:

1. Call to order
2. Discuss and consider for approval proposed changes to the Vacation Policy.
3. Discuss and consider for approval a policy allowing for Police Department Lieutenant compensation for court time while off duty. See attached.
4. Discuss and consider for approval a pay increase from \$8.50/ hr. to \$9.00/ hr. for positions in the Parks and Recreation Department to assist with recruitment.
5. Update on IAFF and WRPPA contract bargaining.
6. Discuss plan for further COVID-19 policies/protocols in the event they are needed.
7. Discuss and consider for approval a request from Mayor Blaser for an organizational restructure of the Department of Public Works, including the elimination of the Director of Public Works position. See attached
8. The Committee may vote to go into closed session pursuant to Section 19.85(1)(c) of the Wisconsin Statutes, which reads: "Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility."
In closed session, the Committee may discuss compensation for a public employee. The Committee will return to open session. **The council may consider this item at the end of the Council agenda.**
9. The Committee may continue to discuss and consider for approval a request from Mayor Blaser for an organizational restructure of the Department of Public Works, including the elimination of the Director of Public Works position. See attached. **The council may consider this item at the end of the Council agenda.**
10. Adjournment

13. Reports of Other Committees, Commissions and Boards; Department Reports

- A. Wisconsin Rapids Fire Department Summary for September
- B. South Wood County Airport Commission held September 2
- C. Police and Fire Commission held September 8
- D. Water Works and Lighting Commission held September 8
- E. McMillan Memorial Library Building and Grounds Committee, and joint meeting of the Building and Grounds and Finance Committees held September 9, Services Committee held September 14, Board of Trustees held September 15
- F. Wisconsin Rapids Redistricting Committee held September 30 and October 7
- G. Park and Recreation Commission held October 11
- H. Wastewater Treatment Commission held October 13

14. Referrals to Committees

- 15. Regarding Human Resources Committee item #8, in open session, the Council may vote to go into closed session pursuant to Section 19.85(1)(c) of the Wisconsin Statutes, which reads: "Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental**

body has jurisdiction or exercises responsibility.”

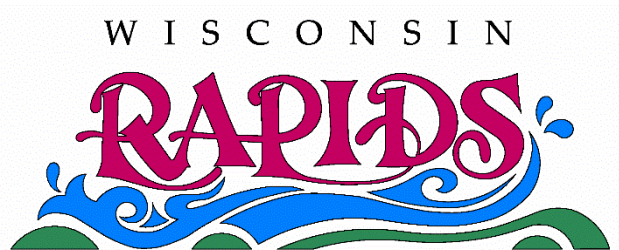
In closed session, the Council may discuss compensation for a public employee. The Council will return to open session.

16. Regarding Human Resources Committee item #9, the Council may continue to discuss and consider for approval a request from Mayor Blaser for an organizational restructure of the Department of Public Works, including the elimination of the Director of Public Works position.

17. Adjournment.

Jennifer M. Gossick, City Clerk

The City of Wisconsin Rapids encourages participation from all its citizens. If participation at this meeting via audioconference is not possible due to a disability or other reasons, notification to the city clerk's office at least 24 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. Call the clerk at (715) 421-8200 to request accommodations.



Attachment #1

MINUTES

MEETING OF THE WISCONSIN RAPIDS COMMON COUNCIL

TUESDAY, SEPTEMBER 21, 2021

6:00 P.M.

A meeting of the Wisconsin Rapids Common Council was held in the Council Chambers at City Hall, 444 West Grand Avenue, and via remote videoconferencing on Tuesday, September 21, 2021, at 6:00 p.m. The public was invited to listen to the audio of the meeting. The meeting was also streamed LIVE on the City's Facebook page. Members of the public who wished to submit comments to the Council regarding an agenda item were directed to contact the Mayor. No comments were received by the Mayor.

1. Call to Order

Mayor Blaser called the meeting to order at 6:01 p.m.

2. Roll Call

Roll call indicated that all alderpersons were present:

<u>Aldersperson</u>	<u>District</u>	<u>Present</u>	<u>Absent</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

3. Pledge of Allegiance and Silent Prayer in Lieu of Invocation

Mayor Blaser requested that all present stand for the Pledge of Allegiance and a moment of silent prayer.

4. Reading of the Minutes of the Previous Meeting held on August 17, 2021

It was moved by Bemke, seconded by Zacher to dispense with a reading and accept the minutes of the previous meeting. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

5. Consider the appointment of members to the Ad Hoc Redistricting Committee

It was moved by Cattanaach, seconded by Rayome to have the members of the Legislative Committee serve as the Ad Hoc Redistricting Committee. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Attachment #1

Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattnach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

6. Consider a Resolution Extending the Emergency Declaration Proclamation Regarding the COVID-19 Pandemic
It was moved by Bemke, seconded by Austin to approve a Resolution Extending the Emergency Declaration Proclamation Regarding the COVID-19 Pandemic. Motion carried, 6 ayes and 2 nays. Resolution No. 25 (2021)

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattnach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

7. Consider a Preliminary Resolution to Initiate Discontinuance of a Portion of Avon Street Pursuant to Section 66.1003, Wisconsin Statutes, as requested by Wood County as part of the jail expansion

It was moved by Austin, seconded by Veneman to approve a Preliminary Resolution to Initiate Discontinuance of a Portion of Avon Street. Motion carried, 7 ayes and 1 nay. Resolution No. 26 (2021)

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattnach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

8. Public Comment and Review of Transportation Utility Ordinance

There was a Public Comment period

No action was taken. This item will be considered at the October 2021 Common Council meeting.

9. Consider for Adoption the Actions of the Planning Commission at its meeting held on September 13, 2021:

Date of Meeting: September 13, 2021

Reported to Council: September 21, 2021

The Planning Commission met at 5:30 p.m. on September 13, 2021 in the City Hall Council Chambers and via remote audioconferencing. Members present included Chairperson Shane Blaser, Lee Thao, Susan Feith, Ben Goodreau and Eric Daven. Aldersperson Ryan Austin attended remotely. Absent was Shane Burkart. Also at the meeting were Community Development Director Kyle Kearns, Donald Chaput of Chaput Land Surveys, Building Grounds Director Edwin Allison and Principal Ronald Rasmussen of Lincoln High School, Wood County Construction Manager Kurt Berner, and Dale Davis for SWEPS Food Pantry. Kathleen Schultz and other guests attended remotely.

The meeting was called to order at 5:31 p.m.

1. Approval of the report from the August 2, 2021, Plan Commission meeting

Motion by Feith to approve the Plan Commission report from August 2, 2021, second by Goodreau. Motion carried (6 – 0)

Attachment #1

2. **PLAN-21-0848; Verso Corporation** – request to alter boundary lines of nonconforming lots to lessen the nonconformity at 231 1st Street North (Parcel ID 3402440), 300 Jackson Street (Parcel ID 3402526), 610 4th Avenue North (Parcel ID 3402445), and 950 4th Avenue North (Parcel ID 3402435)

Staff noted the following address corrections: 300 West Jackson Street, 231 1st Avenue North.

Commissioner Feith had questions regarding the chain of title to which Staff and Donald Chaput responded.

Motion by Daven to approve the request to alter boundary lines of nonconforming lots to lessen the nonconformity at 231 1st Avenue North (Parcel ID 3402440), 300 West Jackson Street (Parcel ID 3402526), 610 4th Avenue North (Parcel ID 3402445), and 950 4th Avenue North (Parcel ID 3402435), second by Austin, subject to the following conditions:

- a. Where land is available, and setbacks can be obtained without interfering with adjacent buildings or infrastructure, applicable setback requirements shall be met for existing buildings.
- b. The existing building described in Detail A of the proposed CSM shall be provided an access agreement or easement.

Motion carried (6 – 0)

3. **PLAN-21-0851; Verso Corporation** – request for a Certified Survey Map approval to create three lots at 950 4th Avenue North (Parcel ID 3402435)

Motion by Blaser to approve the request for a Certified Survey Map approval to create three lots at 950 4th Avenue North (Parcel ID 3402435), second by Thao, subject to the following conditions:

- a. Where land is available, and setbacks can be obtained without interfering with adjacent buildings or infrastructure, applicable setback requirements shall be met for existing buildings.

Motion carried (6 – 0)

4. **PLAN-21-0907; Mark Johnson, Forward Real Estate Services, LLC.** – request for a Certified Survey Map approval to create two lots at 2820 8th Street South (Parcel ID 3412972)

Participating remotely was Kathleen Schultz who expressed her concerns about ingress and egress standards for traffic and children walking to school, to which Commissioner Feith and Mr. Kearns responded.

Motion by Austin to accept the request for a Certified Survey Map approval to create two lots at 2820 8th Street South (Parcel ID 3412972), second by Goodreau, subject to the following conditions:

- a. City staff shall have the authority to review and approve minor modifications.

Motion carried (6 – 0)

5. **PLAN-21-0852; Mark Johnson, Forward Real Estate Services, LLC.** – request for a site plan review to construct a Caribou Coffee at 2820 8th Street South (Parcel ID 3412972)

Commissioner Daven had questions about signage and Kyle Kearns responded.

Motion by Goodreau to approve the request for a site plan review to construct a Caribou Coffee at 2820 8th Street South (Parcel ID 3412972), second by Thao, subject to the following conditions:

- a. A detailed landscaping plan shall be provided meeting all applicable landscape requirements for the development, to be reviewed and approved by the Community Development Department.
- b. The refuse enclosure shall match the design and colors of the primary building.
- c. Cut-off lighting fixtures or equivalent shall be used for the development, and lighting from the development shall not exceed 0.2 foot-candles at neighboring commercial property lines.
- d. Applicable permits through the City shall be obtained.
- e. Community development department shall have the authority to approve minor modifications to the plans.

Motion carried (6 – 0)

6. **PLAN-21-0813; Wisconsin Rapids 3810 8th St S WI, LLC** – request for a site plan review to make site improvements, including to the parking lot, for a restaurant at 3810 8th Street South (Parcel ID 3413805)

Motion by Feith to approve the request for a site plan review to make site improvements, including to the parking lot, for a restaurant at 3810 8th Street South (Parcel ID 3413805), second by Daven, subject to the following conditions:

- a. A maximum of 50% of the onsite parking shall be permitted to exist within the front of the building.
- b. The applicant shall submit an updated site plan for review and approval by the Community Development Department.
- c. Light from the business shall not exceed 0.2 foot-candles at a neighboring commercial property line and 0.1 foot-candles at the neighboring residential property line.
- d. Applicable permits through the City shall be obtained.
- e. Community development staff shall have the authority to approve minor modifications to the plans.

Motion carried (6 – 0)

7. **PLAN-21-0880; Dale Davis – SWEPS Food Pantry** – request for a site plan review to construct an addition onto a building housing the food pantry at 2321 West Grand Avenue (Parcel ID 3401190)

Attachment #1

Motion by Austin to approve a request for a site plan review to construct an addition onto a building housing the food pantry at 2321 West Grand Avenue (Parcel ID 3401190) subject to the recommendations outlined in the staff report, second by Blaser, subject to the following conditions:

- a. Driveways for the garage addition shall be hard surfaced.
- b. A landscaping plan shall be submitted for review and approval by the Community Development Department.
- c. The addition shall match the colors of the primary building, so as to better blend into the façade.
- d. Cut-off lighting fixtures shall be used for all building elevations.
- e. Light from the business shall not exceed 0.2 foot-candles at a neighboring commercial property line.
- f. Applicable permits through the City shall be obtained.
- g. Community development staff shall have the authority to approve minor modifications to the plans.

Motion carried (6 – 0)

8. **PLAN-21-0882; Mitch Altman, representing Matalco** – request for a site plan review to construct a building at 4800 Commerce Drive (Parcel ID 3409861)

A neighbor to the south of Matalco (Allen) had spoken with Mr. Kearns on the phone about his concerns regarding odors and storm water runoff and expressed that he in general was not in favor of Matalco doing any more construction on the property. Kyle Kearns stated that any building permits would need to be reviewed and approved by the City's Engineering Department. Commissioner Goodreau felt the new building would enhance safety in the facility's processes.

Motion by Goodreau to approve the request for a site plan review to construct a building at 4800 Commerce Drive (Parcel ID 3409861), second by Austin, subject to the following conditions:

- a. Cut-off lighting fixtures shall be installed on all façades.
- b. Light from the business shall not exceed 0.2 foot-candles at neighboring commercial property lines or 0.1 foot-candles at neighboring residential property lines.
- c. The exterior materials of the building shall match the design and color of the principal building.
- d. Applicable permits through the City shall be obtained, along with from other jurisdictions, such as the Wisconsin Department of Natural Resources.
- e. Community development staff shall have the authority to approve minor modifications to the plans.

Motion carried (6 – 0)

9. **PLAN-21-0838; Wisconsin Rapids Public School District** – public hearing and action on a request for a conditional use permit amendment to construct an addition on the high school at 1801 16th Street South (Parcel ID 3414751)

Public hearing opened at 6:14 p.m.

Speaking in favor: Edwin Allison and Ronald Rasmussen

Speaking against: none

Public hearing closed at 6:18 p.m.

Commissioners asked about bollards, glass and other safety devices to which Edwin Allison responded. Commissioner Daven wanted to know more about the requirements for sidewalks to which Kyle Kearns replied.

Motion by Goodreau to approve the request for a conditional use permit amendment to construct an addition on the high school at 1801 16th Street South (Parcel ID 3414751), second by Daven, subject to the following conditions:

- a. An updated landscaping plan shall be submitted, meeting applicable requirements, to be reviewed and approved by the Community Development Department.
- b. A lighting plan shall be submitted, meeting applicable standards, to be reviewed and approved by the Community Development Department.
- c. Applicable building and stormwater permits, state and local, shall be obtained.
- d. Minor modifications to the plan shall be permitted to be reviewed and approved by the Community Development Department.

Motion carried (6 – 0)

10. **PLAN-21-0816; County of Wood** – public hearing and action on a request for a zoning map amendment to rezone 410 Avon Street (Parcel ID 3407750), zoned B-2 General Commercial and R-2 Mixed Residential district, and 431 Saratoga Street (Parcel ID 3407748), zoned B-2 General Commercial, to I-1 Institutional District.

Lee Thao abstained from the item.

Public hearing opened at 6:31 p.m.

Speaking in favor: None

Speaking against: None

Attachment #1

Public hearing closed at 6:32 p.m.

Motion by Blaser, second by Feith to approve the request for a zoning map amendment to rezone 410 Avon Street (Parcel ID 3407750), zoned B-2 General Commercial and R-2 Mixed Residential district, and 431 Saratoga Street (Parcel ID 3407748), zoned B-2 General Commercial, to I-1 Institutional District.

Postponement of the action was recommended by City Staff to ensure adherence to the requirements for consistency with the City's Comprehensive Plan. Blaser and Feith withdrew their motions; no action taken. Further discussions on this agenda item will occur at a future Commission meeting.

11. Adjourn

Motion by Goodreau to adjourn, second by Austin. Motion carried (6 – 0). Meeting adjourned at 6:34 p.m.

It was moved by Austin, seconded by Zacher to approve and adopt the actions of the Commission. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

10. Consider for Adoption the Actions of the Standing Committees of the Common Council, as Follows:

A. REPORT OF THE FINANCE AND PROPERTY COMMITTEE MEETING HELD ON SEPTEMBER 7, 2021:

Tom Rayome, Chairperson

Jake Cattanaach, Secretary

Jay Bemke

Date of Meeting: September 7, 2021

Reported to Council: September 21, 2021

The Finance and Property Committee met at 4:30 p.m. on Tuesday, September 7, 2021 in the Council Chambers at City Hall. The meeting was LIVE on Wisconsin Rapids Community Media (WRCM) Spectrum Channel 985 and Solarus Channel 3, online at www.wr-cm.org or via WRCM's Roku app, and was streamed LIVE on the City of Wisconsin Rapids Facebook page.

All members of the Finance and Property Committee were present. Also in attendance were Aldersperson Veneman, Mayor Blaser, Kyle Kearns, Tyler Mickelson, Sue Schill, Jennifer Gossick and Tim Desorcy. A list of others in attendance is on file in the Clerk's office.

1. Call to Order

Chairperson Rayome called the meeting to order at 4:35 p.m.

2. Consider for approval a Temporary Retail Class "B" Fermented Malt Beverages License for Heart of Wisconsin Chamber of Commerce, 1120 Lincoln Street, for the premises as outlined on the map provided, for a 21st Annual Downtown Grand Affair to be held on Sunday, September 12, 2021 from 10:00 a.m. to 3:30 p.m.

It was moved by Cattanaach, seconded by Bemke to approve the Temporary Retail Class "B" Fermented Malt Beverages License for Heart of Wisconsin Chamber of Commerce, 1120 Lincoln Street, for the premises as outlined on the map provided, for a 21st Annual Downtown Grand Affair to be held on Sunday, September 12, 2021 from 10:00 a.m. to 3:30 p.m. Motion carried.

3. Consider for approval a Temporary Retail Class "B" Fermented Malt Beverages License for Central Wisconsin Cultural Center, 2651 Eighth Street South, for a Gallery Opening to be held on Thursday, September 23, 2021 from 5:30 p.m. to 7:30 p.m.

It was moved by Bemke, seconded by Cattanaach to approve the Temporary Retail Class "B" Fermented Malt Beverages License for Central Wisconsin Cultural Center, 2651 Eighth Street South, for a Gallery Opening to be held on Thursday, September 23, 2021 from 5:30 p.m. to 7:30 p.m. Motion carried.

4. Consider for approval a Temporary Retail Class "B" Fermented Malt Beverages and "Class B" Wine License for Central Wisconsin Cultural Center, 2651 Eighth Street South, for an Art on Tap Event to be held on Saturday, October 2, 2021 from 6:00 p.m. to 9:00 p.m.

It was moved by Cattanaach, seconded by Bemke to approve the Temporary Retail Class "B" Fermented Malt Beverages and "Class B" Wine License for Central Wisconsin Cultural Center, 2651 Eighth Street South, for an Art on Tap Event to be held on Saturday, October 2, 2021 from 6:00 p.m. to 9:00 p.m. Motion carried.

Attachment #1

5. Consider for approval a Temporary Retail Class "B" Fermented Malt Beverages and "Class B" Wine License for Assumption Catholic Schools, Inc., 445 Chestnut Street, for a Royal Event to be held on Sunday, October 3, 2021 from 8:00 a.m. to 3:00 p.m.

It was moved by Bemke, seconded by Cattanach to approve the Temporary Retail Class "B" Fermented Malt Beverages and "Class B" Wine License for Assumption Catholic Schools, Inc., 445 Chestnut Street, for a Royal Event to be held on Sunday, October 3, 2021 from 8:00 a.m. to 3:00 p.m. Motion carried.

6. Consider a quote for a Fortinet Enterprise Firewall with 5 years of replacement and support, with setup up and configuration performed by RMM Solutions.

It was moved by Cattanach, seconded by Bemke to approve the purchase of a Fortinet Enterprise Firewall with 5 years of replacement and support, with setup up and configuration performed by RMM Solutions (Attachment No. 1). Motion carried.

7. Consider for approval a revised contract with Forward Appraisal, LLC for assessment services for assessment years 2022 and 2023, to include additional services that were previously provided by the Administrative Technician.

It was moved by Rayome, seconded by Bemke to approve the revised contract with Forward Appraisal, LLC for assessment services for assessment years 2022 and 2023, to include additional services that were previously provided by the Administrative Technician (Attachment No. 2). Motion carried.

8. 2022 Budget timeline

The Committee discussed the timing of budget meetings and the Finance Director will create a tentative schedule for those meetings.

It was moved by Cattanach, seconded by Bemke to set the Public Hearing on the 2022 Budget for Thursday, November 11, 2021 at 6:00 p.m. Motion carried.

9. Audit of the Bills

It was moved by Cattanach, seconded by Bemke to approve check no. 9626 to 9971. Motion carried.

10. Consider the land use of a vacant City-owned building located at 161 & 163 3rd Street North, Parcel IDs: 34-08156 & 3408157.

In open session, the committee may vote to go into closed session under Section 19.85(1)(e) of the Wisconsin Statutes, which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session".

In closed session, the committee may discuss negotiations and strategy regarding the sale of the above property.

The Committee may adjourn in closed session or may return to open session.

In open session, the Committee may continue to discuss the land use of a vacant City-owned building.

It was moved by Bemke, seconded by Cattanach to go into closed session. Roll call vote resulted in the affirmative.

In closed session, Community Development Director Kyle Kearns gave a presentation on the land use of the City-owned building.

It was moved by Bemke, seconded by Cattanach to return to open session. Roll call vote resulted in the affirmative.

In open session, it was moved by Cattanach, seconded Bemke to direct city staff to list the property for sale at the fair market price of \$87,700 with a local real estate agent for a minimum of three months. Motion carried.

11. Adjourn

It was moved by Bemke, seconded by Cattanach to adjourn. Motion carried and the meeting adjourned at 6:19 p.m.

It was moved by Rayome, seconded by Bemke to approve and adopt the actions of the Committee. Motion carried, 7 ayes and 1 nay:

<u>Alderpersion</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input type="checkbox"/>	<input checked="" type="checkbox"/>

B. REPORT OF THE PUBLIC WORKS COMMITTEE MEETING HELD ON SEPTEMBER 7, 2021:

Ryan Austin

Matt Zacher

Patrick J. Delaney

Date of Meeting: September 7, 2021

Reported to Council: September 21, 2021

The Public Works Committee met on Tuesday, September 7, 2021 in the Common Council Chambers and via remote videoconference. Ryan Austin, Matt Zacher, and Patrick Delaney were in attendance. Others attending are on file in the Clerk's office.

1. Call to order

The meeting was called to order at 6:26 pm

2. Review 8th Street State-Municipal Agreement for the repaving of 8th St S from the south City limits to Whitrock Av.

Motion by Austin, second by Zacher to approve the State-Municipal Agreement for the repaving of 8th St S from the south City limits to Whitrock Av.

3. Discuss and consider an Ordinance Creating Chapter 51 and Amending Chapter 6 of the Wisconsin Rapids Municipal Code Regarding Creation of a Transportation Utility.

Motion by Delaney, second by Zacher to create Chapter 51 and amend Chapter 6 as presented removing section 51.13 and having the City Engineer administrate the program, to introduce the ordinance at the September Common Council meeting and take action at the October Common Council meeting, notice a specific public comment period at the September and October Common Council meetings, and to eliminate special assessments for any projects where assessment hearings and final resolutions are outstanding at the time the transportation utility is approved. Motion carried (3-0)

4. Review 2022-2026 public works construction CIP

The 2022-2026 public works construction CIP was reviewed.

5. Consider preliminary resolution to reconstruct Oak Street from e Jackson to 16th St S (2023 construction)

Motion by Delaney, second by Austin to approve the preliminary resolution to reconstruct Oak St from East Jackson St to 16th St for 2023 construction. Motion carried (3-0) **Resolution No. 27 (2021)**

6. Consider allowing staff to review and approve bids for construction of railroad extension to serve Matalco

Motion by Austin, second by Zacher to allow staff to review and approve bids for construction of railroad extension to serve Matalco. Motion carried (3-0)

7. Review proposals for soil borings for engineering investigations on Washington St, Apricot St, and One Mile Creek Pond

Motion by Austin, second by Zacher to accept the bid from AET for \$11,865. Motion carried (3-0)

8. Review DPW report, including an update on the 8th Street Storm Sewer Repair

Report reviewed.

9. Review referral list

Referral list reviewed, with items #4 and #7 removed.

10. Adjourn

Motion by Zacher, second by Delaney to adjourn. Motion carried (3-0)

The meeting was adjourned at 8:03 pm.

It was moved by Austin, seconded by Rayome to approve and adopt the actions of the Committee. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattnach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

C. REPORT OF THE HUMAN RESOURCES COMMITTEE MEETING HELD ON SEPTEMBER 7, 2021:

Jay Bemke, Chairperson

Dean Veneman, Secretary

Date of Meeting: September 7, 2021

Reported to Council: September 21, 2021

A meeting of the Human Resources Committee was held on Tuesday, September 7, 2021, at 2:30 p.m. via remote videoconferencing, originating from the Council Chambers. Members present were Chairperson Bemke and Alderperson Veneman, Alderperson Evanson was excused. Also present were Mayor Shane Blaser, City Attorney Sue Schill, Ryan Hartman, and Tyler Mickelson.

1. Call to order

Chairperson Bemke called the meeting to order at 2:32 p.m.

2. Discuss and consider for approval the proposed position of Community Development Administrative Technician

Motion by Veneman, second by Bemke to approve the position of Community Development Administrative Technician as presented. Motion carried 2-0.

3. Discuss plan for further COVID-19 policies/ protocols in the event they are needed

Discussion, no action taken.

4. Motion by Bemke, second by Veneman, to go into closed session under Section 19.85(1)(e), Wis. Stats., which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session." Roll call vote taken, with Bemke and Veneman voting in the affirmative. Motion carried, 2-0.

a. In closed session, the Committee discussed negotiations and bargaining strategy regarding labor negotiations with IAFF and WRPPA.

5. Motion by Veneman, second by Bemke, to adjourn in closed session. Motion carried 2-0. The meeting adjourned at 3:15 p.m.

It was moved by Bemke, seconded by Evanson to approve and adopt the actions of the Committee. Motion carried, 8 ayes and 0 nays:

<u>Alderperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

11. Reports of Other Committees, Commissions and Boards; Department Reports

- A. South Wood County Airport Commission held June 10 and August 5
- B. McMillan Memorial Library: Nominating Committee held July 8, Board of Trustees held August 4 and August 18, Services Committee held August 10, Building and Grounds Committee held August 11
- C. Water Works & Lighting Commission held July 14 and August 20
- D. Wisconsin Rapids Housing Authority held July 28
- E. Wisconsin Rapids Fire Department Summary for August
- F. Wastewater Treatment Commission held August 4 and September 8
- G. Park and Recreation Commission held August 9
- H. Police and Fire Commission held August 11

It was moved by Bemke, seconded by Cattanaach to place the reports on file. Motion carried, 8 ayes and 0 nays:

<u>Alderperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Jay Bemke 8 ☒ ☐

12. Referrals to Committee
No referrals were received.

13. Adjournment

It was moved by Rayome, seconded by Zacher to adjourn. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1	☒	☐
Dean Veneman	2	☒	☐
Matt Zacher	3	☒	☐
Tom Rayome	4	☒	☐
Sheri Evanson	5	☒	☐
Jake Cattanach	6	☒	☐
Patrick J. Delaney	7	☒	☐
Jay Bemke	8	☒	☐

The meeting adjourned at 9:12 p.m.

Respectfully submitted,

Jennifer M. Gossick, City Clerk



Attachment #2

MINUTES

SPECIAL MEETING OF THE WISCONSIN RAPIDS COMMON COUNCIL

THURSDAY, SEPTEMBER 23, 2021

4:15 P.M.

A special meeting of the Wisconsin Rapids Common Council was held in the Council Chambers at City Hall, 444 West Grand Avenue, and via remote videoconferencing on Thursday, September 23, 2021, at 4:18 p.m. The public was invited to listen to the audio of the meeting. The meeting was also streamed LIVE on the City's Facebook page. Members of the public who wished to submit comments to the Council regarding an agenda item were directed to contact the Mayor. No comments were received by the Mayor.

1. Call to Order

Mayor Blaser called the meeting to order at 4:18 p.m.

2. Roll Call

Roll call indicated that all alderpersons were present except Cattanach and Veneman. Veneman was excused.

<u>Aldersperson</u>	<u>District</u>	<u>Present</u>	<u>Absent</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/> (via videoconference initially)	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	6	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

3. Consider for Adoption the Actions of the Planning Commission at its meeting held on September 23, 2021:

Date of Meeting: September 23, 2021

Reported to Council: September 23, 2021

The Planning Commission met at 4:00 p.m. on September 23, 2021 in the City Hall Council Chambers and via remote audioconferencing. Members present included Chairperson Shane Blaser, Aldersperson Austin, Lee Thao, Susan Feith, Ben Goodreau and Shane Burkart. Chairperson Eric Daven was absent. City staff at the meeting included Community Development Director Kyle Kearns, Fire Chief Scott Young, Clerk Jennifer Gossick, and City Attorney Sue Schill. Others in attendance include Aldersperson Jay Bemke, Aldersperson Patrick Delaney, Aldersperson Jay Bemke, Aldersperson Tom Rayome; remotely were Aldersperson Matt Zacher, Laura Eysnogle, Robert Krzyzanowski, and David Keating.

The meeting was called to order at 4:01 p.m.

- 1. Extraterritorial CSM – Roger Pelot** - request for Certified Survey Map approval to create 1 lot within the Town of Rudolph. The subject property is located at 5644 Reddin Road (Parcel ID 1700556 & 1700553) Motion by Chairperson Blaser, second by Goodreau to approve the Extraterritorial CSM – Roger Pelot - request for Certified Survey Map approval to create 1 lot within the Town of Rudolph. The subject property is located at 5644 Reddin Road (Parcel ID 1700556 & 1700553).

Motion Carried (6 – 0)

- 2. PLAN-21-0955; Wisconsin Rapids Fire Department** – public hearing and action on a request for a conditional use permit amendment to construct an addition, and perform other site improvements at Fire Station 1, 1511 12th Street South (Parcel ID 3411866).

Public hearing opened at 4:06 PM

Speaking in favor: None

Speaking against: None

Public hearing closed at 4:07 PM

Attachment #2

Motion by Feith, second by Tao to approve PLAN-21-0955; Wisconsin Rapids Fire Department – public hearing and action on a request for a conditional use permit amendment to construct an addition, and perform other site improvements at Fire Station 1, 1511 12th Street South (Parcel ID 3411866).

Motion carried (6 – 0)

3. Adjourn

Motion by Tao to adjourn, second by Goodreau

Motion carried (6 – 0). Meeting adjourned at 4:09 p.m.

Bemke requested that Item #2 be held out for separate vote. It was moved by Bemke, seconded by Delaney to approve and adopt the balance of the report holding out Item #2. Motion carried, 6 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>	
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Dean Veneman	2	<input type="checkbox"/>	<input type="checkbox"/>	Absent
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Jake Cattnach	6	<input type="checkbox"/>	<input type="checkbox"/>	Absent
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Regarding Item #2, it was moved by Bemke, seconded by Rayome, to approve the item as presented. Motion carried, 5 ayes, 0 nays, and 1 abstention.

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Dean Veneman	2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Absent
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Jake Cattnach	6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Absent
Patrick J. Delaney	7	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

4. Consider for approval the Guaranteed Maximum Price Contract with Miron Construction, including the award of trades bids and the selection of any alternate bid options, for the Fire Station 1 renovation project.

It was moved by Evanson, seconded by Zacher to approve the Guaranteed Maximum Price Contract with Miron Construction as presented, including the award of trades bids, for the Fire Station 1 renovation project. Motion carried, 4 ayes and 2 nays.

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>	
Ryan Austin	1	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Dean Veneman	2	<input type="checkbox"/>	<input type="checkbox"/>	Absent
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Jake Cattnach	6	<input type="checkbox"/>	<input type="checkbox"/>	Absent
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Jay Bemke	8	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

5. Adjournment.

It was moved by Bemke, seconded by Evanson to adjourn. Motion carried, 6 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>	
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Dean Veneman	2	<input type="checkbox"/>	<input type="checkbox"/>	Absent
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Jake Cattnach	6	<input type="checkbox"/>	<input type="checkbox"/>	Absent
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
The meeting adjourned at 5:40 p.m.				

Respectfully submitted,

Jennifer M. Gossick, City Clerk

CITY OF WISCONSIN RAPIDS

RESOLUTION No. _____ (2021)

**A RESOLUTION ISSUING AN EMERGENCY DECLARATION
DUE TO THE COVID-19 PANDEMIC**

October 19, 2021

WHEREAS, a novel strain of the coronavirus named COVID-19 has spread throughout the world over the past 20 months; and

WHEREAS, the Delta variant of COVID-19 is the dominant strain in the State of Wisconsin and Wood County at this time; and

WHEREAS, the number of COVID –19 cases is at a high level in our area: and

WHEREAS, the United States Department of Health and Human Services has continued to declare a Public Health Emergency as a result of the continued consequences of the COVID-19 pandemic; and

WHEREAS, these conditions pose a continuing and substantial threat to public order, life, health and safety of the citizens of the City of Wisconsin Rapids; and

WHEREAS, the City of Wisconsin Rapids in cooperation with local, state and federal governmental entities has taken action to prevent exposure to and spread of COVID-19; and

WHEREAS, the Common Council passed an Emergency Declaration resolution regarding the COVID-19 pandemic on August 17, 2021 and September 21, 2021; and

WHEREAS, the Common Council wishes to extend said Emergency Declaration;

BE IT RESOLVED, by the Common Council, as follows:

A State of Emergency is declared in the City of Wisconsin Rapids due to the COVID-19 pandemic.

The Mayor is hereby authorized and directed, working with Federal, State and other local authorities, and City staff, to take all reasonable and necessary steps to prevent exposure to and/or spread of COVID-19 within the City of Wisconsin Rapids, including but not limited to those duties specified within Chapter 323 of the Wisconsin Statutes.

In order to mitigate the impacts of COVID-19, during the term of this state of emergency, meetings of the Common Council and any subunit of the Council, or any other board, commission, or committee of the City, shall be held electronically and remotely (videoconference, teleconference), allowing members to appear remotely, and using methods which provide for the public to access the meeting remotely, thus making the meeting reasonably accessible to the public under the present emergent circumstances. For standing committee meetings and Common Council meetings, alderpersons shall either appear in person or via videoconferencing (with video of the alderperson enabled), to confirm attendance, quorum, and voting.

Other orders: _____

The period of this declaration shall extend to the next regularly scheduled council meeting and can be renewed at that time.

Adopted by the Common Council of the City of Wisconsin Rapids this 19th day of October, 2021.

APPROVED:

Shane E. Blaser, Mayor

Jennifer M. Gossick, City Clerk

Ayes: _____

Nays: _____



OFFICE
OF THE
MAYOR

October 19, 2021

Dear Alderpersons,

The following appointments are submitted for your approval:

Zoning Board of Appeals

Dennis Polach, 241 14th St. S, is appointed as a regular member to a term expiring 11/1/2024.

David Laspa, 2931 10th St. S, is reappointed as a regular member to a term expiring 11/1/2024.

Peggy Montag, 830 16th St. S, is appointed as a 1st alternate member to a term expiring 11/1/2024.

Respectfully submitted,

A handwritten signature in black ink that reads "Shane E. Blaser".

Shane E. Blaser, Mayor

Shane E. Blaser, Mayor

444 West Grand Avenue, Wisconsin Rapids, WI 54495-2780

Phone: (715) 421-8202 | Fax: (715) 421-8278 | sblaser@wirapids.org | www.wirapids.org



**City of Wisconsin Rapids
Boards, Committees and Commissions
Appointment Application Form**

Name: Dominic Gaccetta Phone: 817-793-8508
 Mailing address: 1760 Riverwood Ln City & Zip: Wisconsin Rapids 54494
 Email: dgaccetta817@gmail.com Contact Preference: ☒ Text ☒ Email

List any standing scheduling conflicts and specify by season (where relevant): _____

When would you be available to start? immediately

Which Boards, Committees and/or Commissions are you applying to today? Check all that apply.

- | | |
|---|--|
| <input type="checkbox"/> Board of Review | <input checked="" type="checkbox"/> Planning Commission |
| <input checked="" type="checkbox"/> Ethics Board | <input type="checkbox"/> Police & Fire Commission |
| <input type="checkbox"/> Housing Authority | <input type="checkbox"/> Wastewater Treatment Commission |
| <input type="checkbox"/> Library Board | <input type="checkbox"/> Water Works & Lighting Commission |
| <input type="checkbox"/> Park & Recreation Commission | <input type="checkbox"/> Zoning Board of Appeals |

Detailed information regarding qualifications and expectations can be found at: wirapids.org/appointments. Upcoming appointments can be found in the City directory, which is updated quarterly. For more current information, you may contact the Mayor's Office or the Clerk's Office.

Please provide a letter of interest that explains your qualifications relevant to the appointment(s) you're interested in. You may also provide a resume.

Submit your application and letter of interest to the Mayor's Office:

mayor@wirapids.org

City of Wisconsin Rapids

Attn: Mayor's Office

444 West Grand Avenue

Wisconsin Rapids, WI 54494

Applications will be maintained for one year. Please reapply if you are not appointed during that time frame, but you still have an interest.

To whom it may concern,

As a citizen of the city of Wisconsin Rapids, and reading the article based on the interview from the mayor on WSAU, I was excited to see that the city government is asking for the residents to participate in the city government. One of the best ways to help the city to grow and prosper is to be involved with the governance of day to day and goal-oriented operations. Therefore, I am asking for consideration of appointment to the Ethics Board and Planning Commission.

I am asking for consideration to the Ethics Board because knowing and helping guide our city's governance and workforce is a positive way to influence the integrity of the city and community. Knowing that there is any level of mistrust of governing operations, no matter how small, can drive a community into division. Making sure that there is a clear path for all involved means trust and cooperation.

I am asking for consideration to the Planning Commission because we are seeing real challenges for businesses and quality of life. Whether it is the closing of the mill and its loss of revenue to the opening of the new waterpark and how it will be paid for, we need to be able to address the areas of need and work with other commissions in the city government. The Planning Commission needs to work with other commissions to help find ways to fill those gaps and make sure the citizens in the community are front and center in the way things are done.

I am just a person that lives in the community that would like to be involved with the future and the development of this city. As much as I can help to guide it into the future will make it a better place for my family and the rest of this community.

Thank you



City of Wisconsin Rapids
Boards, Committees and Commissions
Appointment Application Form

3-18-2021

Name: Lee Gossick Phone: 715-252-7114
 Mailing address: 541 Wisconsin Street City & Zip: Wisconsin Rapids 54494-3644
 Email: leegossick@gmail.com Contact Preference: ☒ Phone ☒ Text ☐ Email
 List any standing scheduling conflicts and specify by season (where relevant): None

When would you be available to start? tomorrow

Which Boards, Committees and/or Commissions are you applying to today? Check all that apply.

- | | |
|---|---|
| <input checked="" type="checkbox"/> Board of Review <u>re-appoint</u> | <input type="checkbox"/> Planning Commission |
| <input checked="" type="checkbox"/> Ethics Board <u>new</u> | <input type="checkbox"/> Police & Fire Commission |
| <input type="checkbox"/> Housing Authority | <input type="checkbox"/> Wastewater Treatment Commission |
| <input type="checkbox"/> Library Board | <input type="checkbox"/> Water Works & Lighting Commission |
| <input type="checkbox"/> Park & Recreation Commission | <input checked="" type="checkbox"/> Zoning Board of Appeals <u>re-appoint</u> |

Detailed information regarding qualifications and expectations can be found at: wirapids.org/appointments. Upcoming appointments can be found in the City directory, which is updated quarterly. For more current information, you may contact the Mayor's Office or the Clerk's Office.

Please provide a letter of interest that explains your qualifications relevant to the appointment(s) you're interested in. You may also provide a resume.

Submit your application and letter of interest to the Mayor's Office:

mayor@wirapids.org

City of Wisconsin Rapids

Attn: Mayor's Office

444 West Grand Avenue

Wisconsin Rapids, WI 54494

Applications will be maintained for one year. Please reapply if you are not appointed during that time frame, but you still have an interest.

Thank you!

LEE GOSSICK
541 Wisconsin Street
Wisconsin Rapids, WI 54494
715-252-7114
leegossick@gmail.com

OBJECTIVE:

To secure a position where I can contribute to and be an integral part of a company's continued and total success.

EDUCATION:

- Master of Science in Business Administration – Cal State, June 1978
- Bachelor of Science in Business Administration – Cal State, December 1976

WORK EXPERIENCE:

Coldwell Banker-Siewert, Realtors Wisconsin Rapids, WI 54494

Oct 2012-Dec 2019

Realtor®

Retired 12-30-2019

Guided buyers and sellers through the real estate sale transaction from initial meeting to successful closing.

Restaino & Associates Madison, WI 53711

Aug 2011-Sep 2012

Realtor®

Guided buyers and sellers through the real estate sale transaction from initial meeting to successful closing.

Carrollton-Farmers Branch ISD Carrollton, TX 75006

Aug 2006 – July 2009

Substitute school teacher grades K-9.

United States Postal Service Carrollton, TX 75006

Dec 1999 – Jul 2006

Sorted and delivered the United States mail in an assigned territory.

Pitney Bowes (Office Systems Division) Irving, TX 75038

May 1999 – Nov 1999

Marketed and sold Pitney Bowes copiers, postage and fax machines in a protected territory. Excelled at prospecting, cold calling, customer satisfaction and territory management.

Boston Coach (a Fidelity Investments Co.) Addison, TX 75244

Apr 1998 – May 1999

Marketed and sold Executive Sedan Services to corporate accounts such as Dean Witter, GTE, Baylor Health Care, Medical City Dallas, Dallas Children's Hospital, American, Continental, Delta, Southwest, Japan and SAS Airlines.

Brinks Home Security Dallas, TX 75234

Feb 1997 – Mar 1998

Marketed and sold the world's premier security systems to new commercial and residential clients. Excelled at prospecting and cold calling. Won numerous sales achievement awards. Consistently in the top 20 percentile.

United States Army Veteran; Army platoon leader 24th Infantry Division; Honorable Discharge

VOLUNTEER ACTIVITIES and COMMUNITY INVOLVEMENT:

Mayoral Appointee to Wisconsin Rapids Zoning and Appeals Board, Common Council Appointee as a Wisconsin Rapids Chief Election Inspector, Town of Grand Rapids Election Inspector, 21-Gallon Blood Donor, Home Delivered Meals Volunteer, Habitat for Humanity Volunteer, Central Wisconsin Board of Realtors Professional Standards/Ethics Committee Member, Lecturer, Toastmasters

Thank you!



**City of Wisconsin Rapids
Boards, Committees and Commissions
Appointment Application Form**

Name: _____ Phone: _____

Mailing address: _____ City & Zip: _____

Email: _____ Contact Preference: ☐ Phone ☐ Text ☐ Email

List any standing scheduling conflicts and specify by season (where relevant): _____

When would you be available to start? _____

Which Boards, Committees and/or Commissions are you applying to today? Check all that apply.

- | | |
|---|--|
| <input type="checkbox"/> Board of Review | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Ethics Board | <input type="checkbox"/> Police & Fire Commission |
| <input type="checkbox"/> Housing Authority | <input type="checkbox"/> Wastewater Treatment Commission |
| <input type="checkbox"/> Library Board | <input type="checkbox"/> Water Works & Lighting Commission |
| <input type="checkbox"/> Park & Recreation Commission | <input type="checkbox"/> Zoning Board of Appeals |

Detailed information regarding qualifications and expectations can be found at: wirapids.org/appointments. Upcoming appointments can be found in the City directory, which is updated quarterly. For more current information, you may contact the Mayor's Office or the Clerk's Office.

Please provide a letter of interest that explains your qualifications relevant to the appointment(s) you're interested in. You may also provide a resume.

Submit your application and letter of interest to the Mayor's Office:

mayor@wirapids.org

City of Wisconsin Rapids

Attn: Mayor's Office

444 West Grand Avenue

Wisconsin Rapids, WI 54494

Applications will be maintained for one year. Please reapply if you are not appointed during that time frame, but you still have an interest.

September 16, 2021

City of Wisconsin Rapids
Attn: Mayor's Office
444 W. Grand Ave.
Wisconsin Rapids, WI 54494

Dear Mayor's Office:

First of all, thank you for all you do to serve this great city of ours! I have served on the Ethics Committee for over a full term now, and I did not realize my term had ended. The email and phone number you had for me on file was inaccurate but I corrected that in the Appointment Application Form I attached with this letter. I deeply apologize for the confusion regarding this.

Being a clergy member in our community, a chaplain with our police and fire departments, and having already served one term I feel uniquely qualified to serve on the Ethics committee for our city. I have a Master's degree from our denomination's seminary (Trinity International University) where I took courses related to ethics. Beyond academic training, as a pastor and chaplain I am living among ethical issues on a regular basis. I know all too well the complexity of gathering the facts, weighing all the options, and determining the ethical direction in many different situations.

It would be an absolute honor for me to continue to serve on our Ethics committee. I feel it is a great combination of my training, ministry career, and community service. Thank you for your consideration of this.

Sincerely,

Dan DeRoche
Senior Pastor, Crossview Church
1000 E. Riverview Expressway
Wisconsin Rapids, WI 54494
715-315-0861
dderoche96@gmail.com



**City of Wisconsin Rapids
Boards, Committees and Commissions
Appointment Application Form**

Name: _____ Phone: _____

Mailing address: _____ City & Zip: _____

Email: _____ Contact Preference: ☐ Phone ☐ Text ☐ Email

List any standing scheduling conflicts and specify by season (where relevant): _____

When would you be available to start? _____

Which Boards, Committees and/or Commissions are you applying to today? Check all that apply.

- | | |
|---|--|
| <input type="checkbox"/> Board of Review | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Ethics Board | <input type="checkbox"/> Police & Fire Commission |
| <input type="checkbox"/> Housing Authority | <input type="checkbox"/> Wastewater Treatment Commission |
| <input type="checkbox"/> Library Board | <input type="checkbox"/> Water Works & Lighting Commission |
| <input type="checkbox"/> Park & Recreation Commission | <input type="checkbox"/> Zoning Board of Appeals |

Detailed information regarding qualifications and expectations can be found at: wirapids.org/appointments. Upcoming appointments can be found in the City directory, which is updated quarterly. For more current information, you may contact the Mayor's Office or the Clerk's Office.

Please provide a letter of interest that explains your qualifications relevant to the appointment(s) you're interested in. You may also provide a resume.

Submit your application and letter of interest to the Mayor's Office:

mayor@wirapids.org

City of Wisconsin Rapids

Attn: Mayor's Office

444 West Grand Avenue

Wisconsin Rapids, WI 54494

Applications will be maintained for one year. Please reapply if you are not appointed during that time frame, but you still have an interest.

Renee L. Fischer

341 18th Street North
Wisconsin Rapids, WI 54494
mrsfisch13@yahoo.com
715-323-3556

September 21, 2021

Mayor Shane Blaser **–via email**
City of Wisconsin Rapids
444 West Grand Avenue
Wisconsin Rapids, WI 54494

Dear Mayor Blaser,

I am writing in response to applying for another term in my role on the Ethics Board per your email dated August 27, 2021.

As a Human Resource professional for the past fifteen years, I feel as have quite a bit of experience and credentials to continue to serve the City of Wisconsin Rapids on the Ethics Board by renewing my term.

Thank you for your time and consideration.

Sincerely,

Renee Fischer

RESOLUTION #_____ (2021)

WARD DIVISION AND DESIGNATING POLLING PLACES

WHEREAS, the City of Wisconsin Rapids, Wood County, Wisconsin is responsible for ward division and designating polling places in accordance with Section 5.15 of the Wisconsin Statutes;

NOW, THEREFORE, BE IT RESOLVED

That the Common Council does hereby separate said City into twenty-seven (27) wards; and

That the boundaries of the City of Wisconsin Rapids' wards shall be as follows:

Ward 1:

Ward 1 consists of census block numbers: 551410111002039, 551410111002040, 551410111002041, 551410111002042, 551410111002043, 551410111002044, 551410111002048, 551410111002049, 551410111003013, 551410111003014, 551410111003015, 551410111003016, 551410111003017, 551410111003018, 551410111003019, 551410111003020, 551410111003021, 551410111003022, 551410111003023, 551410111003024, 551410111003025, 551410111003026, 551410111003027, 551410111003028, 551410111003029, 551410111003033, 551410111003034, 551410111003035, 551410111003036, 551410111003037, 551410111003038, 551410111003039, 551410111003040, 551410111003041, 551410111003042, 551410111003043, 551410111003044, 551410111003045, 551410111003046, 551410111004052, 551410111004053, 551410111004054, 551410111004055, 551410111004056, 551410111004057, 551410111004058, 551410111004064, 551410111004065, 551410111004066, 551410111004067, and is more particularly described as:

Beginning at the intersection of the West Grand Avenue and 25th Avenue North; thence north along the centerline of 25th Avenue North to a point of intersection with the centerline of the railroad; thence easterly along the railroad centerline to the point of intersection with the centerline of 11th Avenue North; thence north along the centerline of 11th Avenue North to the point of intersection with the centerline of Dura Beauty Lane; thence east along the centerline of Dura Beauty Lane to the point of intersection with the railroad and Rainbow Drive; thence easterly along the railroad to the intersection of to the thread of the Wisconsin River; thence north along the thread of the Wisconsin River to the intersection of the north city limits; thence west along the north city limits to the west city limits; thence south along the west city limits to the point where said west limits and the centerline of West Grand Avenue intersects; thence east along the centerline of West Grand Avenue to the point of beginning.

Ward 2:

Ward 2 consists of census block numbers: 551410111004012, 551410111004013, 551410111004015, 551410111004016, 551410111004041, 551410111004042, 551410111004043, 551410111004044, 551410111004045, 551410111004046, 551410111004047, 551410111004048, 551410111004049, 551410111004050, 551410111004051, 551410111004059, 551410111004060, 551410111004061, 551410111004062, 551410111004063, 551410111004068, 551410111004069, 551410111004070, and is more particularly described as:

Beginning at the intersection of the West Grand Avenue and 25th Avenue North; thence north along the centerline of 25th Avenue North to a point of intersection with the centerline of the railroad; thence easterly along the railroad centerline to the point of intersection with the centerline of 11th Avenue North; thence south along the centerline of 11th Avenue North to the point of intersection with the centerline of Butler Street; thence west along the centerline of Butler Street to the point of intersection with the centerline of Canal Street; thence south along the centerline of Canal Street to the point of intersection with the centerline of West Grand Avenue; thence west along the centerline of West Grand Avenue to the point of beginning.

Ward 3:

Ward 3 consists of census block numbers: 551410111003030, 551410111003031, 551410111003032, 551410111004000, 551410111004001, 551410111004002, 551410111004003, 551410111004004, 551410111004005, 551410111004006, 551410111004007, 551410111004008, 551410111004009, 551410111004010, 551410111004011, 551410111004014, 551410111004017, 551410111004018, 551410111004019, 551410111004020, 551410111004021, 551410111004022, 551410111004023, 551410111004024, 551410111004025, 551410111004026, 551410111004027, 551410111004028, 551410111004029, 551410111004030, 551410111004031, 551410111004032, 551410111004033, 551410111004034, 551410111004035, 551410111004036, 551410111004037, 551410111004038, 551410111004039, 551410111004040, 551410111004071, 551410111004072, 551410111004073, 551410111004074, 551410111004075, 551410111004076, 551410112002000, 551410112002001, 551410112002005, 551410112002043, 551410112002044, 551410112002045v551410112002046, 551410112002047, 551410112002048, 551410112002049, 551410112003000, and is more particularly described as:

Beginning at the intersection of Chase Street and 1st Avenue South; thence east along the extension of Chase Street to the thread of the Wisconsin River; thence north along the thread of the Wisconsin River to the intersection of the Wisconsin River and the railroad; thence west along said railroad to the point of intersection of Dura Beauty Lane and Rainbow Drive; thence west along the centerline of Dura Beauty Lane to the point of intersection with the centerline of 11th Avenue North; thence south along the centerline of 11th Avenue North to the point of intersection with Butler Street; thence west along the centerline of Butler Street to the point of intersection with Canal Street; thence south along the centerline of Canal Street to the point of intersection with West Grand Avenue; thence east along the centerline of West Grand Avenue to the point of intersection with West Riverview Expressway; thence southwesterly along the centerline of West Riverview Expressway to the point of intersection with Goggins Street; thence east along the centerline of Goggins Street to the point of intersection with 7th Avenue South; thence south along the centerline of 7th Avenue South to the intersection with 3rd Avenue South; thence southwesterly along the centerline of 3rd Avenue South to the intersection with 1st Avenue South; thence northeasterly along the centerline of 1st Avenue South to the point of beginning.

Ward 4:

Ward 4 consists of census block numbers: 551410112002003, 551410112002006, 551410112002007, 551410112002008, 551410112002009, 551410112002010, 551410112002011, 551410112002012, 551410112002013, 551410112002014, 551410112002015, 551410112002020, 551410112002021, 551410112002022, 551410112002023, 551410112002024, 551410112002028, 551410112002029, 551410112002030, 551410112002035, and is more particularly described as:

Beginning at the intersection of West Grand Avenue and 19th Avenue South; thence easterly along the centerline of West Grand Avenue to the point of intersection with West Riverview

Expressway; thence southwesterly along the centerline of West Riverview Expressway to the point of intersection with Chase Street; thence west along the centerline of Chase Street to the point of intersection with 19th Avenue South; thence north along the centerline of 19th Avenue South to the point of beginning.

Ward 5:

Ward 5 consists of census block numbers: 551410112001011, 551410112001012, 551410112001013, 551410112001014, 551410112001015, 551410112001033, 551410112001034, 551410112002016, 551410112002017, 551410112002018, 551410112002019, 551410112002027, 551410112002031, 551410112002032, 551410112002033, 551410112002034, 551410112002036, 551410112002037, 551410112002038, 551410112002039, 551410112002040, 551410112002041, 551410112002042, 551410112004002, and is more particularly described as:

Beginning at the intersection of West Grand Avenue and 25th Avenue South; thence easterly along the centerline of West Grand Avenue to the point of intersection with 19th Avenue South; thence south along the centerline of 19th Avenue South to the point of intersection with Chase Street; thence east along the centerline of Chase Street to the point of intersection with 17th Avenue South; thence south along the centerline of 17th Avenue South to the point of intersection with Russell Street; thence west along the centerline of Russell Street to the point of intersection with 21th Avenue South; thence south along the centerline of 21th Avenue South to the point of intersection with Carey Street; thence west along the centerline of Carey Street to the point of intersection with 25th Avenue South; thence north along the centerline of 25th Avenue South to the point of beginning.

Ward 6:

Ward 6 consists of census block numbers: 551410112001001, 551410112001004, 551410112001005, 551410112001009, 551410112001010, 551410112001028, 551410112001029, 551410112001030, 551410112001031, 551410112001032, 551410112001038, 551410112001039, 551410112001040, 551410112001041, 551410112001042, 551410112001048, 551410112001049, 551410112001050, 551410112004003, 551410112004004, 551410112004005, 551410112004006, 551410112004007, 551410112004008, 551410112004009, 551410112004010, 551410112004020, 551410112004021, and is more particularly described as:

Beginning at a point where the west city limits and the centerline of West Grand Avenue intersects; thence easterly along the centerline of West Grand Avenue to the point of intersection with 25th Avenue South; thence south along the centerline of 25th Avenue South to the point of intersection with Carey Street; thence east along the centerline of Carey Street to the point of intersection with 21st Avenue South; thence southwesterly along the centerline of 21st Avenue South to the point of intersection with Gaynor Avenue; thence continuing southwesterly along the centerline of the railroad to the intersection with Seneca Road and the south city limits; thence west along the south city limits to the west city limits; thence north along the west city limits to the point of beginning.

Ward 7:

Ward 7 consists of census block numbers: 551410112001043, 551410112001044, 551410112001045, 551410112003021, 551410112004000, 551410112004001, 551410112004011, 551410112004012, 551410112004013, 551410112004014, 551410112004015, 551410112004016, 551410112004017, 551410112004018, 551410112004019, and is more particularly described as:

Beginning at the intersection of 21st Avenue South and Russell Street; thence southwesterly along the centerline of 21st Avenue South to the point of intersection with Gaynor Avenue; thence

continuing southwesterly along the centerline of the railroad to the intersection with Seneca Road and the south city limits; thence east along the south city limits to the point of intersection with 2nd Avenue South; thence northeasterly along the centerline of 2nd Avenue South to the point of intersection with Gaynor Avenue and 17th Avenue South; thence north along the centerline of 17th Avenue South to the point of intersection with Russell Street; thence west along the centerline of Russell Street to the point of beginning.

Ward 8:

Ward 8 consists of census block numbers: 551410112002002, 551410112002004, 551410112002025, 551410112002026, 551410112002050, 551410112002051, 551410112003001, 551410112003002, 551410112003003, 551410112003004, 551410112003005, 551410112003006, 551410112003007, 551410112003008, 551410112003009, 551410112003010, 551410112003011, 551410112003012, 551410112003013, 551410112003014, 551410112003015, 551410112003016, 551410112003017, 551410112003018, 551410112003019, 551410112003020, 551410112003022, 551410112003023, 551410112003024, 551410112003025, 551410113001000, 551410113001001, 551410113001002, 551410113001003, 551410113001013, and is more particularly described as:

Beginning at the intersection of Chase Street and 1st Avenue South; thence east along the extension of Chase Street to the thread of the Wisconsin River; thence south along the thread of the Wisconsin River to the Riverview Expressway bridge; thence east along the centerline of East Riverview Expressway to the point of intersection with 1st Street South; thence south along the centerline of 1st Street South to the point of intersection with the south city limits; then westerly along the south city limits to the point of intersection with 2nd Avenue South; thence northeasterly along the centerline of 2nd Avenue South to the point of intersection with Gaynor Avenue and 17th Avenue South; thence north along the centerline of 17th Avenue South to the point of intersection with Chase Street; thence east along the centerline of Chase Street to the point of intersection with West Riverview Expressway; thence northeasterly along the centerline of West Riverview Expressway to the point of intersection with Goggins Street; thence east along the centerline of Goggins Street to the point of intersection with 7th Avenue South; thence south along the centerline of 7th Avenue South to the point of intersection with 3rd Avenue South; thence southwesterly along the centerline of 3rd Avenue South to the point of intersection with 1st Avenue South; thence northeasterly along the centerline of 1st Avenue South to the point of beginning.

Ward 9:

Ward 9 consists of census block numbers: 551410110005010, 551410110005011, 551410110005012, 551410110005032, 551410110005033, 551410110005034, 551410110005035, 551410110005036, 551410113003000, 551410113003001, 551410113003002, 551410113003003, 551410113003004, 551410113003005, 551410113003006, 551410113003007, 551410113003008, 551410113003009, 551410113003010, 551410113003011, 551410113003012, 551410113003013, 551410113003014, 551410113003015, 551410113003016, 551410113003017, 551410113003018, 551410113003019, 551410113003020, 551410113003021, 551410113003022, 551410113003023, 551410113003024, 551410113003025, 551410113003026, 551410113003027, 551410113003028, 551410113003029, 551410113003030, 551410113003031, 551410113003032, 551410113003033, 551410113003034, 551410113003035, 551410113003036, 551410113003037, 551410113003038, 551410113003039, 551410113003040, 551410113003041, 551410113003042, 551410113003043, 551410113003044, 551410113003045, 551410113003046, 551410113003047, 551410113003048, 551410113003049, 551410113003080, and is more particularly described as:

Beginning at the intersection of the Riverview Expressway bridge and the thread of the Wisconsin River; thence east along the centerline of East Riverview Expressway to the point of intersection with Lincoln Street; thence north along the centerline of Lincoln Street to the point of intersection with East Grand Avenue and Jackson Street; thence northwesterly along the centerline of Jackson Street to the point of intersection with Jackson Street and the thread of the Wisconsin River; thence southwesterly long the thread of the Wisconsin River to the point of beginning.

Ward 10:

Ward 10 consists of census block numbers: 551410113003050, 551410113003051, 551410113003052, 551410113003053, 551410113003054, 551410113003055, 551410113003056, 551410113003057, 551410113003058, 551410113003059, 551410113003060, 551410113003061, 551410113003062, 551410113003063, 551410113003064, 551410113003065, 551410113003066, 551410113003067, 551410113003068, 551410113003069, 551410113003070, 551410113003071, 551410113003072, 551410113003073, 551410113003074, 551410113003075, 551410113003076, 551410113003077, 551410113003078, 551410113003079, 551410113003082, 551410113003083, 551410113004000, 551410113004001, 551410113004002, 551410113004003, 551410113004004, 551410113004005, 551410113004006, 551410113004007, 551410113004008, 551410113004013, 551410113004014, 551410113004015, 551410113004016, 551410113004017, 551410113004018, 551410113004026, and is more particularly described as:

Beginning at the intersection of East Riverview Expressway and 1st Street South; thence south along the centerline of 1st Street South to the point of intersection with Piltz Avenue; thence east along the centerline of Piltz Avenue to the point of intersection with Sampson Street; thence south along the centerline of Sampson Street to the point of intersection with Sparks Avenue; thence east along the centerline of Sparks Avenue to the point of intersection with Lincoln Street; thence north along the centerline of Lincoln Street to the point of intersection with East Riverview Expressway; thence west along the centerline of East Riverview Expressway to the point of beginning.

Ward 11:

Ward 11 consists of census block numbers: 551410110002026, 551410110002027, 551410110002029, 551410110002030, 551410110002031, 551410110002032, 551410110002041, 551410110003001, 551410110003002, 551410110003003, 551410110003010, 551410110003011, 551410110003012, 551410110003013, 551410110003014, 551410110003015, 551410110003016, 551410110003017, 551410110003018, 551410110003019, 551410110003020, 551410110003021, 551410110003022, 551410110003023, 551410110003024, 551410110003025, 551410110003026, 551410110003031, 551410110003032, 551410110003033, 551410110003034, 551410110003035, 551410110003036, 551410110004008, 551410110004009, 551410110004013, 551410110004014, 551410110004015, 551410110004017, 551410110004020, 551410110004021, 551410110004022, and is more particularly described as:

Beginning at the intersection of 1st Street North and the centerline of the railroad; thence southeast along the centerline of the railroad to the point of intersection with the extension of 12th Street North; thence south along said extension of 12th Street North to the point of intersection with Monroe Street; thence east along the centerline of Monroe Street to the point of intersection with 13th Street North; thence south along the centerline of 13th Street North to the point of intersection with Irving Street; thence east along the centerline of Irving Street to the point of intersection with 17th Street North; thence south along the centerline of 17th Street North to the point of intersection with Apricot Street; thence east along the centerline of Apricot Street to the point of intersection with Baker Drive; thence southerly along the centerline of Baker Drive to the point of intersection with

Washington Street; thence east along the centerline of Washington Street to the point of intersection with Plover Road; thence north along the centerline of Plover Road to the point of intersection with the railroad; thence northeasterly along the railroad to the point of intersection with the city limits; thence westerly along the city limits to a point of intersection with the thread of the Wisconsin River; thence southerly along the thread of the Wisconsin River to a point of intersection of the railroad; thence east along the centerline of said railroad to the point of beginning.

Ward 12:

Ward 12 consists of census block numbers: 551410110004000, 551410110004001, 551410110004002, 551410110004003, 551410110004004, 551410110004005, 551410110004006, 551410110004007, 551410110004037, 551410110004038, 551410110004039, 551410110004040, 551410110004041, 551410110004042, 551410110004043, 551410110006000, 551410110006001, 551410110006002, 551410110006003, 551410110006004, 551410110006043, 551410110006045, and is more particularly described as:

Beginning at the intersection of Washington Street and Plover Road; thence north along the centerline of Plover Road to the point of intersection with the railroad; thence northeasterly along the railroad to the point of intersection with Kingston Road; thence east along the centerline of Kingston Road to the point of intersection with 28th Street North; thence south along 28th Street North to the point of intersection with the city limits; thence westerly along the city limits to a point of intersection with Plover Road; thence north along the centerline of Plover Road to the point of beginning.

Ward 13:

Ward 13 consists of census block numbers: 551410110002014, 551410110002015, 551410110002019, 551410110002021, 551410110002022, 551410110002023, 551410110002033, 551410110002034, 551410110002035, 551410110002036, 551410110002037, 551410110002038, 551410110002039, 551410110002040, 551410110002042, 551410110002043, 551410110002044, 551410110002048, 551410110002049, and is more particularly described as:

Beginning at the intersection of 28th Street North and Kingston Road; thence west along the centerline of Kingston Road to the point of intersection with the railroad; thence northeasterly along said railroad to the point of intersection with the city limits; thence following the city limits boundary as it meanders to a point of intersection with 28th Street North; thence north along the centerline of 28th Street North to the point of beginning.

Ward 14:

Ward 14 consists of census block numbers: 551410110003027, 551410110003028, 551410110003029, 551410110003030, 551410110003037, 551410110003038, 551410110003039, 551410110003040, 551410110003041, 551410110003042, 551410110004019, 551410110004026, 551410110004027, 551410110004028, 551410110004029, 551410110004030, 551410110005000, 551410110005001, 551410110005002, 551410110005003, 551410110005004, 551410110005005, 551410110005006, 551410110005007, 551410110005008, 551410110005009, 551410110005018, 551410110005019, 551410110005020, 551410110005021, 551410110005022, 551410110005023, 551410110005044, 551410110006018, 551410110006019, 551410110006020, 551410110006021, and is more particularly described as:

Beginning at the intersection of 12th Street North and Monroe Street; thence east along the centerline of Monroe Street to the point of intersection with 13th Street North; thence south along the centerline of 13th Street North to the point of intersection with Baker Street; thence west along the centerline of Baker Street to the point of intersection with 1st Street North; thence westerly along the

centerline of 1st Street North to the point of intersection with East Jackson Street; thence west along the centerline of East Jackson Street to the point of intersection with the thread of the Wisconsin River; thence northerly along the thread of the Wisconsin River to the point of intersection with the railroad; thence east along the centerline of the railroad to the point of intersection with the extension of 12th Street North; thence south along said extension of 12th Street North to the point of beginning.

Ward 15:

Ward 15 consists of census block numbers: 551410110005013, 551410110005014, 551410110005015, 551410110005016, 551410110005017, 551410110005024, 551410110005025, 551410110005026, 551410110005027, 551410110005028, 551410110005029, 551410110005030, 551410110005031, 551410110005037, 551410110005038, 551410110005039, 551410110005040, 551410110005041, 551410110005042, 551410110005043, 551410110005045, 551410110005046, 551410110005047, 551410110006031, 551410110006032, 551410110006041, 551410114001008, 551410114001009, 551410114001010, 551410114001011, 551410114001012, 551410114001013, 551410114001014, 551410114001015, 551410114001029, 551410114001030, 551410114001031, 551410114001032, and is more particularly described as:

Beginning at the intersection of 1st Street North and East Jackson Street; thence southeasterly along the centerline of East Jackson Street to the point of intersection with East Grand Ave; thence east along the centerline of East Grand Ave to the point of intersection with 12th Street North; thence north along the centerline of 12th Street North to the point of intersection with Baker Street; thence west along the centerline of Baker Street to the point of intersection with 1st Street North; thence west along the centerline of 1st Street North to the point of beginning.

Ward 16:

Ward 16 consists of census block numbers: 551410113002000, 551410113002001, 551410113002002, 551410113002003, 551410113002004, 551410113002005, 551410113002006, 551410113002007, 551410113002008, 551410113002009, 551410113002010, 551410113002011, 551410113003081, 551410114002009, 551410114002010, 551410114002011, 551410114002012, 551410114002013, 551410114002014, 551410114002015, 551410114002016, 551410114002028, 551410114002029, 551410114002030, 551410114002031, 551410114002032, 551410114002033, 551410114002034, 551410114002035, 551410114002036, 551410114002037, 551410114002038, 551410114002039, 551410114002040, 551410114002041, 551410114002042, 551410114002043, 551410114002044, 551410114002045, 551410114003036, 551410114003037, 551410114003038, 551410114003039, 551410114003040, 551410114003041, 551410114003042, 551410114003043, and is more particularly described as:

Beginning at the intersection of 12th Street South and East Grand Avenue; thence south along the centerline of 12th Street South to the point of intersection with East Riverview Expressway; thence westerly along the centerline of East Riverview Expressway to the point of intersection with Lincoln Street; thence north along the centerline of Lincoln Street to the point of intersection with East Grand Avenue; thence east along the centerline of East Grand Avenue to the point of beginning.

Ward 17:

Ward 17 consists of census block numbers: 551410110004010, 551410110004011, 551410110004012, 551410110004016, 551410110004018, 551410110004023, 551410110004024, 551410110004025, 551410110004031, 551410110004032, 551410110004033, 551410110004034, 551410110004035, 551410110004036, 551410110006011, 551410110006012, 551410110006014, 551410110006015,

551410110006016, 551410110006017, 551410110006022, 551410110006023, 551410110006024, 551410110006025, and is more particularly described as:

Beginning at the intersection of Irving Street and 13th Street North; thence east along the centerline of Irving Street to the point of intersection with 17th Street North; thence south along the centerline of 17th Street North to the point of intersection with Apricot Street; thence east along the centerline of Apricot Street to the point of intersection with Baker Drive; thence south along the centerline of Baker Drive to the point of intersection with Baker Drive/Washington Street; thence west along the centerline of Baker Drive to the point of intersection with Baker Street; thence west along the centerline of Baker Street to the point of intersection with 13th Street North; thence north along the centerline of 13th Street North to the point of beginning.

Ward 18:

Ward 18 consists of census block numbers: 551410110006005, 551410110006007, 551410110006010, 551410110006013, 551410110006026, 551410110006042, 551410110006046, 551410110006047, 551410110006048, 551410110006049, 551410110006050, 551410110006052, 551410114001000, 551410114001001, 551410114001002, 551410114001003, 551410114001020, 551410114001021, 551410114001022, 551410114001023, 551410114001024, 551410114002000, 551410114002001, 551410114002002, 551410114002003, 551410114002022, 551410114002023, 551410114002024, 551410114002025, 551410114003001, 551410114003003, 551410114003004, 551410114003007, 551410114003008, 551410114003009, 551410114003010, 551410114003011, 551410114003012, 551410114003013, 551410114003014, 551410114003017, 551410114003018, 551410114003019, 551410114003020, 551410114003021, 551410114003022, 551410114003023, and is more particularly described as:

Beginning at the intersection of Baker Street and 16th Street North; thence east along the centerline of Baker Street to the point of intersection with Baker Drive/Washington Street; thence east along the centerline of Baker Drive/Washington Street to the point of intersection with Plover Road; thence south along the centerline of Plover Road to a point of intersection with the city limits; thence meandering southerly along the city limits to the point of intersection with Snyder Street; thence north along the centerline of Snyder Street to the point of intersection with Chestnut Street; thence west along the centerline of Chestnut Street to the point of intersection with 16th Street South; thence north along the centerline of 16th Street South to the point of beginning.

Ward 19:

Ward 19 consists of census block numbers: 551410110006027, 551410110006028, 551410110006029, 551410110006030, 551410110006033, 551410110006034, 551410110006035, 551410110006036, 551410110006037, 551410110006038, 551410110006039, 551410110006040, 551410114001004, 551410114001005, 551410114001006, 551410114001007, 551410114001016, 551410114001017, 551410114001018, 551410114001019, 551410114001025, 551410114001026, 551410114001027, 551410114001028, 551410114002004, 551410114002005, 551410114002006, 551410114002007, 551410114002008, 551410114002017, 551410114002018, 551410114002019, 551410114002020, 551410114002021, 551410114002026, and is more particularly described as:

Beginning at the intersection of Baker Street and 16th Street North; thence south along the centerline of 16th Street North to the point of intersection with Chestnut Street; thence west along the centerline of Chestnut Street to the point of intersection with 13th Street South; thence north along the centerline of 13th Street South to the point of intersection with Apple Street; thence west along the centerline of Apple Street to the point of intersection with 12th Street South; thence north along

the centerline of 12th Street South to the point of intersection with Baker Street; thence east along the centerline of Baker Street to the point of beginning.

Ward 20:

Ward 20 consists of census block numbers: 551410114002027, 551410114003024, 551410114003025, 551410114003026, 551410114003027, 551410114003028, 551410114003029, 551410114003030, 551410114003031, 551410114003032, 551410114003033, 551410114003034, 551410114003035, 551410114003046, 551410114003047, 551410114003048, 551410114003062, 551410114003063, 551410114003064, and is more particularly described as:

Beginning at the intersection of Apple Street and 12th Street South; thence east along the centerline of Apple Street to the point of intersection with 13th Street South; thence south along the centerline of 13th Street South to the point of intersection with Chestnut Street; thence east along the centerline of Chestnut Street to the point of intersection with Snyder Street; thence south along the centerline of Snyder Street to the point of intersection with Daly Avenue; thence west along the centerline of Daly Avenue to the point of intersection with 16th Street South; thence south along the centerline of 16th Street South to the point of intersection with East Riverview Expressway; thence west along the centerline of East Riverview Expressway to the point of intersection with 12th Street South; thence north along the centerline of 12th Street South to the point of beginning.

Ward 21:

Ward 21 consists of census block numbers: 551410113002012, 551410113002013, 551410113002014, 551410113002015, 551410113002016, 551410113002017, 551410113002018, 551410113002019, 551410113002020, 551410113002021, 551410113002022, 551410113002023, 551410113002024, 551410113002025, 551410113002026, 551410113002027, 551410113002028, 551410113002029, 551410113002030, 551410113002031, 551410113002032, 551410113002033, 551410113005000, 551410113005001, 551410113005002, 551410113005003, 551410113005004, 551410113005005, 551410113005012, and is more particularly described as:

Beginning at the intersection of Lincoln Street and East Riverview Expressway; thence east along the centerline of East Riverview Expressway to the point of intersection with 8th Street South; thence south along the centerline of 8th Street South to the point of intersection with Airport Avenue; thence west along the centerline of Airport Avenue to the point of intersection with Lincoln Street; thence north along the centerline of Lincoln Street to the point of beginning.

Ward 22:

Ward 22 consists of census block numbers: 551410113004009, 551410113004010, 551410113004011, 551410113004012, 551410113004019, 551410113004020, 551410113004021, 551410113004022, 551410113004023, 551410113004024, 551410113004025, 551410113004027, 551410113004028, 551410113004029, 551410113004030, 551410113004031, 551410113004032, 551410113005014, 551410113005015, 551410113005016, and is more particularly described as:

Beginning at the intersection of 1st Street South and Piltz Avenue; thence east along the centerline of Piltz Avenue to the point of intersection with Sampson Street; thence south along the centerline of Sampson Street to the point of intersection with Sparks Avenue; thence east along the centerline of Sparks Avenue to the point of intersection with Lincoln Street; thence south along the centerline of Lincoln Street to the point of intersection with Grove Avenue; thence west along the centerline of Grove Avenue to the point of intersection with 4th Street South; thence south along the centerline of 4th Street South to the point of intersection with Airport Avenue; thence west along the

centerline of Airport Avenue to the point of intersection with 1st Street South; thence north along the centerline of 1st Street South to the point of beginning.

Ward 23:

Ward 23 consists of census block numbers: 551410113001007_01, 551410113001007_02, 551410113001008, 551410113001010, 551410113001011, 551410113001012, 551410113001014, 551410113001015, 551410113001016, 551410113001029, 551410113001030, 551410113001031, 551410113001032, 551410113005008, 551410113005009, 551410113005010, 551410113005011, 551410113005013, 551410113005017, 551410113005018, 551410113005020, and is more particularly described as:

Beginning at the intersection of 1st Street South and Airport Avenue; thence east along the centerline of Airport Avenue to the point of intersection with 4th Street South; thence north along the centerline of 4th Street South to the point of intersection with Grove Avenue; thence east along the centerline of Grove Avenue to the point of intersection with Lincoln Street; thence south along the centerline of Lincoln Street to the point of intersection with the city limits; thence meandering along the city limits to the point of intersection with 1st Street South; thence north along the centerline of 1st Street South to the point of beginning.

Ward 24:

Ward 24 consists of census block numbers: 551410113001024, 551410113001025, 551410113001026, 551410113001038, 551410113001049, 551410113001051, 551410113001052, 551410113001053, 551410113001054, 551410113001055, 551410113001056, 551410113001057, 551410113001058, 551410113001059, 551410113001060, 551410113001061, 551410113001062, 551410113005006, 551410113005007, 551410113005019, 551410114004027, 551410114004028, 551410114004029, 551410114004030, 551410114004034, 551410114004035, 551410114004036, 551410114004037, 551410114004038, 551410114004039, 551410114004040, 551410114005009, 551410114005010, 551410114005011, 551410114005012, 551410114005022, 551410114005030, 551410114005031, 551410114005036, 551410114005038, 551410114005047, 551410114005048, 551410114005049, 551410114005054, 551410114005056, 551410114005059, 551410114005060, 551410114005061, 551410114005062, 551410114005070, 551410114005071, 551410114005073, and is more particularly described as:

Beginning at the intersection of 8th Street South and Airport Avenue; thence north along the centerline of 8th Street South to the point of intersection with Sweat Avenue; thence east along the centerline of Sweat Avenue to the point of intersection with 14th Street South; thence south along the centerline of 14th Street South to the point of intersection with Township Avenue; thence west along the centerline of Township Avenue to the point of intersection with 11th Street South; thence south along the centerline of 11th Street South to the point of intersection with Cook Avenue; thence west along the centerline of Cook Avenue to the point of intersection with 9th Street South; thence south along the centerline of 9th Street South to the point of intersection with Two Mile Avenue also being the city limits; thence meander westerly along the south city limits to the intersection of Lincoln Street and Whitrock Avenue; thence north along the centerline of Lincoln Street to the point of intersection with Airport Avenue; thence east along the centerline of Airport Avenue to the point of beginning.

Ward 25:

Ward 25 consists of census block numbers: 551410114003051, 551410114003052, 551410114003067, 551410114003068, 551410114004000, 551410114004001, 551410114004002, 551410114004003, 551410114004004, 551410114004005, 551410114004006, 551410114004007, 551410114004008,

551410114004010, 551410114004011, 551410114004012, 551410114004013, 551410114004014, 551410114004015, 551410114004016, 551410114004017, 551410114004018, 551410114004019, 551410114004020, 551410114004021, 551410114004022, 551410114004023, 551410114004031, 551410114004032, 551410114004033, and is more particularly described as:

Beginning at the intersection of 8th Street South and East Riverview Expressway; thence east along the centerline of East Riverview Expressway to the point of intersection with 12th Street South; thence south along the centerline of 12th Street South to the point of intersection with Pepper Avenue; thence east along the centerline of Pepper Avenue to the point of intersection with 14th Street South; thence south along the centerline of 14th Street South to the point of intersection with Huntington Avenue; thence east along the centerline of Huntington Avenue to the point of intersection with 16th Street South; thence south along the centerline of 16th Street South to the point of intersection with Grove Avenue; thence west along the centerline of Grove Avenue to the point of intersection with 14th Street South; thence south along the centerline of 14th Street South to the point of intersection with Sweat Avenue; thence west along the centerline of Sweat Avenue to the point of intersection with 8th Street South; thence north along the centerline of 8th Street South to the point of beginning.

Ward 26:

Ward 26 consists of census block numbers: 551410114003044, 551410114003045, 551410114003053, 551410114003056, 551410114003059, 551410114003060, 551410114003061, 551410114003065, 551410114003066, 551410114003070_01, 551410114003074, 551410114004009, and is more particularly described as:

Beginning at the intersection of 12th Street South and East Riverview Expressway; thence east along the centerline of East Riverview Expressway to the point of intersection with 16th Street South; thence north along the centerline of 16th Street South to the point of intersection with Daly Avenue; thence east along the centerline of Daly Avenue to the point of intersection with Snyder Street; then continuing east along the extension of Daly Avenue and the east city limits; thence meander southerly along the east city limits to the point of intersection with Grove Avenue; thence west along the centerline of Grove Avenue to the point of intersection with 16th Street South; thence north along the centerline of 16th Street South to the point of intersection with Huntington Avenue; thence west along the centerline of Huntington Avenue to the point of intersection with 14th Street South; thence north along the centerline of 14th Street South to the point of intersection with Pepper Avenue; thence west along the centerline of Pepper Avenue to the point of intersection with 12th Street South; thence north along the centerline of 12th Street South to the point of beginning.

Ward 27:

Ward 27 consists of census block numbers: 551410114003071, 551410114003078, 551410114004024, 551410114004025, 551410114004026, 551410114004041, 551410114004042, 551410114004043, 551410114005004, 551410114005005, 551410114005006, 551410114005007, 551410114005008, 551410114005013, 551410114005014, 551410114005015, 551410114005016, 551410114005017, 551410114005024, 551410114005025, 551410114005027, 551410114005035, 551410114005039, 551410114005042, 551410114005043, 551410114005044, 551410114005045, 551410114005052, 551410114005053, 551410115002031, 551410115002032, and is more particularly described as:

Beginning at the intersection of 9th Street South and Two Mile Avenue; thence north along the centerline of 9th Street South to the point of intersection with Cook Avenue; thence east along the centerline of Cook Avenue to the point of intersection with 11th Street South; thence north along the centerline of 11th Street South to the point of intersection with Township Avenue; thence east along

the centerline of Township Avenue to the point of intersection with 14th Street South; thence north along the centerline of 14th Street South to the point of intersection with Grove Avenue; thence meandering along the eastern and southern city limits to the point of beginning.

BE IT FURTHER RESOLVED that for all voting purposes,

The polling place for Wards 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 14, 15, and 16 shall be at the Centralia Center, 220 Third Avenue South, Wisconsin Rapids, Wisconsin. This polling place is located in Ward 3.

The polling place for Wards 11, 12, 13, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, and 27 shall be located at East Junior High School, located at 311 Lincoln Street, Wisconsin Rapids. This polling place is located in Ward 16.

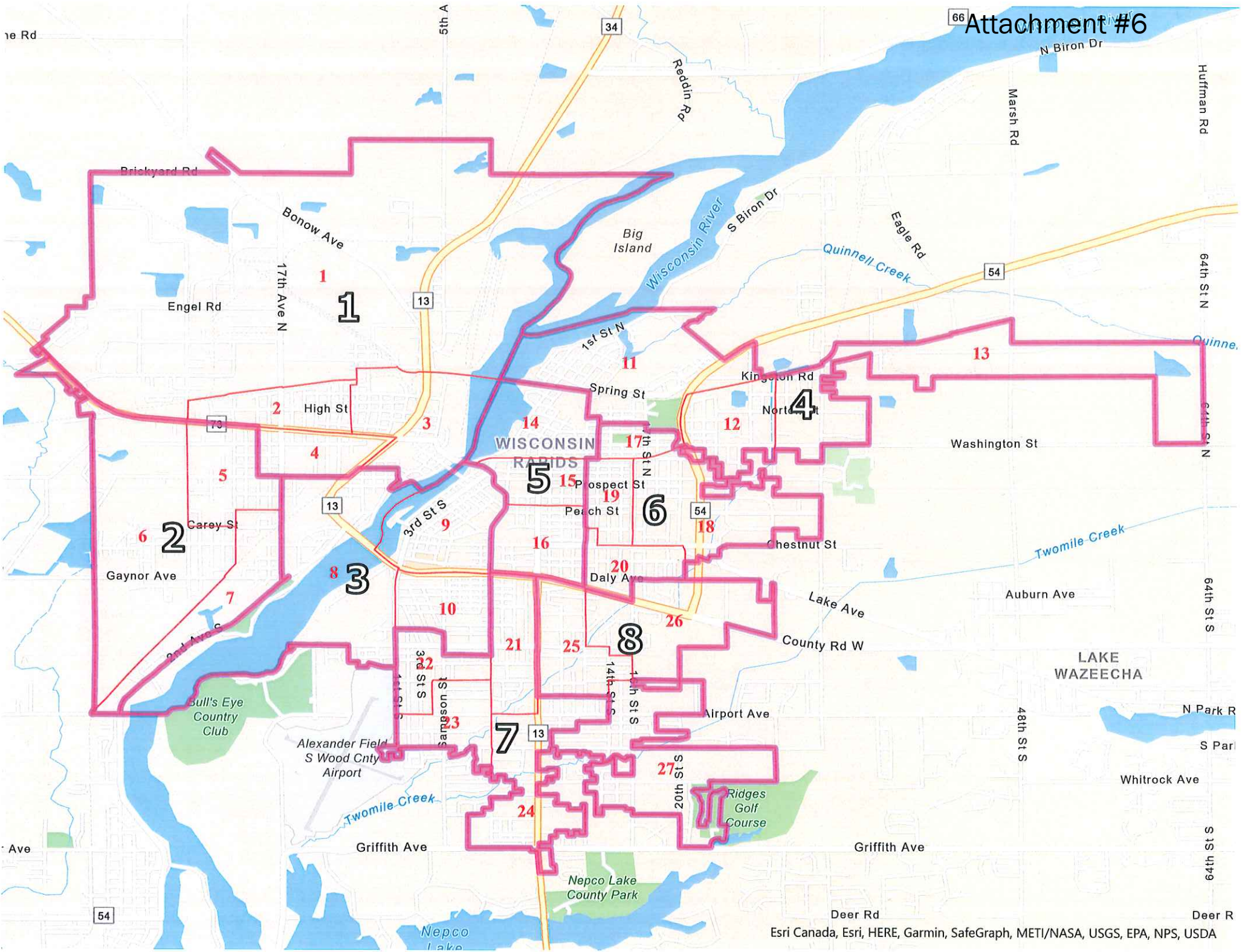
Approved by the Common Council of the City of Wisconsin Rapids this 19th day of October, 2021.

Shane E. Blaser, Mayor

Jennifer M. Gossick, City Clerk

Ayes: _____

Nays: _____



ORDINANCE NO. MC _____
CITY OF WISCONSIN RAPIDS

A GENERAL ORDINANCE OF THE CITY OF WISCONSIN RAPIDS
REVISING WASTEWATER CHARGES IN CHAPTER 8 OF THE MUNICIPAL
CODE – SEWAGE REGULATIONS, ADDING A MUNICIPAL CONNECTION
MINIMUM MONTHLY CHARGE

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF
WISCONSIN RAPIDS DOES ORDAIN AS FOLLOWS:

SECTION I The Minimum Monthly Charges portion of Section 8.20 -
Table 1 – Schedule of Sewer Charges, contained in Chapter 8
of the Wisconsin Rapids Municipal Code is hereby amended
to read as follows:

8.20 Table 1 Schedule of Sewer Charges (eff. 01/01/21)

Minimum Monthly Charges

Meter Size	Min. Monthly Fee
5/8"	\$15.08
1"	\$27.21
1.5"	\$45.34
2"	\$52.90
3"	\$113.35
4"	\$169.27
6"	\$302.26
8"	\$405.92
*Municipal Connection (each)	\$500.00

*Effective 01/01/22

SECTION II All ordinances or parts of ordinances in conflict herewith are
hereby repealed.

SECTION III This ordinance shall be effective on January 1, 2022.

Shane E. Blaser, Mayor

Jennifer M. Gossick, City Clerk

PASSED:
APPROVED:
PUBLISHED:

REPORT OF THE PLANNING COMMISSION

Date of Meeting: October 4, 2021

Report #1

The Planning Commission met at 4:00 p.m. on October 4, 2021 in the City of Wisconsin Rapids Council Chambers, 444 West Grand Avenue, and via remote audioconferencing. Members present included acting Chairperson Ryan Austin, Eric Daven and Lee Thao; attending via Zoom were Susan Feith, Shane Burkart and Ben Goodreau. Mayor Shane Blaser was excused. Also at the meeting were Community Development Director Kyle Kearns, Wisconsin Rapids Public Schools Superintendent Craig Broeren, and a few other unidentified persons via Zoom.

The meeting was called to order at 4:00 p.m.

1. Approval of the reports from the September 13 & 23, 2021 Plan Commission meetings

Motion by Feith to approve the reports from the September 13 & 23, 2021 Plan Commission meetings, second by Goodreau.

Motion carried (6 – 0)

2. PLAN-21-0915; Kyle Bennehoff, Lingle Design Group – request for a site plan review to renovate 1821 8th Street South (Parcel ID 3411790) and perform other site improvements

Motion by Daven to approve PLAN-21-0915, a request for a site plan review to renovate 1821 8th Street South (Parcel ID 3411790) and perform other site improvements, subject to the following conditions:

- a) Impervious surface ratio shall not increase on the property beyond the existing ratio.
- b) A shared access agreement shall be produced and executed between the northern and eastern properties.
- c) Cut-off lighting fixtures or equivalent shall be used for the development, and any modifications made to existing lighting from the development shall not exceed 0.2 foot-candles at neighboring commercial property lines.
- d) Applicable permits through the City shall be obtained.
- e) Community Development Department shall have the authority to approve minor modifications to the plans.

Second by Thao.

Motion carried (6 – 0)

3. PLAN-21-0966: Wisconsin Rapids Public School District – public hearing and action on a request for a conditional use permit amendment to construct an addition on Howe Elementary School at 221 8th Street North (Parcel ID 3407777)

Public hearing opened at 4:06 p.m.

Speaking against: None

Speaking in favor: Craig Broeren

Public hearing closed at 4:08 p.m.

Chairperson Austin expressed concerns regarding the students' access to the building during the construction.

Motion by Feith to approve PLAN-21-0966, a request for a conditional use permit amendment to construct an addition on Howe Elementary School at 221 8th Street North (Parcel ID 3407777) subject to the following conditions:

- a) A landscaping plan shall be submitted, meeting the applicable requirements, to be reviewed and approved by the Community Development Department.
- b) Any exterior lighting shall be cut-off fixtures or equivalent.
- c) Lighting from the development shall not exceed 0.1 foot-candles at neighboring residential property lines.
- d) Applicable building and stormwater permits, state and local, shall be obtained.
- e) Minor modifications to the plan shall be permitted to be reviewed and approved by the Community Development Department.

Second by Goodreau.

Motion carried (6 – 0)

4. **PLAN-21-0967; Wisconsin Rapids School District** – public hearing and action on a request for a conditional use permit amendment to construct an addition on Mead Elementary School at 241 17th Avenue South (Parcel ID 3402835)

Public hearing opened at 4:11 p.m.

Speaking against: None

Speaking in favor: None

Public hearing closed at 4:11 p.m.

Motion by Goodreau to approve PLAN-21-0967, a request for a conditional use permit amendment to construct an addition on Mead Elementary School at 241 17th Avenue South (Parcel ID 3402835), subject to the following conditions:

- a) An updated site plan shall be provided if parking is expanded, meeting applicable zoning requirements, to be reviewed and approved by the Community Development Department.
- b) A landscaping plan shall be submitted, meeting applicable requirements, to reviewed and approved by the Community Development Department.
- c) Any exterior lighting shall be cut-off fixtures or equivalent.
- d) Lighting from the development shall not exceed 0.1 foot-candles at neighboring residential property lines.
- e) Applicable building and stormwater permits, state and local, shall be obtained.
- f) Minor modifications to the plan shall be permitted to be reviewed and approved by the Community Development Department.

Second by Daven.

Motion carried (6 – 0)

5. **PLAN-21-0968; Wisconsin Rapids Public School District;** – public hearing and action on a request for a conditional use permit amendment to construct an addition on Washington Elementary School at 2911 Washington Street (Parcel ID 3410239)

Public hearing opened at 4:13 p.m.

Speaking against: None

Speaking in favor: None

Public hearing closed at 4:15 p.m.

Motion by Goodreau to approve PLAN-21-0968, a request for a conditional use permit amendment to construct an addition on Washington Elementary School at 2911 Washington Street (Parcel ID 3410239), subject to the following conditions:

- 1) A landscaping plan shall be submitted, meeting applicable requirements, to reviewed and approved by the Community Development Department.
- 2) Any exterior lighting shall be cut-off fixtures or equivalent.
- 3) Lighting from the development shall not exceed 0.1 foot-candles at neighboring residential property lines.
- 4) Applicable building and stormwater permits, state and local, shall be obtained
- 5) Minor modifications to the plan shall be permitted to be reviewed and approved by the Community Development Department.

Second by Thao.

Motion carried (6 – 0)

6. Adjourn

Motion to adjourn by Austin, Second by Thao.

Motion carried (6 – 0)

Meeting adjourned at 4:15 p.m.

Respectfully submitted by Erika Esser, Secretary

Resolution # _____
CITY OF WISCONSIN RAPIDS

**[CONDITIONAL USE PERMIT AMENDMENT – 221 8TH STREET NORTH – HOWE ELEMENTARY SCHOOL
ADDITION CONSTRUCTION]**

BE IT RESOLVED by the Common Council of the City of Wisconsin Rapids, Wood County, Wisconsin, that based upon the application and after reviewing the Plan Commission record and hearing the testimony of interested parties, the Common Council determines that all conditions required have been met, the property located at 221 8th Street North (Parcel ID 3407777), and is described as ASR PLT 37 LOT 23, City of Wisconsin Rapids, Wood County, Wisconsin, is hereby granted Conditional Use Permit to construct an addition as proposed on the attached plans, subject to the following conditions:

1. A landscaping plan shall be submitted, meeting applicable requirements, to be reviewed and approved by the Community Development Department.
2. Any exterior lighting shall be cut-off fixtures or equivalent.
3. Lighting from the development shall not exceed 0.1 foot-candles at neighboring residential property lines
4. Applicable building and stormwater permits, state and local, shall be obtained.
5. Minor modifications to the plan shall be permitted to be reviewed and approved by the Community Development Department.

Such approval constitutes a Conditional Use under the City's ordinances.

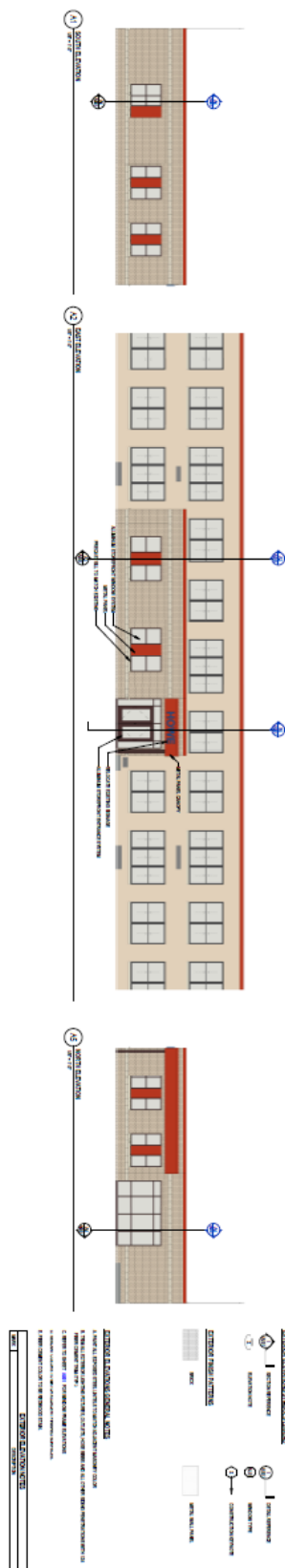
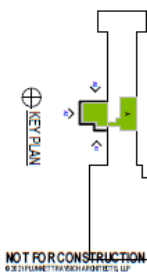
Shane E. Blaser, Mayor

Jennifer M. Gossick, City Clerk

ADOPTED:

APPROVED:

PUBLISHED:



Resolution # _____
CITY OF WISCONSIN RAPIDS

**[CONDITIONAL USE PERMIT AMENDMENT – 241 17TH AVENUE SOUTH – MEAD ELEMENTARY SCHOOL
ADDITION CONSTRUCTION]**

BE IT RESOLVED by the Common Council of the City of Wisconsin Rapids, Wood County, Wisconsin, that based upon the application and after reviewing the Plan Commission record and hearing the testimony of interested parties, the Common Council determines that all conditions required have been met, the property located at 241 17th Avenue South (Parcel ID 3402835), and is described as PRT OF LOT 1 OF N 1/2NW, SEC 18-22-6E, COM 33' S & 33' E OF NW COR FOR POB, E 626.50', S 410', W 626.50', N 410' TO POB, City of Wisconsin Rapids, Wood County, Wisconsin, is hereby granted Conditional Use Permit to construct an addition as proposed on the attached plans, subject to the following conditions:

1. An updated site plan shall be provided if parking is expanded, meeting applicable zoning requirements, to be reviewed and approved by the Community Development Department.
2. A landscaping plan shall be submitted, meeting applicable requirements, to be reviewed and approved by the Community Development Department.
3. Any exterior lighting shall be cut-off fixtures or equivalent.
4. Lighting from the development shall not exceed 0.1 foot-candles at neighboring residential property lines
5. Applicable building and stormwater permits, state and local, shall be obtained.
6. Minor modifications to the plan shall be permitted to be reviewed and approved by the Community Development Department.

Such approval constitutes a Conditional Use under the City's ordinances.

Shane E. Blaser, Mayor

Jennifer M. Gossick, City Clerk

ADOPTED:

APPROVED:

PUBLISHED:

 PLUNKETT RAYSICH ARCHITECTS, LLP	200 south water street	denver, colorado	51200	311 330 83	
	2310 cornwall drive	suite 2000	madison, wisconsin	53718	500 380 90
	1800 main street	suite 300	sancti, florida	34135	394 444 00
	<i>Intelligent design. inspired results.</i> www.prch.co				



Wisconsin Rapids Public Schools
Mead Elementary School Cafeteria & Secure Entry
24 17th Ave S Wisconsin Rapids, WI 54605

NOT FOR CONSTRUCTION
 2015 PLANNETTPA ARCH ASSOCIATES, LLP

EXTERIOR ELEVATIONS / RENDERING

D3

Resolution # _____
CITY OF WISCONSIN RAPIDS

**[CONDITIONAL USE PERMIT AMENDMENT – 2911 WASHINGTON STREET – WASHINGTON ELEMENTARY
SCHOOL ADDITION CONSTRUCTION]**

BE IT RESOLVED by the Common Council of the City of Wisconsin Rapids, Wood County, Wisconsin, that based upon the application and after reviewing the Plan Commission record and hearing the testimony of interested parties, the Common Council determines that all conditions required have been met, the property located at 2911 Washington Street (Parcel ID 3410239), and is described as SESE SEC 9-22-6E EXC WCCSM 237 & 4050, City of Wisconsin Rapids, Wood County, Wisconsin, is hereby granted Conditional Use Permit to construct an addition as proposed on the attached plans, subject to the following conditions:

1. A landscaping plan shall be submitted, meeting applicable requirements, to be reviewed and approved by the Community Development Department.
2. Any exterior lighting shall be cut-off fixtures or equivalent.
3. Lighting from the development shall not exceed 0.1 foot-candles at neighboring residential property lines
4. Applicable building and stormwater permits, state and local, shall be obtained.
5. Minor modifications to the plan shall be permitted to be reviewed and approved by the Community Development Department.

Such approval constitutes a Conditional Use under the City's ordinances.

Shane E. Blaser, Mayor

Jennifer M. Gossick, City Clerk

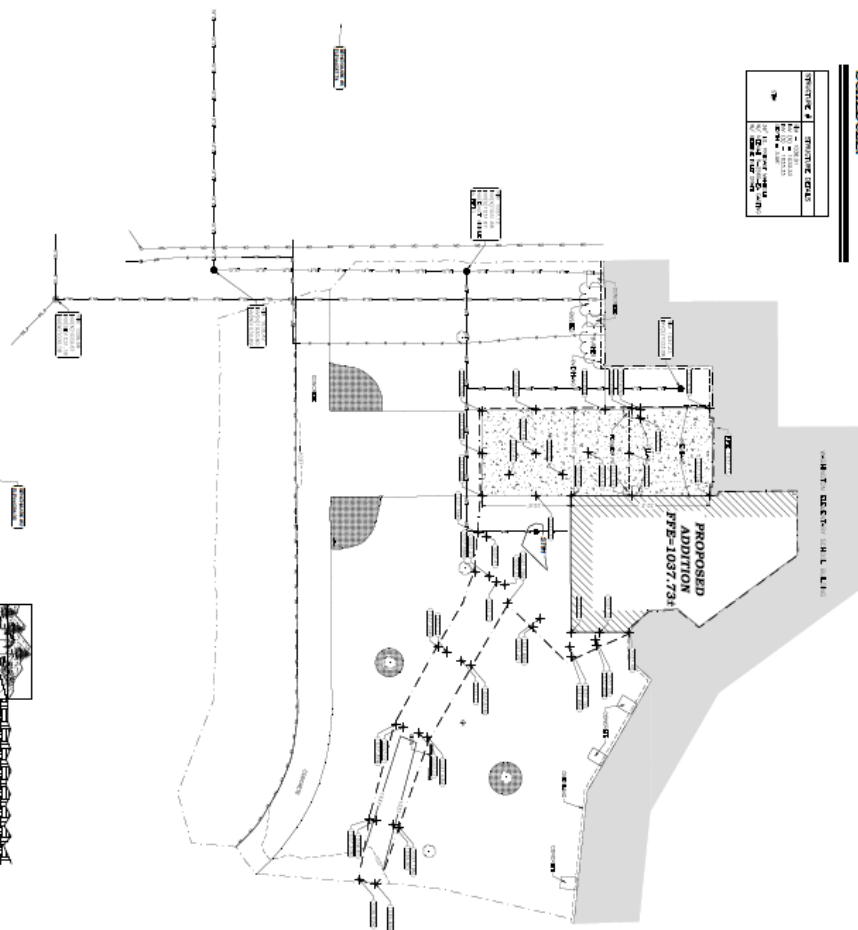
ADOPTED:

APPROVED:

PUBLISHED:

STORM MANHOLE SCHEDULE:

ITEM #	DESCRIPTION	QTY	UNIT	PRICE
1	Storm Manhole	1	EA	100.00
2	Storm Manhole	1	EA	100.00
3	Storm Manhole	1	EA	100.00
4	Storm Manhole	1	EA	100.00
5	Storm Manhole	1	EA	100.00
6	Storm Manhole	1	EA	100.00
7	Storm Manhole	1	EA	100.00
8	Storm Manhole	1	EA	100.00
9	Storm Manhole	1	EA	100.00
10	Storm Manhole	1	EA	100.00



UTILITY DISCLAIMER:

THE INFORMATION CONTAINED HEREIN IS FOR INFORMATIONAL PURPOSES ONLY. IT IS NOT TO BE USED FOR ANY OTHER PURPOSE. THE USER ASSUMES ALL LIABILITY FOR ANY AND ALL DAMAGES, INCLUDING REASONABLE ATTORNEY'S FEES, ARISING OUT OF OR FROM THE USE OF THIS INFORMATION.

BENCHMARK:

THE BENCHMARK IS LOCATED AT THE CORNER OF THE LOT. THE BENCHMARK IS A 12 INCH DIAMETER CONCRETE PIPER WITH A 6 INCH DIA. HOLE IN THE CENTER. THE BENCHMARK IS SET AT AN ELEVATION OF 1037.734.

EROSION CONTROL BLANKET

THE EROSION CONTROL BLANKET IS TO BE INSTALLED ON THE EXPOSED SOIL SURFACES. THE EROSION CONTROL BLANKET IS TO BE INSTALLED AT A 10% SLOPE. THE EROSION CONTROL BLANKET IS TO BE INSTALLED AT A 10% SLOPE.

GENERAL NOTES:

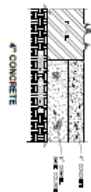
1. THE INFORMATION CONTAINED HEREIN IS FOR INFORMATIONAL PURPOSES ONLY. IT IS NOT TO BE USED FOR ANY OTHER PURPOSE. THE USER ASSUMES ALL LIABILITY FOR ANY AND ALL DAMAGES, INCLUDING REASONABLE ATTORNEY'S FEES, ARISING OUT OF OR FROM THE USE OF THIS INFORMATION.
2. THE BENCHMARK IS LOCATED AT THE CORNER OF THE LOT. THE BENCHMARK IS A 12 INCH DIAMETER CONCRETE PIPER WITH A 6 INCH DIA. HOLE IN THE CENTER. THE BENCHMARK IS SET AT AN ELEVATION OF 1037.734.
3. THE EROSION CONTROL BLANKET IS TO BE INSTALLED ON THE EXPOSED SOIL SURFACES. THE EROSION CONTROL BLANKET IS TO BE INSTALLED AT A 10% SLOPE. THE EROSION CONTROL BLANKET IS TO BE INSTALLED AT A 10% SLOPE.
4. THE STORM MANHOLE IS TO BE INSTALLED AT THE LOCATION SHOWN ON THE PLAN. THE STORM MANHOLE IS TO BE INSTALLED AT THE LOCATION SHOWN ON THE PLAN.
5. THE STORM MANHOLE IS TO BE INSTALLED AT THE LOCATION SHOWN ON THE PLAN. THE STORM MANHOLE IS TO BE INSTALLED AT THE LOCATION SHOWN ON THE PLAN.
6. THE STORM MANHOLE IS TO BE INSTALLED AT THE LOCATION SHOWN ON THE PLAN. THE STORM MANHOLE IS TO BE INSTALLED AT THE LOCATION SHOWN ON THE PLAN.
7. THE STORM MANHOLE IS TO BE INSTALLED AT THE LOCATION SHOWN ON THE PLAN. THE STORM MANHOLE IS TO BE INSTALLED AT THE LOCATION SHOWN ON THE PLAN.
8. THE STORM MANHOLE IS TO BE INSTALLED AT THE LOCATION SHOWN ON THE PLAN. THE STORM MANHOLE IS TO BE INSTALLED AT THE LOCATION SHOWN ON THE PLAN.
9. THE STORM MANHOLE IS TO BE INSTALLED AT THE LOCATION SHOWN ON THE PLAN. THE STORM MANHOLE IS TO BE INSTALLED AT THE LOCATION SHOWN ON THE PLAN.
10. THE STORM MANHOLE IS TO BE INSTALLED AT THE LOCATION SHOWN ON THE PLAN. THE STORM MANHOLE IS TO BE INSTALLED AT THE LOCATION SHOWN ON THE PLAN.

GRADING LEGEND:

- EXISTING GRADE
- PROPOSED GRADE
- PROPOSED GRADE
- PROPOSED GRADE
- PROPOSED GRADE
- PROPOSED GRADE
- PROPOSED GRADE
- PROPOSED GRADE
- PROPOSED GRADE
- PROPOSED GRADE

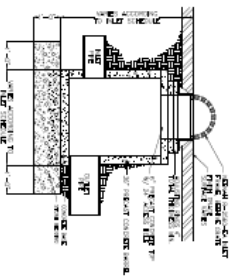
PAYMENT HATCH PATTERNS:

- PAVEMENT
- CONCRETE
- CONCRETE
- CONCRETE
- CONCRETE
- CONCRETE
- CONCRETE
- CONCRETE
- CONCRETE
- CONCRETE



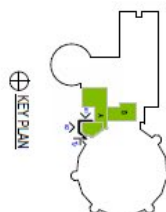
CONCRETE PAVEMENT

THE CONCRETE PAVEMENT IS TO BE INSTALLED AT THE LOCATION SHOWN ON THE PLAN. THE CONCRETE PAVEMENT IS TO BE INSTALLED AT THE LOCATION SHOWN ON THE PLAN.



STORM MANHOLE

THE STORM MANHOLE IS TO BE INSTALLED AT THE LOCATION SHOWN ON THE PLAN. THE STORM MANHOLE IS TO BE INSTALLED AT THE LOCATION SHOWN ON THE PLAN.



The minutes of the Planning Commission meeting held on October 19, 2021 will be distributed at the Common Council meeting on October 19, 2021.



Report of the Finance and Property Committee

Tom Rayome, Chairperson
 Jake Cattnach, Secretary
 Jay Bemke

Date of Meeting: October 5, 2021
 Reported to Council: October 19, 2021

The Finance and Property Committee met at 4:30 p.m. on Tuesday, October 5, 2021 in the Council Chambers at City Hall. The meeting was LIVE on Wisconsin Rapids Community Media (WRCM) Spectrum Channel 985 and Solarus Channel 3, online at www.wr-cm.org or via WRCM's Roku app, and was streamed LIVE on the City of Wisconsin Rapids Facebook page.

All members of the Finance and Property Committee were present. Also in attendance were Alderperson Veneman, Alderperson Delaney, Alderperson Evanson, Mayor Blaser (via remote), Joe Terry, Jennifer Gossick, Jennifer Zimmerman and Tim Desorcy.

1. Call to Order

Chairperson Rayome called the meeting to order at 4:37 p.m.

2. Consider for approval a Temporary Retail Class "B" Fermented Malt Beverages License and "Class B" Wine License application for the Heart of Wisconsin Chamber of Commerce, Inc. Angel Whitehead, President, for an Off the Clock event at CHI Décor Shoppe, 1630 26th Street North, on Monday, November 8, 2021

It was moved by Bemke, seconded by Cattnach to approve the Temporary Retail Class "B" Fermented Malt Beverages License and "Class B" Wine License application for the Heart of Wisconsin Chamber of Commerce, Inc. Angel Whitehead, President, for an Off the Clock event at CHI Décor Shoppe, 1630 26th Street North, on Monday, November 8, 2021 from 4:00 p.m. to 6:00 p.m. Motion carried.

3. Consider a request from 45 Mercantile, LLC, d/b/a 45 Mercantile, Jennifer Zimmerman, agent, for a Class "A" and "Class A" liquor license for the premises located at 1000 E Riverview Expressway, Suite 170

It was moved by Cattnach, seconded by Bemke to approve the Class "A" and "Class A" liquor license for the premises located at 1000 E Riverview Expressway, Suite 170 from 45 Mercantile, LLC, d/b/a 45 Mercantile, Jennifer Zimmerman, agent. Motion carried.

4. Consider a recommendation from Statewide Services to disallow a claim from Automotive Rentals Inc. on behalf of the State of WI DOA for damage to one of their vehicles allegedly sustained in a collision with a City Squad on 04/16/2021

It was moved by Rayome, seconded by Bemke to deny a claim from Automotive Rentals Inc. on behalf of the State of WI DOA for damage to one of their vehicles allegedly sustained in a collision with a City Squad on 04/16/2021. Motion carried.

5. Consider a recommendation to disallow claims from City retirees Wade Wittenberg, Douglas Van Berkel, Steven Belter, and John Janssen regarding life insurance premiums.

It was moved by Bemke, seconded by Cattnach to deny the claims from City retirees Wade Wittenberg, Douglas Van Berkel, Steven Belter, and John Janssen regarding life insurance premiums. Motion carried.

6. Discuss accepting a professional services agreement from raSmith on a time and materials basis to work with City staff to refine the transportation utility model, complete the database, and work on connecting the data with utility accounts.

It was moved by Rayome, seconded by Bemke to approve a professional services agreement from raSmith on a time and materials basis to work with City staff to refine the transportation utility model, complete the database, and work on connecting the data with utility accounts not to exceed \$25,000. Motion carried.

7. Audit of the bills.

It was moved by Rayome, seconded by Cattnach to approve check no. 9972 to 10339. Motion carried.

8. Review 2022 Budget

The Committee discussed the 2022 Departmental Budget request document. It was determined that the Mayor's Executive Budget would be presented at the scheduled October 14, 2021 Finance & Property Committee meeting. No action was taken.

It was moved by Cattnach, seconded by Bemke to set the Public Hearing on the 2022 Budget for Thursday, November 11, 2021 at 6:00 p.m. Motion carried.

9. Set next meeting date.

The next meeting date for the Finance and Property Committee meeting will be Thursday, October 14, 2021 at 4:30 p.m.

10. Adjourn

It was moved by Bemke, seconded by Cattnach to adjourn. Motion carried and the meeting adjourned at 5:57 p.m.

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 9/15/21
County of WOOD

☐ Town ☐ Village ☒ City of Wisconsin Rapids

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☒ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 11/8/21 and ending 11/8/21 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

☐ Bona fide Club

☐ Church

☐ Lodge/Society

☐ Veteran's Organization

☐ Fair Association or Agricultural Society

☒ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Heart of Wisconsin Chamber of Commerce

(b) Address 1120 Lincoln St, Wis Rapids
(Street) ☐ Town ☐ Village ☒ City

(c) Date organized 1948

(d) If corporation, give date of incorporation 1948

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Angel Whitehead 1120 Lincoln St, Wis. Rapids, 54494

Vice President Anita Coon 1120 Lincoln St, Wis. Rapids, 54494

Secretary _____

Treasurer _____

(g) Name and address of manager or person in charge of affair: Kari Schwingler 1120 Lincoln St., Wisconsin Rapids 54494

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number CHI Decor Shoppe 1630 26th St. N.

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? Part

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Decor Shoppe, main floor, balcony, and all rooms

3. Name of Event

(a) List name of the event CHI Decor Shoppe Off the Clock

(b) Dates of event 11/8/21 4pm to 6pm

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer Angelina Whitehead
(Signature / Date) 9/16/21

Heart of Wisconsin Chamber of Commerce
(Name of Organization)

Date Filed with Clerk 9/16/21

Date Reported to Council or Board _____

Date Granted by Council _____

License No. 8

pd #20 9/28/2021 #5391

Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: 07/01/2021 ending: 06/30/2022
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the: ☐ Town of ☐ Village of ☒ City of } WISCONSIN RAPIDS

County of WOOD Aldermanic Dist. No. _____
(If required by ordinance)

Check one: ☐ Individual ☒ Limited Liability Company
☐ Partnership ☐ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number 456103069936304	
FEIN Number 85-4376716	
TYPE OF LICENSE REQUESTED	FEE
<input checked="" type="checkbox"/> Class A beer	\$
<input type="checkbox"/> Class B beer	\$
<input type="checkbox"/> Class C wine	\$
<input checked="" type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ 20.00
TOTAL FEE	\$

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)
45 MERCANTILE, LLC

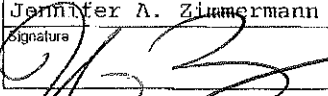
An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
ZIMMERMANN	JENNIFER	ANN	232259 CTY ROAD Q, RINGLE, WI 54471
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
ZIMMERMANN	SAMUEL	PAUL	232259 CTY ROAD Q, RINGLE, WI 54471
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
SCHMIDT	KENNETH	ALLEN	232904 EAU CLAIRE RIVER RD RINGLE, WI 54471
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
WELLES	DAVID	BRIAN	319 WESTON AVENUE, WAUSAU, WI 54403
Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
ZIMMERMANN	JENNIFER	ANN	232259 CTY ROAD Q, RINGLE, WI 54471
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

- Trade Name 45 MERCANTILE, LLC Business Phone Number 715-712-0324
- Address of Premises 1000 E RIVERVIEW EXPWY # 170 Post Office & Zip Code WISCONSIN RAPIDS 54494
- Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)
Suite
ENTIRE PREMISES AT THE ABOVE ADDRESS,
INCLUDING REAR AREA FOR STORAGE AND STAGING (ACCESSIBLE ONLY BY
EMPLOYEES) AND THE FRONT AREA FOR RETAIL SALES.
- Legal description (omit if street address is given above): _____
- (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☐ Yes ☒ No
(b) If yes, under what name was license issued? _____

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? If yes, explain ☐ Yes ☒ No
7. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
If yes, explain.
8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? If yes, explain ☐ Yes ☒ No
9. (a) Corporate/limited liability company applicants only: Insert state WISCONSIN and date 12/10/20 of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? If yes, explain ☐ Yes ☒ No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? ☒ Yes ☐ No
If yes, explain.
CLASS A LICENSE IN TOWN OF GRAND RAPIDS, WOOD COUNTY, AND ALSO IN
TOWN OF ROLLING, LANGLADE COUNTY, WISCONSIN
10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] ☒ Yes ☐ No
11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No
12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.) <u>Jennifer A. Zimmermann</u>	Title/Member <u>Member</u>	Date <u>09/27/21</u>
Signature 	Phone Number <u>715-218-4907</u>	Email Address <u>jennz@catchallsolution.com</u>

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>9/28/2021</u>	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of: ☐ Town
☐ Village of Wisconsin Rapids County of Wood
☒ City

The undersigned duly authorized officer/member/manager of 45 Mercantile, LLC
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as

45 Mercantile, LLC Suite 170 (Trade Name)

located at 1000 E Riverview Expressway, Wisconsin Rapids, WI 54494

appoints Jennifer A. Zimmermann
(Name of Appointed Agent)

232259 CTY Road Q, Ringle, WI 54471
(Home Address of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

☒ Yes ☐ No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).
Town of Rolling, Langlade County, and Town of Grand Rapids, Wood County

Is applicant agent subject to completion of the responsible beverage server training course? ☐ Yes ☒ No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 39 years

Place of residence last year 232259 CTY Road Q, Ringle, WI 54471

For: 45 Mercantile, LLC
(Name of Corporation / Organization / Limited Liability Company)

By: [Signature]
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

ACCEPTANCE BY AGENT

I, Jennifer A. Zimmermann, hereby accept this appointment as agent for the
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

[Signature] 9/28/21 Agent's age 39
(Signature of Agent) (Date)
232259 CTY Road Q, Ringle, WI 54471 Date of birth 12/31/81
(Home Address of Agent)

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on _____ by _____ Title _____
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)



Requestors Name: Karen Timm

Referral Language: Consider a recommendation from Statewide Services to deny a claim from Automotive Rentals Inc. on behalf of the State of WI DOA for damage to one of their vehicles sustained in a collision with a City squad on 04/16/2021.

Background Information: Statewide Services denial is based on the fact that their investigation revealed the WI DOA vehicle was majority at fault for this collision.

Recommendation: Follow recommendation of insurance company to deny the claim to shorten the statute of limitations to six months.

Action you are requesting the committee take: Motion to deny the claim from Automotive Rentals Inc.

If financing is needed, how will it be financed? Insurance Policy Deductible

Statewide Services, Inc.

Claim Division

1241 John Q. Hammons Dr.
P.O. Box 5555
Madison, WI 53705-0555
877-204-9712

September 7, 2021

City of Wisconsin Rapids
Attn: Karen Timm
444 W. Grand Ave.
Wisconsin Rapids, WI 54495

Program: League of Wisconsin Municipalities Mutual Insurance
Our Insured: City of Wisconsin Rapids
Date of loss: 4/16/2021
Our Claim # WM000712910319
Claimant: ARI (On behalf of WI DOA)
PO Box 5039
Mt. Laurel, NJ 08054

Dear Ms. Timm,

Statewide Services, Inc. administers the claims for the League of Wisconsin Municipalities Mutual Insurance which insures the City of Wisconsin Rapids. We are in receipt of the claim submitted by Automotive Rentals, Inc. on behalf of the State of WI DOA for damage one of their vehicles sustained in a collision with a City squad on 4/16/2021.

We have reviewed the matter and recommend that the City of Wisconsin Rapids deny this claim pursuant to the Wisconsin statute for disallowance of claim 893.80(1g). The disallowance will shorten the statute of limitations period to six (6) months.

Our denial is based on the fact that our investigation revealed that the WI DOA vehicle was majority at fault for this collision.

Please submit the disallowance directly to ARI at the above address. Please reference ARI file # 1497014-KF in your letter. The disallowance should be sent certified or registered mail and must be received by the claimant within 120 days after you receive Notice of Claim. Please send a copy of the disallowance to Statewide Services Inc. Claims.

Sincerely,

Sarah Bourgeois, AINS
Claims Rep. II
Statewide Services Inc.
PO Box 5555
Madison, WI 53705-0555
608-828-5439 Phone
800-854-1537 Fax
sbourgeois@statewidesvcs.com

CC: Darrel Zaleski

September 7, 2021

ARI
Attn: Kimberly Foley
P.O. Box 5039
Mt. Laurel, NJ 08054

Regarding:	Our Insured:	City of Wisconsin Rapids
	Our Claim No:	WM000712910319
	Date/Loss:	4/16/2021
	Your Claim No:	1497014-KF
	Your Insured:	State of Wisconsin DOA

Dear Ms. Foley,

Statewide Services, Inc. administers the claims for the League of Wisconsin Municipalities Mutual Insurance, which provides the insurance coverage for the City of Wisconsin Rapids. We are in receipt of the subrogation claim you submitted for damage to your insured's vehicle, as a result of the above-referenced collision.

We have performed an investigation and find your insured vehicle to be majority at fault for this collision. The crash report lists 'no contributing action' under Driver Actions for our insured driver. Our insured driver states that your insured driver admitted to being distracted by his radio and looking down while driving when the incident occurred. Your insured vehicle was also operating on the far left of the roadway/lane, rather than the far right, as it should have been. There is no traffic control at the location of the collision. Therefore, Statewide Services Inc. finds your insured driver to be majority at fault and we will be advising the City of Wisconsin Rapids to disallow your claim. If you disagree with this decision and wish to further pursue your subrogation claim, Statewide Services is a member of Arbitration Forums (07389-0002, LEAGUE OF WI MUNICIPALITIES MUTUAL INS).

Respectfully,

Sarah Bourgeois, AINS
Claims Rep. II
Statewide Services Inc.
PO Box 5555
Madison, WI 53705-0555
608-828-5439 Phone
800-854-1537 Fax
sbourgeois@statewidesvcs.com

THIS IS A SUBCONSULTANT AGREEMENT effective as of **October 20, 2021** ("Effective Date") between the **City of Wisconsin Rapids, WI** ("Client") and **R.A. Smith, Inc.** ("Professional").

Client's Project, of which Professional's services under this Agreement are a part, is generally identified as follows:

Wisconsin Rapids TU Support Services ("Project").

Professional's services under this Agreement are generally identified as follows:

Services to support development and implementation of a Transportation Utility in the City of Wisconsin Rapids, as requested by Client ("Services").

Client and Professional further agree as follows:

1.01 ***Basic Agreement and Period of Service***

- A. Professional shall provide or furnish Services solely for the benefit of Client as requested by the Client, and may include (but are not limited to) the following tasks:
 - 1. Transportation Utility Ordinance Review: Assist with review and development of ordinance provisions to authorize establishment of a transportation utility, including definition, operating parameters and policy provisions.
 - 2. Transportation Utility Policy Development: Assist with development of policies, processes and forms to support administration of a transportation utility as defined and authorized by an approved transportation utility ordinance.
 - 3. Transportation Utility Account Definition: Assist with development of transportation utility accounts based on existing City of Wisconsin Rapids utility accounting and property use information, including correlation with existing parcel-based trip generation data and determination of sub-parcel utility account trip generation assignments.
 - 4. Trip Generation Assignment: Provide support for development of trip generation assignments based on functional land uses and property scalar factors in accordance with ITE Trip Generation and other available data for specific utility accounts.
 - 5. Transportation Utility Model Support: Provide technical support for use and implementation of a trip-generation based spreadsheet model developed under prior authorization.
 - 6. Education and Outreach: Provide information and materials in support of education and outreach efforts for general transportation utility information and/ or for individual customer trip generation determinations.
- B. Professional may furnish services in addition to those set forth above as requested or required because of changes in the Project and upon Client authorization of such Additional Services and related fees. Such Additional Services may include:
 - 1. Meetings with Client staff, City officials or property owners.
 - 2. Assistance with TUF updates and appeal processing.
 - 3. Other tasks not identified above.
- C. Tasks will begin following authorization and proceed in accordance with a mutually determined schedule at the time of the request.

2.01 ***Payment Procedures***

- A. *Invoices: Professional shall prepare invoices in accordance with its standard invoicing practices and submit the invoices to Client on a monthly basis. Invoices are due and payable within 30 days of invoice date. If Client fails to make any payment due Professional for Services, Additional Services, and expenses within 30 days after receipt of Professional's invoice, then (1) the amounts due Professional will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day, and (2) in addition Professional may, after giving seven days written notice to Client, suspend Services under this Agreement until*

Professional has been paid in full all amounts due for Services, Additional Services, expenses, and other related charges. Client waives any and all claims against Professional for any such suspension.

- B. **Payment:** As compensation for Professional providing or furnishing Services and Additional Services, Client shall pay Professional as set forth in this agreement. If Client disputes an invoice, either as to amount or entitlement, then Client shall promptly advise Professional in writing of the specific basis for doing so, may withhold only that portion so disputed, and must pay the undisputed portion.

2.02 **Basis of Payment**

- A. Client shall pay Professional for Services on a time-and-expense basis for all labor charged in support of the project. Usual and customary expenses such as printing, delivery, and postage will be billed at cost as a reimbursable expense, as well as travel at current IRS standard mileage rates. Labor will be charged for the services provided based upon the assigned staff's applicable billing class, the nature of the services provided and to not exceed the hourly labor rates published on the attached Professional Fees Rate Schedule – General 2021 Rates through 2022 and may be adjusted to those published on an updated Professional Fees Rate Schedule in place for services extending beyond 2022.
- B. **Additional Services:** Payment for Additional Services will be made on the same basis as stated above.

3.01 **Suspension and Termination**

- A. The obligation to continue performance under this Agreement may be suspended:
 - 1. **By Client:** Client may suspend the Project for up to 90 days upon seven days written notice to Professional.
 - 2. **By Professional:** Professional may, after giving seven days written notice to Client, suspend services under this Agreement if Client has failed to pay Professional for invoiced services and expenses, as set forth in this Agreement.
- B. The obligation to continue performance under this Agreement may be terminated:
 - 1. For cause,
 - a. By either party upon 14 days written notice in the event of substantial failure by the other party to perform in accordance with the Agreement's terms through no fault of the terminating party. Failure to pay Professional for its services is a substantial failure to perform and a basis for termination.
 - b. By Professional:
 - 1) Upon seven days written notice if Client demands that Professional furnish or perform services contrary to Professional's responsibilities as a licensed professional; or
 - 2) Upon seven days written notice if the Professional's Services are delayed for more than 90 days for reasons beyond Professional's control, or as the result of the presence at the Site of undisclosed Constituents of Concern.
 - c. By Client, for convenience, effective upon Professional's receipt of written notice from Client
 - d. Professional shall have no liability to Client on account of a termination for cause by Professional.
 - e. Notwithstanding the foregoing, this Agreement will not terminate as a result of a substantial failure under this section if the party receiving such notice begins, within seven days of receipt of such notice, to correct its substantial failure to perform and proceeds diligently to cure such failure within no more than 30 days of receipt of notice; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such 30 day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein shall extend up to, but in no case more than, 60 days after the date of receipt of the notice.
- C. In the event of any termination under this section, Professional will be entitled to invoice Client and to receive full payment for all Services and Additional Services performed or furnished in accordance with this Agreement, plus reimbursement of expenses incurred through the effective date of termination in connection with providing the Services and Additional Services, and Professional's consultant's charges, if any.

4.01 **Successors, Assigns, and Beneficiaries**

- A. Client and Professional are hereby bound and the successors, executors, administrators, and legal representatives of Client and Professional are hereby bound to the other party to this Agreement and to the

successors, executors, administrators, and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement.

- B. Neither Client nor Professional may assign, sublet, or transfer any rights under or interest (including, but without limitation, money that is due or may become due) in this Agreement without the written consent of the other party, except to the extent that any assignment, subletting, or transfer is mandated by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.
- C. Unless expressly provided otherwise, nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by Client or Professional to any Constructor, other third-party individual or entity, or to any surety for or employee of any of them. All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of Client and Professional and not for the benefit of any other party.

5.01 ***General Considerations***

A. **Standard of Care**

The standard of care for all professional engineering and related services performed or furnished by Professional under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Professional makes no warranties, express or implied, under this Agreement or otherwise, in connection with any services performed or furnished by Professional. Subject to the foregoing standard of care, Professional and its consultants may use or rely upon design elements and information ordinarily or customarily furnished by others, including, but not limited to, specialty contractors, manufacturers, suppliers, and the publishers of technical standards.

B. **Design Without Construction Phase Services**

Professional shall not at any time supervise, direct, control, or have authority over any Constructor's work, nor shall Professional have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any Constructor, or the safety precautions and programs incident thereto, for security or safety at the Project site, nor for any failure of a Constructor to comply with laws and regulations applicable to such Constructor's furnishing and performing of its work. Professional shall not be responsible for the acts or omissions of any Constructor. Professional neither guarantees the performance of any Constructor nor assumes responsibility for any Constructor's failure to furnish and perform its work.

C. **Opinions of Cost**

Professional's opinions (if any) of probable construction cost are to be made on the basis of Professional's experience, qualifications, and general familiarity with the construction industry. However, because Professional has no control over the cost of labor, materials, equipment, or services furnished by others, or over contractors' methods of determining prices, or over competitive bidding or market conditions, Professional cannot and does not guarantee that proposals, bids, or actual construction cost will not vary from opinions of probable construction cost prepared by Professional. If Client requires greater assurance as to probable construction cost, then Client agrees to obtain an independent cost estimate. Professional shall not be responsible for any decision made regarding the construction contract requirements, or any application, interpretation, clarification, or modification of the construction contract documents other than those made by Professional or its consultants.

D. **Use of Documents**

All documents prepared or furnished by Professional are instruments of service, and Professional retains an ownership and property interest (including the copyright and the right of reuse) in such documents, whether or not the Project is completed. Client shall have a limited license to use the documents on the Project, extensions of the Project, and for related uses of the Client, subject to receipt by Professional of full payment due and owing for all Services and Additional Services relating to preparation of the documents and subject to the following limitations:

1. Client acknowledges that such documents are not intended or represented to be suitable for use on the Project unless completed by Professional, or for use or reuse by Client or others on extensions of the Project, on any other project, or for any other use or purpose, without written verification or adaptation by Professional;
2. Any such use or reuse, or any modification of the documents, without written verification, completion, or adaptation by Professional, as appropriate for the specific purpose intended, will be at Client's sole risk and

without liability or legal exposure to Professional or to its officers, directors, members, partners, agents, employees, and consultants;

3. Client shall indemnify and hold harmless Professional and its officers, directors, members, partners, agents, employees, and consultants from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from any use, reuse, or modification of the documents without written verification, completion, or adaptation by Professional; and
4. Such limited license to Client shall not create any rights in third parties.

E. **Liability**

To the fullest extent permitted by Laws and Regulations, and notwithstanding any other provision of this Agreement, the total liability, in the aggregate, of Professional and Professional's officers, directors, employees, and Consultants, to Client and anyone claiming by, through, or under Client for any and all injuries, claims, losses, expenses, costs, or damages whatsoever arising out of, resulting from, or in any way related to the Project, Professional's or its Consultants services or this Agreement from any cause or causes whatsoever, including but not limited to the negligence, professional errors or omissions, strict liability, breach of contract, indemnity obligations, or warranty express or implied of Professional or Professional's officers, directors, employees, or Consultants shall not exceed the total amount of \$50,000 or the total compensation received by Professional under this Agreement, whichever is less.

F. **Indemnification**

To the fullest extent permitted by Laws and Regulations, Client shall indemnify and hold harmless Professional and Professional's officers, directors, employees, and Consultants from and against any and all claims, costs, losses and damages (including but not limited to all fees and charges of Professionals, architects, attorneys, and other professionals, and all court, arbitration, or other dispute resolution costs) arising out of or relating to the Project, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death or to injury to or destruction of tangible property (other than the Work itself), including the loss of use resulting therefrom, but only to the extent caused by any negligent act or omission of the Client or Client's officers, directors, members, partners, agents, employees, consultants, or others retained by or under contract to the Client with respect to this Agreement or to the Project.

G. **Dispute Resolution**

Client and Professional agree to negotiate each dispute between them in good faith during the 30 days after written notice of dispute. If negotiations are unsuccessful in resolving the dispute, then the dispute shall be mediated. If mediation is unsuccessful, then the parties may exercise their rights at law. The venue for all disputes shall be the state of Wisconsin. Attorney fees will be borne by the non-prevailing party.

H. **Governing Law**

This Agreement is to be governed by the law of the state of Wisconsin.

6.01 ***Agreement***

- A. This Agreement (including any expressly incorporated attachments), constitutes the entire agreement between Client and Professional and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument. Nothing in this Agreement between Professional and Client shall create a contractual relationship between either Professional and Client and an outside third party.

7.01 ***Lien Notice***

- A. As required by the Wisconsin construction lien law, Professional hereby notifies Client that persons or companies performing, furnishing, or procuring labor, services, materials, plans, or specifications for the construction on Client's land may have lien rights on Client's land and buildings if not paid. Those entitled to lien rights, in addition to the undersigned Professional, are those who contract directly with the Client or those who give the Client notice within 60 days after they first perform, furnish, or procure labor, services, materials, plans or specifications for the construction. Accordingly, Client probably will receive notices from those who perform, furnish, or procure labor, services, materials, plans, or specifications for the construction, and should give a copy of each notice received to the mortgage lender, if any. Professional agrees to cooperate with the Client and the Client's lender, if any, to see that all potential lien Professionals are duly paid.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, the Effective Date of which is indicated on page 1.

Project Name: **Wisconsin Rapids TU Support Services**

Client: **City of Wisconsin Rapids, WI**

Professional: **R.A. Smith, Inc.**

By:

By:

Print name: _____

Print name: Jeff Mazanec, PE

Title: _____

Title: Sr. Consultant

Date Signed: _____

Date Signed: _____

Firm's Certificate No.: 1R12170

State of: Wisconsin

Address for Client's receipt of notices:

City of Wisconsin Rapids
444 West Grand Avenue
Wisconsin Rapids, WI 54495
(715) 421-8200
jterry@wirapids.org

Address for Professional's receipt of notices:

R.A. Smith, Inc.
100 W. Lawrence Street, Suite 412
Appleton, WI 54911-5754
(920) 843-5734
Jeff.Mazanec@raSmith.com

Attachment: R.A. Smith, Inc. Professional Fees Rate Schedule – General 2021 Rates

**PROFESSIONAL FEES RATE SCHEDULE
GENERAL 2021 RATES**

<u>ENGINEERING SERVICES</u>	<u>2021 PER HOUR</u>
Principal-In-Charge.....	\$236
Division Director	\$210
Senior Project Consultant.....	\$191
Senior Project Manager.....	\$172
Project Manager	\$157
Senior Project Engineer.....	\$157
Project Engineer	\$149
Civil Engineer	\$105 - \$140
Engineering Technician	\$ 76 - \$135
Planner	\$111 - \$157
Landscape Architect.....	\$144 - \$168
Landscape Technician.....	\$118
Irrigation Designer	\$153
Ecologist.....	\$119 - \$144
Senior Structural Engineer	\$142 - \$175
Structural Engineer.....	\$104 - \$132
Structural CAD Technician	\$ 87 - \$104
<u>SURVEYING SERVICES</u>	
Survey Director.....	\$165
Senior Project Manager.....	\$155
Project Manager	\$141
2-Member Field Crew GPS/Robotics	\$208
Field Person GPS/Robotics.....	\$144
GPS Equipment.....	\$ 28
Project Surveyor	\$119
Survey Technician	\$ 87 - \$116
3D Laser Scan Project Manager	\$141
3D Laser Scan Technician	\$104
2-Member Field Crew w/Scanner	\$232
3-Member Field Crew w/Scanner	\$405
<u>CONSTRUCTION SERVICES</u>	
Construction Services Manager	\$170
Construction Technician	\$ 91 - \$147
<u>GIS & VISUALIZATION SERVICES</u>	
GIS Project Manager	\$141 - \$160
GIS Technician	\$ 87 - \$125
Visualization Services Manager	\$136
Visualization Technician	\$114 - \$127
<u>IT & ADMINISTRATIVE SERVICES</u>	
Computer Services	\$183
Grants Specialist	\$125
Project Technician	\$ 85
Litigation/Expert Witness	\$278 - \$302



Report of the Finance and Property Committee

Tom Rayome, Chairperson
Jake Cattanach, Secretary
Jay Bemke

Date of Meeting: October 14 2021
Reported to Council: October 19, 2021

The Finance and Property Committee met at 4:30 p.m. on Tuesday, October 14 2021 in the Council Chambers at City Hall. The meeting was LIVE on Wisconsin Rapids Community Media (WRCM) Spectrum Channel 985 and Solarus Channel 3, online at www.wr-cm.org or via WRCM's Roku app, and was streamed LIVE on the City of Wisconsin Rapids Facebook page.

All members of the Finance and Property Committee were present. Also in attendance were Alderperson Veneman, Alderperson Delaney, Mayor Blaser (via remote), Kyle Kearns and Tim Desorcy.

1. Call to Order

Chairperson Rayome called the meeting to order at 4:34 p.m.

2. Review and discuss the 2022 budget.

Finance Director Tim Desorcy gave an overview of the changes that were made to the 2022 Departmental budget request, as well as, a summary of the status of the 2022 Executive Budget. After questions from alderpersons and discussion it was determined to schedule a meeting of the Finance & Property Committee to discuss the Public Safety budgets on Tuesday October 26, 2021 and Public Works on Thursday, October 28, 2021. No action was taken.

3. Adjourn

It was moved by Rayome, seconded by Bemke to adjourn. Motion carried

The City of Wisconsin Rapids encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk's office at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. Call the clerk at (715) 421-8200 to request accommodations.

REPORT OF THE PUBLIC WORKS COMMITTEE

Ryan Austin

Matt Zacher

Patrick Delaney

Date of Meeting: 10/5/21
Reported to Council: 10/19/21

The Public Works Committee met on Tuesday, October 5, 2021 in the City Council Chambers and via remote videoconference. Ryan Austin, Matt Zacher, and Patrick Delaney were in attendance. Others attending are on file in the Clerk's office.

1. Call to order

The meeting was called to order at 6:06 pm

2. Consider recommending approval of the discontinuance of Avon Street from Market Street to 5th Street North

Motion by Austin, second by Zacher to approve the discontinuance of Avon Street from Market Street to 5th Street North under the condition Wood County will be responsible for the costs associated with any City utility relocation and will provide utility easements for any City utility remaining in the current Avon Street right-of-way. Motion carried (3-0)

3. Review 2022-2026 public works construction CIP

The 2022-2026 public works construction CIP was reviewed. The committee referred the item to the November meeting to consider taking action.

4. Discuss transportation utility next steps

Motion by Austin, second by Delaney to complete the transportation utility database and delay action on the proposed ordinance until the database is complete. Motion carried (2-1) with Zacher voting in the negative.

5. Review proposed degradation fee schedule for 2022

Motion by Zacher, second by Delaney to approve the degradation fee schedule for 2022 as proposed. Motion carried (3-0)

6. Review proposed modification of chapter 6 to clarify the limitations of use of colored concrete in the public right-of-way and driveway

Motion by Delaney, second by Austin to modify chapter 6.22(2) as follows: d) Colored concrete is not allowed within the driveway approach or sidewalk section within the public right-of-way. e) Stamped concrete is not allowed within the driveway approach or sidewalk section within the public right-of-way. Motion carried (3-0)

7. Review proposed modification of street design criteria to clarify allowable boulevard plantings

Motion by Austin, second by Zacher to approve the policy language as presented. Motion carried (2-1) with Delaney voting in the negative.

8. Review proposed modification to the parking ordinance to limit parking on the north side of Oak St between 7th St N and 8th St N from 15 minute parking on School Days to be only for authorized vehicles during school days

Motion by Zacher, second by Delaney to approve the proposed modification to the parking ordinance as presented. Motion carried (3-0)

9. Review referral list

The referral list was reviewed and the following item added: Request by Alderperson Bemke to perform an intersection analysis and determine sign warrants, if any, for 12th St S and Chestnut St.

10. Adjourn

Motion by Zacher, second by Austin to adjourn. Motion carried (3-0)

The meeting was adjourned at 7:46 pm

Respectfully submitted, Joseph M. Terry

Others in attendance:

Jay Bemke
Dean Veneman
Tom Rayome
Sheri Evanson
Shane Blaser
Jennifer Gossick
Tyler Mickelson
Joe Terry
Joe Eichsteadt

Public Works Meeting

Sign-in Sheet

~~Date: 9/7/2021~~ 10/5/21

	Name	Representing	Address
1	Bill Clendinning	Wood Co.	1811 45 th ST S
2	DEANIS POLACH	WOOD CO.	241-14 th SE. SO.
3	Jason Greenberg	Wood Co	
4	QUENTIN ELLIS	WOOD Co.	
5	SHAWN BECKER	WOOD CO	
6	KURT BERNER	SAMUELS GROUP	
7	Laura Valenstein	Wood Co.	731 3rd St S
8	ZED ASHBECK	Wood County	
9	Peter Kastenholz	Wood Co.	Courthouse
10	ED ALLISON	WKPS	2510 INDUSTRIAL ST.
11	REUBEN VAN TASSEL	WOOD CO.	



Public Works Committee

Date of Request: September 28, 2021

Requestor: Joe Terry

Request/Referral: Consider and make recommendation relating to the preliminary resolution for the discontinuance of Avon St from Market to 5th St N

Background information: The Common Council approved the attached preliminary resolution, map, and description on 9/21/21. Wood County has approved rebuilding the jail and have proposed a single campus that maintains an efficient and effective footprint to maximize value and public safety. The utilities in Avon St serve and benefit the courthouse building. The water utility has confirmed that hydrant fire flow and water circulation will meet standards even with the removal of the water main in Avon St.

Options available: Recommend approving or denying the attachment.

Action you are requesting the committee take: To approve the detachment under the condition that Wood County will be responsible for the costs associated with any City utility relocation and will provide utility easements for any City utility remaining in current Avon St right-of-way.

How will the item be financed? Wood County

CITY OF WISCONSIN RAPIDS**RESOLUTION # 26 (2021)****PRELIMINARY RESOLUTION TO INITIATE DISCONTINUANCE OF A PORTION OF AVON STREET
PURSUANT TO §66.1003, WIS. STATS.**

WHEREAS, Wood County has approved the construction of a new jail that would be located adjacent to the existing courthouse and would be connected to the courthouse, and

WHEREAS, the proposed location of the new jail would be to the south of the courthouse and would sit on current courthouse property, the parking lot south of the courthouse as well as on a portion of Avon Street between the courthouse and the parking lot, and

WHEREAS, the County has asked the City to consider discontinuing a one block portion of Avon Street east of Market Street and west of 5th Street, depicted on the attached Exhibit A and as described on the attached Exhibit B, such that the new jail can be located as described above, and

WHEREAS, the one block stretch of Avon Street the County is asking to be discontinued is primarily used by County staff and County customers to access the courthouse and jail and all of the property contiguous to the part of Avon Street sought to be discontinued is owned by the County, and

WHEREAS, it is in the best interest of the City to commence the legal process of discontinuing the one block section of Avon Street as identified above;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WISCONSIN RAPIDS, WISCONSIN, that public interest requires the one block section of Avon Street bordered by Market Street on the west and 5th Street on the east, as described and depicted in the attached Exhibits A and B, be discontinued pursuant to §66.1003, Wisconsin Statutes.

BE IT FURTHER RESOLVED that this matter be referred to the Public Works Committee and the Planning Commission for consideration and recommendations and then returned to the City Council for a statutorily mandated public hearing and thereafter formal action shall be taken.

BE IT FURTHER RESOLVED that the City Clerk be and hereby is authorized and directed to cause said public hearing to be held within 40 days, and noticed as a Class Three notice and as otherwise provided by law.

Adopted by the Common Council of the City of Wisconsin Rapids, Wisconsin, this 21st day of September, 2021.

APPROVED:


Shane E. Blaser, Mayor


Jennifer M. Gossick, City Clerk

Ayes: 7
Nays: 1

EXHIBIT A



PREPARED BY:
KEVIN C. BOYER
WOOD CO. SURVEYOR



= AREA OF AVON STREET TO BE VACATED

EXHIBIT B

AN AREA OF AVON STREET TO BE VACATED AS LAID OUT ON EAST SIDE ASSESSOR'S PLAT NUMBER 36, LOCATED IN PART OF GOVERNMENT LOT 1 OF SECTION 17, TOWNSHIP 22 NORTH, RANGE 6 EAST, CITY OF WISCONSIN RAPIDS, FURTHER DESCRIBED AS FOLLOWS:

COMMENCING AT THE INTERSECTION OF THE EAST RIGHT-OF-WAY LINE OF MARKET STREET AND THE NORTH RIGHT-OF-WAY LINE OF AVON STREET ON THE SOUTH LINE OF LOT 101 OF EAST SIDE ASSESSOR'S PLAT NUMBER 36, BEING THE POINT OF BEGINNING;

THENCE $S79^{\circ}53'00''E$ ALONG THE NORTH RIGHT-OF-WAY LINE OF AVON STREET AND THE SOUTH LINE OF LOT 101 OF EAST SIDE ASSESSOR'S PLAT NUMBER 36 TO A POINT BEING THE SE CORNER OF LOT 101 OF EAST SIDE ASSESSOR'S PLAT NUMBER 36 AND THE INTERSECTION OF THE WEST RIGHT-OF-WAY LINE OF 5TH STREET NORTH AND THE NORTH RIGHT-OF-WAY LINE OF AVON STREET;

THENCE $S03^{\circ}18'00''W$ TO A POINT BEING THE NORTHEAST CORNER OF LOT 91 OF EAST SIDE ASSESSOR'S PLAT NUMBER 36 AND THE INTERSECTION OF THE WEST RIGHT-OF-WAY LINE OF 5TH STREET NORTH AND THE SOUTH RIGHT-OF-WAY LINE OF AVON STREET;

THENCE $N81^{\circ}23'00''W$ ALONG THE NORTH LINE OF LOTS 91 AND 100 OF EAST SIDE ASSESSOR'S PLAT NUMBER 36 AND THE SOUTH RIGHT-OF-WAY LINE OF AVON STREET TO THE INTERSECTION OF THE EAST RIGHT-OF-WAY OF MARKET STREET AND THE SOUTH RIGHT-OF-WAY LINE OF AVON STREET;

THENCE IN A NORTHEASTERLY DIRECTION TO THE POINT OF BEGINNING.



Public Works Committee

Date of Request: September 28, 2021

Requestor: Joe Terry

Request/Referral: Review proposed 2022-2026 public works construction capital improvement plan.

Background information: During the September meeting, detailed tables were presented proposing the next five years of public works construction projects. The Committee requested a summary table of proposed annual project totals. These are attached.

One project was added, and that is to pave 150' of Rosecrans Street from 9th Ave S to the east termini in 2023. This street serves an established business and is not currently paved. The cost for this is estimated to be \$16,600.

Options available: 1) Take action to approve the proposed public works construction capital improvement plan as proposed or amended. 2) Take no action.

Action you are requesting the committee take: Make a motion to approve the proposed public works construction capital improvement plan as proposed or amended.

How will the item be financed? Public Works Construction Fund

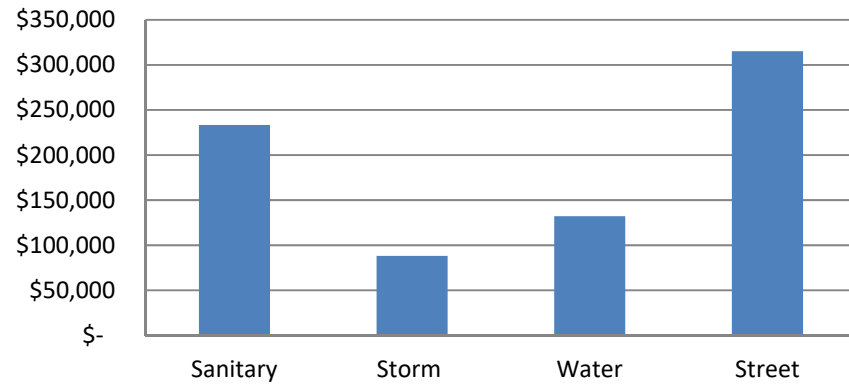
	Design Cost	Construction Cost	Total Cost			
	Streets (new/reconstruct)			Length (miles)	Regular Projects	Special Projects
2022	\$ 221,251.33	\$ 1,563,586.94	\$ 1,784,838.27	1.33	\$ 953,925.50	\$ 830,912.77
2023	\$ 60,115.93	\$ 981,137.15	\$ 1,041,253.08	1.08	\$ 1,041,253.08	\$ -
2024	\$ 185,481.12	\$ 1,875,598.98	\$ 2,061,080.10	1.61	\$ 1,341,594.67	\$ 719,485.43
2025	\$ 147,608.27	\$ 1,156,434.62	\$ 1,304,042.88	1.04	\$ 1,087,556.88	\$ 216,486.00
2026	\$ 272,888.00	\$ 1,845,280.00	\$ 2,118,168.00	2.06	\$ 1,107,444.80	\$ 1,010,723.20

	Design Cost	Construction Cost	Total Cost			
	Wastewater Utility				City Constructed	Lining Projects/Other
2022	\$ 60,185.00	\$ 659,185.00	\$ 719,370.00		\$ 719,370.00	\$ -
2023	\$ 75,608.00	\$ 831,688.00	\$ 907,296.00		\$ 907,296.00	\$ -
2024	\$ 124,200.50	\$ 1,366,205.50	\$ 1,490,406.00		\$ 802,323.00	\$ 688,083.00
2025	\$ 66,852.00	\$ 735,372.00	\$ 802,224.00		\$ 491,710.50	\$ 310,513.50
2026	\$ 38,647.50	\$ 425,122.50	\$ 463,770.00		\$ 463,770.00	\$ -

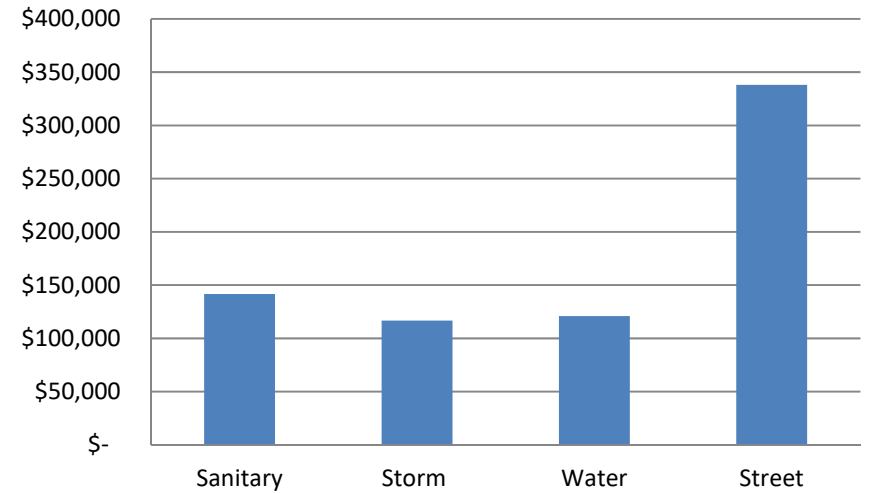
	Design Cost	Construction Cost	Total Cost			
	Water Utility				City Constructed	Non-City Constructed
2022	\$ 62,045.00	\$ 855,445.00	\$ 917,490.00		\$ 651,490.00	\$ 266,000.00
2023	\$ 32,366.50	\$ 730,706.50	\$ 763,073.00		\$ 497,073.00	\$ 266,000.00
2024	\$ 44,632.50	\$ 730,607.50	\$ 775,240.00		\$ 471,240.00	\$ 304,000.00
2025	\$ 39,330.00	\$ 736,630.00	\$ 775,960.00		\$ 471,960.00	\$ 304,000.00
2026	\$ 27,518.00	\$ 302,698.00	\$ 330,216.00		\$ 330,216.00	\$ -

	Design Cost	Construction Cost	Total Cost			
	Storm Sewer				City Constructed	Non-City Constructed
2022	\$ 96,499.83	\$ 396,498.09	\$ 492,997.91		\$ 442,997.91	\$ 50,000.00
2023	\$ 57,641.50	\$ 634,056.50	\$ 691,698.00		\$ 691,698.00	\$ -
2024	\$ 53,636.00	\$ 1,319,996.00	\$ 1,373,632.00		\$ 643,632.00	\$ 730,000.00
2025	\$ 50,532.00	\$ 499,356.00	\$ 549,888.00		\$ 549,888.00	\$ -
2026	\$ 20,957.40	\$ 230,531.40	\$ 251,488.80		\$ 251,488.80	\$ -

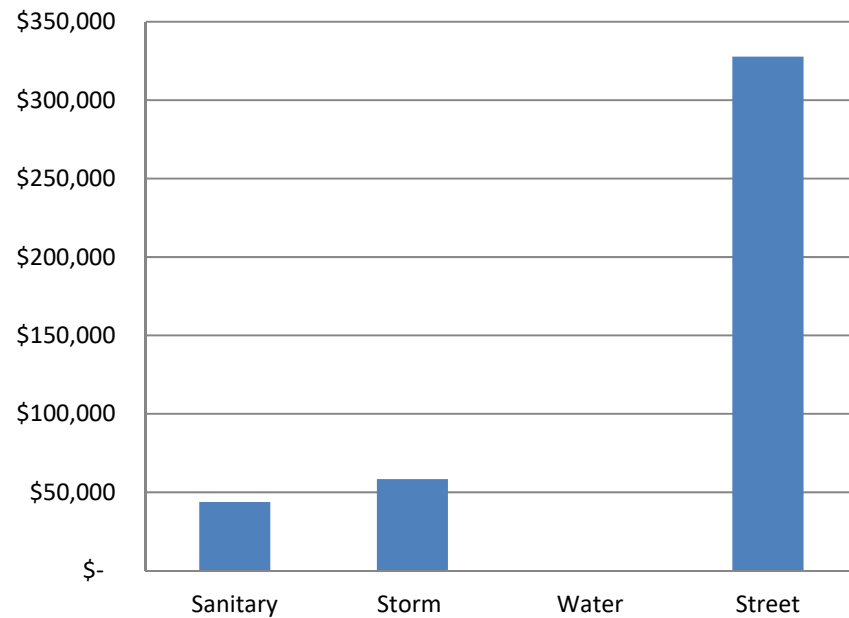
9th Avenue (Mckinley St to Fremont St)



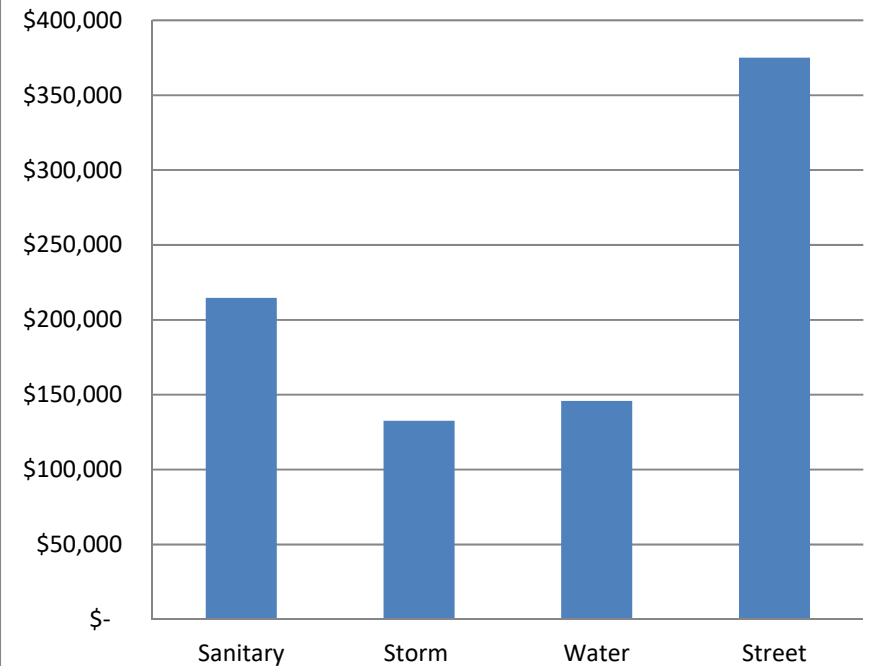
Freemont Street (7th Ave N to 10th Ave N)



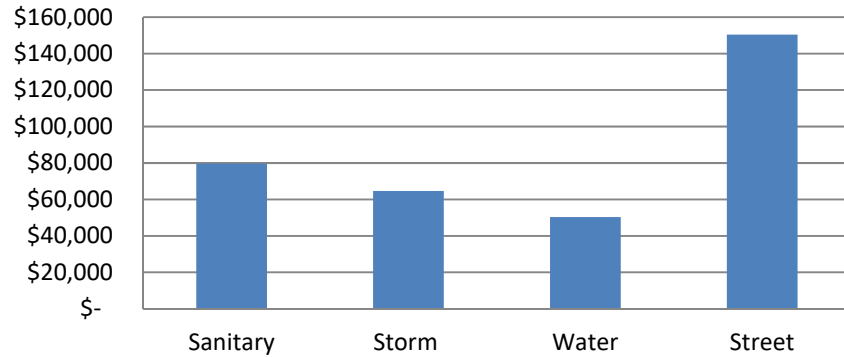
**Apricot Sreet (Broadway St to 11th St incl.
Broadway St to Franklin St)**



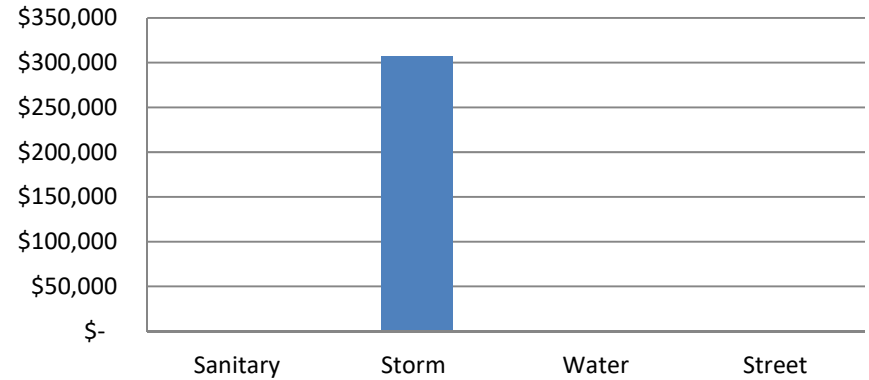
Smith Street (Railroad St to Riverview)



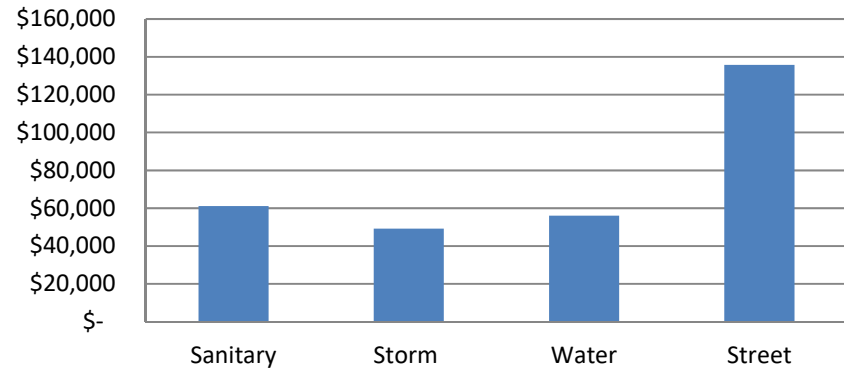
Cherry Street (Riverview Dr to 1st St N)



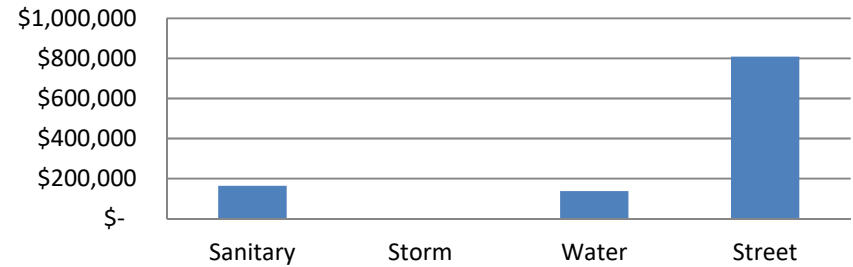
One Mile Creek Dredging



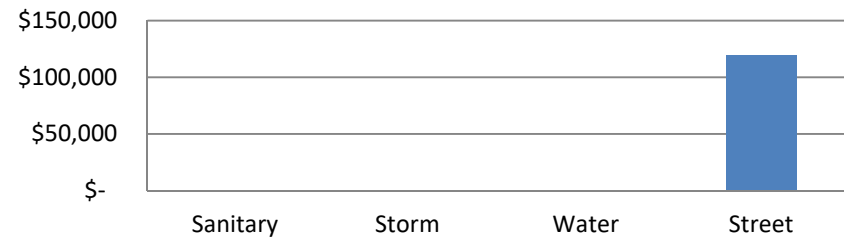
Freemont Street (13th Ave N to 14th Ave N)



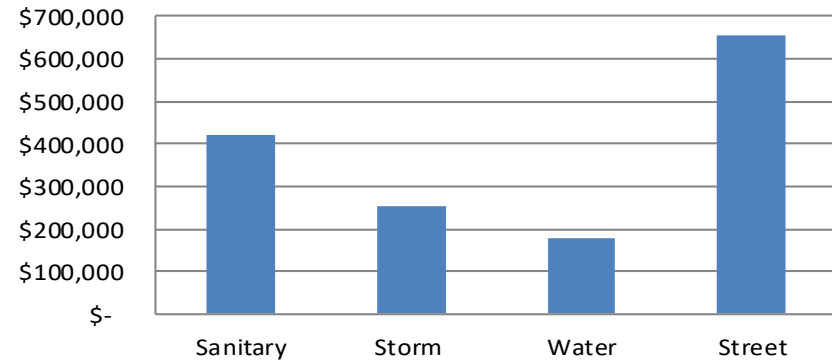
West Jackson St (W Riverview Expressway to Jackson St Bridge)



Concrete Pavement Patching



18th Ave S (Russell St to W Grand Ave)



Public Works Capital

9th Ave N (8th Ave. to Fremont St.) PROJECT SUMMARY

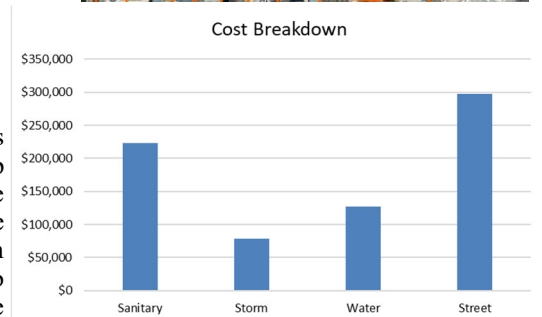
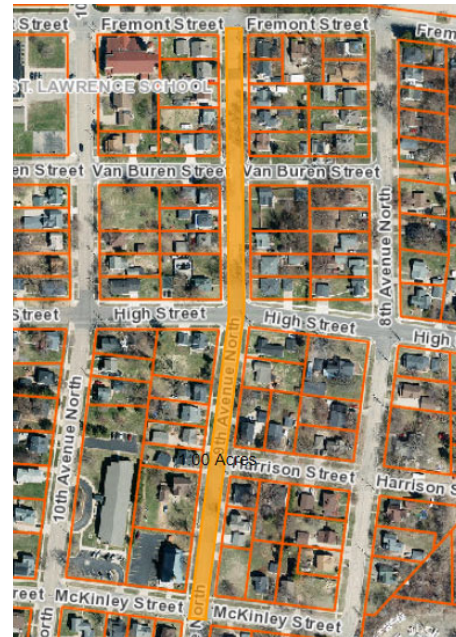
- **Project Length: 1300 Ft**
- **Construction Year: 2022**
- **Total Cost of Improvements: \$ 878,000**
- **Road Classification: Local Road**

Project Need

Pavement Condition

	Install Date	Condition
Pavement	1960	3 Poor
Curb & Gutter	1960	3 Poor

The section of 9th Ave, from 8th Ave N to Fremont St. was previously constructed in 1960. The road was previously chip sealed in 2015. The pavement structure is at its end of life. The asphalt pavement is no longer flexible, settling and rutting are evident. The curb and gutter sections are faulting along with several areas of missing pieces of curb. Settlement of the curb and gutter has also limited draining which is accelerating the deterioration.



*Costs do not include WWLC material or labor costs.

	Install Date	Condition	Material	Proposed Work
Sanitary Sewer	1940	Poor	15",12" Clay	Replace
Water Main	1940	Poor	6" Unknown	Replace
Storm Sewer	1960	Poor	12" Reinforced concrete/ unknown	Replace

Underground Utilities

Project Adoption	Date
Preliminary Resolution	1/15/2019
Final Resolution	

The sanitary sewer is 80 years old and is in poor condition with severe cracking and potential failure, and is anticipated to be replaced. The storm sewer is 60 years old and in poor condition and is anticipated to be replaced. The water main is 80 years old and is expected to be replaced during this project.

9/18/2020

Public Works Capital Improvements

Apricot St (Broadway St to 11th St N)
Broadway St (Franklin St to Apricot St)
PROJECT SUMMARY

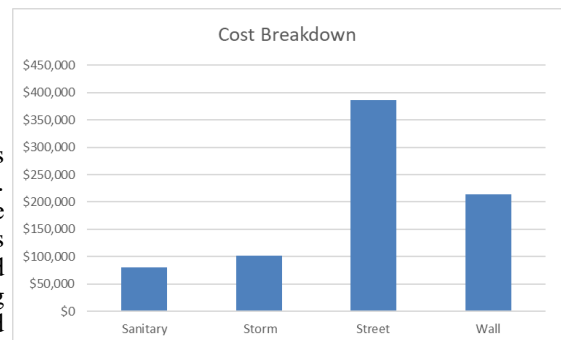
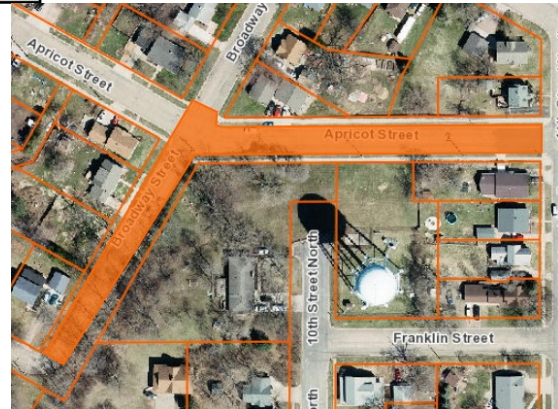
- **Project Length: 815 Ft**
- **Construction Year: 2022**
- **Total Cost of Improvements: \$ 491,000**
- **Road Classification: Local Road**

Project Need

Pavement Condition

	Install Date	Condition
Pavement	1958 (Apricot)	3
	1967 (Broadway)	Poor
Curb & Gutter	1958 (Apricot)	3
	1967 (Broadway)	Poor

The section of Apricot St. from 11th St. N to Broadway St. was previously constructed in 1953. And the section of Broadway St. from Apricot St. to Franklin St. was constructed in 1967. The pavement structure is at its end of life. The asphalt pavement is no longer flexible, settling and rutting are evident. The curb and gutter sections are faulting along with several areas of missing pieces of curb. Settlement of the curb and gutter has also limited draining which is accelerating the deterioration.



Underground Utilities

	Install Date	Condition	Material	Proposed Work
Sanitary Sewer	1972	Poor	8" Clay / PVC	Replace
Water Main	1982	Poor	6" Unknown	Replace
Storm Sewer	1970	Poor	12", 15" Clay/ PVC	Replace

Project Adoption	Date
Preliminary Resolution	1/15/2019
Final Resolution	

The sanitary sewer is 49 years old and is in poor condition with severe cracking and potential failure, and is anticipated to be replaced. The storm sewer is 51 years old and in poor condition and is anticipated to be replaced. The water main is 39 years old and is expected to be replaced during this project.

8/4/2020

Public Works Capital Improvements

Cherry St (Riverview Dr. to 1st St N.) PROJECT SUMMARY

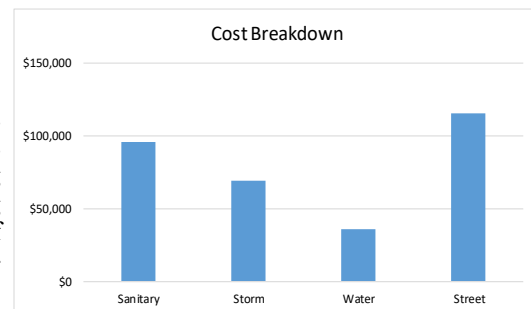
- **Project Length: 600 Ft**
- **Construction Year: 2022**
- **Total Cost of Improvements: \$322,000**
- **Road Classification: Local Road**

Project Need

Pavement Condition

	Install Date	Condition
Pavement	1953	3 Poor
Curb & Gutter	1953	3 Poor

The section of Cherry St. from Riverview Dr. to 1st St. N. was previously constructed in 1953. The pavement structure is at its end of life. The asphalt pavement is no longer flexible, settling and rutting are evident. The curb and gutter sections are faulting along with several areas of missing pieces of curb. Settlement of the curb and gutter has also limited draining which is accelerating the deterioration.



*Costs do not include WWLC material or labor costs.

Underground Utilities

	Install Date	Condition	Material	Proposed Work
Sanitary Sewer	1953	Poor	8" Clay / PVC	Replace
Water Main	1941	Poor	6" Unknown	Replace
Storm Sewer	1953	Poor	12", 15" Clay/ PVC	None

Project Adoption	Date
Preliminary Resolution	1/15/2019
Final Resolution	

The sanitary sewer is 67 years old and is in poor condition with severe cracking and potential failure, and is anticipated to be replaced. The storm sewer is 67 years old and in poor condition and is anticipated to be replaced. The water main is 79 years old and is expected to be replaced during this project.

8/4/2020

Public Works Capital Improvements

Fremont St (7th Ave. N to 10th Ave N.) PROJECT SUMMARY

- **Project Length: 1057 Ft**
- **Construction Year: 2022**
- **Total Cost of Improvements: \$608,000**
- **Road Classification: Minor Collector**

Project Need

Pavement Condition

	Install Date	Condition
Pavement	1960	4 Poor
Curb & Gutter	1960	4 Poor

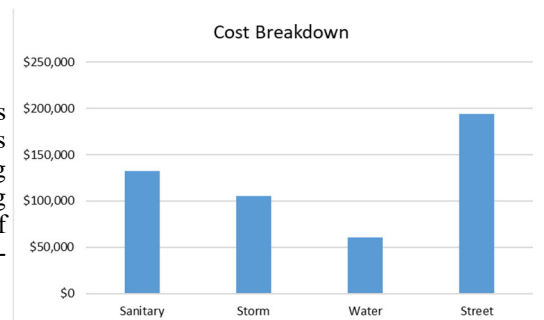
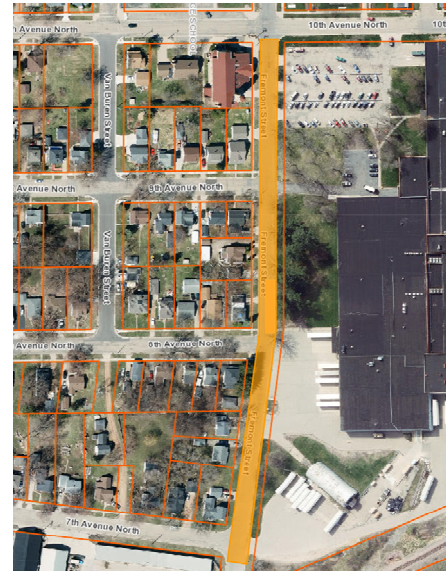
The section of Fremont St. from 7th Ave N. to 10th Ave N. was previously constructed in 1960. The pavement structure is at its end of life. The asphalt pavement is no longer flexible, settling and rutting are evident. The curb and gutter sections are faulting along with several areas of missing pieces of curb. Settlement of the curb and gutter has also limited draining which is accelerating the deterioration.

Underground Utilities

	Install Date	Condition	Material	Proposed Work
Sanitary Sewer	1946	Poor	8" Unknown	Replace
Water Main	1946,1968	Poor	6" Unknown/DI	Replace
Storm Sewer	1960	Poor	12", 15",18",24" Unknown	None

Project Adoption	Date
Preliminary Resolution	1/15/2019
Final Resolution	

The sanitary sewer is 76 years old and is in poor condition with severe cracking and potential failure, and is anticipated to be replaced. The storm sewer is 62 years old and in poor condition and is anticipated to be replaced. The water main is 76 years old and is expected to be replaced during this project.



*Costs do not include WWLC material or labor costs.

Public Works Capital Improvements

Fremont St. (13th Ave N. to 14th Ave N.) PROJECT SUMMARY

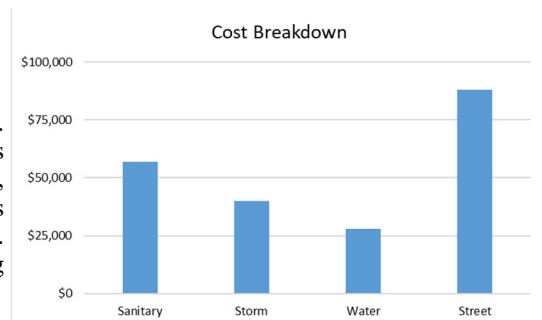
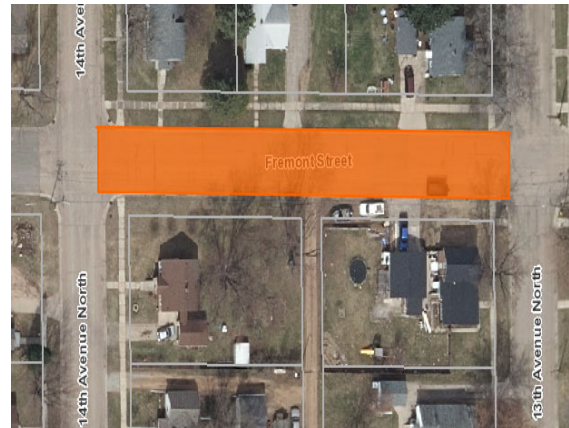
- **Project Length: 317 Ft**
- **Construction Year: 2022**
- **Total Cost of Improvements: \$282,000**
- **Road Classification: Local Road**

Project Need

Pavement Condition

	Install Date	Condition
Pavement	1958	7 Fair
Curb & Gutter	1958	7 Fair

The section of Fremont St. from 13th Ave N. to 14th Ave N. was previously constructed in 1958. The pavement structure is at its end of life. The asphalt pavement is no longer flexible, settling and rutting are evident. The curb and gutter sections are faulting along with several areas of missing pieces of curb. Settlement of the curb and gutter has also limited draining which is accelerating the deterioration.



*Costs do not include WWLC material or labor costs.

Underground Utilities

	Install Date	Condition	Material	Proposed Work
Sanitary Sewer	1962	Fair	8" Unknown	Replace
Water Main	1945	Fair	6" Unknown	Replace
Storm Sewer	1962 Catch Basins	Fair	30" Precast Concrete/Brick	None

Project Adoption

Date

Preliminary Resolution	1/15/2019
Final Resolution	

The sanitary sewer is 60 years old and is in poor condition with severe cracking and potential failure, and is anticipated to be replaced. The storm catch basins are 68 years old and in poor condition and is not anticipated to be replaced. The water main is 77 years old and is expected to be replaced during this project.

9/21/2020

Public Works Capital Improvements

Smith St (Railroad St to Riverview Drive) PROJECT SUMMARY

- **Project Length: 1592 Ft**
- **Construction Year: 2022**
- **Total Cost of Improvements: \$ 992,000**
- **Road Classification: Local Road**

Project Need

Pavement Condition

	Install Date	Condition
Pavement	1953	4 Poor
Curb & Gutter	1953	4 Poor

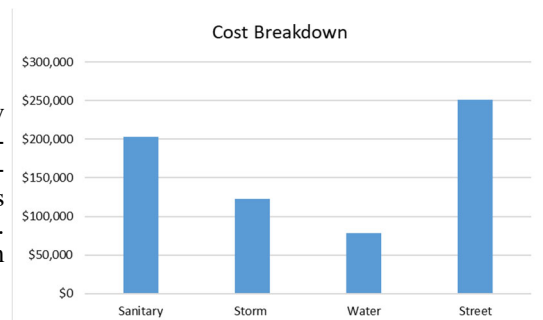
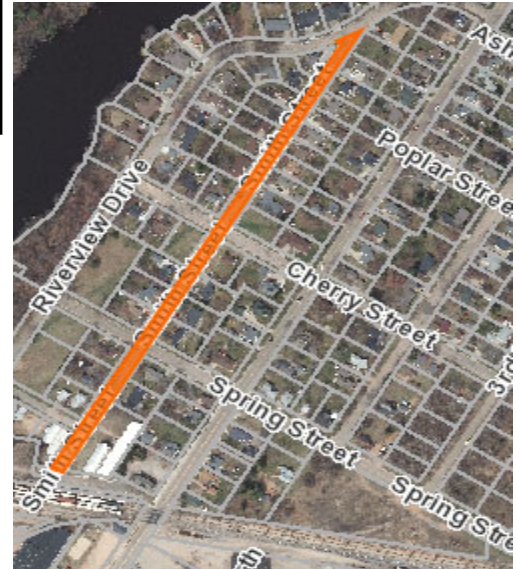
The section of Smith St. from Railroad Street to Riverview Drive was previously constructed in 1953. The pavement structure is at its end of life. The asphalt pavement is no longer flexible, settling and rutting are evident. The curb and gutter sections are faulting along with several areas of missing pieces of curb. Settlement of the curb and gutter has also limited draining which is accelerating the deterioration.

Underground Utilities

	Install Date	Condition	Material	Proposed Work
Sanitary Sewer	1953	Poor	8" Clay / PVC	Replace
Water Main	1946 1948 1958	Poor	6" Unknown	Replace
Storm Sewer	1953	Poor	12", 15" Clay/ Unknown	None

Project Adoption	Date
Preliminary Resolution	1/15/2019
Final Resolution	

The sanitary sewer is 69 years old and is in poor condition with severe cracking and potential failure, and is anticipated to be replaced. The storm sewer is 69 years old and in poor condition and is not anticipated to be replaced. The water main is 74 years old and is expected to be replaced during this project.



*Costs do not include WWLC material or labor costs.



Public Works Committee

Date of Request: 9/28/21

Requestor: Joe Terry

Request/Referral: Review proposed Transportation Utility Ordinance and consider possible action

Background information: The discussion at the 9/21/21 common council meeting suggested Alderpersons wanted to see exact numbers for all proposed customers/accounts. The costs/time associated for that work are variable and are not currently budgeted. At my request, raSmith has provided a Professional Services Agreement. This work would have been needed eventually if the Common Council approved the model and will only be a waste if the utility is not created. Consulting fees will depend on how much time staff can work on this. Given the current list of project responsibilities, I estimate consulting fees should not exceed \$25,000. A referral for that has been forwarded to the Finance and Property committee for consideration.

Refining the transportation utility database beyond the list of examples provided and connect it with utility accounts prior to approving the ordinance will extend the amount of time before the utility could operate as some of this work would otherwise have been done concurrently. I estimate the refinement process, then approval, then setting up the utility would result in the utility going into effect at the end of the first quarter of 2022.

Options available: 1) Take action to advance the ordinance to the Common Council as is or as amended. 2) Take action to delay advancing the ordinance for a vote until make changes to the proposed ordinance. 3) Take no action.

Action you are requesting the committee take: Option 1 or 2.

How will the item be financed? Through the proposed transportation utility

THIS IS A SUBCONSULTANT AGREEMENT effective as of **October 20, 2021** ("Effective Date") between the **City of Wisconsin Rapids, WI** ("Client") and **R.A. Smith, Inc.** ("Professional").

Client's Project, of which Professional's services under this Agreement are a part, is generally identified as follows:

Wisconsin Rapids TU Support Services ("Project").

Professional's services under this Agreement are generally identified as follows:

Services to support development and implementation of a Transportation Utility in the City of Wisconsin Rapids, as requested by Client ("Services").

Client and Professional further agree as follows:

1.01 *Basic Agreement and Period of Service*

- A. Professional shall provide or furnish Services solely for the benefit of Client as requested by the Client, and may include (but are not limited to) the following tasks:
 1. Transportation Utility Ordinance Review: Assist with review and development of ordinance provisions to authorize establishment of a transportation utility, including definition, operating parameters and policy provisions.
 2. Transportation Utility Policy Development: Assist with development of policies, processes and forms to support administration of a transportation utility as defined and authorized by an approved transportation utility ordinance.
 3. Transportation Utility Account Definition: Assist with development of transportation utility accounts based on existing City of Wisconsin Rapids utility accounting and property use information, including correlation with existing parcel-based trip generation data and determination of sub-parcel utility account trip generation assignments.
 4. Trip Generation Assignment: Provide support for development of trip generation assignments based on functional land uses and property scalar factors in accordance with ITE Trip Generation and other available data for specific utility accounts.
 5. Transportation Utility Model Support: Provide technical support for use and implementation of a trip-generation based spreadsheet model developed under prior authorization.
 6. Education and Outreach: Provide information and materials in support of education and outreach efforts for general transportation utility information and/ or for individual customer trip generation determinations.
- B. Professional may furnish services in addition to those set forth above as requested or required because of changes in the Project and upon Client authorization of such Additional Services and related fees. Such Additional Services may include:
 1. Meetings with Client staff, City officials or property owners.
 2. Assistance with TUF updates and appeal processing.
 3. Other tasks not identified above.
- C. Tasks will begin following authorization and proceed in accordance with a mutually determined schedule at the time of the request.

2.01 *Payment Procedures*

- A. *Invoices: Professional shall prepare invoices in accordance with its standard invoicing practices and submit the invoices to Client on a monthly basis. Invoices are due and payable within 30 days of invoice date. If Client fails to make any payment due Professional for Services, Additional Services, and expenses within 30 days after receipt of Professional's invoice, then (1) the amounts due Professional will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day, and (2) in addition Professional may, after giving seven days written notice to Client, suspend Services under this Agreement until*

Professional has been paid in full all amounts due for Services, Additional Services, expenses, and other related charges. Client waives any and all claims against Professional for any such suspension.

- B. **Payment:** As compensation for Professional providing or furnishing Services and Additional Services, Client shall pay Professional as set forth in this agreement. If Client disputes an invoice, either as to amount or entitlement, then Client shall promptly advise Professional in writing of the specific basis for doing so, may withhold only that portion so disputed, and must pay the undisputed portion.

2.02 **Basis of Payment**

- A. Client shall pay Professional for Services on a time-and-expense basis for all labor charged in support of the project. Usual and customary expenses such as printing, delivery, and postage will be billed at cost as a reimbursable expense, as well as travel at current IRS standard mileage rates. Labor will be charged for the services provided based upon the assigned staff's applicable billing class, the nature of the services provided and to not exceed the hourly labor rates published on the attached Professional Fees Rate Schedule – General 2021 Rates through 2022 and may be adjusted to those published on an updated Professional Fees Rate Schedule in place for services extending beyond 2022.
- B. **Additional Services:** Payment for Additional Services will be made on the same basis as stated above.

3.01 **Suspension and Termination**

- A. The obligation to continue performance under this Agreement may be suspended:
 - 1. **By Client:** Client may suspend the Project for up to 90 days upon seven days written notice to Professional.
 - 2. **By Professional:** Professional may, after giving seven days written notice to Client, suspend services under this Agreement if Client has failed to pay Professional for invoiced services and expenses, as set forth in this Agreement.
- B. The obligation to continue performance under this Agreement may be terminated:
 - 1. For cause,
 - a. By either party upon 14 days written notice in the event of substantial failure by the other party to perform in accordance with the Agreement's terms through no fault of the terminating party. Failure to pay Professional for its services is a substantial failure to perform and a basis for termination.
 - b. By Professional:
 - 1) Upon seven days written notice if Client demands that Professional furnish or perform services contrary to Professional's responsibilities as a licensed professional; or
 - 2) Upon seven days written notice if the Professional's Services are delayed for more than 90 days for reasons beyond Professional's control, or as the result of the presence at the Site of undisclosed Constituents of Concern.
 - c. By Client, for convenience, effective upon Professional's receipt of written notice from Client
 - d. Professional shall have no liability to Client on account of a termination for cause by Professional.
 - e. Notwithstanding the foregoing, this Agreement will not terminate as a result of a substantial failure under this section if the party receiving such notice begins, within seven days of receipt of such notice, to correct its substantial failure to perform and proceeds diligently to cure such failure within no more than 30 days of receipt of notice; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such 30 day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein shall extend up to, but in no case more than, 60 days after the date of receipt of the notice.
- C. In the event of any termination under this section, Professional will be entitled to invoice Client and to receive full payment for all Services and Additional Services performed or furnished in accordance with this Agreement, plus reimbursement of expenses incurred through the effective date of termination in connection with providing the Services and Additional Services, and Professional's consultant's charges, if any.

4.01 **Successors, Assigns, and Beneficiaries**

- A. Client and Professional are hereby bound and the successors, executors, administrators, and legal representatives of Client and Professional are hereby bound to the other party to this Agreement and to the

successors, executors, administrators, and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement.

- B. Neither Client nor Professional may assign, sublet, or transfer any rights under or interest (including, but without limitation, money that is due or may become due) in this Agreement without the written consent of the other party, except to the extent that any assignment, subletting, or transfer is mandated by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.
- C. Unless expressly provided otherwise, nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by Client or Professional to any Constructor, other third-party individual or entity, or to any surety for or employee of any of them. All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of Client and Professional and not for the benefit of any other party.

5.01 ***General Considerations***

A. **Standard of Care**

The standard of care for all professional engineering and related services performed or furnished by Professional under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Professional makes no warranties, express or implied, under this Agreement or otherwise, in connection with any services performed or furnished by Professional. Subject to the foregoing standard of care, Professional and its consultants may use or rely upon design elements and information ordinarily or customarily furnished by others, including, but not limited to, specialty contractors, manufacturers, suppliers, and the publishers of technical standards.

B. **Design Without Construction Phase Services**

Professional shall not at any time supervise, direct, control, or have authority over any Constructor's work, nor shall Professional have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any Constructor, or the safety precautions and programs incident thereto, for security or safety at the Project site, nor for any failure of a Constructor to comply with laws and regulations applicable to such Constructor's furnishing and performing of its work. Professional shall not be responsible for the acts or omissions of any Constructor. Professional neither guarantees the performance of any Constructor nor assumes responsibility for any Constructor's failure to furnish and perform its work.

C. **Opinions of Cost**

Professional's opinions (if any) of probable construction cost are to be made on the basis of Professional's experience, qualifications, and general familiarity with the construction industry. However, because Professional has no control over the cost of labor, materials, equipment, or services furnished by others, or over contractors' methods of determining prices, or over competitive bidding or market conditions, Professional cannot and does not guarantee that proposals, bids, or actual construction cost will not vary from opinions of probable construction cost prepared by Professional. If Client requires greater assurance as to probable construction cost, then Client agrees to obtain an independent cost estimate. Professional shall not be responsible for any decision made regarding the construction contract requirements, or any application, interpretation, clarification, or modification of the construction contract documents other than those made by Professional or its consultants.

D. **Use of Documents**

All documents prepared or furnished by Professional are instruments of service, and Professional retains an ownership and property interest (including the copyright and the right of reuse) in such documents, whether or not the Project is completed. Client shall have a limited license to use the documents on the Project, extensions of the Project, and for related uses of the Client, subject to receipt by Professional of full payment due and owing for all Services and Additional Services relating to preparation of the documents and subject to the following limitations:

1. Client acknowledges that such documents are not intended or represented to be suitable for use on the Project unless completed by Professional, or for use or reuse by Client or others on extensions of the Project, on any other project, or for any other use or purpose, without written verification or adaptation by Professional;
2. Any such use or reuse, or any modification of the documents, without written verification, completion, or adaptation by Professional, as appropriate for the specific purpose intended, will be at Client's sole risk and

without liability or legal exposure to Professional or to its officers, directors, members, partners, agents, employees, and consultants;

3. Client shall indemnify and hold harmless Professional and its officers, directors, members, partners, agents, employees, and consultants from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from any use, reuse, or modification of the documents without written verification, completion, or adaptation by Professional; and
4. Such limited license to Client shall not create any rights in third parties.

E. **Liability**

To the fullest extent permitted by Laws and Regulations, and notwithstanding any other provision of this Agreement, the total liability, in the aggregate, of Professional and Professional's officers, directors, employees, and Consultants, to Client and anyone claiming by, through, or under Client for any and all injuries, claims, losses, expenses, costs, or damages whatsoever arising out of, resulting from, or in any way related to the Project, Professional's or its Consultants services or this Agreement from any cause or causes whatsoever, including but not limited to the negligence, professional errors or omissions, strict liability, breach of contract, indemnity obligations, or warranty express or implied of Professional or Professional's officers, directors, employees, or Consultants shall not exceed the total amount of \$50,000 or the total compensation received by Professional under this Agreement, whichever is less.

F. **Indemnification**

To the fullest extent permitted by Laws and Regulations, Client shall indemnify and hold harmless Professional and Professional's officers, directors, employees, and Consultants from and against any and all claims, costs, losses and damages (including but not limited to all fees and charges of Professionals, architects, attorneys, and other professionals, and all court, arbitration, or other dispute resolution costs) arising out of or relating to the Project, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death or to injury to or destruction of tangible property (other than the Work itself), including the loss of use resulting therefrom, but only to the extent caused by any negligent act or omission of the Client or Client's officers, directors, members, partners, agents, employees, consultants, or others retained by or under contract to the Client with respect to this Agreement or to the Project.

G. **Dispute Resolution**

Client and Professional agree to negotiate each dispute between them in good faith during the 30 days after written notice of dispute. If negotiations are unsuccessful in resolving the dispute, then the dispute shall be mediated. If mediation is unsuccessful, then the parties may exercise their rights at law. The venue for all disputes shall be the state of Wisconsin. Attorney fees will be borne by the non-prevailing party.

H. **Governing Law**

This Agreement is to be governed by the law of the state of Wisconsin.

6.01 ***Agreement***

- A. This Agreement (including any expressly incorporated attachments), constitutes the entire agreement between Client and Professional and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument. Nothing in this Agreement between Professional and Client shall create a contractual relationship between either Professional and Client and an outside third party.

7.01 ***Lien Notice***

- A. As required by the Wisconsin construction lien law, Professional hereby notifies Client that persons or companies performing, furnishing, or procuring labor, services, materials, plans, or specifications for the construction on Client's land may have lien rights on Client's land and buildings if not paid. Those entitled to lien rights, in addition to the undersigned Professional, are those who contract directly with the Client or those who give the Client notice within 60 days after they first perform, furnish, or procure labor, services, materials, plans or specifications for the construction. Accordingly, Client probably will receive notices from those who perform, furnish, or procure labor, services, materials, plans, or specifications for the construction, and should give a copy of each notice received to the mortgage lender, if any. Professional agrees to cooperate with the Client and the Client's lender, if any, to see that all potential lien Professionals are duly paid.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, the Effective Date of which is indicated on page 1.

Project Name: **Wisconsin Rapids TU Support Services**

Client: **City of Wisconsin Rapids, WI**

Professional: **R.A. Smith, Inc.**

By:

By:

Print name: _____

Print name: Jeff Mazanec, PE

Title: _____

Title: Sr. Consultant

Date Signed: _____

Date Signed: _____

Firm's Certificate No.: 1R12170

State of: Wisconsin

Address for Client's receipt of notices:

City of Wisconsin Rapids
444 West Grand Avenue
Wisconsin Rapids, WI 54495
(715) 421-8200
jterry@wirapids.org

Address for Professional's receipt of notices:

R.A. Smith, Inc.
100 W. Lawrence Street, Suite 412
Appleton, WI 54911-5754
(920) 843-5734
Jeff.Mazanec@raSmith.com

Attachment: R.A. Smith, Inc. Professional Fees Rate Schedule – General 2021 Rates

**PROFESSIONAL FEES RATE SCHEDULE
GENERAL 2021 RATES**

<u>ENGINEERING SERVICES</u>	<u>2021 PER HOUR</u>
Principal-In-Charge.....	\$236
Division Director	\$210
Senior Project Consultant.....	\$191
Senior Project Manager.....	\$172
Project Manager	\$157
Senior Project Engineer.....	\$157
Project Engineer	\$149
Civil Engineer	\$105 - \$140
Engineering Technician	\$ 76 - \$135
Planner	\$111 - \$157
Landscape Architect.....	\$144 - \$168
Landscape Technician.....	\$118
Irrigation Designer	\$153
Ecologist.....	\$119 - \$144
Senior Structural Engineer	\$142 - \$175
Structural Engineer.....	\$104 - \$132
Structural CAD Technician	\$ 87 - \$104
<u>SURVEYING SERVICES</u>	
Survey Director.....	\$165
Senior Project Manager.....	\$155
Project Manager	\$141
2-Member Field Crew GPS/Robotics	\$208
Field Person GPS/Robotics.....	\$144
GPS Equipment.....	\$ 28
Project Surveyor	\$119
Survey Technician	\$ 87 - \$116
3D Laser Scan Project Manager	\$141
3D Laser Scan Technician	\$104
2-Member Field Crew w/Scanner	\$232
3-Member Field Crew w/Scanner	\$405
<u>CONSTRUCTION SERVICES</u>	
Construction Services Manager	\$170
Construction Technician	\$ 91 - \$147
<u>GIS & VISUALIZATION SERVICES</u>	
GIS Project Manager	\$141 - \$160
GIS Technician	\$ 87 - \$125
Visualization Services Manager	\$136
Visualization Technician	\$114 - \$127
<u>IT & ADMINISTRATIVE SERVICES</u>	
Computer Services	\$183
Grants Specialist	\$125
Project Technician	\$ 85
Litigation/Expert Witness	\$278 - \$302



Public Works Committee

Date of Request: September 28, 2021

Requestor: Joe Eichsteadt, City Engineer

Request/Referral: Consider setting new degradation fee rates for the 2022 calendar year.

Background information: The City previously set rates for the 2021 degradation fee schedule for impacts and deterioration that occur due to utility excavations and patching that occur within the City's ROW. More specifically, the degradation fees are applied to asphalt, concrete pavement, sidewalk and curb & gutter.

Ch. 6.24(10) identifies that the fee shall be established in an amount sufficient to recover the costs incurred by the city to maintain the infrastructure that has been patched.

The table below shows the current fee and the proposed fee for 2022. The proposed rates were updated based on actual costs in 2021 derived from unit bid pricing from American Asphalt, SD Ellenbecker and Joslin Concrete along with updated costs for chip sealing, joint sealing, etc.

Degradation Fee Schedule				
	Fee For 2022		Current 2021 Fee	
Asphalt	\$ 11.30	per sf	\$ 12.22	per sf
Concrete Pavement	\$ 18.17	per sf	\$ 15.62	per sf
Concrete Sidewalk	\$ 6.05	per sf	\$ 5.50	per sf
Curb & Gutter	\$ 22.11	per lf	\$ 25.20	per lf

Options available: Fees can be approved, modified, or left as is.

Action you are requesting the committee take: To approve the proposed degradation fees for 2022 as presented.

How will the item be financed? N/A



Public Works Committee

Date of Request: September 28, 2021

Requestor: Joe Eichsteadt, City Engineer

Request/Referral: Consider modifying Ch. 6 Streets and Sidewalks clarifying the use of color additives and stamp finishes to concrete driveway approaches and concrete sidewalk sections within the public right-of-way.

Background information: The current ordinance for Streets and Sidewalks does not allow the use of color additives and stamping of driveway approaches within the public right-of-way; however, there have been a couple instances in the past where property owners have challenged the ordinance.

This proposed ordinance provisions shown below in 'red' clearly defines this to avoid any future challenges.

6.22 Driveway Approaches

(2) Portland Cement Concrete Driveways

- (a) The driveway approach shall only be constructed in accordance with line and grade provided by the engineering department.
- (b) A sidewalk section shall be installed in the driveway approach in accordance with Section 6.01, including expansion joints on either side of sidewalk section.
- (c) The driveway approach shall be a minimum of six inches in thickness.
- (d) Colored and stamped concrete is not allowed within the driveway approach or sidewalk section within the public right-of-way.

Chapter 6 can be viewed here Ch. 6 can be viewed here:

https://www.wirapids.org/uploads/1/0/3/3/103347874/chapter_06.streets_sidewalks.pdf

Options available: Proposed ordinance language approved, modified, or left as is.

Action you are requesting the committee take: To approve the proposed ordinance amendment to 6.22(2) to add section (d) to read as follows: Colored and stamped concrete is not allowed within the driveway approach or sidewalk section within the public right-of-way.

How will the item be financed? N/A

ORDINANCE NO. MC____
CITY OF WISCONSIN RAPIDS

A GENERAL ORDINANCE OF THE CITY OF WISCONSIN RAPIDS CREATING
SECTIONS 6.22(2)(d) and 6.22(2)(e) OF THE MUNICIPAL CODE REGARDING DRIVEWAY APPROACHES

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF WISCONSIN RAPIDS DOES ORDAIN AS
FOLLOWS:

SECTION I Sections 6.22(2)(d) and 6.22(2)(e) of the Wisconsin Rapids Municipal Code
are hereby created to read as follows:

6.22 Driveway Approaches

(2) Portland Cement Concrete Driveways

(d) Colored concrete is not allowed within the driveway
approach or sidewalk section within the public right-of-
way.

(e) Stamped concrete is not allowed within the driveway
approach or sidewalk section within the public right-of-
way.

SECTION II All ordinances, or parts of ordinances, in conflict herewith are hereby repealed.

SECTION III This ordinance shall take effect upon passage and publication.

Shane E. Blaser, Mayor

Jennifer M. Gossick, City Clerk

ADOPTED:
APPROVED:
PUBLISHED:



Public Works Committee

Date of Request: September 28, 2021

Requestor: Joe Eichsteadt, City Engineer

Request/Referral: Consider modifications to Engineering Department policy related to the use of the boulevard and what items can be placed within the boulevard of public right-of-way.

Background information: Current and past practices had been consistent related to what types of items can be placed within the public right-of-way; however, there is no language either in the ordinance nor policy that articulates the specifics in writing.

We are recommending this policy to document the current and past practice for future use and to also avoid any confusion related to the use of this area within the public right-of-way.

This language is proposed to be placed within an existing policy titled 'Street Design Criteria'. See Section T in 'red' below.

This language is also proposed to appear on the ROW Permit application documents.

Options available: Policy can be approved, modified, or left as is.

Action you are requesting the committee take: To approve the proposed policy language as presented.

How will the item be financed? N/A



ENGINEERING DEPARTMENT POLICIES AND PROCEDURES

SUBJECT:

Street Design Criteria

PURPOSE:

To establish a criteria for street design.

POLICY:

Street design criteria as established by the Engineering Department shall be used when designing a street

PROCEDURES:

Street Design Criteria:

- A. Street Classification
Street design shall comply with standard urban sections shown on Department of Engineering Drawing No. F-2
- B. Lateral Clearance
A lateral clearance of 2 feet shall be maintained from curb face to objects within the boulevard area.
- C. Alignment
Street centerlines shall intersect as nearly as possible at right angles. Minimum intersection angle shall be 75 degrees.

Street jogs with centerline offset of less than 165 feet shall be avoided wherever possible.

A horizontal curve shall connect all intersecting street centerlines to assure clear visibility for the sight/stopping distances listed below, as measured along the centerline of inner lane:

<u>Design Speed</u>	<u>Sight/Stopping Distance</u>
30 mph	200'
40 mph	275'
50 mph	350'



60 mph
70 mph

475'
600'

Note: Clear sight distance is preferred within the street bed or between curbs. See curb radius for controlled intersections.

D. Grade

The grade of highway, expressway and arterial street sections shall not normally exceed 5%.

The grade of collector, local and special street sections shall not normally exceed 8%.

The minimum grade of all street sections shall be 0.3%

A vertical curve shall connect all street grades which intersect with an algebraic gradient difference exceeding 0.8%. Minimum length of vertical curve shall be 50 times the algebraic difference in intersecting street grades.

All vertical curves shall be of sufficient length to assure clear visibility for the sight/stopping distances specified in Item C at selected design speed.

E. Cross Slope

The minimum cross slope is 1.5% and the maximum is 3%. The parking lane can have a maximum of 4%.

F. Curb & Gutter

Curb and gutter sections shall comply with Department of Engineering Drawing No. M-28

G. Corner Radius

Corner radius for curb and gutter at intersections shall comply with Department of Engineering Drawing No. F-2.

H. Lane Widths

Lane widths shall comply with Department of Engineering Drawing No. F-2.

I. Medians

Medians shall comply with Department of Engineering Drawing No. F-2. Median openings to be placed at a minimum.



- J. Left-turn Bays
Left-turn bays shall taper abruptly for urban areas with heavy traffic density. A gradual taper shall be employed in urban areas of low traffic density or higher speeds. A 200-foot maximum storage length shall be used.
- K. Parkway Area
Parkway area bordering street curb and gutter shall contain boulevard and sidewalk sections complying with Department of Engineering Drawing No. F-2. Standard sidewalk width shall be 5 feet, with property line edge placed 1 foot off property or right-of-way line in new construction areas. Sidewalk in commercial area may extend to back of curb and gutter.
- L. Right-of-way
Right-of-way widths shall comply with Department of Engineering Drawing No. F-2. Official City Street Map shall be used for determination of proposed right-of-way widths. Selection of applicable street sections to be made by Department of Engineering, Planning & Design Section.
- M. Driveways
Driveway approaches shall be of tapered or flared entry design in accordance with Department of Engineering standards. Maximum width at property line shall be 30 feet in residential driveways, all other may have a maximum width of 36 feet.. Minimum width at property line shall be 10 feet. Two entry driveways shall be separated by a 12 feet wide island separation median. One-way driveways shall be employed in areas with heavy traffic density wherever possible. No driveways shall be placed within 15 feet of curb radius at intersections.
- N. Vision Clearance
A 15-foot by 15-foot vision triangle shall be maintained in every block corner for commercial or built-up areas to assure pedestrian safety and minimum traffic sight clearance.
- O. Parking Lane Clearance
Parking lanes shall not be placed within 15 feet of curb radius at entrance to turn nor within 30 feet of curb radius at exit of turn at street intersections.
- P. Bus Unloading Bays
Bus unloading bays shall provide a 10-foot wide by 50-foot long parking bay. Incoming and outgoing transition lengths shall be a minimum of 80 feet in



length. Entrance radius to bus bays at street corner locations shall be a minimum of 55 feet.

Q. Cul-de-sac Streets

Dead end streets shall not exceed 500 feet in length and shall be terminated with a roadway turn-around radius of not less than 50 feet. Minimum right-of-way radius shall be 60 feet.

R. Drainage

Catch basins shall be spaced along street roadway at a maximum interval of 350 feet to facilitate drainage and cleaning of storm sewer main between intersecting manholes. Placement of catch basins shall be avoided in driveways wherever possible. All street intersections shall be designed to drain to corner radius by quadrant wherever possible. A catch basin shall be provided at each end of corner radius for intersections abutting commercial developments with paved off-street areas such as service stations, parking lots and similar facilities.

S. General Design Considerations

Streets shall be designed and located to facilitate existing and planned street patterns, topographical conditions, public safety and service to existing or planned developments.

Superelevation shall not be introduced for street sections involving speeds of 40 mph or less.

Minimum horizontal curve radius will be provided by use of the following formula:

$$R = \frac{V^2}{2.15}$$

R = minimum radius

V² = design speed in mph

Marginal access or service streets shall be provided to serve developments along expressway or highway street classifications.

Public pedestrian walks of a minimum width of 10 feet shall be provided through blocks exceeding 600 feet in length, wherein pedestrian circulation to public facilities is required.

Planting screen areas or strips shall be provided along highway and expressway street classifications and railroads, wherever possible.

The following design speeds shall be used for classification of streets listed:



<u>Street Classification</u>	<u>Design Speed</u>
Highway	70 mph
Expressway	60 mph
Arterial	50 mph
Collector	40 mph
Local	30 mph
Special	30 mph

When streets of differing classification intersect, design criteria shall favor the higher classification.

Intersections shall be designed with as flat a grade as possible. 2% shall be the desired maximum grade.

Parking will not normally be allowed on highway, expressway and arterial street classifications. Angle parking off street roadway for collector and local street classifications will be allowed.

Turning roadways shall be employed at intersections of highway, expressway and arterial street classifications to facilitate channelization of traffic turns at greater speeds.

Skid-resistant pavement surfaces shall be employed at curves and intersections with steeper incoming grades.

Overhead or underpass pedestrian structures shall be employed wherever possible for highway, expressway and arterial street classifications.

When opposing left-turn bays are provided at arterial, highway or expressway intersections, they shall be located as far left in the median as possible.

Arterial streets shall be spaced at a maximum of 1-mile intervals wherever possible.

Collector streets shall be spaced at a maximum of ½ mile intervals wherever possible.

Adequate off-street parking areas shall be provided in commercial and built-up areas abutting highway, expressway and arterial street classifications. In residential areas, a minimum of two parking spaces per dwelling unit shall be provided wherever possible.



Local street design shall provide for safe, slow speed traffic conditions, and through-traffic use will be discouraged by offset alignment and curvilinear treatment.

T. Boulevards

Boulevards within the public right-of-way shall conform to the dimensions identified on drawing F-2 of the Official Street Map to the extent possible.

Boulevards provide clearance and setback space between vehicle usage within the street and pedestrian usage on sidewalk, where applicable. In addition, boulevards provide space for power poles, street sign posts, traffic control signs, trees, plantings, mailboxes, etc.

The placement of the above mentioned items within the boulevard need to conform to pre-established right-of-way standards, applicable city ordinances, regulatory manuals such as the Manual of Uniform Traffic Control Devices (MUTCD), and design guidance documents such as the DOT's Facilities Development Manual and AASHTO's Policy on Geometric Design of Highways and Streets. Notwithstanding, Engineering Judgement and established permitting requirements of the Engineering Department.

Boulevards shall be maintained by the adjacent property owner.

Boulevards 3 feet wide or larger shall be grass unless otherwise approved for use as asphalt or concrete in commercial or industrial areas only. Boulevards under 3 feet in width shall be either concrete or asphalt as determined by the Engineering Department.

Items specifically excluded from use or placement within the boulevard include: rocks, vegetation over 30 inches in height, any object that creates a hazard, any object that is not essential for public safety and any object that is not expressly permitted.

POLICY DATE: _____ SIGNATURE: _____
REVIEW DATE: _____ SIGNATURE: _____

ENGINEERING DEPARTMENT POLICIES AND PROCEDURES

SUBJECT:

Street Design Criteria

PURPOSE:

To establish a criteria for street design.

POLICY:

Street design criteria as established by the Engineering Department shall be used when designing a street

PROCEDURES:

Street Design Criteria:

- A. Street Classification
Street design shall comply with standard urban sections shown on Department of Engineering Drawing No. F-2
- B. Lateral Clearance
A lateral clearance of 2 feet shall be maintained from curb face to objects within the boulevard area.
- C. Alignment
Street centerlines shall intersect as nearly as possible at right angles. Minimum intersection angle shall be 75 degrees.

Street jogs with centerline offset of less than 165 feet shall be avoided wherever possible.

A horizontal curve shall connect all intersecting street centerlines to assure clear visibility for the sight/stopping distances listed below, as measured along the centerline of inner lane:

<u>Design Speed</u>	<u>Sight/Stopping Distance</u>
30 mph	200'
40 mph	275'
50 mph	350'
60 mph	475'
70 mph	600'

Note: Clear sight distance is preferred within the street bed or between curbs. See curb radius for controlled intersections.

- D. Grade
The grade of highway, expressway and arterial street sections shall not normally exceed 5%.
- The grade of collector, local and special street sections shall not normally exceed 8%.
- The minimum grade of all street sections shall be 0.3%
- A vertical curve shall connect all street grades which intersect with an algebraic gradient difference exceeding 0.8%. Minimum length of vertical curve shall be 50 times the algebraic difference in intersecting street grades.
- All vertical curves shall be of sufficient length to assure clear visibility for the sight/stopping distances specified in Item C at selected design speed.
- E. Cross Slope
The minimum cross slope is 1.5% and the maximum is 3%. The parking lane can have a maximum of 4%.
- F. Curb & Gutter
Curb and gutter sections shall comply with Department of Engineering Drawing No. M-28
- G. Corner Radius
Corner radius for curb and gutter at intersections shall comply with Department of Engineering Drawing No. F-2.
- H. Lane Widths
Lane widths shall comply with Department of Engineering Drawing No. F-2.
- I. Medians
Medians shall comply with Department of Engineering Drawing No. F-2. Median openings to be placed at a minimum.
- J. Left-turn Bays
Left-turn bays shall taper abruptly for urban areas with heavy traffic density. A gradual taper shall be employed in urban areas of low traffic density or higher speeds. A 200-foot maximum storage length shall be used.
- K. Parkway Area
Parkway area bordering street curb and gutter shall contain boulevard and sidewalk sections complying with Department of Engineering Drawing No. F-2. Standard sidewalk width shall be 5 feet, with property line edge placed 1 foot off property or right-of-way line in new construction areas. Sidewalk in commercial area may extend to back of curb and gutter.
- L. Right-of-way
Right-of-way widths shall comply with Department of Engineering Drawing No. F-2. Official City Street Map shall be used for determination of proposed right-of-way widths. Selection of applicable street sections to be made by Department of Engineering, Planning & Design Section.

M. Driveways

Driveway approaches shall be of tapered or flared entry design in accordance with Department of Engineering standards. Maximum width at property line shall be 30 feet in residential driveways, all other may have a maximum width of 36 feet.. Minimum width at property line shall be 10 feet. Two entry driveways shall be separated by a 12 feet wide island separation median. One-way driveways shall be employed in areas with heavy traffic density wherever possible. No driveways shall be placed within 15 feet of curb radius at intersections.

N. Vision Clearance

A 15-foot by 15-foot vision triangle shall be maintained in every block corner for commercial or built-up areas to assure pedestrian safety and minimum traffic sight clearance.

O. Parking Lane Clearance

Parking lanes shall not be placed within 15 feet of curb radius at entrance to turn nor within 30 feet of curb radius at exit of turn at street intersections.

P. Bus Unloading Bays

Bus unloading bays shall provide a 10-foot wide by 50-foot long parking bay. Incoming and outgoing transition lengths shall be a minimum of 80 feet in length. Entrance radius to bus bays at street corner locations shall be a minimum of 55 feet.

Q. Cul-de-sac Streets

Dead end streets shall not exceed 500 feet in length and shall be terminated with a roadway turn-around radius of not less than 50 feet. Minimum right-of-way radius shall be 60 feet.

R. Drainage

Catch basins shall be spaced along street roadway at a maximum interval of 350 feet to facilitate drainage and cleaning of storm sewer main between intersecting manholes. Placement of catch basins shall be avoided in driveways wherever possible. All street intersections shall be designed to drain to corner radius by quadrant wherever possible. A catch basin shall be provided at each end of corner radius for intersections abutting commercial developments with paved off-street areas such as service stations, parking lots and similar facilities.

S. General Design Considerations

Streets shall be designed and located to facilitate existing and planned street patterns, topographical conditions, public safety and service to existing or planned developments.

Superelevation shall not be introduced for street sections involving speeds of 40 mph or less.

Minimum horizontal curve radius will be provided by use of the following formula:

$$R = \frac{V^2}{2.15}$$

R = minimum radius

V² = design speed in mph

Marginal access or service streets shall be provided to serve developments along expressway or highway street classifications.

Public pedestrian walks of a minimum width of 10 feet shall be provided through blocks exceeding 600 feet in length, wherein pedestrian circulation to public facilities is required.

Planting screen areas or strips shall be provided along highway and expressway street classifications and railroads, wherever possible.

The following design speeds shall be used for classification of streets listed:

<u>Street Classification</u>	<u>Design Speed</u>
Highway	70 mph
Expressway	60 mph
Arterial	50 mph
Collector	40 mph
Local	30 mph
Special	30 mph

When streets of differing classification intersect, design criteria shall favor the higher classification.

Intersections shall be designed with as flat a grade as possible. 2% shall be the desired maximum grade.

Parking will not normally be allowed on highway, expressway and arterial street classifications. Angle parking off street roadway for collector and local street classifications will be allowed.

Turning roadways shall be employed at intersections of highway, expressway and arterial street classifications to facilitate channelization of traffic turns at greater speeds.

Skid-resistant pavement surfaces shall be employed at curves and intersections with steeper incoming grades.

Overhead or underpass pedestrian structures shall be employed wherever possible for highway, expressway and arterial street classifications.

When opposing left-turn bays are provided at arterial, highway or expressway intersections, they shall be located as far left in the median as possible.

Arterial streets shall be spaced at a maximum of 1-mile intervals wherever possible.

Collector streets shall be spaced at a maximum of ½ mile intervals wherever possible.

Adequate off-street parking areas shall be provided in commercial and built-up areas abutting highway, expressway and arterial street classifications. In residential areas, a minimum of two parking spaces per dwelling unit shall be provided wherever possible

Local street design shall provide for safe, slow speed traffic conditions, and through-traffic use will be discouraged by offset alignment and curvilinear treatment.

POLICY DATE: _____ SIGNATURE: _____

REVIEW DATE: _____ SIGNATURE: _____

REVIEW DATE: _____ SIGNATURE: _____

REVIEW DATE: _____ SIGNATURE: _____



Public Works Committee

Date of Request: September 28, 2021

Requestor: Police Department Request referred by Joe Eichsteadt, City Engineer

Request/Referral: Consider modifying Ch. 27 Parking to change parking along the north side of Oak St between 7th St N and 8th St N from 15 minute parking on School Days to be only for authorized vehicles during school days.

Background information:

Modify Ch. 27.13

Remove (2)(c) 15-minute Parking: ~~(8) Oak Street, the north side, from 80 feet east of 8th Street to 120 feet east of 8th 17 Street (MC#382)~~

Add (1)(h) Parking, Stopping, or Standing Prohibited During Certain Periods Except for Authorized Vehicles. ~~(2) Oak Street, the north side, between 7th St North and 8th St North between 8:00 a.m. and 8:45 a.m. and between 3:00 p.m. and 4:00 p.m., on school days, except for the following authorized vehicles who may load and unload passengers during those times: school buses, vehicles for persons with disabilities, taxicabs, Boys and Girls Club vans, and other School District-approved vehicles.~~

Options available: Proposed ordinance language approved, modified, or left as is.



Action you are requesting the committee take: To approve the proposed ordinance amendment to Ch. 27 Parking as presented.

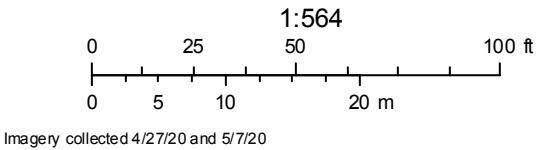
How will the item be financed? N/A

Oak St Parking - Howe School



9/28/2021, 12:34:48 PM

- Areas**
-  City Boundary
 -  Override 1
 -  Parcels



ORDINANCE NO. MC____
CITY OF WISCONSIN RAPIDS

A GENERAL ORDINANCE OF THE CITY OF WISCONSIN RAPIDS AMENDING CERTAIN PORTIONS OF
SECTIONS 27.13 OF THE MUNICIPAL CODE, ADDRESSING PARKING ON OAK STREET

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF WISCONSIN RAPIDS DOES ORDAIN AS
FOLLOWS:

SECTION I Section 27.13(1)(h)(2) of the Wisconsin Rapids Municipal Code is hereby
created to read as follows:

27.13 PARKING REGULATIONS

(1) No parking

(h) Parking, Stopping, or Standing Prohibited During
Certain Periods Except for Authorized Vehicles.

(2) Oak Street, the north side, between 7th St North
and 8th St North between 8:00 a.m. and 4:00
p.m., on school days, except for the following
authorized vehicles who may load and unload
passengers during those times: school buses,
vehicles for persons with disabilities, taxicabs,
Boys and Girls Club vans, and other School
District-approved vehicles.

SECTION II Section 27.13(2)(c)(8) of the Wisconsin Rapids Municipal Code is hereby
deleted in its entirety

27.13 PARKING REGULATIONS

(2) Limited Time Parking

(c) 15-minute Parking

(8) ~~Oak Street, the north side, from 80 feet east of
8th Street to 120 feet east of 8th Street~~

SECTION III All ordinances, or parts of ordinances, in conflict herewith are hereby repealed.

SECTION IV This ordinance shall take effect upon passage and publication.

Shane E. Blaser, Mayor

Jennifer M. Gossick, City Clerk

ADOPTED:
APPROVED:
PUBLISHED:

PUBLIC WORKS COMMITTEE REFERRAL LIST:

1. Request from Alderperson Tom Rayome to discuss the future of 8th St S. (2016)
2. Request to review a multi-year capital improvements plan (2019)
3. ~~Request to review areas of public access at and around Norton Pond (2019)~~
4. ~~Request by Alderperson Rayome to develop a policy for developing agendas and the referral process (2020)~~
5. Request by Alderperson Kellogg to study traffic speed along Chestnut from 8th Street to Hill Street and make recommendations (2020) – study was done when there were no school related activities. Will continue study when school is in session and will report back to committee.
6. ~~Request by Alderperson Kellogg to consider developing a large item garbage collection program (2020)~~
7. ~~Evaluate and discuss methods of funding street reconstruction (2020)~~
8. ~~Request by Alderperson Benke for City to donate utilities/services for the proposed WRSD Quad-plex baseball/softball facility~~
9. Request by Alderperson Cattanaach to reconsider the City's overnight parking ordinance (2021)
10. ~~Request by Alderperson Benke to consider allowing ATV/UTV traffic on some City streets (2021)~~
11. Request by Alderperson Evanson to review parking ordinance for any inconsistencies between ordinance language and signage throughout the City (2021)



Human Resources Committee Meeting Minutes October 11, 2021

Human Resources Committee

Jay Bemke, Chairperson
Dean Veneman, Secretary
Sheri Evanson

A meeting of the Human Resources Committee was held on Monday October 11, 2021, at 5:00 p.m. via remote videoconferencing, originating from the Council Chambers. Members present were Chairperson Bemke, Alderperson Veneman, and Alderperson Evanson. All other names of attendees for the meeting are on file at the Office of the City Clerk.

Agenda

1. Call to order

Chairperson Bemke called the meeting to order at 5:23 p.m.

2. Discuss and consider for approval proposed changes to the Vacation Policy.

Motion by Bemke, second by Veneman to approve the changes to the Vacation Policy as presented. Motion carried 3-0. See attached policy

3. Discuss and consider for approval a policy allowing for Police Department Lieutenant compensation for court time while off duty.

Motion by Evanson, second by Veneman to approve the policy changes for Police Department Lieutenants compensation for court duty while off duty, as presented. Motion carried 3-0. See attached policy

4. Discuss and consider for approval a pay increase from \$8.50/ hr. to \$9.00/ hr. for positions in the Parks and Recreation Department to assist with recruitment.

Motion by Evanson, second by Veneman to approve a pay increase to \$9.00/ hr. for positions within the Parks and Recreation Department. Motion carried 3-0.

5. Update on IAFF and WRPPA contract bargaining.

- Discussion- no action taken.

6. Discuss plan for further COVID-19 policies/protocols in the event they are needed.

- Discussion- no action taken.

7. Discuss and consider for approval a request from Mayor Blaser for an organizational restructure of the Department of Public Works, including the elimination of the Director of Public Works position. See attached.

8. The Committee may vote to go into closed session pursuant to Section 19.85(1)(c) of the Wisconsin Statutes, which reads: "Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility."

There was a discussion regarding the request of Mayor Blaser.

Motion by Veneman, second by Bemke to go into closed session pursuant to Section 19.85(1)(c) of the Wisconsin Statutes, which reads: "Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." Roll call vote taken. Veneman and Bemke voted in the affirmative. Evanson voted in the negative. Motion carried 2-1.

In closed session, the Committee discussed compensation for a public employee.

Motion by Veneman, second by Evanson to return to open session at 7:55 p.m. Motion carried 3-0.

9. The Committee may continue to discuss and consider for approval a request from Mayor Blaser for an organizational restructure of the Department of Public Works, including the elimination of the Director of Public Works position.

Motion by Veneman, second by Evanson to approve a request from Mayor Blaser for an organizational restructure of the Department of Public Works, including the elimination for the Director of Public Works position. Motion carried 2-1, with Evanson voting in the negative.

10. Adjournment

Motion by Veneman, second by Bemke to adjourn. Motion carried 3-0. The meeting adjourned at 8:00 p.m.



VACATION

1. SCOPE

This policy applies to all permanent employees of Wisconsin Rapids.

2. PURPOSE

To provide employees with guidelines regarding usage of earned vacation

3. POLICY BODY

All regular full-time employees shall receive vacation benefits, as indicated in the following table, unless otherwise stipulated in an employment agreement or in a collective bargaining agreement. All regular part-time employees, excluding crossing guards, shall receive vacation benefits on a prorated basis according to their normal work schedule.

TABLE OF VACATION BENEFITS:

<u>Years of Service</u>	<u>Annual Paid Vacation</u>
<u>Date of Hire</u> -6	2 weeks
7-13	3 weeks
14-19	4 weeks
20-23	5 weeks
24 or more	6 weeks

*New hires will receive a pro-rated amount of vacation on their day of hire. Employees who terminate their employment within the first year will have the vacation given to them on their date of hire prorated, based upon their last day of employment.

For vacation purposes, all employees will have a common anniversary date of January 1 of each year. Employees who have an actual anniversary date of hire which qualifies them for an additional week's vacation will receive that week effective on January 1 of the anniversary year.

For those employees who negotiated an immediate vacation benefit upon date of hire, or are new hires who receive an immediate date of hire pro-rated vacation benefit, these vacation benefits are earned in the year they are credited. For those employees who were credited vacation based upon work performed in the previous year, upon termination of employment they will receive a prorated vacation entitlement for the year of termination in addition to any accrued (earned) vacation time to date. Only earned unused vacation will be paid out at the time of termination. Vacation may be taken at any time in the year in which it is earned.



PROCEDURES:

1. Employees must provide their supervisor with advance notice, according to departmental policy, when utilizing vacation time. A minimum of 24 hours' advance notice is preferred.
2. Vacation may be used in no less than one-quarter (1/4)-hour increments for all employees.
3. Each department head shall determine the number and classification of employees on vacation at any one time. Employees shall make their vacation request to their immediate supervisor; and, if necessary, the choice of vacation time within a classification shall be made on the basis of seniority. Vacation scheduling will be according to Departmental policy, and all vacations are subject to the approval of the Department Head.
4. No employee shall earn vacation credit during a month when the employee is absent without pay or suspended without pay.
5. All unused vacation and accrued vacation will be paid upon termination with the employee's final pay.
6. If, due to the common anniversary date of January 1, a terminating employee has taken more than the prorated vacation credit in the year of termination, any excess vacation taken will be deducted from final pay due to the employee.
7. Vacation is to be used in the year credited, with the exception that a maximum of two weeks' unused vacation may be carried to the next calendar year. Any amount in excess of two weeks will be lost.
8. **For Battalion Chiefs**, a week's vacation shall be three scheduled workdays.

This policy/procedure/manual does not in any way constitute an employment contract; and the City of Wisconsin Rapids reserves the right to amend this policy/procedure/manual at any time, subject to approval by the Common Council.

4. DOCUMENT PROPERTIES

Primary Author: Ryan Hartman 10/11/21

Approver(s): HR Committee – 10/11/21

Common Council –

Lieutenant Court Time Proposal

Using the language from the WRPPA Contract and adjusted for Lieutenants regarding Court Time, I put this together. One item that probably be asked is Officers get 2.67 hours minimum for court at 1 ½ time, which equals 4 hours. Lieutenants don't get 1 ½ time for anything so then the questions that will certainly be brought up is should the Lieutenants receive 2.67 hours of straight time or 4 hours at straight time? Just food for thought.

Here is the language for the proposal:

When an Lieutenant is required to appear in court when off duty, the Lieutenant shall be compensated at the straight time rate of pay for all court time, with a minimum of 2.67 hours at the Lieutenant's rate of pay.

Additionally, if less than seventy-two (72) hours' notice of the court hearing is given to the Lieutenant, the Lieutenant shall receive two hours of additional pay at the regular rate (Article 7 "Call Time" does not apply). In the event a Lieutenant is working for another (shift trade), the working Lieutenant would qualify for court time. Court time shall be defined as follows: Any pretrial, preliminary trial, mental hearing or showing of video tape, or any preparation for a judicial function as approved by the Chief of Police or his representative. If a trial is cancelled anytime during the day of the scheduled trial, the Lieutenant shall be entitled to court time.

A. If a trial is cancelled anytime during the day of the scheduled trial, and the Lieutenant is working the day shift, the Lieutenant shall not be entitled to court time.

B. If a Lieutenant is working the day shift, and court continues beyond the end of the shift, the Lieutenant shall be paid at the straight time rate and shall not be entitled to court time.

C. Lieutenants who have court cancellations and have not been notified prior to the end of their last normally scheduled shift shall be paid for the court time minimum.

D. When off-duty Lieutenants have more than one court appearance where the time paid overlaps, no stacking of overtime shall be allowed. Court time will not be allowed for telephone calls placed or received relating to a trial situation or signing of complaints. Court time will be allowed for lunch time, as designated by the court.

This language would put the Lieutenants in line with the association members regarding court time.

Thank You,

Brian



Overtime and On-Call Pay (Addition 3.11)

1. SCOPE

This policy applies City employees who are classified as hourly or salaried non-exempt. This policy does not apply to City employees who are classified as salaried.

*

*

*

3. PROCEDURES

3.10 Call-Back for Captains and Lieutenants. Captains will be compensated for call-in time as follows: Three (3) hours at the Captain's rate, (as described in Section 3.2 above), for the first hour, and then the rate described in Section 3.2 above for each hour worked after the first hour. Lieutenants will be compensated for call-in time as follows: Two (2) hours at the Lieutenant's rate, (as described in Section 3.2 above), plus pay for the actual hours worked, as described in Section 3.2 above.

3.11 When a Lieutenant is required to appear in court when off duty, the Lieutenant shall be compensated at the straight time rate of pay for all court time, with a minimum of 2.67 hours at the Lieutenant's rate of pay. Additionally, if less than seventy-two (72) hours' notice of the court hearing is given to the Lieutenant, the Lieutenant shall receive two hours of additional pay at the regular rate (Article 7 "Call Time" does not apply). In the event a Lieutenant is working for another (shift trade), the working Lieutenant would qualify for court time. Court time shall be defined as follows: Any pretrial, preliminary trial, mental hearing or showing of video tape, or any preparation for a judicial function as approved by the Chief of Police or his representative. If a trial is cancelled anytime during the day of the scheduled trial, the Lieutenant shall be entitled to court time.

- A. If a trial is cancelled anytime during the day of the scheduled trial, and the Lieutenant is working the day shift, the Lieutenant shall not be entitled to court time.
- B. If a Lieutenant is working the day shift, and court continues beyond the end of the shift, the Lieutenant shall be paid at the straight time rate and shall not be entitled to court time.
- C. Lieutenants who have court cancellations and have not been notified prior to the end of their last normally scheduled shift shall be paid for the court time minimum.
- D. When off-duty Lieutenants have more than one court appearance where the time paid overlaps, no stacking of overtime shall be allowed. Court time will not be allowed for telephone calls placed or received relating to a trial situation or signing of complaints. Court time will be allowed for lunch time, as designated by the court.

*

*

*



Committee Referral

Name of Committee: Human Resources Committee

Date of Request: October 7, 2021

Requestor: Shane Blaser, Mayor

Request/Referral: Request from Shane Blaser, Mayor to approve the new Public Works Department organizational structure, update corresponding job descriptions, and eliminate the Public Works Director position.

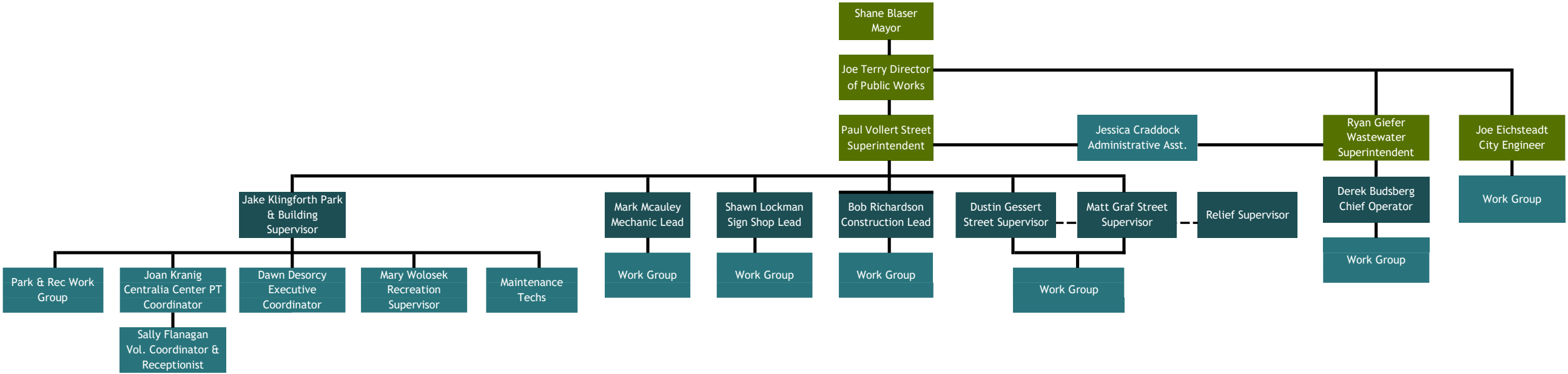
Background information: In 1999, a Public Works Director position was created and filled by Mayor Verjinski. Mayor Bach succeeded Mayor Verjinski in April of 2002. In October of 2003, the position of Public Works Director was eliminated by Mayor Bach. In 2015, Mayor Vruwink requested and filled the Public Works Director position as it currently sits. Since being elected Mayor, I've struggled with the organizational structure of the Public Works Department and staff has been aware of it. I reviewed the structure and the positions within it to create a structure that I feel would best serve the public and allow me to fulfill my responsibilities.

Options available: Approve or deny the request.

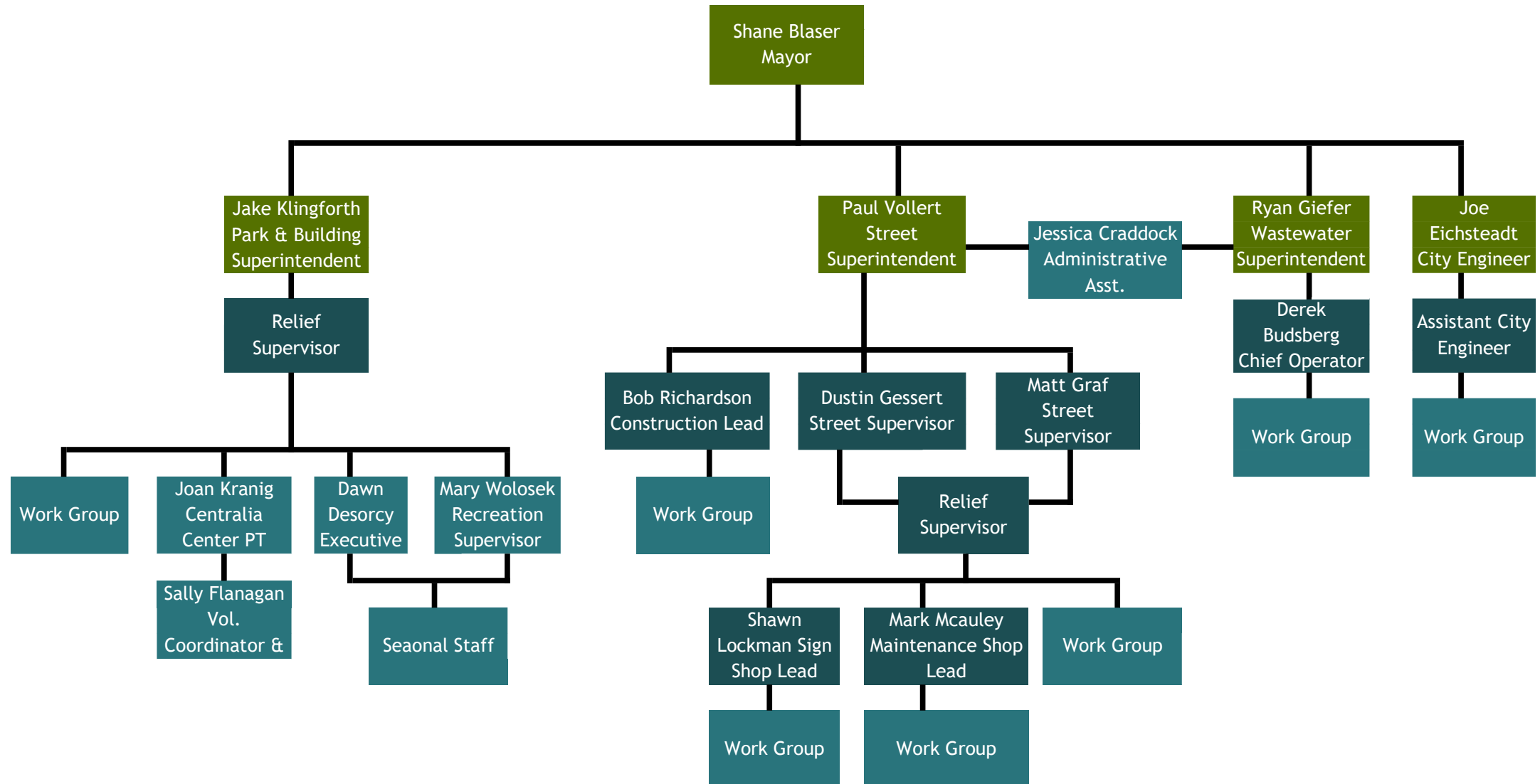
Action you are requesting the committee take: Approve the request.

How will the item be financed? This would result in a cost savings.

CURRENT Department of Public Works - Organizational Chart



PROPOSED - Department of Public Works - Organizational Chart





Wisconsin Rapids Fire Department

Fire - EMS - Haz Mat - Rescue - Education - Prevention

"Commitment to Excellence"



con

To: Mayor Blaser, Wisconsin Rapids Police and Fire Commission, Wisconsin Rapids Common Council

From: Todd Eckes, WRFD Deputy Fire Chief

Date: October 1, 2021

RE: Monthly Summary for September 2021

WRFD meetings, events, training, and notable calls for the month of August:

- Police and Fire Commission meeting
- Common Council meeting
- Hosted monthly emergency first responder training
- Public Education committee meeting
- Officers meeting
- Annual Fire Hose testing with all 3 crews
- Aerial operations training with all 3 crews
- Oath of Office at Firefighters memorial
- Attended the 911 Soles for Souls ceremony at the Memorial
- Attended the Hazardous Materials Coordinators meeting held in Plover
- Continued work on finalizing the 2022 department budget for submission to the finance director
- Meeting with local mutual aid departments about REHAB policy
- Held the renovation bid opening
- MSTC Fire Protection students department visit
- Crew 1 and Crew 3 held their Day drills
- Annual Ladder testing of all the department emergency service ladders
- Recruitment visit to Lincoln High School
- Planning commission meeting on the Station I renovation project
- Attended a meeting of the Chiefs from central Wisconsin
- High School sport events EMS standby
- Helped local businesses with Fire Safety concerns/Drills
- 2 Community Care Calls
- Responded to multiple motor vehicle accidents that required advanced patient care.
 - Motor Vehicle versus bike on Baker Drive, No transport
 - Motor Vehicle Rollover County Hwy U and Hwy 73 S patient transported to local hospital
 - Truck Versus Motorcycle 8th Street & Expressway No transport
 - 2-vehicle Motor Vehicle collision on 8th Street. No Transport
 - Motor Vehicle versus pedestrian 11th Street/Grove Transported to local hospital.



Wisconsin Rapids Fire Department

Fire - EMS - Haz Mat - Rescue - Education - Prevention

"Commitment to Excellence"



WRFD Notes:

Due to COVID the last year and a half, we have held off our promotional and retirement ceremonies. On September 14 at the Firefighters memorial, we recognized the dedicated work of the following members. Those promoted to fulltime Firefighter/Paramedic status were Maximillian Briedel, Michael Koehler, Daniel Shay, and Andrew Saxer. On this night Aaron Palbrach, and Adam Yerke promoted to Motor Pump Operator, and Steven Koch promoted to Lieutenant. Also on this night we recognized for his 30 years of dedicated service former Lieutenant Steven Belter. Steve had retired in March of 2020 and like the other members recognized needed to wait until a ceremony could be held. All members were sworn in by City Clerk Jennifer Gossick, as family members, department members, and some public were in attendance.

Work has begun between MSTC and WRFD to develop a Fire Academy that will allow High School students in their Junior & Senior years to join and attend classes necessary for them to work in the Fire & EMS industry while finishing High School. As recruitment constantly becomes more difficult with the building of every candidate list, this type of program could give us an opportunity to help develop a constant workforce for central Wisconsin departments to draw from, while exposing interested students of our profession the opportunity to jump-start their chosen career.

Late in September, final planning & preparation for the department renovation has taken place as well as finalizing the final budget for the project. The groundbreaking ceremony will be held Tuesday October 5th at 11:00 a.m. Any available Police & Fire Commission members and Common Council members are invited to attend. We would also like to take the opportunity to thank the City, PFC Committee, and the City Council for their support with this project. It was more than just the age of the station and compliance issues. The engineered safety factors in this project as well as the improvements to the operations of the department will help to ensure the safety of the Members of WRFD as well as the citizens that we serve for many years into the future.

Anniversaries in September: LT. Mathew Feder (25yrs), LT. Derek Matkowski (2yrs), FF/Medic Aaron Mancl (13yrs), FF/Medic Scott Whitrock (10yrs), FF/Medic Michael Koehler (1yr).



Wisconsin Rapids Fire Department

Fire - EMS - Haz Mat - Rescue - Education - Prevention

"Commitment to Excellence"



WRFD AUGUST 2021 MONTHLY RESPONSE REPORT

Type of Emergency	September 2021 Responses	Total # of 2021 Responses	September 2020 Responses	Total # of 2020 Responses
EMS/Rescue 911	358	2941	297	2456
EMS IFT	12	200	36	211
COMMUNITY PARAMEDICINE	3	13	1	10
FIRE	2	39	2	34
HAZARDOUS CONDITION	3	41	3	41
SERVICE CALLS	8	91	9	62
FALSE ALARMS	5	72	14	93
TOTALS	391	3397	362	2907

Notes:

- Fire 100 Series: Fire (*structure, vehicle, wildland*)
- Fire 400 Series: *Hazardous Condition (spills, leaks with no fire)*
- Fire 500 Series: Service Calls (water & smoke problems, burning complaints)
- Fire 700 Series: False Alarms

Runs by District	September 2021	2021 Totals	September 2020	2020 Totals
Wisconsin Rapids	332	2907	323	2533
Saratoga	31	192	17	172
Village Port Edwards	7	93	10	89
Village Biron	8	84	10	74
Mutual Aid Given	11	102	30	30
Mutual Aid Received	2	19	1	9
TOTALS	391	3397	362	2907

Confined Space Stand-by	September 2021	Total # 2021	September 2020	Total # 2020
TOTALS	42	332	55	615

ALEXANDER FIELD
SOUTH WOOD COUNTY AIRPORT
MUNICIPALLY OWNED

MEETING MINUTES

AIRPORT COMMISSIONERS:

Shane Blaser, Mayor
Arne Nystrom, Chairman
Joe Zurfluh, President
Brad Hamilton, Alderman

MUNICIPALITIES:

City of Wisconsin Rapids
Town of Grand Rapids
Village of Port Edwards
City of Nekoosa

9/2/21

The South Wood County Airport Commission met on Thursday September 2, 2021 at 8:00 AM at the South Wood County Airport, Alexander Field. Members present were Shane Blaser, and Joe Zurfluh, Brad Hamilton, and Arne Nystrom. Also in attendance were Merry Mackenzie, Bill Clendenning, Dennis Polach, Randy Gustafson, and Jeremy Sickler.

1. Call to order: Chairman Blaser called the meeting to order at 8:02 AM.

2. Approval of previous month's minutes (8-5-21):

Motion by Commissioner Hamilton, 2nd by Commissioner Blaser to approve the minutes as presented. Motion carried.

3. Airport Manager's Report:

Airport Manager Sickler commented on the increased activity levels and how they compare to previous high water marks for fuel sales. Also, the EAA Chapter 706 had recently hosted a couple of successful events. Motion by Commissioner Blaser, 2nd by Commissioner Nystrom to approve the Airport Managers Report. Motion carried.

4. Old Business

a. Discuss and consider action regarding the 2022 budget. Sickler presented a draft of the 2022 department budget to the Commission. The proposed budget was still lacking the Municipal contributions and the salary/wage/benefit figures. Motion carried.

b. Discuss and consider action regarding a new base radio system. The existing radio, antenna, speakers, etc are getting old and are in many cases distorted and hard to understand. Two companies were asked to provide quotes on an upgraded system. One quoted total replacement of the entire system. The other suggested replacement of components individually to troubleshoot the source of the issues. Motion by Commissioner Hamilton, 2nd by Commissioner Zurfluh to approve the quote for replacement of the entire system. Motion carried.

5. New Business:

a. Discuss and consider action regarding construction of T-hangars. Commissioners discussed ideas and options for potential construction of new T-hangars. It was suggested to reach out to Altmann Construction and Nekoosa Port Edwards State Bank to get information. No action taken.

6. Review of Financial Statements.

Financial statements were presented and reviewed. Motion by Commissioner Hamilton, 2nd by Commissioner Nystrom to approve the vouchers. Motion carried.

7. Future Agenda Items:

2022 Budget

8. Public Comment:

Randy Gustafson alerted the Commission of the upcoming FAA Safety Seminar.

9. Correspondence Received:

None

10. Set next meeting date:

October 7 at 0800 (regularly scheduled) and September 16 (tentative budget meeting)

11. Adjourn: Motion made by Commissioner Hamilton, 2nd by Commissioner Nystrom to adjourn at 9:23. Motion carried.

Minutes prepared by Jeremy Sickler, Respectfully reviewed and submitted, Chairman Blaser



CITY OF WISCONSIN RAPIDS POLICE & FIRE COMMISSION
MEETING MINUTES
September 8, 2021
7:30 A.M.

1. Call the meeting to order.

Commissioner Jerabek called the meeting to order at 7:30 a.m.

2. Roll call.

Present by Zoom was Commissioner Albrecht. Present in person at City Hall were Commissioners Haasl, King and Yonkovich, and Police Chief Erman Blevins, Police Deputy Chief Brian Krzykowski, and Fire Chief Scott Young.

3. Approve the August 11, 2021 meeting minutes.

A motion was made by Commissioner Haasl, seconded by Commissioner King, to approve the August 11, 2021 meeting minutes. Motion carried.

4. Consider approval of invoice in the amount of \$589.50, from the State of Wisconsin Department of Administration for past due invoices.

A motion was made by Commissioner Jerabek, seconded by Commissioner Haasl, to approve the invoice from the State of Wisconsin Department of Administration. Motion carried.

5. Discuss the monthly report and activities of the Police Department with the Police Chief.

A motion was made by Commissioner Haasl, seconded by Commissioner Yonkovich, to approve the report of the Police Department. Motion carried.

6. Discuss the monthly report and activities of the Fire Department with the Fire Chief.

A motion was made by Commissioner Jerabek, seconded by Commissioner Haasl, to approve the report of the Fire Department. Motion carried.

7. Discuss process for recruitment of new Fire Chief, due to the retirement of Fire Chief Scott Young.

A motion was made by Commissioner Jerabek, seconded by Commissioner Haasl, to approve the use of a consulting firm to support selection of candidates for Fire Chief. Motion carried.

8. Consider the appointment of an interim Fire Chief effective November 1, 2021, due to the retirement of Fire Chief Scott Young.

A motion was made by Commissioner Jerabek, seconded by Commissioner King, to approve Todd Eckes as interim Fire Chief. Motion carried.

9. The Commission may vote to go into CLOSED SESSION pursuant to Wisconsin Statutes Sec. 19.85 (1)(c), to consider employment, promotion, compensation or performance evaluation data of any public



CITY OF WISCONSIN RAPIDS POLICE & FIRE COMMISSION
MEETING MINUTES
September 8, 2021
7:30 A.M.

employee over which the Commission has jurisdiction or exercises responsibility. In closed session, the Commission will:

- a. Discuss placement of one (1) Police Officer on permanent status.

A motion was made by Commissioner Jerabek, seconded by Commissioner Haasl, to go into CLOSED SESSION pursuant to Wisconsin Statutes Sec. 19.85 (1)(c), to consider employment, promotion, compensation or performance evaluation data of any public employee over which the Commission has jurisdiction or exercises responsibility. Roll call vote taken. All members voted in the affirmative. Motion carried.

In closed session, the Commission discussed one (1) Police Officer probationary report and consider for placement on permanent status.

10. The Commission will return to OPEN SESSION and take any necessary action or make any recommendations needed as a result of the discussion of item 9a in closed session.

A motion was made by Commissioner Jerabek, seconded by Commissioner Yonkovich, to go into open session. Motion carried. The Commission will return to OPEN SESSION and take any necessary action or make any recommendations needed as a result of the discussion of item 9a in closed session.

Re Item 9a: In closed session, a motion was made by Commissioner Jerabek, seconded by Commissioner Yonkovich, to approve the recommendation of Chief Blevins to move Police Officer Stefan Jaye from probationary to permanent status. Motion carried.

10. Establish date for next meeting and discuss items for inclusion in next agenda.

The next monthly meeting will be held on October 13, 2021 at 7:30 a.m.

11. Adjourn.

A motion was made by Commissioner Haasl, seconded by Commissioner Yonkovich, to adjourn. Motion carried.

Respectfully Submitted,
Lee Albrecht, Secretary

Regular Meeting of the Water Works and Lighting Commission
Wednesday, September 8, 2021

There were present:

Commissioner Jay Bemke
Commissioner John Bergin
Commissioner John Harper
Commissioner Rick Merdan
Commissioner Tom Nowak

Also in attendance: Jem Brown, Roxanne Gronski, Todd Weiler, Dale Scheunemann, Josh Elliott, Jeff Kuhn, Shawn Reimer, Lynn Schroer, Tyler Sneen, and Sean Wall.

1. Call to Order

Chairman Tom Nowak called the meeting to order at 1:00 PM.

2. Approval, additions or corrections to the minutes of the following meeting

2.1 Regular Commission Meeting held July 14, 2021

There was a motion made by Rick Merdan, seconded by John Bergin, and carried to approve the minutes of the Regular Commission Meeting held on July 14, 2021, and to place them on file. There were no nay votes recorded.

2.2 Special Commission Meeting held August 20, 2021

There was a motion made by John Bergin, seconded by Rick Merdan, and carried to approve the minutes of the Special Commission Meeting held on August 20, 2021, and to place them on file. There were no nay votes recorded.

3. Action items

There were no action items.

4.0 Department updates

4.1 Safety Committee Report

The commissioners reviewed the safety coordinator's monthly report. Safety training will resume in September with Fall Protection.

4.2 Line Superintendent's Report

This report was reviewed and July and August after-hour call-ins were discussed. Josh Elliott stated that WW&LC responded to a mutual aid request from Eagle River after high winds and severe storms hit their area in July.

4.3 Water Department Operations Report

This report was reviewed and July/August water projects were discussed. Dale Scheunemann was asked to explain the process that the contractors used to clean Well 5 to help improve the water flow.

4.4 Customer Support Supervisor's Report

This report was reviewed and discussed. Lynn Schroer explained that there are fewer payment arrangements being made as a result of the number of people who have already set up payment arrangements.

4.5 Director of Finance's Report

This report was reviewed and the financial statements/cash flow/investments reports were discussed at length.

4.6 Information System's Administrator's Report

This report was reviewed and our cyber security/offsite storage project with RMM Solutions was discussed.

4.7 Conservation Manager's Report

This report was reviewed and was discussed. Shawn Reimer stated that this year Focus on Energy partnered with WW&LC to administer a customer outreach program and to schedule meetings with industrial/commercial customers searching for program incentives.

4.8 Director of Engineering & Electric Operations

This report was reviewed and discussed. Todd Weiler stated that in July our substation battery banks were inspected and tested as part of our yearly maintenance schedule.

4.9 General Manager's Report

This report was reviewed and the need to reline our raw water main was discussed. Jem Brown stated that it is too costly to reline WW&LC's raw water mains and to complete the City's water main replacement in the same year. Therefore, Jem stated that WW&LC staff has met with a contingent from City Hall in late August to discuss this issue and hopefully come to an agreement.

5. Review of accounts payables

A listing of all invoices and checks covering July and August purchases was provided to the commission for review.

6. Adjourn

There was a motion made by Jay Bemke, seconded by Rick Merdan, and carried to adjourn at 1:33 PM. No nay votes were recorded.

Respectfully submitted,

Rick Merdan, Secretary

MINUTES
McMillan Memorial Library
Building and Grounds Committee
September 9, 2021

DRAFT

Subject to
Approval

Chairperson Machon called the meeting of the McMillan Memorial Library Building and Grounds Committee to order at 5:02p.m.

ROLL CALL ATTENDANCE:

Present in person: Douglas Machon, William Clendenning, Eric Montag, and Scott Kellogg.
Susan Feith, Kim Heniadis

Present via Zoom: Andrea Galvan, Ryan Austin

Administration: Andrew Barnett and Vicki Steiner

Others in attendance via Zoom: Eric Blowers or Engberg Anderson and Grant Diagel, Owners Rep.

Mr. Machon established that this was an open meeting conducted in person and via Zoom and appropriate public notice was given.

A motion to approve the Minutes from the August 18, 2021 Building and Grounds meeting was made by Mr. Clendenning, second by Mr. Kellogg. Motion Carried.

Owners Rep report. Mr. Diagel reported construction is going well, finishes going in. Changes below \$5,000 have been approved by Mr. Diagel and given to Findorff. Ceilings on lower level will be reported on by Mr. Barnett.

Grant will email the updated contingency log.

Ms. Feith asked about the skylight repairs. The roofing portion will be handled outside the construction budget. Quality Roofing will be here Friday along with a glass company. Flashing needs repair or replacement. Prior water damage was discussed.

Mr. Barnett talked about change items 21 & 22, lower level hallways ceiling and lights. Easiest and most efficient way to deal with this is to go through Findorff as they are already on site. These repairs would be paid for through the Operations fund.

A motion to recommend approval of change orders 21 & 22 to be presented to the Board was made by Mr. Clendenning, second by Mr. Montag. Discussion followed. Motion carried.

Mr. Barnett presented a document, Capital Plan (2021-2025), reviewing building projects that need to be addressed and will be done as funds are available. Discussion followed. Discussion on funding and what is considered capital followed. 2021 Carryover was discussed.

Further discussion will take place at the joint meeting.

Mr. Machon declared the meeting adjourned at 5:39 p.m.

Respectfully submitted,
Vicki Steiner, Secretary

MINUTES

McMillan Memorial Library
Joint Building and Grounds/Finance Committee
September 9, 2021

DRAFT

Subject to
Approval

Chairperson Machon called the meeting of the McMillan Memorial Library Joint Building and Grounds/Finance Committees to order at 5:40 p.m.

ROLL CALL ATTENDANCE:

Present: Andrea Galvan, Kim Heniadis, Susan Feith, Eric Montag, Douglas Machon, William Clendenning, Ryan Austin, and Scott Kellogg.

Administration: Andrew Barnett and Vicki Steiner

Mr. Machon established that this was an open meeting conducted via Zoom and appropriate public notice was given.

Mr. Barnett presented the 2021 Revised and 2022 Operating Fund Budgets. Discussion followed. Unspent funds in a budget line item can be moved to another account only after reviewed by the appropriate governing committee, followed by presentation to the Finance Committee and approved by the Library Board.

Mr. Barnett presented the 2021 Revised and 2022 Endowment Fund Budget. Discussion followed.

The need for elevator repairs was discussed.

A motion to present to the Board, the 2021 Budget Revisions and 2022 Budgets for the Operating and Endowment Funds and recommend approval was made by Mr. Montag, second by Mr. Kellogg. Motion carried.

Mr. Machon declared the meeting adjourned at 6:33 p.m.

Respectfully submitted,
Vicki Steiner, Secretary

MINUTES

McMillan Memorial Library
Services Committee
September 14, 2021

DRAFT

Subject to
Approval

Chairperson Montag called the meeting of the McMillan Memorial Library Services Committee to order at 5:00 p.m.

ROLL CALL ATTENDANCE:

Present in person: Mr. Montag, Mr. Machon, Karen Schill, and Kim Heniadis

Present via Zoom: Mr. Clendenning

Absent: Ms. Zacher and Ms. Galvan

Administration: Andrew Barnett, Vicki Steiner and JoAnn Ogreenc

Mr. Montag established that this is a public meeting with in person and Zoom access and appropriate public notice was given.

Item III: Approve Minutes from August 10, 2021 Services Committee meeting.

A motion to approve the Minutes from the August 10, 2021 Services Committee meeting was made by Mr. Machon, second by Ms. Heniadis. Motion carried.

Item IV: Discussion on How Makerspace Will Function as a Service

Ms. Ogreenc shared a presentation on the Makerspace, referencing rules, expectations, and safety. Ms. Ogreenc shared samples of what can be done with various pieces of equipment. Discussion followed.

Item V: Discuss Successes in Previous Service Plan and Determine Future Opportunities
Discussion tabled and will be discussed at the next meeting

Item VI: Determine Future Meeting Schedule for Services Committee

Future meetings will be held on the second Tuesday of each month at 5:00 p.m.

A brief discussion on the budget followed.

Mr. Montag declared the meeting adjourned at 5:55p.m.

Respectfully submitted,
Vicki Steiner, Secretary

MINUTES
McMillan Memorial Library
Board of Trustees
September 15, 2021

DRAFT

Subject to
Approval

President Galvan called the regular monthly meeting of the McMillan Memorial Library Board of Trustees to order at 5:00 p.m.

ROLL CALL ATTENDANCE:

Present: Andrea Galvan, Craig Broeren, Eric Montag, Scott Kellogg, Susan Feith, William Clendenning, Karen Schill, Kim Heniadis, and Doug Machon

Present via Zoom: Ryan Austin

Absent: Anne Zacher

Administration: Andrew Barnett and Vicki Steiner

Others in attendance: Grant Diagel from Miron Construction and Eric Blowers from Engberg Anderson.

Ms. Galvan established that this was an open meeting and appropriate public notice was given.

CORRESPONDENCE: There were no items of correspondence

MINUTES: A motion to approve the Minutes of the August 18, 2021 Library Board meeting was made by Mr. Clendenning, second by Ms. Feith. Motion carried.

TREASURER'S REPORT: Ms. Feith reviewed the bills and all are in order. The financial reports for September 2021 were presented. **A motion to pay the Operating and Endowment Fund bills and file the financial reports was made by Mr. Clendenning, second by Mr. Machon. Motion carried.**

LEARNING FUTURES PROJECT Mr. Daigel updated the Board on the project. Project completion projected for a month and a half. Quality Roofing will be looking at the roof and leak problems. Mr. Barnett noted this is an operations cost. There are a few small change orders coming.

DIRECTOR'S REPORT:

Library Use and Events – Our most recent online escape room is at <https://www.mcmillanlibrary.org/digital-escape-room>. The Central Wisconsin Book Festival is a cooperative venture of Marathon County PL, Portage County PL and McMillan for the first time. Our events all take place on September 18 at Robinson Park, but the full schedule is at <https://mcpl.us/cwbf/schedule>. Many of the events are available online. In addition to the Farmer's Market, we also had a spot at the Grand Affair on September 12.

Building & Grounds – A report was prepared for the Committee on repairing the skylight. The Committee will have a recommendation on Change Items 21 and 22.

Budget – The Finance Committee met on September 9 and has a recommendation on the budgets.

Learning Future Update – Pay App #4 has been approved by the Owner's Representative and is in the Endowment bills. A portion of the payment will be sent to the City for payment, as per agreement. The fans are installed in the skylight, the wall grazing lights are installed, the ceiling grid is done in the Adult Room, and cabinets are going into the kitchenette. Ceiling tile will wait until

the floor prep is done. We are on target for occupancy in early November. We are scheduling delivery of the many owner supplied items (appliances, tables, cabinets and monitors) and operational items (computers, a new copier, coat racks, shelf ends, and studio equipment) which will go in the redesigned area. Owner supplied items were specified in the furniture schedule. Operational items are things we would have purchased anyway or were not in the furniture schedule.

COMMITTEE REPORTS: Mr. Montag reported on the Services Committee meeting held September 14, 2021. Ms. Ogrenc shared a presentation on the Makerspace. Discussion on the 5 year plan was tabled until the next meeting. Future meetings were set for the second Tuesday of each month.

Mr. Machon reported on the Building and Grounds meeting on September 9, 2021. Change items 21 & 22 were discussed regarding the back hall ceilings and lighting. The committee recommends approval of these change items. **A motion to approve Change items 21 & 22 was made by Mr. Machon, second by Mr. Clendenning. Motion carried.**

Mr. Machon reported on the Joint Building and Grounds/Finance meeting on September 9, 2021. The 2021 Revised and 2022 Operating and Endowment Fund Budgets were presented and discussed. The joint committee voted to recommend approval of the budgets.

OLD BUSINESS: Ms. Feith opened discussion on Board attendance at meetings. Discussion followed. Mr. Montag shared a proposed motion on Non-Participation by Board Members. Discussion will take place at a future meeting.

Ms. Feith noted a Personnel Committee meeting should be scheduled.

NEW BUSINESS: Mr. Barnett shared the proposal letter from Solarus regarding their donation. Discussion followed. **A motion was made by Mr. Machon for a committee of four to hold a meeting with a Solarus representative regarding their donation to clarify the Boards questions, second by Ms. Feith. Motion carried**

President Galvan asked Ms. Steiner to contact Justin Huebner and set up a meeting with the Board Committee Chairpersons.

The Operating Fund and Endowment Budgets were presented. Ms. Feith noted that the joint committees recommended approval of the budgets for 2022. **A motion to approve the 2022 Operating Fund Budget for the amount of \$1,710,442 as presented was made by Ms. Feith, second by Mr. Broeren. Motion carried.**

Ms. Feith moved to approve the 2022 Endowment Fund Budget in the amount of \$183,658 as presented, second by Mr. Machon. Motion carried.

Mr. Barnett noted that he will be meeting with the Mayor regarding the budget.

A motion to adjourn was made by Mr. Kellogg, second by Ms. Schill. Motion carried and the meeting adjourned at 6:20 p.m.

The next regular monthly meeting of the McMillan Memorial Library Board of Trustees will be held on October 20, 2021 at 5:00 p.m.

Respectfully submitted,
Vicki Steiner, Secretary



MINUTES
WISCONSIN RAPIDS REDISTRICTING COMMITTEE
THURSDAY, SEPTEMBER 30, 2021
10:15 A.M.

Wisconsin Rapids Redistricting Committee:

Tom Rayome
Jay Bemke
Ryan Austin

A meeting of the Wisconsin Rapids Redistricting Committee was held in the First Floor Conference Room at City Hall, 444 West Grand Avenue on Thursday, September 30, 2021, at 10:19 a.m. Members of the public who wished to submit comments regarding a redistricting item were directed to contact the City Clerk. No comments were received by the Clerk.

1. Call to Order

City Clerk Gossick called the meeting to order at 10:19 a.m. All Committee members were present. Also in attendance were Justin Connor, Sue Schill and Jennifer Gossick.

2. Select a chairperson

Bemke nominated Rayome and the nomination was accepted. No further nominations were made and nominations were closed. Rayome was elected chairperson by unanimous consent.

3. Review the redistricting process

The redistricting process was reviewed.

4. Review the tentative Wood County Supervisory District Plan

The tentative Wood County Supervisory District Plan was reviewed.

5. Develop and approve a Ward Plan and an Aldermanic District Plan for the City of Wisconsin Rapids

A Ward Plan was worked on.

No action was taken on this item.

6. Consider an ordinance for Ward Division and the Designation of Polling Places

No action was taken on this item.

7. Adjournment.

It was moved by Bemke, seconded by Rayome to adjourn. Motion carried, 3 ayes and 0 nays. The meeting adjourned at 12:18 p.m.

Respectfully submitted,

Jennifer M. Gossick, City Clerk



MINUTES
WISCONSIN RAPIDS REDISTRICTING COMMITTEE
THURSDAY, OCTOBER 7, 2021
10:00 A.M.

Wisconsin Rapids Redistricting Committee:

Tom Rayome, Chairperson

Jay Bemke

Ryan Austin

A meeting of the Wisconsin Rapids Redistricting Committee was held in the First Floor Conference Room at City Hall, 444 West Grand Avenue on Thursday, October 7, 2021, at 10:05 a.m. Members of the public who wished to submit comments regarding a redistricting item were directed to contact the City Clerk. No comments were received by the Clerk.

1. Call to Order

Chairperson Rayome called the meeting to order at 10:05 a.m. All Committee members were present. Also in attendance were Justin Connor, Sue Schill and Jennifer Gossick.

2. Continue to develop, review, and approve a Ward Plan and an Aldermanic District Plan for the City of Wisconsin Rapids

It was moved by Bemke, seconded by Austin to approve a tentative Ward Plan and Aldermanic District Plan for the City of Wisconsin Rapids. Motion carried, 3 ayes and 0 nays.

3. Consider an ordinance for Ward Division and the Designation of Polling Places

It was moved by Austin, seconded by Rayome to recommend an ordinance to the Common Council that divides the City into 27 Wards and sets the boundaries thereof, and designates Centralia Center and East Junior High School as polling places for the City. Polling places may be changed by resolution of the Common Council. Motion carried, 3 ayes and 0 nays.

4. Adjournment.

It was moved by Rayome, seconded by Bemke to adjourn. Motion carried, 3 ayes and 0 nays. The meeting adjourned at 11:01 a.m.

Respectfully submitted,

Jennifer M. Gossick, City Clerk

CITY OF WISCONSIN RAPIDS
PARKS / RECREATION / BUILDINGS
444 West Grand Avenue, Wisconsin Rapids, WI 54495-2780, (715) 421-8240

Parks & Recreation Commission Minutes

October 11, 2021

A regular meeting of the Wisconsin Rapids Parks & Recreation Commission was held via remote videoconferencing on Monday, October 11, 2021, at 4 p.m. The public was invited to listen to the audio of the meeting. The meeting was also streamed LIVE on the City of Wisconsin Rapids Facebook page.

1. Call to order.

Commissioner Veneman called the meeting to order at 4 p.m.

Commissioners present in the City Hall Council Chambers were Kris Barteck, Mayor Blaser, Craig Broeren, Tom Ekelin, Tom Rayome, Lee Thao, and Dean Veneman. Patrick Gatterman appeared via videoconference.Carolynn Martin was excused. Staff present in the Council Chambers were Dawn Desorcy, Jake Klingforth, Tyler Mickelson, and Joe Terry. Kyle Kearns appeared via videoconference. Also attending in the Council Chambers was Alderperson Sheri Evanson.

2. Approve August 9, 2021, meeting minutes.

A motion was made by Commissioner Thao, seconded by Commissioner Broeren, to approve the minutes of August 9, 2021. Motion carried.

3. Select names for public vote for Aquatics Center park area.

A motion was made by Commissioner Ekelin, seconded by Commissioner Thao, that “Witter Community Park” and “Witter Park” be the names that the public may vote on for the name of the Aquatics Center park area. Motion carried.

4. Update on Aquatics Center season.

Winterizing of the pool, splash pad and other areas is complete. Summaries of passes sold, admissions and concessions revenues, and aquatics rentals were distributed.

5. Discuss dog park locations and information.

Mayor Blaser and staff met and determined pros and cons for each location, and would like feedback from the commission. Additional options for locations, including another look at Poplar Springs Park, will be brought to a future meeting.

6. Consider approval for Aquatics Center ice pond warming house hours.

The hours presented are for the warming house to be staffed; the ice pond may be used during park hours. Lights for this area are on until 10 p.m. Due to COVID restrictions last year, this will be the first time the new warming house will be open. A motion was made by Commissioner Broeren, seconded by Mayor Blaser, to approve the hours as presented. Motion carried.

7. Consider approval of 2022 Parks & Recreation and Aquatics budgets.

Jake provided the 2022 budget for Parks & Recreation, including the Aquatics budget. A motion was made by Commissioner Rayome, and seconded by Commissioner Ekelin, that the Public Works Director salary be put back into the Parks budget. Motion carried with a negative vote by Mayor Blaser. A motion was made by Commissioner Broeren, seconded by Commissioner Ekelin, to approve budgets as amended, and forward to the Common Council, with a caveat that the budget may be changed if the structure changes. Motion carried with a negative vote by Mayor Blaser.

- Continued -

Parks & Recreation Commission Minutes

October 11, 2021

Page 2

8. Consider approval of Outlay projects for 2022.

A motion was made by Commissioner Broeren, seconded by Commissioner Thao, to approve the items as presented. Motion carried. (18 garbage cans, \$9,835; hand dryers at Lyon and Robinson Parks, \$2,100; automatic locks at Sand Lot and Lyon Parks, \$10,000; and Ben Hansen kayak launch, \$5,000.)

9 Update on Teske Grant money remaining and plan for use.

There is some limitation with the animals available to rent. A kangaroo exhibit would need to be in a different location with an 8-foot fence, concrete, and a shed similar to those for the other animals. Staff will develop a plan for what the money will be used for and bring it back to a future meeting.

10. Bills.

A motion to approve the bills was made by Mayor Blaser, seconded by Commissioner Rayome. Motion carried.

11. Staff reports.

Jake presented both his and Mary's reports.

12. Adjourn.

A motion was made by Commissioner Rayome, seconded by Commissioner Broeren, to adjourn. Motion carried. The meeting adjourned at 5:10 p.m.

Dawn Desorcy, Recording Secretary



Wastewater Facility

2540 First Street South

Wisconsin Rapids, WI 54494-5798

Phone (715) 421-8237 Fax (715) 421-8292

Ryan Giefer – Wastewater Superintendent

Email - rgiefer@wirapids.org

The Wastewater Treatment Commission met at 1:34 p.m. on October 13, 2021, at City Hall, 444 West Grand Avenue, Wisconsin Rapids. The following members were present: David Laspa, David Yonkovich, Joe Terry, Tammy Steward, Jim Neitzel, Peter Jennings (via video), and Ryan Austin.

- 1. Minutes of the September 8, 2021 meeting:** A motion was made by Ryan Austin and seconded by Tammy Steward to approve the minutes of the September 8, 2021, Commission meeting as written. **Motion Carried.**
- 2. RAS Fermentation Pilot Project Update.**
Presentation by Wastewater Superintendent Ryan Giefer outlining the fermentation pilot project.
- 3. Supervisory Report:**
 - a. Monthly Plant Report: All plant operations were within the WDNR Discharge Permit ranges.
- 4. Bills and Revenues:** A motion was made by David Laspa and seconded by Jim Neitzel to accept the bills and revenues for September 2021. **Motion Carried.**
- 5. Referrals:** Inflow & Infiltration Study Relating to Sump Pumps, Develop Job Description for Additional 2022 Summer Intern, Discuss Biron Contract Negotiations
- 6. Presentation from Director of Public Works Joe Terry regarding the City's wastewater agreement with the Village of Biron:** Joe Terry presented Commissioners with information regarding the current agreement with the Village and the City's proposed new agreement with the Village, along with an analysis of why the agreement needs to be revised to more fairly treat all ratepayers.
- 7. Discuss and consider approving a revised wastewater rate schedule which sets a municipal connection minimum monthly charge, effective January 1, 2022:** A motion was made by Jim Neitzel and seconded by David Yonkovich to adopt a minimum municipal connection monthly charge of \$500 per connection per month. **Motion carried 4-2.**
- 8. Presentation from the Village of Biron regarding the City's wastewater agreement with the Village of Biron:** Village of Biron President Jon Evenson presented Commissioners with the Village's positions on continuing with the old agreement with revisions, rather than having a new agreement. He requested that because of meter issues, that invoiced charges for 2017, 2018, 2019, and 2020 be reviewed; that the Village of Biron be invoiced for 2020; that the termination letter be rescinded; and that the 1991 agreement be used as basis for a new agreement rather than the City's proposal.
- 9. Closed session:** A motion was made by Ryan Austin and seconded by Jim Neitzel to go into closed session pursuant under Section 19.85(1)(e) of the Wisconsin Statutes, which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session".

Roll call vote was taken. Terry, Austin, Neitzel, Laspa, Yonkovich, and Jennings voted in the affirmative. Steward voted in the negative. **Motion carried 6-1.**

In closed session, the Commission discussed negotiation strategy and the status of negotiations regarding the wastewater agreement with the Village of Biron.

A motion was made by Dave Yonkovich and seconded by Ryan Austin to go into open session. **Motion carried.**

A motion was made by Dave Laspa and seconded by Jim Neitzel to affirm the direction the Commission had previously given to City staff and continue negotiating with the Village of Biron based upon the City's most recent proposal. **Motion carried.**

10. Adjourn: A motion was made by David Yonkovich and seconded by Jim Neitzel to adjourn the meeting at 3:56 p.m. **Motion Carried.**