



PUBLIC MEETING NOTICE
WISCONSIN RAPIDS COMMON COUNCIL
TUESDAY, NOVEMBER 15, 2022
6:00 P.M.
CITY HALL COUNCIL CHAMBERS
AND VIA VIDEOCONFERENCE
REVISED—#8 Added

Notice is hereby given of a meeting of the Wisconsin Rapids Common Council to be held in the Council Chambers at City Hall, 444 West Grand Avenue, and via remote videoconferencing on Tuesday, November 15, 2022, at 6:00 p.m. **The public may listen to the meeting by calling 1-312-626-6799, Access Code: 889 0811 6472.** The meeting will also be streamed LIVE on the City of Wisconsin Rapids Facebook page. This meeting is also available after its conclusion on the City's Facebook page and Community Media's YouTube page, which can be accessed at www.wr-cm.org.

Agenda

1. Call to Order
2. Roll Call
3. Pledge of Allegiance and Silent Prayer in Lieu of Invocation
4. Reading of the Minutes of the Previous Meetings held on October 18, November 1, and November 10, 2022 (See Attachments #1, #2 and #3)
5. Second Reading of an Ordinance to Amend Chapter 11 – Zoning Ordinance, specifically regarding architectural standards related to screening trash enclosures in commercial zoning districts (See Attachment #4)
6. Second Reading of an Ordinance to Repeal and Recreate Chapter 31 of the Municipal Code, entitled Historic Preservation, to amend provisions so that the City may become a Certified Local Government to access historic preservation resources (See Attachment #5)
7. Second Reading of an Ordinance to Discuss Rules of the Common Council, specifically relating to the use of videoconferencing for standing committee, common council, and other committee meetings (See Attachment #6)
8. **Consider for Adoption a Resolution Adopting the Tax Levy and 2023 City of Wisconsin Rapids Budget**
9. **Consider for Adoption the Actions of the Planning Commission at its meeting held on November 7, 2022:**
 1. Approval of the report from the October 3rd 2022, Plan Commission meeting
 2. Vandewalle & Associates – Wisconsin Rapids Recovery & Redevelopment Plan Update including September/October Progress Report and Online Public Survey Summary.
 3. **Wood County CSM – 22-001173:** request for Certified Survey Map approval to combine 3 lots for the Courthouse and Jail (Parcel ID's 3407751, 3407750, and 3407748) and dedicate right-of-way on Saratoga Street and Baker Street.
 4. **City of Wisconsin Rapids – 22-001187:** Public hearing and action on a request from the City of Wisconsin Rapids to amend Chapter 12 – Subdivision and Platting of Land of the revised Municipal Code, specifically related to other land division and adjustments other than subdivisions, to clarify and permit an administrative review process.
 5. **City of Wisconsin Rapids – 22-001179:** Public hearing and action on a request from the City of Wisconsin Rapids to amend Chapter 11-Zoning Ordinance, specifically to allow residential accessory buildings within the Manufactured Home Park (R-8) district and to establish dimensional requirements for the structures under the manufactured home park supplemental standards.
 6. Adjourn
10. **Consider for adoption the Actions of the Standing Committees of the Common Council, as Follows:**
 - A. **Finance and Property Committee meeting held on November 1, 2022:**
 1. Call to Order
 2. Review bids received for the procurement and installation of 6 rooftop units for air conditioning/boilers and 5 controllers for the Centralia Center, and consider recommending the acceptance of a bid and

awarding a contract for the project and directing that a resolution accepting a bid and awarding a contract be presented to the Common Council

3. Request from the Community Development Department to utilize funds from the Department Training/Education account for Wisconsin Bike Federation Friendly Community Membership
4. Initial discussion regarding a City residential subdivision development in the City of Wisconsin Rapids
5. Audit of the Bills
6. 2023 Budget discussion
7. Set next meeting date
8. In open session, the committee may vote to go into closed session under Section 19.85(1)(e) of the Wisconsin Statutes, which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session".

In closed session, the committee may discuss a request from Wood County to enter into an agreement allow Wood County temporary exclusive use of the City parcels known as the "Triangle Development" for jail construction parking and possible staging, and to install temporary fencing around the property. The Parcels ID's are 3408170, 3408171, 3408172, 3408174, 3408176, and 3408177.

9. The Committee will return to open session and may consider the agreement with Wood County as discussed in closed session.
10. In open session, the committee may vote to go into closed session under Section 19.85(1)(e) of the Wisconsin Statutes, which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session".
In closed session, the committee may discuss negotiations and strategy regarding redevelopment and possible purchase of the former Northern Steel Castings, Inc. foundry located at 330 9th Avenue South, Parcel ID: 3402599.

11. Adjournment

The Committee will adjourn in closed session.

B. Finance and Property Committee meeting held on November 15, 2022:

1. Call to Order
2. In open session, the committee may vote to go into closed session under Section 19.85(1)(e) of the Wisconsin Statutes, which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session".
In closed session, the committee may have initial negotiation and strategy discussions regarding the sale and possible development of City-owned vacant real estate known as the Triangle Property, totaling 1.14 acres, and bounded by Jackson Street, 1st Street North, and 2nd Street North (Parcel IDs: 3408170, 3408171, 3408172, 3408174, 3408176, 3408177, & 3408178).
3. The Committee will adjourn in closed session.

C. Public Works Committee meeting held on November 3, 2022:

1. Call to order
2. Review Engineering & Street Department Monthly Activity Report.
3. Review the no parking ordinance on Brianwood Ave, the north side, from Lincoln St to the west city limits and consider removal.
4. Review a preliminary resolution for public work and improvements for 14th Avenue North between West Grand Ave and Fremont St proposed for construction in 2024.
5. Review a preliminary resolution for public work and improvements for 15th Avenue North between West Grand Ave and High St proposed for construction in 2024.
6. Review referral list
7. Set Next Meeting Date
8. Adjourn

D. Human Resources Committee meeting held on November 8, 2022:

1. Call to order
2. HR Update
 - a. Recruitment
 - b. Open enrollment
3. Discuss and consider for approval a 2023 general wage increase for non-represented employees of the City.
4. Discuss and consider for approval a pay increase for Parks and Recreation Department basketball scorers from \$9.00-\$10.50 per hour to \$12.00-\$13.50 per hour.
5. Consider revising City Hall hours to provide for closure of City Hall at noon on Fridays.
6. Adjournment

11. Reports of Other Committees, Commissions and Boards; Department Reports

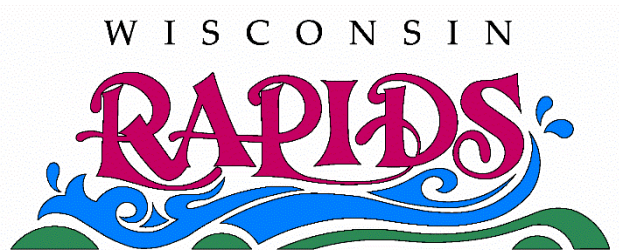
- A. Wisconsin Rapids Housing Authority held June 29, July 27, and August 24, 2022
- B. Wisconsin Rapids Fire Department Monthly Summaries for September and October 2022
- C. South Wood County Airport Commission held October 6, 2022
- D. Police and Fire Commission held October 12, 2022
- E. Water Works and Lighting Commission held October 12, 2022
- F. Engineering Department Monthly Summary for October 2022
- G. Public Works Department Monthly Summary for October 2022
- H. Wastewater Treatment Commission Monthly Summary for October 2022
- I. Wisconsin Rapids Police Department Monthly Summary for October 2022
- J. Park and Recreation Commission held November 14, 2022

12. Referrals to Committees

13. Adjournment.

Jennifer M. Gossick, City Clerk

The City of Wisconsin Rapids encourages participation from all its citizens. If participation at this meeting via audioconference is not possible due to a disability or other reasons, notification to the city clerk's office at least 24 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. Call the clerk at (715) 421-8200 to request accommodations.



Attachment #1

MINUTES

MEETING OF THE WISCONSIN RAPIDS COMMON COUNCIL

TUESDAY, OCTOBER 18, 2022

6:00 P.M.

A meeting of the Wisconsin Rapids Common Council was held in the Council Chambers at City Hall, 444 West Grand Avenue, and via remote videoconferencing on Tuesday, October 18 2022, at 6:00 p.m. The public was invited to listen to the audio of the meeting. The meeting was also streamed LIVE on the City's Facebook page.

1. Call to Order

Mayor Blaser called the meeting to order at 6:00 p.m.

2. Roll Call

Roll call indicated that all alderpersons were present. Alderperson Zacher attended via videoconference:

| <u>Aldersperson</u> | <u>District</u> | <u>Present</u> | <u>Absent</u> |
|---------------------|-----------------|-------------------------------------|--------------------------|
| Ryan Austin | 1 | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Dean Veneman | 2 | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Matt Zacher | 3 | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Tom Rayome | 4 | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Sheri Evanson | 5 | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Dennis Polach | 6 | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Patrick J. Delaney | 7 | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Jay Bemke | 8 | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

3. Pledge of Allegiance and Silent Prayer in Lieu of Invocation

Mayor Blaser requested that all present stand for the Pledge of Allegiance and a moment of silent prayer.

4. Reading of the Minutes of the Previous Meeting held on September 20, 2022

It was moved by Veneman, seconded by Bemke to dispense with a reading and accept the minutes of the previous meeting. Motion carried, 8 ayes and 0 nays:

| <u>Aldersperson</u> | <u>District</u> | <u>Motion/Second</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> |
|---------------------|-----------------|----------------------|-------------------------------------|--------------------------|--------------------------|
| Ryan Austin | 1 | Motion | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dean Veneman | 2 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Matt Zacher | 3 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Tom Rayome | 4 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Sheri Evanson | 5 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dennis Polach | 6 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Patrick J. Delaney | 7 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Jay Bemke | 8 | Second | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Note: Aldersperson Polach requested that it be noted that his mouse was not working and that he meant to vote yes on the acceptance of the August meeting minutes

5. Consider the Appointment of a Regular Member to the Water Works and Lighting Commission to replace Thomas Nowak, for a term expiring October 1, 2026

Bemke nominated John Harper. As there were no further nominations, Mayor Blaser asked for unanimous consent to close nominations. There was no objection, and nominations were closed.

Attachment #1

It was moved by Evanson, seconded by Rayome to appoint John Harper, 3521 14th Street South, as a regular member to the Water Works and Lighting Commission to replace Thomas Nowak, for a term expiring October 1, 2026. Motion carried, 8 ayes and 0 nays:

| <u>Alderpersion</u> | <u>District</u> | <u>Motion/Second</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> |
|---------------------|-----------------|----------------------|-------------------------------------|--------------------------|--------------------------|
| Ryan Austin | 1 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dean Veneman | 2 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Matt Zacher | 3 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Tom Rayome | 4 | Second | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Sheri Evanson | 5 | Motion | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dennis Polach | 6 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Patrick J. Delaney | 7 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Jay Bemke | 8 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

6. Consider the Appointment of One Regular Member and One City Employee Member to the Ethics Board for terms expiring November 1, 2025

Rayome nominated Robert Teeselink as a regular member. As there were no further nominations, Mayor Blaser asked for unanimous consent to close nominations. There was no objection, and nominations were closed.

It was moved by Rayome, seconded by Bemke to reappoint Robert Teeselink, 1151 23rd Street North, as a regular member to the Ethics Board for a term expiring November 1, 2025. Motion carried, 7 ayes, 0 nays, and 1 abstention:

| <u>Alderpersion</u> | <u>District</u> | <u>Motion/Second</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> |
|---------------------|-----------------|----------------------|-------------------------------------|--------------------------|-------------------------------------|
| Ryan Austin | 1 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dean Veneman | 2 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Matt Zacher | 3 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Tom Rayome | 4 | Motion | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Sheri Evanson | 5 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dennis Polach | 6 | | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Patrick J. Delaney | 7 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Jay Bemke | 8 | Second | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Austin nominated Eric Daven as a City employee member. As there were no further nominations, Mayor Blaser asked for unanimous consent to close nominations. There was no objection, and nominations were closed.

It was moved by Austin, seconded by Zacher to reappoint Eric Daven, 2811 21st Place as a City employee member to the Ethics Board for a term expiring November 1, 2025. Motion carried, 7 ayes, 0 nays, and 1 abstention:

| <u>Alderpersion</u> | <u>District</u> | <u>Motion/Second</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> |
|---------------------|-----------------|----------------------|-------------------------------------|--------------------------|-------------------------------------|
| Ryan Austin | 1 | Motion | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dean Veneman | 2 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Matt Zacher | 3 | Second | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Tom Rayome | 4 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Sheri Evanson | 5 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dennis Polach | 6 | | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Patrick J. Delaney | 7 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Jay Bemke | 8 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

7. Consider for Approval Mayor Blaser's Appointments to the Zoning Board of Appeals

It was moved by Evanson, seconded by Austin to approve Mayor Blaser's appointments to the Zoning Board of Appeals:

- a. Jake Cattanaach, 541 11th Street South, is reappointed as a 2nd alternate member for a term expiring 11/01/2025.
- b. Mike Hittner, 980 1st Avenue South, is reappointed as a regular member for a term expiring 11/01/2025.

Motion carried, 8 ayes and 0 nays:

| <u>Aldersperson</u> | <u>District</u> | <u>Motion/Second</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> |
|---------------------|-----------------|----------------------|-------------------------------------|--------------------------|--------------------------|
| Ryan Austin | 1 | Second | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dean Veneman | 2 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Matt Zacher | 3 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Tom Rayome | 4 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Sheri Evanson | 5 | Motion | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dennis Polach | 6 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Patrick J. Delaney | 7 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Jay Bemke | 8 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

8. Consider for Adoption the Actions of the Planning Commission at its meeting held on October 3, 2022:

Date of Meeting: October 3, 2022

Reported to Council: October 18, 2022

The Planning Commission met at 4:00 p.m. on October 3, 2022 in the Council Chambers at City Hall and via remote audioconferencing. Members present included Chairperson Shane Blaser, Lee Thao, Ryan Austin, Eric Daven, and Thaddeus Kubisiak. Susan Feith and Ben Goodreau attended via Zoom. Also present were Community Development Director Kyle Kearns, Aldersperson Dennis Polach, Teresa Cashman, Jim Lucas, Mike Rydzewski, and Laurie Ginzi. Associate Planner Carrie Edmondson joined via Zoom, as well as one unidentified caller.

The meeting was called to order at 4:01 p.m.

1. Approval of the report from the September 8, 2022, Plan Commission meeting

Motion by Blaser to approve the report from the September 8, 2022, Plan Commission meeting; second by Austin. Motion carried (7 - 0)

2. Vandewalle & Associates - Wisconsin Rapids Recovery & Redevelopment Plan Update

Kyle Kearns relayed that the surveys are being wrapped up and a preliminary draft plan is anticipated for the November Plan Commission meeting. The consultant is being connected with the new owners of the mill to obtain more information to incorporate into the plan. More information about the Wisconsin Rapids Recovery & Redevelopment Plan can be found on the Community Development web page.

3. Bruce P. Linzmeier; Extraterritorial CSM: request for Certified Survey Map approval for the creation of 1 lot, within the Town of Rudolph at 6170 5th Avenue (County Parcel ID 1700345).

Mr. Kearns provided a summary of the request, recommending approval.

Motion by Austin to approve the request for Certified Survey Map approval for the creation of 1 lot, within the Town of Rudolph at 6170 5th Avenue (County Parcel ID 1700345); second by Daven. Motion carried (7 - 0)

4. Ginzi Insurance - 22-001034; request for site plan and architectural review for a commercial building addition and site improvements at 540 Pepper Avenue (Parcel ID 3412534)

Carrie Edmondson provided a brief history of the property and a synopsis of the proposed site plan, recommending approval with the conditions outlined in the staff report.

Commissioner Austin had a question about the amount of site work being done compared to the size of the addition, to which Ms. Edmondson replied.

Motion by Austin to approve 22-001034, a request for site plan and architectural review for a commercial building addition and site improvements at 540 Pepper Avenue (Parcel ID 3412534), subject to the following conditions:

1. All exterior materials including siding, windows, doors, and lighting shall match the existing structure.
2. The west parking area shall be marked as employee parking only.
3. Screening of the west side of the parking lot shall occur. An updated landscaping plan shall be submitted for review and approval by the Community Development Department.
4. A lighting plan must be submitted if any new parking lot lighting is proposed.
5. Light from the business shall not exceed 0.1 foot-candles at all neighboring residential property lines.

6. One accessible ADA approved parking space nearest the commercial building must be marked and signed. Page 10 of 50 W I S C Page 2 of 6
7. Applicable stormwater and building permits through the City shall be obtained as required.
8. Community development staff shall have the authority to approve minor modifications to the plans.

Second by Daven. Motion carried (7 – 0)

5. Theresa Cashman – 22-001023; request for site plan review to perform site improvements at 3820 8th Street South (Parcel ID 3413806)

Kyle Kearns noted the corrections in the packet and that this information was provided to Commissioners on September 30. An analysis of 22-001023 was provided as was the recommendation for approval of the request with the conditions outlined in the staff report.

Susan Feith made comments about her viewing and observations of the property regarding previous requests and the current one from the applicant. Member Daven had a question about past and pending site plans approvals for the property, and Mr. Goodreau inquired about the foundation for the accessory structure. The prospect of timelines for compliance was debated by commissioners; thereafter and Jim Lucas and Mr. Kearns discussed setbacks at the property.

Motion by Blaser to approve the request for site plan review to perform site improvements at 3820 8th Street South (Parcel ID 3413806), subject to the following conditions:

1. Proper signage shall be installed identifying vehicle directions as needed.
2. A landscaping plan shall be submitted, to be reviewed and approved by the Community Development Department.
3. The proposed improvements will need to meet the City's Floodplain Ordinance, Stormwater Ordinances, and any other applicable City and State requirements pertaining to wetlands, floodplains, Waters of the State and navigable waterways.
4. A floodplain permit shall be required for improvements in the floodplain.
5. Light from the parking area shall not exceed 0.2 foot-candles at a neighboring commercial property line and 0.1 foot-candles at the neighboring residential property line.
6. Applicable permits through the City shall be obtained, including stormwater, if applicable.
7. Community development staff shall have the authority to approve minor modifications to the plans.

Second by Daven. Motion carried (7 – 0)

Commissioner Kubisiak left the meeting.

6. Theresa Cashman – 22-001013; public hearing and action on a request to amend Chapter 11 – Zoning Ordinance, specifically regarding architectural standards related to screening trash enclosures in commercial zoning districts.

Community Development Director Kearns provided a synopsis of the request for the amendment to amend Chapter 11. Staff clarified a better option for an amendment which incorporates additional requirements for refuse storage, should Plan Commission wish to pursue a change to the code.

Public hearing opened at 4:34 p.m.

Speaking in favor: Jim Lucas

Speaking against: none

Public hearing closed at 4:37 p.m.

Eric Daven inquired about the idea of obtaining a variance versus making the Code amendment and Kyle Kearns responded. Susan Feith commented about the implications of changing the Code for someone who did not comply while other businesses have met the Code standards in their construction projects. Commissioners Austin and Davin had questions about enclosure gates and opacity, to which Mr. Kearns responded. Discussions ensued as to whether exceptions to the standards should be made in Community Development or if they should be reviewed by Plan Commission.

Motion by Daven to approve the requested amendment presented by staff to Chapter 11 – Zoning Ordinance, specifically regarding architectural standards related to screening trash enclosures in commercial zoning districts, which includes changing the wording in standard (13) to *Planning Commission* versus *Zoning Administrator* and removing standard number 4.

Commissioner Feith and Austin agreed that condition number 4 should be left in the request.

Motion failed due to lack of a second.

Motion by Austin to approve the requested amendment presented by staff to Chapter 11 – Zoning Ordinance, specifically regarding architectural standards related to screening trash enclosures in commercial zoning districts, which includes changing the wording in standard (13) to *Planning Commission* versus *Zoning Administrator*, and retaining all 4 of the standards below:

1. The enclosure shall be located within the rear yard.

Attachment #1

2. The chain link fence shall have privacy slats installed.
3. Landscaping, in the form of shrubs shall completely screen the enclosure at maturity and be a minimum of 50% of the enclosure height at planting, except the enclosure gate. The enclosure gate
4. shall be 100% opaque and made of wood, synthetic or metal materials. A chain link gate is permitted when a principal, or accessory building completely screen the gate from the right-of-way or adjacent lot.

Second by Blaser. Motion carried (4 – 2; Goodreau and Feith voting against)

7. Adjourn

Motion by Daven to adjourn; second by Thao. Motion carried (6 – 0). Meeting adjourned at 5:03 p.m.

Rayome requested that item #6 be held out for separate vote. It was moved by Bemke, seconded by Veneman to approve and adopt the balance of the report, holding out item #6. Motion carried, 8 ayes and 0 nays:

| <u>Aldersperson</u> | <u>District</u> | <u>Motion/Second</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> |
|---------------------|-----------------|----------------------|-------------------------------------|--------------------------|--------------------------|
| Ryan Austin | 1 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dean Veneman | 2 | Second | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Matt Zacher | 3 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Tom Rayome | 4 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Sheri Evanson | 5 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dennis Polach | 6 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Patrick J. Delaney | 7 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Jay Bemke | 8 | Motion | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Regarding item #6, it was moved by Delaney, seconded by Austin to approve and adopt the ordinance as presented. Motion carried, 7 ayes and 1 nay. Ordinance No. MC 1327:

| <u>Aldersperson</u> | <u>District</u> | <u>Motion/Second</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> |
|---------------------|-----------------|----------------------|-------------------------------------|-------------------------------------|--------------------------|
| Ryan Austin | 1 | Second | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dean Veneman | 2 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Matt Zacher | 3 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Tom Rayome | 4 | | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Sheri Evanson | 5 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dennis Polach | 6 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Patrick J. Delaney | 7 | Motion | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Jay Bemke | 8 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mayor Blaser | | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Since this was a first reading of the ordinance, and the vote was not unanimous, this ordinance will be presented for a second reading at the November Common Council meeting.

9. Consider for Adoption the Actions of the Standing Committees of the Common Council, as Follows:

A. REPORT OF THE FINANCE AND PROPERTY COMMITTEE MEETING HELD ON OCTOBER 4, 2022:

Matt Zacher, Chairperson

Dean Veneman, Vice-Chairperson

Jay Bemke

Date of Meeting: October 4, 2022

Reported to Council: October 18, 2022

The Finance and Property Committee met at 4:00 p.m. on Tuesday, October 4, 2022, in the Council Chambers at City Hall. The meeting was LIVE on Wisconsin Rapids Community Media (WRCM) Spectrum Channel 985 and Solarus Channel 3, online at www.wr-cm.org or via WRCM's Roku app and was streamed LIVE on the City of Wisconsin Rapids Facebook page.

All members of the Finance and Property Committee were present. Also in attendance were Alderspersons Polach and Delaney, Mayor Blaser, Fire Chief Eckes, Tim Desorcy, Tyler Mickelson, Katherine Elchert, and Derek Matykowski. Aldersperson Austin attended via videoconferencing.

1. Call to Order

Chairperson Zacher called the meeting to order at 4:05 p.m.

2. Consider a request from the Fire Department to approve the requisition for 6 Firefighters.

It was moved by Bemke, seconded by Veneman to approve a request from the Fire Department for the requisition of 6 Firefighters, 3 will be applied for through the grant and if the grant is awarded, they

Attachment #1

will re-apply for it in 3 years. Motion carried 3 ayes and 0 nays.

3. Consider a request from the Fire Department to negotiate the upcoming contract renewals for Village of Port Edwards and the Town of Saratoga.

It was moved by Veneman, seconded by Bemke to approve a request from the Fire Department to negotiate the upcoming contract renewals for Village of Port Edwards and the Town of Saratoga. Motion carried 3 ayes 0 nays.

4. Consider for approval the appointment of Kathryn R. Quilantan as successor agent for the Retail Class "A" Fermented Malt Beverages and Retail "Class A" Intoxicating Liquor licenses for Aldi Inc. Wisconsin, d/b/a Aldi #08, for the premises located at 1211 8th Street South.

It was moved by Zacker, seconded by Veneman to approve the appointment of Kathryn R. Quilantan as successor agent for the Retail Class "A" Fermented Malt Beverages and Retail "Class A" Intoxicating Liquor licenses for Aldi Inc. Wisconsin, d/b/a Aldi #08, for the premises located at 1211 8th Street South. Motion carried 3 ayes and 0 nays.

5. Audit of the Bills

It was moved by Bemke, seconded by Veneman to approve check numbers 14246 to 14515. Motion carried 3 ayes and 0 nays.

6. 2023 Budget discussion

The 2023 Budget was discussed. No action was taken on this item.

7. Set next meeting date

The next regular Committee meeting is set for Tuesday, November 1, 2022 at 4:00 p.m.

8. Adjourn.

It was moved by Zacker, seconded by Bemke to adjourn. Motion carried, 3-0. The meeting adjourned at 4:41 p.m.

It was moved Austin, seconded by Delaney to approve and adopt the actions of the Committee. Motion carried, 8 ayes and 0 nays:

| <u>Aldersperson</u> | <u>District</u> | <u>Motion/Second</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> |
|---------------------|-----------------|----------------------|-------------------------------------|--------------------------|--------------------------|
| Ryan Austin | 1 | Motion | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dean Veneman | 2 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Matt Zacher | 3 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Tom Rayome | 4 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Sheri Evanson | 5 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dennis Polach | 6 | Second | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Patrick J. Delaney | 7 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Jay Bemke | 8 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

B. REPORT OF THE PUBLIC WORKS COMMITTEE MEETING HELD ON OCTOBER 6, 2022:

Ryan Austin, Chairperson

Sheri Evanson, Vice-Chairperson

Dennis Polach

Date of Meeting: October 6, 2022

Reported to Council: October 18, 2022

The Public Works Committee met on Thursday, October 6th, 2022 in the Council Chambers at City Hall and via remote videoconference. Ryan Austin, Sheri Evanson, Dennis Polach, and Tom Rayome were in attendance. Others attending are on file in the Clerk's office.

1. Call to order

The meeting was called to order at 5:00 PM.

2. Review Engineering & Street Department Monthly Activity Report.

The reports were reviewed.

3. Review the 5-year Capital Improvement Plan.

The draft 5-year Public Works Capital Improvement Plan is available online at the Engineering Department homepage at wirapids.org/engineering.

Motion by Evanson, second by Austin to approve the 5-year Public Works Capital Improvement Plan.

Motion carried (3-0).

4. Review a preliminary resolution for public work and improvements for Wylie St between 8th St N to 10th St N proposed for construction in 2024.

Attachment #1

Motion by Evanson, second by Polach to approve the preliminary resolution for public work and improvements for Wylie Street between 8th St N and 10th St N. Motion carried (3-0). **Resolution No. 31 (2022)**

5. Review the condition of W. Riverview Expressway between Chase St and W Grand Ave and consider repair work in 2023 given this segment is a Connecting Highway segment regulated by the DOT. A presentation was given by the City Engineer regarding the current condition, background, and options available to the City to assist in taking action. All attendees spoke on the pros and cons of each of the options and the difficult nature of the decision.

A motion was made by Evanson, second by Polach to include the pavement replacement cost of ~\$667,000 in the 2023 budget. Motion carried (2-1) with Austin voting in the negative.

6. Review referral list.

The referral list was reviewed and updated.

7. Set next meeting date.

Next meeting date/time was set for Thursday, November 3rd, 2022 at 5pm.

8. Adjourn

Motion by Evanson, second by Polach to adjourn at 6:09 pm. Motion carried (3-0).

Bemke requested that item #5 be held out for separate vote. It was moved by Bemke, seconded by Veneman to approve and adopt the balance of the report, holding out item #5. Motion carried, 8 ayes and 0 nays:

| <u>Aldersperson</u> | <u>District</u> | <u>Motion/Second</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> |
|---------------------|-----------------|----------------------|-------------------------------------|--------------------------|--------------------------|
| Ryan Austin | 1 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dean Veneman | 2 | Second | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Matt Zacher | 3 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Tom Rayome | 4 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Sheri Evanson | 5 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dennis Polach | 6 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Patrick J. Delaney | 7 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Jay Bemke | 8 | Motion | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Regarding item #5, it was moved by Delaney, seconded by Veneman to defer this item to the Committee of the Whole because it relates to the adoption of the 2023 budget. Motion carried, 6 ayes, 1 nay, and 1 abstention:

| <u>Aldersperson</u> | <u>District</u> | <u>Motion/Second</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> |
|---------------------|-----------------|----------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| Ryan Austin | 1 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dean Veneman | 2 | Second | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Matt Zacher | 3 | | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Tom Rayome | 4 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Sheri Evanson | 5 | | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Dennis Polach | 6 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Patrick J. Delaney | 7 | Motion | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Jay Bemke | 8 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

C. REPORT OF THE HUMAN RESOURCES COMMITTEE MEETING HELD ON OCTOBER 11, 2022:

Jay Bemke, Chairperson

Patrick J. Delaney, Vice-Chairperson

Tom Rayome

Date of Meeting: October 11, 2022

Reported to Council: October 18, 2022

The Human Resources Committee held a meeting in the First Floor Conference Room of City Hall, 444 West Grand Avenue, Wisconsin Rapids, and via remote videoconferencing, on Tuesday, October 11, 2022, at 2:00 p.m. All Committee members were present. Also present were Aldersperson Polach, Fire Chief Eckes, HR Manager Ryan Hartman, City Attorney Sue Schill, Traci Tauferner, Eric Daven, Drew Borchardt, and Ms. Delaney.

1. Call to order

The meeting was called to order by Chairperson Bemke at 2:00 p.m.

2. HR Update

a. Recruitment Update

- b. Flu Clinic
- c. Open Enrollment

Discussion and updates were given, no action was taken.

3. Consider proposals for the continuation of on-site fitness and physical therapy services; the preparation of job function descriptions; and annual occupational fitness/job function testing for police and fire department employees.

Presentation given by Traci Tauferner from Advanced Physical Therapy and Sports Medicine.

4. The Committee may vote to go into closed session under Section 19.85(1)(e), Wis. Stats., which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session"

Motion by Rayome, seconded by Delaney to move into closed session. Roll call vote taken. All members voted in the affirmative. Motion carried 3-0.

In closed session, the Committee discussed the proposals presented in item 3.

Motion by Delaney, seconded by Rayome to direct City staff to negotiate with a proposer under the negotiation parameters outlined in closed session. In the event the parameters are met, this item may be held out from the Human Resources report on the Council agenda, and the Council may then consider approval of an agreement for these services. Motion carried 3-0.

5. The Committee may adjourn in closed session, or may return to open session.

Motion by Rayome, seconded by Delaney to adjourn. Motion carried 3-0. The meeting adjourned in closed session at 3:45 p.m.

Evanson requested that items #3 and #4 be held out for consideration at the end of the Council meeting. It was moved by Delaney, seconded by Bemke to approve and adopt the balance of the report, holding out items #3 and #4. Motion carried, 8 ayes and 0 nays:

| <u>Aldersperson</u> | <u>District</u> | <u>Motion/Second</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> |
|---------------------|-----------------|----------------------|-------------------------------------|--------------------------|--------------------------|
| Ryan Austin | 1 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dean Veneman | 2 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Matt Zacher | 3 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Tom Rayome | 4 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Sheri Evanson | 5 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dennis Polach | 6 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Patrick J. Delaney | 7 | Motion | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Jay Bemke | 8 | Second | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Aldersperson Zacher left the meeting at 6:53 p.m.

D. REPORT OF THE LEGISLATIVE COMMITTEE MEETING HELD ON OCTOBER 13, 2022:

Jay Bemke, Chairperson

Ryan Austin, Vice-Chairperson

Matt Zacher

Date of Meeting: October 13, 2022

Reported to Council: October 18, 2022

The Legislative Committee met on Thursday, October 13, 2022, at 4:00 p.m. in the Council Chambers of City Hall. All members were present. Also present were Alderspersons Veneman, Delaney, Polach, and Rayome; Tyler Mickelson, Kyle Kearns, Sue Schill, Mayor Blaser, Justin Pluess, Carrie Edmondson, and Jennifer Gossick.

1. Call to Order

Chairperson Bemke called the meeting to order at 4:00 p.m. All members were present.

2. Consider for adoption the repeal and recreation of Chapter 31 of the Municipal Code, entitled Historic Preservation, to amend provisions so that the City may become a Certified Local Government to access historic preservation resources.

Motion by Austin, seconded by Zacher, to approve the ordinance as presented. Motion carried, 3-0.

3. Discuss rules of the Common Council, specifically relating to the use of videoconferencing for standing committee, common council, and other committee meetings.

Motion by Austin, seconded by Zacher, to make the revisions as discussed to the proposal presented and refer the ordinance and proposed rules to the Council. Motion carried, 3-0.

4. Discuss increasing the number of alderspersons of the City to nine (9) by adding an at-large member.

Attachment #1

There was discussion but no action was taken.

Adjournment

Motion by Austin, seconded by Zacher, to adjourn. Motion carried, 3-0.

The meeting adjourned at 5:04 p.m.

Delaney requested that item #2 be held out for separate vote. It was moved by Austin, seconded by Bemke to approve and adopt the balance of the report, holding out item #2. Rayome requested that item #3 be held out for separate vote. Mayor Blaser asked for unanimous consent to amend the motion to hold item #3 out for separate vote. No objection was made, and the motion was so amended. Motion carried, 7 ayes and 0 nays:

| <u>Aldersperson</u> | <u>District</u> | <u>Motion/Second</u> | <u>Aye</u> | <u>Nay</u> | <u>Absent</u> |
|---------------------|-----------------|----------------------|-------------------------------------|--------------------------|-------------------------------------|
| Ryan Austin | 1 | Motion | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dean Veneman | 2 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Matt Zacher | 3 | | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Tom Rayome | 4 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Sheri Evanson | 5 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dennis Polach | 6 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Patrick J. Delaney | 7 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Jay Bemke | 8 | Second | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Regarding item #2, it was moved by Austin, seconded by Bemke to approve this item as presented. Motion carried, 6 ayes and 1 nay. Ordinance No. MC 1328:

| <u>Aldersperson</u> | <u>District</u> | <u>Motion/Second</u> | <u>Aye</u> | <u>Nay</u> | <u>Absent</u> |
|---------------------|-----------------|----------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| Ryan Austin | 1 | Motion | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dean Veneman | 2 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Matt Zacher | 3 | | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Tom Rayome | 4 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Sheri Evanson | 5 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dennis Polach | 6 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Patrick J. Delaney | 7 | | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Jay Bemke | 8 | Second | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Since this was a first reading of the ordinance, and the vote was not unanimous, the ordinance will be presented for a second reading at the November Common Council meeting.

Regarding item #3, it was moved by Evanson, seconded by Veneman to approve this item as presented. Motion carried, 6 ayes and 1 nay. Ordinance No. MC 1329:

| <u>Aldersperson</u> | <u>District</u> | <u>Motion/Second</u> | <u>Aye</u> | <u>Nay</u> | <u>Absent</u> |
|---------------------|-----------------|----------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| Ryan Austin | 1 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dean Veneman | 2 | Second | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Matt Zacher | 3 | | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Tom Rayome | 4 | | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Sheri Evanson | 5 | Motion | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dennis Polach | 6 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Patrick J. Delaney | 7 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Jay Bemke | 8 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Since this was a first reading of the ordinance, and the vote was not unanimous, the ordinance will be presented for a second reading at the November Common Council meeting.

E. REPORT OF THE COMMITTEE OF THE WHOLE OF THE COMMON COUNCIL MEETING HELD ON OCTOBER 4, 2022:

Date of Meeting: October 4, 2022
Reported to Council: October 18, 2022

A meeting of the Committee of the Whole of the Wisconsin Rapids Common Council was held in the Council Chambers at City Hall, 444 West Grand Avenue, and via remote videoconferencing on Tuesday,

October 4, 2022, at 5:00 p.m. The public was invited to listen to the audio of the meeting. The meeting was also streamed LIVE on the City's Facebook page.

All Alderpersons were present. Also present were Mayor Blaser, Tim Desorcy, Tyler Mickelson, Todd Eckes, and Katherine Elchert.

1. Call to Order

Council President Veneman called the meeting to order at 5:03 p.m.

2. Discussion Regarding the 2023 Budget

The 2023 Budget was discussed. No action was taken on this item.

3. Adjourn

There being no further business before the Committee, the meeting adjourned at 6:48 p.m.

Veneman requested that this report be considered with the report from the Committee of the Whole meeting held on October 10, 2022. Mayor Blaser asked for unanimous consent to consider this report with the Committee of the Whole meeting held on October 10, 2022. No objection was made, and the 2 reports were considered together. See item 9. F.

F. REPORT OF THE COMMITTEE OF THE WHOLE OF THE COMMON COUNCIL MEETING HELD ON OCTOBER 10, 2022:

Date of Meeting: October 10, 2022

Reported to Council: October 18, 2022

A meeting of the Committee of the Whole of the Wisconsin Rapids Common Council was held in the Council Chambers at City Hall, 444 West Grand Avenue, and via remote videoconferencing on Tuesday, October 10, 2022, at 5:00 p.m. The public was invited to listen to the audio of the meeting. The meeting was also streamed LIVE on the City's Facebook page.

All Alderpersons were present. Also present were Mayor Blaser, Tim Desorcy, Tyler Mickelson, Todd Eckes, and Mike Potocki.

1. Call to Order

Council President Veneman called the meeting to order.

2. Discussion Regarding the 2023 Budget

The 2023 Budget was discussed. No action was taken on this item.

3. Adjourn

There being no further business before the Committee, the meeting adjourned.

It was moved by Veneman, seconded by Rayome to approve the reports of the Committee from October 4 and October 10. Motion carried, 7 ayes and 0 nays:

| <u>Alderperson</u> | <u>District</u> | <u>Motion/Second</u> | <u>Aye</u> | <u>Nay</u> | <u>Absent</u> |
|--------------------|-----------------|----------------------|-------------------------------------|--------------------------|-------------------------------------|
| Ryan Austin | 1 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dean Veneman | 2 | Motion | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Matt Zacher | 3 | | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Tom Rayome | 4 | Second | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Sheri Evanson | 5 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dennis Polach | 6 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Patrick J. Delaney | 7 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Jay Bemke | 8 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

10. Reports of Other Committees, Commissions and Boards; Department Reports

A. McMillan Memorial Library Nominating Committee held June 14, 2022

B. South Wood County Airport Commission held September 1, 2022

C. Police and Fire Commission held September 14, 2022

D. Wastewater Treatment Commission held September 14 and October 12, 2022, and Monthly Summary for September 2022

E. Water Works and Lighting Commission held September 14 and a special meeting held September 28, 2022

F. Ethics Board held September 20, 2022

G. Engineering Department Monthly Summary for September 2022

H. Public Works Department Monthly Summary for September 2022

I. Wisconsin Rapids Police Department Monthly Summary for September 2022

Attachment #1

J. Park and Recreation Commission held October 10, 2022

It was moved by Delaney, seconded by Veneman to place the reports on file. Motion carried, 7 ayes and 0 nays:

| <u>Aldersperson</u> | <u>District</u> | <u>Motion/Second</u> | <u>Aye</u> | <u>Nay</u> | <u>Absent</u> |
|---------------------|-----------------|----------------------|-------------------------------------|--------------------------|-------------------------------------|
| Ryan Austin | 1 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dean Veneman | 2 | Second | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Matt Zacher | 3 | | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Tom Rayome | 4 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Sheri Evanson | 5 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dennis Polach | 6 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Patrick J. Delaney | 7 | Motion | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Jay Bemke | 8 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

11. Referrals to Committee

No referrals were received.

12. Regarding Human Resources item #3, the Council may vote to go into closed session under Section 19.85(1)(e), Wis. Stats., which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session".

In closed session, the Council may discuss negotiations and consider approval of a proposal for the continuation of on-site fitness and physical therapy services; the preparation of job function descriptions; and annual occupational fitness/job function testing for police and fire department employees.

The Council will return to open session and may take action on the approval of a proposal regarding these services.

It was moved by Bemke, seconded by Veneman to go into closed session. Motion carried, 7 ayes and 0 nays, and the Council went in to closed session:

| <u>Aldersperson</u> | <u>District</u> | <u>Motion/Second</u> | <u>Aye</u> | <u>Nay</u> | <u>Absent</u> |
|---------------------|-----------------|----------------------|-------------------------------------|--------------------------|-------------------------------------|
| Ryan Austin | 1 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dean Veneman | 2 | Second | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Matt Zacher | 3 | | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Tom Rayome | 4 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Sheri Evanson | 5 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dennis Polach | 6 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Patrick J. Delaney | 7 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Jay Bemke | 8 | Motion | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

In closed session, the Council discussed negotiations and considered approval of a proposal for the continuation of on-site fitness and physical therapy services; the preparation of job function descriptions; and annual occupational fitness/job function testing for police and fire department employees.

It was moved by Evanson, seconded by Veneman to return to open session. Motion carried, 7 ayes and 0 nays, and the Council returned to open session.

| <u>Aldersperson</u> | <u>District</u> | <u>Motion/Second</u> | <u>Aye</u> | <u>Nay</u> | <u>Absent</u> |
|---------------------|-----------------|----------------------|-------------------------------------|--------------------------|-------------------------------------|
| Ryan Austin | 1 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dean Veneman | 2 | Second | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Matt Zacher | 3 | | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Tom Rayome | 4 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Sheri Evanson | 5 | Motion | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dennis Polach | 6 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Patrick J. Delaney | 7 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Jay Bemke | 8 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Attachment #1

It was moved by Bemke, seconded by Austin to enter into an agreement with Advanced Physical Therapy and Sports Medicine for on-site training, fitness, and physical therapy services for employees of the City, not to exceed approximately 10 hours per week at a rate of \$120.00/ hr., commencing in 2023; with the agreement to include occupational fitness for duty test validation and annual testing for the Police and Fire Departments as negotiated and required per their respective collective bargaining agreements, with the testing to be budgeted through their respective departments. Motion carried, 6 ayes and 1 nay:

| <u>Aldersperson</u> | <u>District</u> | <u>Motion/Second</u> | <u>Aye</u> | <u>Nay</u> | <u>Absent</u> |
|---------------------|-----------------|----------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| Ryan Austin | 1 | Second | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dean Veneman | 2 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Matt Zacher | 3 | | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Tom Rayome | 4 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Sheri Evanson | 5 | | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Dennis Polach | 6 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Patrick J. Delaney | 7 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Jay Bemke | 8 | Motion | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

13. The Council may vote to go into closed session under Section 19.85(1)(e), Wis. Stats., which reads:

"Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session".

In closed session, the Council may discuss negotiations and strategy regarding a Wastewater Services Agreement with the Village of Biron.

The Council will return to open session.

It was moved by Austin, seconded by Bemke to go into closed session. Motion carried, 7 ayes and 0 nays, and the Council went into closed session:

| <u>Aldersperson</u> | <u>District</u> | <u>Motion/Second</u> | <u>Aye</u> | <u>Nay</u> | <u>Absent</u> |
|---------------------|-----------------|----------------------|-------------------------------------|--------------------------|-------------------------------------|
| Ryan Austin | 1 | Motion | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dean Veneman | 2 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Matt Zacher | 3 | | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Tom Rayome | 4 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Sheri Evanson | 5 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dennis Polach | 6 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Patrick J. Delaney | 7 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Jay Bemke | 8 | Second | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

In closed session, the Council discussed negotiations and strategy regarding a Wastewater Services Agreement with the Village of Biron.

The Council took action in closed session.

It was moved by Bemke, seconded by Delaney to return to open session. Motion carried, 7 ayes and 0 nays, and the Council returned to open session:

| <u>Aldersperson</u> | <u>District</u> | <u>Motion/Second</u> | <u>Aye</u> | <u>Nay</u> | <u>Absent</u> |
|---------------------|-----------------|----------------------|-------------------------------------|--------------------------|-------------------------------------|
| Ryan Austin | 1 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dean Veneman | 2 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Matt Zacher | 3 | | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Tom Rayome | 4 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Sheri Evanson | 5 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dennis Polach | 6 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Patrick J. Delaney | 7 | Second | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Jay Bemke | 8 | Motion | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

14. The Council may vote to go into closed session under Section 19.85(1)(e), Wis. Stats., which reads:

Attachment #1

"Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session"; and OSection 19.85(1)(g), Wis. Stats., which reads "Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved."

In closed session, the Council may discuss negotiations and strategy and may consider a settlement agreement regarding Wood County Circuit Court Case No. 19-CV-190, Ronald Bohn vs. City of Wisconsin Rapids, et al.

The Council may return to open session, or may adjourn in closed session. If the Council returns to open session, the Council may take action on approving a settlement agreement regarding the aforementioned litigation.

It was moved by Delaney, seconded by Veneman to go into closed session. Motion carried, 7 ayes and 0 nays, and the Council went into closed session:

| <u>Aldersperson</u> | <u>District</u> | <u>Motion/Second</u> | <u>Aye</u> | <u>Nay</u> | <u>Absent</u> |
|---------------------|-----------------|----------------------|-------------------------------------|--------------------------|-------------------------------------|
| Ryan Austin | 1 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dean Veneman | 2 | Second | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Matt Zacher | 3 | | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Tom Rayome | 4 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Sheri Evanson | 5 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dennis Polach | 6 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Patrick J. Delaney | 7 | Motion | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Jay Bemke | 8 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

In closed session, the Council discussed negotiations and strategy and considered a settlement agreement regarding Wood County Circuit Court Case No. 19-CV-190, Ronald Bohn vs. City of Wisconsin Rapids, et al.

The Council took action in closed session.

It was moved by Bemke, seconded by Evanson to adjourn in closed session. Motion carried, 7 ayes and 0 nays, and the meeting adjourned at 9:25 p.m.:

| <u>Aldersperson</u> | <u>District</u> | <u>Motion/Second</u> | <u>Aye</u> | <u>Nay</u> | <u>Absent</u> |
|---------------------|-----------------|----------------------|-------------------------------------|--------------------------|-------------------------------------|
| Ryan Austin | 1 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dean Veneman | 2 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Matt Zacher | 3 | | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Tom Rayome | 4 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Sheri Evanson | 5 | Second | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dennis Polach | 6 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Patrick J. Delaney | 7 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Jay Bemke | 8 | Motion | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Respectfully submitted,

Jennifer M. Gossick, City Clerk



Attachment #2

MINUTES

SPECIAL MEETING OF THE WISCONSIN RAPIDS COMMON COUNCIL
TUESDAY, NOVEMBER 1, 2022
6:00 P.M.

A special meeting of the Wisconsin Rapids Common Council was held in the Council Chambers at City Hall, 444 West Grand Avenue, and via remote videoconferencing on Tuesday, November 1, 2022, at 6:53 p.m. The meeting was streamed LIVE on the City's Facebook page.

1. Call to Order

Mayor Blaser called the meeting to order at 6:53 p.m., after the conclusion of the Committee of the Whole meeting.

2. Roll Call

Roll call indicated that all alderpersons were present; Alderperson Veneman attended via videoconference:

| <u>Aldersperson</u> | <u>District</u> | <u>Present</u> | <u>Absent</u> |
|---------------------|-----------------|-------------------------------------|--------------------------|
| Ryan Austin | 1 | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Dean Veneman | 2 | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Matt Zacher | 3 | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Tom Rayome | 4 | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Sheri Evanson | 5 | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Dennis Polach | 6 | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Patrick J. Delaney | 7 | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Jay Bemke | 8 | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

3. Consider the Recommendations for Budget Revisions as Made at Committee of the Whole Meetings on October 10, October 17, October 20, and October 24:

a. October 10 meeting:

No action taken

It was moved by Zacher, seconded by Evanson to place the report of the Committee on file. Motion carried, 8 ayes and 0 nays:

| <u>Aldersperson</u> | <u>District</u> | <u>Motion/Second</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> |
|---------------------|-----------------|----------------------|-------------------------------------|--------------------------|--------------------------|
| Ryan Austin | 1 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dean Veneman | 2 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Matt Zacher | 3 | Motion | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Tom Rayome | 4 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Sheri Evanson | 5 | Second | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dennis Polach | 6 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Patrick J. Delaney | 7 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Jay Bemke | 8 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

b. October 17 meeting:

1. Remove the West Riverview Expressway from Chase Street to West Grand Avenue project from the Public Works Capital Improvements projects for 2023.
2. Add \$200,000 into the concrete maintenance line item.

It was moved by Zacher, seconded by Austin to approve and adopt the actions of the Committee. Delaney requested that item #2 be held out for separate vote. Mayor Blaser asked for unanimous consent to amend the motion to hold item #2 out for separate vote. No objection was made, and the motion was so amended. Motion carried, 8 ayes and 0 nays:

| <u>Aldersperson</u> | <u>District</u> | <u>Motion/Second</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> |
|---------------------|-----------------|----------------------|-------------------------------------|--------------------------|--------------------------|
| Ryan Austin | 1 | Second | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Attachment #2

| | | | | | |
|--------------------|---|--------|-------------------------------------|--------------------------|--------------------------|
| Dean Veneman | 2 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Matt Zacher | 3 | Motion | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Tom Rayome | 4 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Sheri Evanson | 5 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dennis Polach | 6 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Patrick J. Delaney | 7 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Jay Bemke | 8 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Regarding item #2, it was moved by Austin, seconded by Bemke to approve the item as presented.
Motion carried, 5 ayes and 3 nays:

| <u>Aldersperson</u> | <u>District</u> | <u>Motion/Second</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> |
|---------------------|-----------------|----------------------|-------------------------------------|-------------------------------------|--------------------------|
| Ryan Austin | 1 | Motion | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dean Veneman | 2 | | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Matt Zacher | 3 | | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Tom Rayome | 4 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Sheri Evanson | 5 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dennis Polach | 6 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Patrick J. Delaney | 7 | | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Jay Bemke | 8 | Second | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

c. October 20 meeting:

1. Approve the Water Works and Lighting Commission Budget
2. Approve the Parks and Recreation Budget, with the removal of \$10,000 from Contract Payments in the Tree Care Maintenance Account.

It was moved by Zacher, seconded by Polach to approve and adopt the actions of the Committee. Evanson requested that item #1 be held out for separate vote. Mayor Blaser asked for unanimous consent to amend the motion to hold item #1 out for separate vote. No objection was made, and the motion was so amended. Motion carried, 8 ayes and 0 nays:

| <u>Aldersperson</u> | <u>District</u> | <u>Motion/Second</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> |
|---------------------|-----------------|----------------------|-------------------------------------|--------------------------|--------------------------|
| Ryan Austin | 1 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dean Veneman | 2 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Matt Zacher | 3 | Motion | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Tom Rayome | 4 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Sheri Evanson | 5 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dennis Polach | 6 | Second | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Patrick J. Delaney | 7 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Jay Bemke | 8 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Regarding item #1, it was moved by Bemke, seconded by Austin to approve the item as presented.
Motion carried, 5 ayes and 3 nays:

| <u>Aldersperson</u> | <u>District</u> | <u>Motion/Second</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> |
|---------------------|-----------------|----------------------|-------------------------------------|-------------------------------------|--------------------------|
| Ryan Austin | 1 | Second | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dean Veneman | 2 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Matt Zacher | 3 | | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Tom Rayome | 4 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Sheri Evanson | 5 | | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Dennis Polach | 6 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Patrick J. Delaney | 7 | | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Jay Bemke | 8 | Motion | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

d. October 27 meeting:

1. Reduce the McMillan Memorial Library appropriation by \$350,000

Attachment #2

2. Use ARPA funds to replace the roof at the Centralia Center and the 6 rooftop units and 5 controllers at the Centralia Center
3. Use \$250,000 from the Centralia Replacement Account for the roof and rooftop units and controllers
4. Use the balance of ARPA funds for road projects

It was moved by Zacher, seconded by Delaney to approve and adopt the actions of the Committee. Austin requested that item #1 be held out for separate vote. Evanson requested that item #2 be held out for separate vote. Zacher requested that item #4 be held out for separate vote. Veneman requested that each item be considered separately. With no objection, the items were considered separately.

Regarding item #1, it was moved by Austin, seconded by Delaney to approve the item as presented. Austin clarified that his motion was to approve the item as originally presented in the budget, with no reduction of \$350,000 in the appropriation amount. With that clarification, Delaney withdrew his second. Evanson seconded the motion to approve the item as originally presented in the budget, with no reduction in the appropriation amount, for an appropriation of \$1,288,207. Motion carried, 5 ayes and 3 nays:

| <u>Aldersperson</u> | <u>District</u> | <u>Motion/Second</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> |
|---------------------|-----------------|----------------------|-------------------------------------|-------------------------------------|--------------------------|
| Ryan Austin | 1 | Motion | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dean Veneman | 2 | | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Matt Zacher | 3 | | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Tom Rayome | 4 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Sheri Evanson | 5 | Second | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dennis Polach | 6 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Patrick J. Delaney | 7 | | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Jay Bemke | 8 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Regarding item #2, it was moved by Delaney, seconded by Evanson to approve the use of ARPA funds to replace the roof and 6 rooftop units at the Centralia Center.

It was moved by Evanson to amend the motion to approve the use of ARPA funds to only replace the roof at the Centralia Center. Motion to amend failed due to lack of a second.

Motion to approve failed, 2 ayes and 6 nays:

| <u>Aldersperson</u> | <u>District</u> | <u>Motion/Second</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> |
|---------------------|-----------------|----------------------|-------------------------------------|-------------------------------------|--------------------------|
| Ryan Austin | 1 | | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Dean Veneman | 2 | | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Matt Zacher | 3 | | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Tom Rayome | 4 | | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Sheri Evanson | 5 | Second | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Dennis Polach | 6 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Patrick J. Delaney | 7 | Motion | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Jay Bemke | 8 | | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

The Council discussed that since ARPA funds do not need to be appropriated yet, and the replacement of the roof and replacement of the rooftop units do not have bids awarded yet, these items will be considered at a later time.

Regarding item #3 and item #4, no action was taken on either item.

e. November 1 meeting:

Discussion on 2023 Budget

No action was taken on this item.

4. Continued discussion regarding the 2023 budget

There was no further discussion, and no action was taken on this item.

5. Confirm a tentative 2023 budget to be considered at the Public Hearing and Common Council meeting on November 10, 2022. Final adoption of the budget is anticipated on November 15, 2022.

No action was taken on this item.

6. Adjournment.

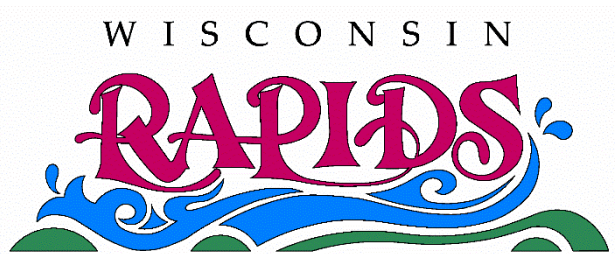
It was moved by Austin, seconded by Zacher to adjourn. Motion carried, 7 ayes and 1 nay:

| <u>Aldersperson</u> | <u>District</u> | <u>Motion/Second</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> |
|---------------------|-----------------|----------------------|-------------------------------------|-------------------------------------|--------------------------|
| Ryan Austin | 1 | Motion | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dean Veneman | 2 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Matt Zacher | 3 | Second | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Tom Rayome | 4 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Sheri Evanson | 5 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dennis Polach | 6 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Patrick J. Delaney | 7 | | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Jay Bemke | 8 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

The meeting adjourned at 8:54 p.m.

Respectfully submitted,

Jennifer M. Gossick, City Clerk



Attachment #3

MINUTES

SPECIAL MEETING OF THE WISCONSIN RAPIDS COMMON COUNCIL

THURSDAY, NOVEMBER 10, 2022

6:00 P.M.

A special meeting of the Wisconsin Rapids Common Council was held in the Council Chambers at City Hall, 444 West Grand Avenue, and via remote videoconferencing on Thursday, November 10, 2022, at 6:02 p.m. The meeting was streamed LIVE on the City's Facebook page.

1. Call to Order

Mayor Blaser called the meeting to order at 6:02 p.m.

2. Roll Call

Roll call indicated that all alderpersons were present, except Alderperson Zacher, who was excused; Alderperson Austin attended via videoconference:

| <u>Alderperson</u> | <u>District</u> | <u>Present</u> | <u>Absent</u> |
|--------------------|-----------------|-------------------------------------|-------------------------------------|
| Ryan Austin | 1 | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Dean Veneman | 2 | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Matt Zacher | 3 | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Tom Rayome | 4 | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Sheri Evanson | 5 | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Dennis Polach | 6 | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Patrick J. Delaney | 7 | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Jay Bemke | 8 | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

3. Public Hearing on the 2023 City of Wisconsin Rapids Proposed Budget

Mayor Blaser opened the Public Hearing at 6:11 p.m.

Speaking against:

none

Speaking in favor:

1. Mayor Blaser read a letter from Rick Humphreys, 460 Chestnut St, in support of the original library budget
2. Elizabeth Whelan, 211 15th Ave N
3. Signe Jorgenson, 641 Dewey St

Mayor Blaser closed the Public Hearing at 6:22 p.m.

4. Continued discussion regarding the 2023 City of Wisconsin Rapids budget

There was no further discussion, and no action was taken on this item.

5. Adjournment.

It was moved by Bemke, seconded by Evanson to adjourn. Motion carried, 7 ayes and 0 nays:

| <u>Alderperson</u> | <u>District</u> | <u>Motion/Second</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> | <u>Absent</u> |
|--------------------|-----------------|----------------------|-------------------------------------|--------------------------|--------------------------|-------------------------------------|
| Ryan Austin | 1 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dean Veneman | 2 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Matt Zacher | 3 | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Tom Rayome | 4 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Sheri Evanson | 5 | Second | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dennis Polach | 6 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Patrick J. Delaney | 7 | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Jay Bemke | 8 | Motion | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

The meeting adjourned at 6:26 p.m.

Respectfully submitted,
Jennifer M. Gossick, City Clerk

ORDINANCE NO. MC _____
CITY OF WISCONSIN RAPIDS

A GENERAL ORDINANCE OF THE CITY OF WISCONSIN RAPIDS AMENDING CHAPTER 11 OF THE ZONING CODE, ARTICLE 6; DIVISION 7 – GENERAL ARCHITECTURAL STANDARDS, TO PROVIDE FOR AN EXCEPTION REGARDING TRASH AND GARBAGE ENCLOSURES IN A COMMERCIAL DISTRICT

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF WISCONSIN RAPIDS DOES ORDAIN AS FOLLOWS:

SECTION I Section 11.06.203(13) of the Wisconsin Rapids Municipal Code is hereby amended to read as follows:

- (13) When trash, garbage and recyclable materials are stored out-of-doors, such materials shall be concealed or suitably screened from public view. When located in a commercial zoning district, the enclosure must be made of brick, textured concrete masonry units, and/or wood. When located in an industrial zoning district, the enclosure must be made of brick, textured concrete masonry units, wood, and/or chain-link with slats.

The Plan Commission, via special exception, can approve a chain link enclosure in a commercial zoning district when the following standards are met:

1. The enclosure shall be located within the rear yard.
2. The chain link fence shall have privacy slats installed.
3. Landscaping, in the form of shrubs shall completely screen the enclosure at maturity and be a minimum of 50% of the enclosure height at planting, except the enclosure gate.
4. The enclosure gate shall be 100% opaque and made of wood, synthetic or metal materials. A chain link gate is permitted when a principal, or accessory building completely screen the gate from the right-of-way or adjacent lot.

SECTION II All ordinances, or parts of ordinances, in conflict herewith are hereby repealed.

SECTION III This ordinance shall take effect upon passage and publication.

Shane E. Blaser, Mayor

Jennifer M. Gossick, City Clerk

ADOPTED:

APPROVED:

PUBLISHED:

ORDINANCE NO. MC _____
CITY OF WISCONSIN RAPIDS

A GENERAL ORDINANCE OF THE CITY OF WISCONSIN RAPIDS REPEALING AND RECREATING CHAPTER 31 OF THE MUNICIPAL CODE, ENTITLED HISTORIC PRESERVATION, TO ENABLE THE CITY TO ACCESS HISTORIC PRESERVATION RESOURCES

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF WISCONSIN RAPIDS DOES ORDAIN AS FOLLOWS:

SECTION I Chapter 31 of the Wisconsin Rapids Municipal Code is hereby repealed and recreated to read as follows:

Seven (7) pages of recreated Chapter 31 attached hereto

SECTION II All ordinances, or parts of ordinances, in conflict herewith are hereby repealed.

SECTION III This ordinance shall take effect upon passage and publication.

Shane E. Blaser, Mayor

Jennifer M. Gossick, City Clerk

ADOPTED:

APPROVED:

PUBLISHED:

Chapter 31

Historic Preservation

31.01 Purpose and Intent

31.02 Definitions

31.03 Historic Preservation Commission

31.034 Historic Structure, Historic Site, and Historic Designation Criteria

31.045 Powers and Duties

31.056 Procedures

31.067 Interim Control

31.08 Emergency Conditions

31.079 Penalties for Violations

31.810 Separability

31.01 PURPOSE AND INTENT

It is hereby declared a matter of public policy that the protection, enhancement, perpetuation and use of improvements or sites of special character or special architectural, archeological or historic interest or value is in the public interest. The purpose of this section is to:

- (1) Effect and accomplish the protection, enhancement, and preservation of such improvements, sites and districts which represent or reflect ~~elements of~~ the city's cultural, social, economic, political and architectural history.
- (2) Safeguard the city's historic, ~~prehistoric~~ and cultural heritage, as embodied and reflected in such historic structures, sites, and districts.
- (3) Stabilize and improve property values. ~~and enhance the visual and aesthetic character of the city.~~
- (4) Enhance the visual and aesthetic character of the city, foster neighborhood identity and interconnectedness, and create a sense of place.
- (45) Protect and enhance the city's attractions to residents, tourists and visitors, and serve as a support and stimulus to business and industry.
- (6) Foster civic pride in the notable accomplishments of the past.

31.02 DEFINITIONS

The definitions shall be as follows:

- (1) **Certificate of Appropriateness** means the certificate issued by the ~~Common Council~~ Historic Preservation Commission approving alteration, ~~rehabilitation, construction, reconstruction~~ or demolition of a local historic structure, historic site or any improvement in a historic district designated under the provisions of this chapter, or new construction on a historic site designated under the provisions of this ordinance.
- (2) **Commission** means the Historic Preservation Commission created under this chapter.
- (3) **Historic**, in the context of this chapter, means famous or important of which is great and lasting that has happened in the past and has been preserved to exist today.
- (24) **Historic district, local**, is an area designated under the provisions of this chapter by the Common Council that ~~only~~ contains historic improvements or sites and shall adhere to the provisions of this chapter.

- (5) **Historic District, State & National Register**, is a district having national significance as defined by the National park Service. National Register Historic District designation is primarily honorary but carries with it the potential for owners to use rehabilitation tax credits for historic preservation.
- (36) **Historic site** means any parcel of land of historic significance due to a substantial value in tracing the history ~~or prehistory~~ of ~~man~~ **humanity**, or upon which a historic event has occurred, and which has been designated as a historic site under **the provisions of this chapter** ~~this section~~, or an improvement parcel, or part thereof, on which is situated a historic structure and any abutting improvement parcel, or part thereof, used as and constituting part of the premises on which the historic structure is situated.
- (47) **Historic structure** means any improvement which has a special character or special historic interest or value as part of the development, heritage or cultural characteristics of the city, state or nation and which has been designated as a historic structure pursuant to the provisions of this chapter.
- (58) **Improvement** means any building, structure, place, work of art or other object constituting a physical betterment of real property, or any part of such betterment, including streets, alleys, sidewalks, curbs, lighting fixtures, signs and the like.

31.03 HISTORIC PRESERVATION COMMISSION

- (1) **Composition.** A Historic Preservation Commission is hereby created, consisting of five members and two alternates. Each member should have, to the extent practicable, a known interest in landmarks, preservation, architecture, and urban design. If possible, the Commission should include an architect, landscape architect, architectural historian, archeologist, historian, and an alderperson. The mayor shall appoint the commissioners subject to confirmation by the Common Council. Members shall serve a term of three years with the alderperson serving the length of the aldermanic term. Members shall have staggered terms. Vacancies shall be filled for the unexpired term in the same manner as appointment.
- (2) **Powers and Duties.** The Historic Preservation Commission shall have the power, subject to Subsection 31.05 below, to recommend designation of local historic structures, historic sites, and historic districts within city limits. Such recommendation of designations shall be made based on Subsection 31.04 below. Local historic structures, historic sites, and historic districts shall be approved by the Common Council. Once designated, such historic structures, sites and districts shall be subject to all the provisions in this section.

31.04 HISTORIC STRUCTURE, HISTORIC SITE AND HISTORIC DISTRICT DESIGNATION CRITERIA

- (1) Two types of historic designations exist; locally designated and State & National Register. A historic district can have either or both of these designations. Local designation recognizes the importance of preserving the historic resource and requires proposed exterior improvement to obtain a Certificate of Appropriateness. For purposes of this ordinance, a **local** historic structure, historic site, or historic district designation may be placed on any site, natural or improved, including any building, improvement or structure

located thereon, or any area of particular historic, architectural, archeological or cultural significance to the city ~~such as historic structures, site, or district~~ and which:

- (a) Exemplify or reflect the broad cultural, political, economic or social history of the nation, state or community; or
- (b) Are identified with historic personages or with important events in national, state or local history, or
- (c) Embody the distinguishing characteristics of an architectural type of specimen inherently valuable for a study of a period, style, method of construction, or of indigenous materials or craftsmanship; or
- (d) Are representative of the notable work of a master builder, designer or architect who influenced his age; or
- (e) have yielded, or may be likely to yield, information important to prehistory or history.

31.05 POWERS AND DUTIES

- (1) Designation. The Common Council shall have the power, subject to ~~Section 31.04~~, to ~~locally~~ designate historic structures, ~~historic districts~~, and historic sites ~~within the city limits~~, upon the ~~petitioning of the property owner(s)~~ ~~recommendation of the Historic Preservation Commission~~. ~~and to recommend designation of historic districts within city limits~~. Such designations shall be made based on ~~Section 31.04~~. Once ~~locally~~ designated, such historic structures, sites and districts shall be subject to all provisions of this ordinance.
- (2) Regulation of Construction, Reconstruction, Alteration and Demolition
 - (a) No owner or person in charge of a ~~local~~ historic structure, historic site or structure within a ~~local~~ historic district shall ~~reconstruct~~, alter or demolish all or any part of the exterior of such property or construct any improvement upon such designated property or properties or cause or permit any such work to be performed upon such property or demolish such property unless a Certificate of Appropriateness has been granted by the ~~common council~~ ~~Historic Preservation Commission~~. Also, unless such certificate has been granted by the ~~Common Council~~ ~~Historic Preservation Commission~~, the building inspector shall not issue a permit for any such work.
 - (b) Upon filing of any application for a Certificate of Appropriateness with the ~~Planning Commission~~ ~~Historic Preservation Commission~~, ~~the Commission~~ ~~and the Common Council~~ shall approve the application unless:
 - (1) In the case of a designated historic structure or historic site, the proposed work would detrimentally change, destroy or adversely affect any exterior feature of the improvement or site upon which said work is to be done;
 - (2) In the case of the construction of a new improvement upon a historic site, or within a historic district, the exterior of such improvement would adversely affect or not harmonize with the external appearance of other neighboring improvements on such site or within the district;
 - (3) In the case of any property located in a historic district, the

- proposed construction, reconstruction, exterior alteration or demolition does not conform to the purpose and intent of this section and to the objectives and design criteria of the historic preservation plan for said district;
- (4) The building or structure is of such architectural or historical significance that its demolition would be detrimental to the public interest and contrary to the general welfare of the people of the city and state;
 - (5) In the case of a request for the demolition of a deteriorated building or structure, any economic hardship or difficulty claimed by the owner is self-created or is the result of any failure to maintain the property in good repair.
- (c) If the ~~Common Council~~ Historic Preservation Commission determines that ~~the application for a Certificate of Appropriateness and~~ the proposed changes ~~meet the standards in Section 31.05(2)(b), are consistent with the character and features of the property or district,~~ it shall issue the Certificate of Appropriateness.
- (d) The issuance of a Certificate of Appropriateness shall not relieve the applicant from obtaining other permits and approvals required by the city. A building permit or other municipal permit shall be invalid if it is obtained without the presentation of the Certificate of Appropriateness required for the proposed work.
- (e) Ordinary maintenance or repairs ~~(work in which the sole purpose is to prevent or correct deterioration, decay, or damage)~~ may be undertaken without a Certificate of Appropriateness provided that the work involves repairs to existing features of a historic structure or site or the replacement of elements of a structure with pieces identical in appearance and provided that the work does not change the exterior appearance of the structure or site and does not require the issuance of a building permit.
- (f) ~~Compliance with~~ Work approved under a Certificate of Appropriateness shall be started within 12 months after the issuance of the certificate, and the work shall conform to the ~~provisions~~ approval conditions of the certificate. The city may inspect the work during and after construction in order to assure compliance. Failure to comply with a Certificate of Appropriateness or failure to obtain a Certificate of Appropriateness shall be a violation of this section. In addition to other penalties and remedies, the city shall issue a stop work order, and all work shall cease on the designated property. No additional work shall be undertaken as long as such stop work order shall continue in effect.
- (g) Should the Historic Preservation Commission fail to issue a Certificate of Appropriateness due to the applicant's failure to conform to the guidelines, the applicant may appeal such decision to the Common Council within 30 days. Appeals should be filed in writing to the city clerk and shall specify the grounds of the appeal. The Common Council may, by a majority vote, reverse or modify the decision of the Commission. In addition, if the Commission fails to issue a

Certificate of Appropriateness, the Commission shall, with the cooperation of the applicant, work with the applicant in an attempt to obtain a Certificate of Appropriateness within the guidelines of this ordinance. Demolition denials are subject to the same appeal process by the applicant.

- (h) Any party who is listed as the owner of record of a historic structure or historic site, who can demonstrate to the Commission that by virtue of such designation he/she is unable to find a buyer willing to preserve such landmark, or landmark site, even though he/she has made reasonable attempts, in good faith, to find and attract such a buyer, may petition the Commission for a rescission of its designation following the filing of such petition with the Commission:
 - (1) The owner and the Community Development Department shall work together in good faith with the Commission to locate a buyer for the subject property who is willing to abide by its designation status as a landmark, or landmark site.
 - (2) If, at the end of a period not exceeding one year from the date of such petition, no such buyer can be found, and if the owner still desires to obtain such rescission, the Commission shall recommend to the Common Council the designation of the subject property be rescinded. The Common Council may accept, modify, or reject the Commission recommendation.
- (3) Recognition of Historic Structures, Sites and Districts. At such time as a historic structure, site or district has been properly designated, ~~on the local, state or national register, the Common Council~~ Historic Preservation Commission, in cooperation with the property owner, may cause to be prepared and erected on such property at city expense, a suitable plaque declaring that such property is a historic structure, site or district.

31.06 PROCEDURES

- (1) Designation of Historic Structures and Historic Sites
 - (a) The Common Council may, ~~on the recommendation of the Historic Preservation Commission~~ after notice and public hearing, designate historic structures and historic sites, or rescind such designation ~~or recommendation~~, after application of the criteria in ~~Section 31.04 above~~. At least 10 days prior to such hearing, the city clerk shall notify the owners of record, as listed in the office of the city assessor, who are owners of property in whole or in part situated within ~~2~~300 feet of the boundaries of the property affected. Notice of such hearing shall also be published as a Class 1 Notice, under the Wisconsin Statutes.
 - (b) The ~~Common Council~~ shall then conduct such public hearing and, in addition to the notified persons, may hear expert witnesses and shall have the power to subpoena such witnesses and records as it deems necessary. The committee may conduct an independent investigation into the proposed designation or rescission. Within 10 days after the close of the public hearing, the committee shall make a recommendation to the Common Council which, within 10 days thereafter, may designate the property as either a ~~local~~ historic structure, or a historic site, or rescind the designation. After the designation or rescission has

been made, notification shall be sent to the property owner or owners. Notification shall also be given to the building inspector and the city assessor. The city clerk shall cause the designation or recission to be recorded, at city expense, in the county register of deeds office.

(2) Creation of a Historic District

- (a) For preservation purposes, the ~~common council~~ Historic Preservation Commission may ~~select~~ recommend a geographically defined areas within the city to be designated by the Common Council as local historic districts and shall prepare a historic preservation plan for each area. A historic district may be designated for any geographic area of particular historic, architectural or cultural significance to the city, after application of the criteria in Section ~~III~~ 31.04 above. Each historic preservation plan prepared for or by the city shall include a cultural and architectural analysis supporting the historic significance of the area, the specific guidelines for development, and a statement of preservation objectives.
- (b) Review and Adoption Procedure
 - (1) The Common Council shall hold a public hearing when considering the plan for a historic district. Notice of the time, place and purpose of the public hearing shall be sent by the city clerk to the alderperson of the aldermanic district or districts in which the historic district is located, and the owners of record, as listed in the office of the city assessor, who are owners of the property within the proposed historic district or are situated in whole or in part within 200 feet of the boundaries of the proposed historic district. Said notice is to be sent at least 10 days prior to the date of the public hearing. Following the public hearing, the Common Council shall vote to recommend, reject or withhold action on the plan (MC#920)
 - (2) The Planning Commission shall review the historic district plan and make a recommendation to the Common Council. The Planning Commission shall make its recommendation on the historic preservation plan within 30 days.
 - (3) The Common Council, upon receipt of the recommendations from the Planning Commission shall hold another a public hearing, notice to be given as noted in subparagraph ~~(a)-(b)(1)~~ above and shall, following the public hearing, either designate or reject the historic district. Designation of the historic district shall constitute adoption of the plan prepared for that district and direct the implementation of said plan. (MC#920)

31.07 INTERIM CONTROL

No building permit shall be issued by the building inspector for alteration, construction, demolition, or removal of a nominated local historic structure, historic site, or any property or structure within a nominated historic district from the date when the nomination form is first presented at the city clerk's office until the final disposition of the nomination by the Common Council unless such alteration, removal or demolition is authorized by formal resolution of the Common Council as necessary for public health, welfare or safety. In no event shall the delays be for more than 180 days.

31.08 EMERGENCY CONDITIONS

In any case where the building inspector determines that there are emergency conditions dangerous to life, health or property affecting a historic structure, site or a property in a historic district, the building inspector may order the remedying of these conditions without the approval of the Commission. The building inspector shall promptly notify the Commission of the action being taken. When the emergency conditions do not require demolition, the building inspector shall make every effort to carry out the intent of this ordinance when remedying the emergency conditions.

31.09 PENALTIES FOR VIOLATIONS

Any person that violates this chapter shall be subject to a penalty as provided in the municipal code. ~~Any person or persons violating any provision of this section shall be fined \$50.00 for each separate violation. Each and every day during which a violation continues shall be deemed to be a separate offense. Notice of violations shall be issued by the building inspector.~~

31.10 SEPARABILITY

If any provision of this chapter or the application thereof to any person or circumstances is held invalid, the remainder of this chapter and the application of such provisions to other persons or circumstances shall not be affected thereby.

ORDINANCE NO. MC_____

CITY OF WISCONSIN RAPIDS

A GENERAL ORDINANCE OF THE CITY OF WISCONSIN RAPIDS PERMITTING COMMON COUNCIL MEMBERS TO APPEAR REMOTELY FOR COMMON COUNCIL AND STANDING COMMITTEES, AND ADDRESSING REMOTE ATTENDANCE AND ACCESS TO MEETINGS BY OTHERS

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF WISCONSIN RAPIDS DOES ORDAIN AS FOLLOWS:

SECTION I Section 2.04(1)(e) of the Wisconsin Rapids Municipal Code is hereby created to read as follows:

- (e) Remote attendance at meetings permitted.
 - (1) Upon at least 24 hours' notice to the Clerk (or a lesser amount of time if unforeseen circumstances arise), a member of the Council or a Standing Committee who desires to appear at a Common Council meeting or a Standing Committee meeting by telephone, video conference, or other remote method of participation shall be entitled to participate by such method and shall be entitled to vote to the fullest extent possible.
 - (2) Upon approval of the Mayor and upon notice to the Clerk, city staff may appear at a Standing Committee meeting or Common Council meeting by telephone, video conference, or other remote method of participation or access.
 - (3) Upon 24 hours' notice to the Clerk, presenters or persons with items on the agenda may appear at a meeting by telephone, video conference, or other remote method of participation or access.
 - (4) A notice shall be placed in all Common Council and Standing Committee meeting notices which advises that members of the public may request to remotely access via audioconference the meeting. This request to the Clerk must be made at least 24 hours' prior to the meeting.
 - (5) *Quorum.* A member who appears remotely pursuant to this section shall count towards a quorum during said appearance.
 - (6) *Proper equipment.* Appropriate equipment shall be used so that the attending public can readily observe or hear such person's participation in the meeting.
 - (7) *Availability of Remote Methods.* Appearance at or access to meetings via telephone, video conference, or other remote methods is dependent upon the availability and

logistics of such methods for each meeting. The type of remote method, if any, shall be determined by the presiding officer of the meeting, in consultation with the IT Department.

SECTION II All ordinances, or parts of ordinances, in conflict herewith are hereby repealed.

SECTION III This ordinance shall take effect upon passage and publication.

Shane E. Blaser, Mayor

Jennifer M. Gossick, City Clerk

ADOPTED:

APPROVED:

PUBLISHED:

REPORT OF THE PLANNING COMMISSION

Date of Meeting: November 7, 2022

Report #1

The Planning Commission met at 4:00 p.m. on November 7, 2022 in the Council Chambers at City Hall and via remote audioconferencing. Members present included Chairperson Shane Blaser, Lee Thao, Ryan Austin, Susan Feith, Ben Goodreau and Thaddeus Kubisiak. Eric Daven was absent with excuse. Also present were Community Development Director Kyle Kearns, Associate Planner Carrie Edmondson, Alderpersons Dennis Polach and Thomas Rayome, Reuben Van Tassel and Theresa Relken.

The meeting was called to order at 4:01 p.m.

1. Approval of the report from the October 3rd, 2022 Plan Commission meeting

Motion by Goodreau to approve the report from the October 3rd, 2022 Plan Commission meeting;
second by Thao.

Motion carried (6 – 0)

2. Vandewalle & Associates – Wisconsin Rapids Recovery & Redevelopment Plan Update including September/October Progress Report and Online Public Survey Summary.

Kyle Kearns provided a brief summary of the survey results. A preliminary draft of the plan will be submitted for staff review in the near future.

3. **Wood County CSM – 22-001173:** request for Certified Survey Map approval to combine 3 lots for the Courthouse and Jail (Parcel ID's 3407751, 3407750, and 3407748) and dedicate right-of-way on Saratoga Street and Baker Street.

Mr. Kearns explained the reasoning for the request and provided details regarding the combination of the three parcels. Staff recommended approval of the request.

Ben Goodreau asked about the re-zoning of the 3 parcels to which Kyle Kearns responded.

Motion by Austin to approve the request for Certified Survey Map approval to combine 3 lots for the Courthouse and Jail (Parcel ID's 3407751, 3407750, and 3407748) and dedicate right-of-way on Saratoga Street and Baker Street; second by Kubisiak.

Motion carried (6 – 0)

4. **City of Wisconsin Rapids – 22-001187:** Public hearing and action on a request from the City of Wisconsin Rapids to amend Chapter 12 – Subdivision and Platting of Land of the revised Municipal Code, specifically related to other land division and adjustments other than subdivisions, to clarify and permit an administrative review process.

Community Development Director Kearns provided a review of the request, recommending approval.

Public hearing opened at 4:10 p.m.

Speaking in favor: none

Speaking against: none

Public hearing closed at 4:11 p.m.

Member Kubisiak asked staff about the ramifications an applicant could potentially face if they had to wait for approval at a future Planning Commission meeting, to which Mr. Kearns responded. Mr. Kearns also clarified the removal of language pertaining to minor subdivisions in the request, as indicated in the staff report.

Motion by Blaser to approve the request from the City of Wisconsin Rapids to amend Chapter 12 – Subdivision and Platting of Land of the revised Municipal Code, specifically related to other land division and adjustments other than subdivisions, to clarify and permit an administrative review process, including the removal of the language pertaining to minor subdivision; second by Kubisiak.

Motion carried (6 – 0)

5. **City of Wisconsin Rapids – 22-001179:** Public hearing and action on a request from the City of Wisconsin Rapids to amend Chapter 11-Zoning Ordinance, specifically to allow residential accessory buildings within the Manufactured Home Park (R-8) district and to establish dimensional requirements for the structures under the manufactured home park supplemental standards.

Carrie Edmondson provided a summary of the request, recommending approval, along with the supplemental standards for mobile home parks as indicated in the staff report.

Public hearing opened at 4:18 p.m.

Speaking against: none

Speaking in favor: none

Public hearing closed at 4:19 p.m.

Tom Rayome asked if carports were permitted in a residential district to which Mr. Kearns confirmed. Ms. Edmondson addressed Ben Goodreau's questions about the criteria and standards for accessory structures, and Theresa Relken added her comments about the ~~Maples~~ Mobile Home Park accessory structure criteria. Ms. Relken also commented that there are several carports at the Maples Mobile Home Park which are already enclosed. Susan Feith asked for clarification on size requirements for accessory structures in the R-2 zoning district versus R-8 zoning district.

Motion by Austin to approve the request from the City of Wisconsin Rapids to amend Chapter 11-Zoning Ordinance, specifically to allow residential accessory buildings within the Manufactured Home Park (R-8) district and to establish dimensional requirements for the structures under the manufactured home park supplemental standards, and including language to allow the enclosure of carports for vehicle storage only; second by Goodreau.

Motion carried (6 – 0)

6. Adjourn

Motion by Kubisiak to adjourn; second by Thao.

Motion carried (6 – 0)

Meeting adjourned at 4:31 p.m.

Respectfully Submitted by Erika Esser, Secretary

ORDINANCE NO. MC_____

CITY OF WISCONSIN RAPIDS

A GENERAL ORDINANCE OF THE CITY OF WISCONSIN RAPIDS AMENDING CHAPTER 12 OF THE
SUBDIVISIONS AND PLATTING OF LAND ORDINANCE

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF WISCONSIN RAPIDS DOES ORDAIN AS
FOLLOWS:

SECTION I Section 12.02(3)(c) of the Wisconsin Rapids Municipal Code is hereby amended to read
as follows:

12.02 GENERAL REGULATIONS

(3) The provisions of this ordinance shall not apply to:

- (c) The sale or exchange of parcels of land between owners of adjoining
property if additional lots are not thereby created and the lots resulting are
not reduced below the minimum sizes required by the Zoning Ordinance or
other applicable laws or ordinances.

SECTION II Section 12.09 (1) of the Wisconsin Rapids Municipal Code is hereby amended to read as
follows:

12.09 LAND DIVISIONS OTHER THAN SUBDIVISIONS

- (1) Procedure. Certified survey maps which do not contain dedications to the public
shall be reviewed and approved in the following manner. The divider shall file a
certified survey map with the zoning administrator, who shall within 40 days
approve, approve conditionally, or reject the map. The divider shall be notified in
writing of any conditions of approval or the reasons for rejection. Certified survey
maps which contain dedications to the public shall be reviewed in the following
manner. Within 10 days from the date of submission of the map, unless the time is
extended by agreement with the subdivider, the community development
department shall refer the map along with recommendations to the plan
commission. The plan commission shall make a recommendation to the common
council. The common council shall approve, conditionally approve, or reject the
dedication of street or other public areas shown on the map. When a certified
survey map is conditionally approved or rejected, the conditions applied or the
reasons for rejection shall be communicated to the subdivider in writing. Any
conditions applied shall be satisfied prior to the recordation of the map.

SECTION III Section 12.09 (3)(b) of the Wisconsin Rapids Municipal Code is hereby amended to read as
follows:

(3) Certificates and Affidavits.

- (b) The certificate of approval of the zoning administrator or the plan
commission shall be on the face of the map, when required.

SECTION IV All ordinances, or parts of ordinances, in conflict herewith are hereby repealed.

SECTION V This ordinance shall take effect upon passage and publication.

Shane E. Blaser, Mayor

Jennifer M. Gossick, City Clerk

ADOPTED:

APPROVED:

PUBLISHED:

ORDINANCE NO. MC___ CITY OF WISCONSIN RAPIDS

A GENERAL ORDINANCE OF THE CITY OF WISCONSIN RAPIDS AMENDING CHAPTER 11 OF THE ZONING CODE PERTAINING TO ACCESSORY STRUCTURES IN THE MANUFACTURED HOME PARK (R-8) DISTRICT:

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF WISCONSIN RAPIDS DOES ORDAIN AS FOLLOWS:

SECTION I Appendix A – Land-Use Matrix Series/Land Use 17.02 of Chapter 11 of the Wisconsin Rapids Municipal Code is hereby amended to read as follows:

| Series / Land Use | Secondary Review | RR | R-1 | R-2 | R-3 | R-4 | R-8 | B-1 | B-2 | B-3 | B-5 | I-1 | P-1 | M-1 | M-2 | C-1 |
|--------------------------------------|------------------|----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| 17.2 Accessory building, residential | ZP | P | P | P | P | P | P | - | - | P | - | - | - | - | - | - |

SECTION II Appendix B – Land Uses, Series 3.01 – Manufactured Home Park, of Chapter 11 of the Wisconsin Rapids Municipal Code is hereby amended to read as follows:

3.01 Manufactured home park

Description: A place with 2 or more designated pads (i.e., lots) for lease or rent to the general public for the placement of a mobile home or a manufactured home.

Parking Requirements: 2 spaces for each dwelling unit

Supplemental Standards:

(a) Mobile home space. A manufactured home space must be at least 40 feet wide and at least 3,000 square feet in area.

(b) Location of mobile homes. A manufactured home or mobile home may not be closer than 20 feet to another unit or 10 feet to an internal service road. No more than two accessory structures are permitted per manufactured home space. Accessory buildings shall not exceed 120 square feet in area or 10 feet in height, except that carports (open or enclosed) not to exceed 16 feet by 24 feet and 10 feet height are permitted, and are to be used for vehicle storage only. Soft sided structures and canopies are strictly prohibited. Accessory structures may not be closer than 10 feet to another unit or 10 feet to an internal service road.

(c) Water and sanitation. Each manufactured home space must be connected to a public water supply system and a public sewage disposal system.

(d) Surfacing. All internal service roads, parking areas, and walkways must be hard surfaced.

(e) Ancillary uses. A manufactured home park shall not include a mobile home sales office or other business or commercial use. However, laundries, washrooms, recreational rooms, maintenance equipment storage, and one management office are permitted.

(f) Screening. A manufactured home park must be completely enclosed, except for permitted entrances and exits by temporary planting of fast-growing material, capable of reaching a height of 15 feet or more, and a permanent evergreen planting, the individual trees to be of such a number and so arranged that within 10 years they will have formed a dense screen. Such permanent planting shall be grown or maintained to a height of not less than 15 feet.

SECTION III Appendix C – Zoning Districts and Dimensional Standards, Manufactured Home Park, of Chapter 11 of the Wisconsin Rapids Municipal Code is hereby amended to read as follows:

Dimensional Standards:

| Lot Standards | Additional Details | |
|---|---|----------|
| Lot area, minimum | s. 11.06.102 | 5 acres |
| Lot width, minimum | s. 11.06.103 | 150 feet |
| Street frontage, minimum | s. 11.06.104 | 85 feet |
| Building Setbacks | | |
| Front yard setback, minimum | s. 11.06.106 | 25 feet |
| Side yard setback, minimum | s. 11.06.106 | 20 feet |
| Rear yard setback, minimum | s. 11.06.106 | 20 feet |
| Building Standards | | |
| Number of detached accessory buildings, minimum | See Appendix B, 3.01 Manufactured Home Park | 2 |
| Other | | |
| Distance between driveway and property boundary line, minimum | - | 5 feet |

SECTION IV All ordinances, or parts of ordinances, in conflict herewith are hereby repealed.

SECTION V This ordinance shall take effect upon passage and publication.

Shane E. Blaser, Mayor

Jennifer M. Gossick, City Clerk

ADOPTED:

APPROVED:

PUBLISHED:



Report of the Finance and Property Committee

Matt Zacher, Chairperson
Dean Veneman, Vice-Chairperson
Jay Bemke

Date of Meeting: November 1, 2022
Reported to Council: November 15, 2022

The Finance and Property Committee met at 4:00 p.m. on Tuesday, November 1, 2022, in the Council Chambers at City Hall. The meeting was LIVE on Wisconsin Rapids Community Media (WRCM) Spectrum Channel 985 and Solarus Channel 3, online at www.wr-cm.org or via WRCM's Roku app and was streamed LIVE on the City of Wisconsin Rapids Facebook page.

All members of the Finance and Property Committee were present. Also in attendance were Alderpersons Polach, Delaney, and Rayome, Mayor Blaser, Sue Schill, Tim Desorcy, Tyler Mickelson, Katherine Elchert, Kyle Kearns, Carrie Edmondson, Jake Klingforth, Gordy Ashbeck, Jim Stack, Jason Gruneberg, Reuben Van Tassel, and Laura Valenstein. Alderperson Veneman attended via videoconferencing.

1. Call to Order

Chairperson Zacher called the meeting to order at 4:00 p.m.

2. Review bids received for the procurement and installation of 6 rooftop units for air conditioning/boilers and 5 controllers for the Centralia Center, and consider recommending the acceptance of a bid and awarding a contract for the project, and directing that a resolution accepting a bid and awarding a contract be presented to the Common Council.
3. It was moved by Bemke, seconded by Zacher, to approve the acceptance of the bid and award the contract for the project to Ron's Refrigeration for \$308,436.00, and direct that a resolution accepting the bid and awarding the contract be presented to the Common Council. Motion carried 3 ayes and 0 nays.
4. Request from the Community Development Department to utilize funds from the Department Training/Education account for Wisconsin Bike Federation Friendly Community Membership.

It was moved by Bemke, seconded by Zacher, to approve the utilization of \$1000.00 from the Training/Education Account towards the membership in the Wisconsin Bike Federation Friendly Community Membership. Motion carried 3 ayes and 0 nays.

5. Initial discussion regarding a City residential subdivision development in the City of Wisconsin Rapids.

No action was taken.

6. Audit of the Bills

No action was taken.

6. 2023 Budget discussion

No action was taken.

7. Set next meeting date

The next regular Committee meeting is set for Tuesday, December 6, 2022, at 4:00 p.m.

8. In open session, it was moved by Bemke, seconded by Zacher, to go into closed session under Section 19.85(1)(e) of the Wisconsin Statutes. Motion carried 3 ayes and 0 nays.
9. The Committee will return to open session and may consider the agreement with Wood County as discussed in closed session.

It was moved by Zacher, seconded by Bemke to return to open session.

In closed session, the committee discussed a request from Wood County to enter into an agreement allow Wood County temporary exclusive use of the City parcels known as the "Triangle Development" for jail construction parking and possible staging, and to install temporary fencing around the property. The Parcels ID's are 3408170, 3408171, 3408172, 3408174, 3408176, and 3408177. No action was taken.

10. In open session, it was moved Zacher, seconded by Bemke, to go into closed session under Section 19.85(1)(e) of the Wisconsin Statutes. Motion carried 3 ayes, and 0 nays.

In closed session, the committee gave staff direction for negotiation and strategy regarding redevelopment and possible purchase of the former Northern Steel Castings, Inc. foundry located at 330 9th Avenue South, Parcel ID: 3402599.

11. Adjourn.

It was moved by Zacher, seconded by Bemke to adjourn in closed session. Motion carried, 3-0. The meeting adjourned at 6:05 p.m.

Respectfully submitted,

Shane E. Blaser, Mayor

Centralia Center Roof Top Units and Controllers (#8296946)
Owner: Wisconsin Rapids WI, City of
Solicitor: Wisconsin Rapids WI, City of
10/03/2022 03:00 PM CDT

| Section Title | Line Item | Item Code | Item Description | UoM | Quantity | Engineer Estimate | | RON'S REFRIGERATION | | Tweet/Garot Mechanical, Inc. | | Complete Control. Inc., | | 1901 Inc. | |
|---------------------------------|-----------|-----------|--------------------------------|-----|----------|-------------------|--------------|---------------------|--------------|------------------------------|--------------|-------------------------|--------------|--------------|--------------|
| | | | | | | Unit Price | Extension | Unit Price | Extension | Unit Price | Extension | Unit Price | Extension | Unit Price | Extension |
| Centralia Center Bid Quantities | 1 | 1 | Roof Top Units and Controllers | LS | 1 | \$150,000.00 | \$150,000.00 | \$308,436.00 | \$308,436.00 | \$358,700.00 | \$358,700.00 | \$409,321.00 | \$409,321.00 | \$466,617.00 | \$466,617.00 |
| Base Bid Total: | | | | | | | \$150,000.00 | | \$308,436.00 | | \$358,700.00 | | \$409,321.00 | | \$466,617.00 |

RESOLUTION NO. ____ (2022)

CITY OF WISCONSIN RAPIDS

**RESOLUTION ACCEPTING BID AND AUTHORIZING THE AWARD OF CONTRACT
FOR THE PROCUREMENT AND INSTALLATION OF SIX ROOFTOP A/C AND BOILER UNITS
AND FIVE CONTROLLERS FOR THE CENTRALIA CENTER**

WHEREAS, the Common Council of the City of Wisconsin Rapids has solicited bids for the procurement and installation of six rooftop A/C and boiler units and five controllers for the Centralia Center; and

WHEREAS, notice to bidders has been duly given as required by law for the project; and

WHEREAS, the City's Engineering Department has prepared a bid summary; and

WHEREAS, Ron's Refrigeration & Air Conditioning, LLC is lowest qualified responsible bidder; and

WHEREAS, City staff has recommended award of the contract for the project to Ron's Refrigeration & Air Conditioning, LLC, with a local business office in Wisconsin Rapids, Wisconsin, for their bid and total contract amount of \$308,436.00;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Wisconsin Rapids, as follows:

1. The bid from Ron's Refrigeration & Air Conditioning, LLC is hereby accepted for the bid amount of \$308,346.00;
2. The Mayor and Clerk are hereby authorized and directed to execute a Notice of Award and a Construction Contract for the project, as well as execute any other documents necessary to effectuate the intent of this Resolution and the awarding of the contract to Ron's Refrigeration & Air Conditioning, LLC.

Adopted by the Common Council of the City of Wisconsin Rapids, Wisconsin, this 15th day of November, 2022.

APPROVED:

Shane E. Blaser, Mayor

Jennifer M. Gossick, City Clerk

Ayes: _____

Nays: _____



**Community Development
Department**

City of Wisconsin Rapids
444 West Grand Avenue
Wisconsin Rapids, WI 54495
Ph: (715) 421-8228

Memo

To: Property and Finance Committee
From: Kyle Kearns
Date: 10/27/2022
Subject: Request from Community Development to utilize funds from the department Training/Education account for Wisconsin Bike Federation Friendly Community Membership.

The city has partnered with the organization 1000 Friends of Wisconsin as part of our Green Tier Legacy Community membership with the DNR, to make it safer for Kids to move around the Community. With the construction of the Aquatics center and our downtown riverfront, along with Robinson Park, we were good candidates to participate in the no-cost program. Below is a summary of the program.

- This is a project collaboration with Green Tier Legacy Communities and 1000 Friends of Wisconsin to improve community health by promoting pedestrian and bicycle access for children and families, specifically by addressing active transportation gaps to schools and parks. The project will run from June-December 2022, and will support one or more priorities in the GTLC scoresheet. Participating communities will receive help assessing gaps in infrastructure and recommendations for addressing those gaps. Participants will work closely with Susan Gaeddert, the Special Projects Manager from 1000 Friends of Wisconsin, to collect data, identify points of intervention for infrastructure improvement, develop strategies for building public support, and find potential funding sources for these efforts. At the end of the year, 1000 Friends will publish a report that details the process of collecting data, assessing needs, and determining action steps for implementation. Benefits to communities include access to training and technical assistance from 1000 Friends of Wisconsin, along with a written document to serve as a guide for implementation. A stipend of \$1500 is available.
- The general timeline includes data collection and an initial on-site visit in the summer, planning for and carrying out a walk audit in the fall, and a final report to be submitted by the end of December.

We recently conducted Walk Audits using the AARP toolkit around the Farmer's Market downtown, Robinson Park, and Witter Park, but have not yet used the \$1,500 dollar stipend. Rather we thought to apply the stipend to an annual membership with the Bicycle Federation of Wisconsin, which has support from the 1000 Friends organization. The membership is \$2,500 and can assist us in applying for Bicycle Friendly status through the League of American Bicyclists, another initiative our office is pursuing in early 2023. The Bicycle Federation membership also includes the following.

- Community statement encouraging active transportation.
- Art for billboards, yard signs, and safety fliers (stock and available for co-branding).
- Safety graphics for maps and other print or web safety pamphlets.
- Listing in annual Ride Guide magazine as a Bike Fed Member.

- Exclusive opportunity to purchase added exposure through webstories, newsletter sponsorships and social media posts to our dedicated audience of 20,000+ social media followers and 17,000 e-newsletter subscribers.
- One Newsletter Sponsorship (17,000 readers). Includes high res image and 50 words.
- Two sets of Teaching Safe Bicycling signs with your community's logo.
- One educational opportunity (up to one hour).
- Chance to have your community selected to work with ISG planning experts and determine best-fit bike-friendly enhancements (quarterly drawing; \$3000 value)
- Enhanced listing in annual Bike Fed Ride Guide magazine
- Assistance with League of American Bicyclists Bicycle Friendly Community application (up to 10 hours).
- Online story about the bike friendliness of your community (posted on the Wisconsin Bike Fed website and shared by the Bike Fed).

This leaves approximately \$1,000 dollars due, in order to partner with the Bicycle Federation. This is not a budgeted item; therefore, staff is requesting to utilize our Training/Education account as a source of funding. This request is only for a one-year membership, to primarily assist with our application to the League of American Bicyclists, but also take advantage of the other opportunities above.

These initiatives help to build upon our sense of place and expand our vibrancy and vitality, especially within the focus area of our downtown. They also compliment the recent improvement to our trail system with the wayfinding signage project.

Should you have any questions regarding the above don't hesitate to contact me directly.

Finance and Property Committee Referral

November 1, 2022, Finance and Property Committee Meeting

Request for of Temporary use of the Triangle Development Area by Wood County for Contractor Parking and Possible Staging During the Jail Project

Wood County is requesting temporary use of 6 parcels of City property located in the area known as the "Triangle Development". Exhibit A identifies the area that Wood County is requesting to use and shows the proposed fencing plan for the area. Exhibit B shows their staging area, which is Wood County property.

The requested terms of use for this property are as follows:

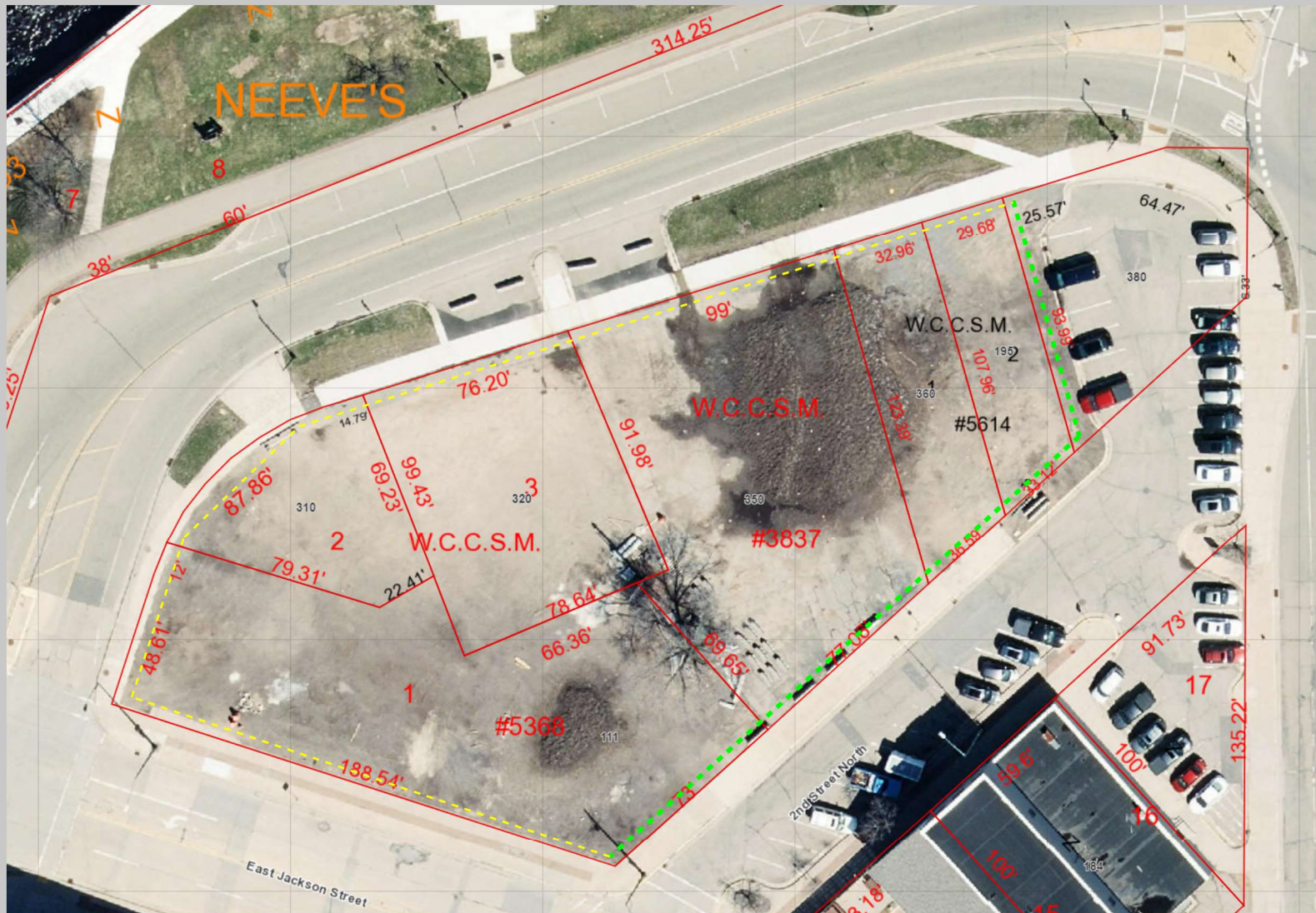
1. The County's exclusive use of the property is requested until June 1, 2025, or upon completion of parking accommodations associated with the Jail Project, whichever comes first.
2. Wood County will be responsible for snow removal and trash cleanup for the duration of use.
3. The property will be primarily used for jail contractor personal vehicles and contractor vehicles. If this area is used for vehicle parking only, temporary chain link fencing will be placed on the east and southeast border of the parking lot.
4. The primary staging area for the Jail Project will be on a 1.24 acre property located south of Saratoga Street and east of East Jackson St. and shown in Exhibit B. There may be the need to store overflow materials in the "Triangle Development" parking area. If this takes place, Wood County will place temporary chain link fencing around the perimeter of the parking area.
5. Wood County understands that the City of Wisconsin Rapids is considering development options for the "Triangle Development". Wood County is requesting 90-days notice if development plans for this area are approved, and Wood County is no longer permitted to utilize this parking area.
6. Ingress and egress for the parking area will be provided utilizing existing curb cuts off of 1st Street. Signage will be placed by Wood County at this location that will inform that this area is restricted to Jail Project contractors.

A representative from Wood County will be present at the meeting. City staff will also be present.

There will be a closed session at the meeting to discuss the details and financial considerations of such an agreement with Wood County.

It is recommended by City staff to approve the request from Wood County.

EXHIBIT A

[illegible]

PROPOSED CHAIN LINK FENCE

ADDITIONAL FENCE IF REQUESTED

EXHIBIT B



PROPOSED CHAIN LINK FENCE

EXISTING PRIVACY BARRIER

The report of the Finance and Property Committee held on November 15, 2022 will be distributed at the Common Council meeting on November 15, 2022.

REPORT OF THE PUBLIC WORKS COMMITTEE

Ryan Austin

Sheri Evanson

Dennis Polach

Date of Meeting: 11/3/2022
Reported to Council: 11/15/2022

The Public Works Committee met on Thursday, November 3rd, 2022 in the Council Chambers at City Hall and via remote videoconference. Ryan Austin, Sheri Evanson and Dennis Polach were in attendance. Others attending are listed below.

1. Call to order

The meeting was called to order at 5:00 PM.

2. Review Engineering & Street Department Monthly Activity Report.

The reports were reviewed.

3. Review the no parking ordinance on Brianwood Ave, the north side, from Lincoln St to the west city limits and consider removal.

Motion by Evanson, second by Polach to remove the no parking ordinance on Brianwood Ave.
Motion carried (3-0).

4. Review a preliminary resolution for public work and improvements for 14th Avenue North between West Grand Ave and Fremont St proposed for construction in 2024.

Motion by Evanson, second by Polach to approve the preliminary resolution for public work and improvements for 14th Ave North. Motion carried (3-0).

5. Review a preliminary resolution for public work and improvements for 15th Avenue North between West Grand Ave and High St proposed for construction in 2024.

Motion by Polach, second by Austin to approve the preliminary resolution for public work and improvements for 15th Avenue North. Motion carried (3-0).

6. Review referral list.

The referral list was reviewed and updated.

7. Set next meeting date.

Motion by Evanson, second by Austin to set the next meeting date for Thursday, December 8th, 2022 at 5pm.

8. Adjourn

Motion by Evanson, second by Polach to adjourn at 5:20 pm. Motion carried (3-0).

Others in attendance:

See sign-in sheet.

Public Works Meeting

Sign-in Sheet
Date: 11/3/22

| | Name | Representing | Address |
|----|----------------|-------------------|---------|
| 1 | Joe Eichsteadt | City Engineer | |
| 2 | Paul Volpert | PW Superintendent | |
| 3 | Dennis Polach | | |
| 4 | Ryan Austin | | |
| 5 | Sheri Evanson | | |
| 6 | | | |
| 7 | | | |
| 8 | | | |
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| 10 | | | |
| 11 | | | |
| 12 | | | |
| 13 | | | |
| 14 | | | |
| 15 | | | |
| 16 | | | |



Public Works Committee

Date of Request: 10/28/22

Requestor: Joe Eichstadt, City Engineer

Request/Referral: Review the no parking ordinance on Brianwood Ave, the north side, from Lincoln St to the west city limits and consider removal.

Background information:

Ordinance – 27.13 PARKING REGULATIONS (1) No Parking. (a) Parking Prohibited at all Times. (i) Brianwood Avenue, the north side, from Lincoln Street to the west city limits (MC#589)



This ordinance has been in effect, but no signs exist on the north side. The need for no parking does not appear to be needed any longer.

Options available:

1. Remove this parking restriction from the ordinance
2. Add signage of the parking restriction



Action you are requesting the committee take: remove the parking restriction on Brianwood Ave, the north side, from Lincoln St to the west city limits, 27.13(1)(a)(2)(i).

How will the item be financed? N/A

ORDINANCE NO. MC_____

A GENERAL ORDINANCE OF THE CITY OF WISCONSIN RAPIDS AMENDING A PORTION OF SECTION 27.13 OF THE MUNICIPAL CODE. SAID ORDINANCE SETS RESTRICTIONS FOR ON STREET PARKING.

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF WISCONSIN RAPIDS DOES ORDAIN AS FOLLOWS:

SECTION I Section 27.13(1)(a)(2)(i) of the Wisconsin Rapids Municipal Code is hereby deleted.

27.13 PARKING REGULATIONS

(1) No Parking.

(a) Parking Prohibited at all Times

(2) Streets beginning with the letter "B":

(i) ~~Brianwood Avenue, the north side, from Lincoln Street to the west city limits (MC#589)~~

SECTION II All ordinances, or parts of ordinances, in conflict herewith are hereby repealed.

SECTION III This ordinance shall take effect upon passage and publication.

Shane E. Blaser, Mayor

Jennifer M. Gossick, City Clerk

PASSED:
APPROVED:
PUBLISHED:



Public Works Committee

Date of Request: 10/28/2022

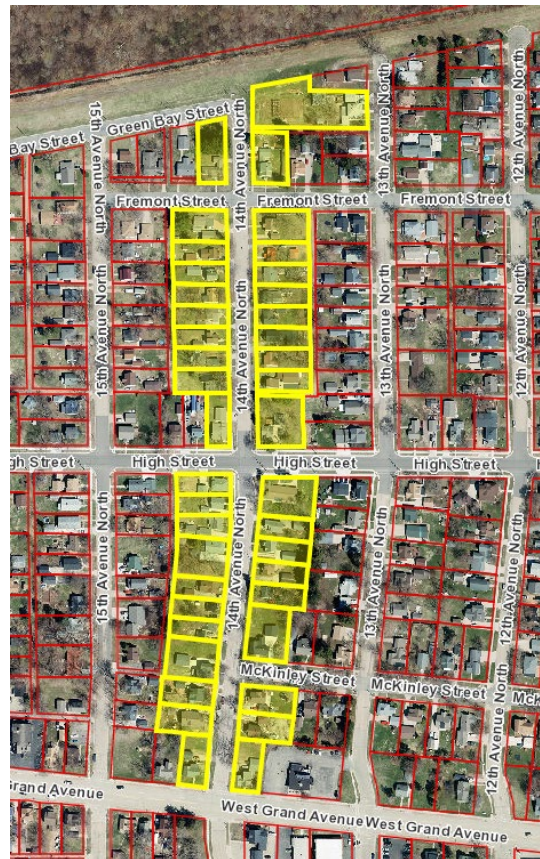
Requestor: Joe Eichsteadt, City Engineer

Request/Referral: Review and consider a preliminary resolution for public improvements on 14th Ave N between W Grand Ave and Fremont St proposed in 2024.

Background information:

This project is included in the 5-year CIP for 2024.

Preliminary resolutions are an authorization to notice the public of an upcoming improvement as well as a milestone to begin survey work on upcoming projects.



Options available: Consider approving the preliminary resolution for public improvements

Action you are requesting the committee take: approve the preliminary resolution for public improvements on 14th Ave N between W Grand Ave and Fremont St proposed in 2024

How will the item be financed? Future budget

Resolution #_____(2022)

Initial Resolution Regarding the Common Council's Intent to
Perform Public Work and Improvements

IT IS HEREBY RESOLVED by the Wisconsin Rapids Common Council:

1. The Common Council declares its intention to perform public work and improvements as described below:

Reconstruction of 14th Avenue North, between West Grand Ave and Fremont Street; including permanent street surfacing, concrete sidewalk, concrete driveway approach, curb & gutter, storm sewer, sanitary sewer, water main and associated service lines.

The property to be impacted is within the following project area:

Property bordering the following roadways with the following parcel numbers: 14th Avenue North, between West Grand Ave and Fremont Street;

3402279, 3402278, 3402277, 3402276, 3402275, 3402274, 3402269, 3402268, 3402267, 3402244, 3402243, 3402242, 3402241, 3402240, 3402239, 3402238, 3402237, 3402233, 3402215, 3402115, 3402114, 3402113, 3402112, 3402110, 3402109, 3402108, 3402107, 3402106, 3402105, 3402104, 3402076, 3402073, 3402061, 3402060, 3402059, 3402058, 3402057, 3402056, 3402055, 3402054, 3402053.

2. The Common Council determines that the above improvements are for the health, safety, and general welfare of the City and its citizens.
3. The Common Council does approve of the scope of the project and authorizes the City to proceed with these improvements upon passage of this Resolution.
4. The City Engineer shall cause notice of this Resolution to be given stating the nature of the proposed improvements and the general boundary lines of the proposed project area.
5. This Resolution shall take effect immediately upon passage.

Adopted this _____ day of November, 2022.

Shane E. Blaser, Mayor

Jennifer G. Gossick, City Clerk



Public Works Committee

Date of Request: 10/28/2022

Requestor: Joe Eichsteadt, City Engineer

Request/Referral: Review and consider a preliminary resolution for public improvements on 15th Ave N between W Grand Ave and High St proposed in 2024.

Background information:

This project is included in the 5-year CIP for 2024.

Preliminary resolutions are an authorization to notice the public of an upcoming improvement as well as a milestone to begin survey work on upcoming projects.



Options available: Consider approving the preliminary resolution for public improvements

Action you are requesting the committee take: approve the preliminary resolution for public improvements on 15th Ave N between W Grand Ave and High St proposed in 2024

How will the item be financed? Future budget

Resolution #_____(2022)

Initial Resolution Regarding the Common Council's Intent to
Perform Public Work and Improvements

IT IS HEREBY RESOLVED by the Wisconsin Rapids Common Council:

1. The Common Council declares its intention to perform public work and improvements as described below:

Reconstruction of 15th Avenue North, between West Grand Avenue and High Street; including permanent street surfacing, concrete sidewalk, concrete driveway approach, curb & gutter, storm sewer, sanitary sewer, water main and associated service lines.

The property to be impacted is within the following project area:

Property bordering the following roadways with the following parcel numbers: 15th Avenue North, between West Grand Avenue and High Street;

3402148, 3402146, 3402145, 3402144, 3402142, 3402141, 3402140, 3402139, 3402138, 3402124, 3402123, 3402122, 3402121, 3402120, 3402118, 3402117, 3402116, 3402102, 3402101, 3402100.

2. The Common Council determines that the above improvements are for the health, safety, and general welfare of the City and its citizens.
3. The Common Council does approve of the scope of the project and authorizes the City to proceed with these improvements upon passage of this Resolution.
4. The City Engineer shall cause notice of this Resolution to be given stating the nature of the proposed improvements and the general boundary lines of the proposed project area.
5. This Resolution shall take effect immediately upon passage.

Adopted this_____day of November, 2022.

Shane E. Blaser, Mayor

Jennifer G. Gossick, City Clerk

PUBLIC WORKS COMMITTEE REFERRAL LIST:

2022

1. Request from Alderperson Tom Rayome to discuss the future of 8th St S. (2016)
2. ~~Request by Alderperson Cattanaach to reconsider the City's overnight parking ordinance (2021)~~
3. ~~Request by Alderperson Austin to consider developing a Responsible Bidder Ordinance~~
4. ~~Request by Alderperson Kellogg to study traffic speed along Chestnut from 8th Street to Hill Street and make recommendations (2020)—study was done when there were no school-related activities. Will continue study when school is in session and will report back to committee.~~
5. ~~Request by Alderperson Evanson to review parking ordinance for any inconsistencies between ordinance language and signage throughout the City (2021)~~
6. ~~Request by Alderperson Bemke to perform an intersection analysis and determine sign warrants, if any, for 12th St S and Chestnut St.~~
7. Request by Alderperson Austin to consider a feasibility study for reducing noise and vehicle delays due to railroad tracks along the west side of the City at and between crossing from Gaynor Ave to High St.
8. ~~Request by residents along Smith St and Cherry St to not reinstall sidewalk along these road projects.~~
9. ~~Review and approve the conditions for a street privilege permit for Mead Witter Foundation, Inc.~~
10. Review the bid results for the West Riverview Expressway Traffic Signal Improvement project and consider awarding the contract to the low, qualified bidder.
11. Request from Zacher to consider removing pavers in west boulevard of 2nd Ave S between roundabout and Lyons St and replacing with colored, stamped concrete.
12. Request from Austin to discuss the Biron wastewater agreement at a special PW meeting.
13. Request from Rayome for Quiet Zones for trains on the east side of city. (Referral Attached)
14. ~~Request from Polach to change traffic control at the intersection of Peach St and 13th St S from uncontrolled to either yield or stop control.~~



Human Resources Committee Meeting Minutes November 8, 2022

Human Resources Committee

Jay Bemke, Chairperson
Patrick Delaney- Vice Chair
Tom Rayome

The Human Resources Committee held a meeting in the Council Chambers of City Hall, 444 West Grand Avenue, Wisconsin Rapids, and via remote videoconferencing, on Tuesday, November 8, 2022, at 2:00 p.m. All Committee members were present. Also present were Alderperson Polach, Ryan Hartman, Jake Klingforth, and Tim Desorcy (remotely).

Agenda

1. Call to order

The meeting was called to order by Chairperson Bemke at 2:03 p.m.

2. HR Update

- a. Recruitment
- b. Open Enrollment

Updates were given, no action was taken.

3. Discuss and consider for approval a 2023 general wage increase for non-represented employees of the City.

Motion by Delaney, seconded by Bemke to approve a general wage increase of 3% for non-represented employees of the City. Motion carried 3-0.

4. Discuss and consider for approval a pay increase for Parks and Recreation Department basketball scorers from \$9.00-\$10.50 per hour to \$12.00-\$13.50 per hour.

Motion by Rayome, seconded by Bemke to approve a pay increase for Parks and Recreation Department basketball scorers from \$9.00-\$10.50 per hour to \$12.00-\$13.50 per hour. Motion carried 3-0.

5. Consider revising City Hall hours to provide for closure of City Hall at noon on Fridays.

Motion by Bemke, seconded by Delaney to revise City Hall hours to provide closure of City Hall at noon on Fridays, with specific hours of opening and closing to be determined at a later meeting; the closure at noon on Fridays will be for a six-month trial period beginning on the first Monday of May, 2023. Motion carried 3-0.

6. Adjournment

Motion by Rayome, seconded by Delaney to adjourn. Motion carried 3-0. The meeting adjourned at 2:42 p.m.

**MINUTES OF THE MONTHLY MEETING
HOUSING AUTHORITY OF THE CITY OF WISCONSIN RAPIDS**

The Housing Authority of the City of Wisconsin Rapids held its regular monthly meeting at 1:30 p.m. on Wednesday, June 29, 2022 in the community room of the Huntington House Apartments, 2521 10th Street South, Wisconsin Rapids, WI 54494. Commissioner Helmer called the meeting to order at 1:30 p.m.

1. ROLL CALL:

Present: Cheryl Reith-Kincaid, Jean Helmer, David Henke, and Mary Vang

Excused: Evan Smith & Jo Ann Grode

Also Present: Carol Voss and Linda Lucht

2. MINUTES REVIEWED:

- A. Commissioners reviewed minutes from the May 25, 2022 meeting. Commissioner Reith-Kincaid moved to approve the minutes of the May 25, 2022 meeting, seconded by Commissioner Henke. All aye votes.

3. COMMUNICATIONS

- A. Social Committee update on activities and meeting minutes of May 24, 2022 meeting: Commissioner Henke reported that the Huntington House brat fry went very well. Commissioner Helmer reported that the Parkview brat fry was limited on side items, but overall went well. Mary suggested individual sign-up sheets at Parkview for all events/activities. Commissioners reviewed the social committee minutes from the May 24, 2022 meeting. Commissioner Reith-Kincaid moved to approve the May 24, 2022 social committee meeting minutes, seconded by Commissioner Henke. All aye votes.
- B. Stock box update: Mary reported that there were a total of 21 food boxes distributed among tenants at Parkview, Tenth Avenue and Huntington House apartments. The program participants have been consistent every month since the program began and continues to provide non-perishable food items to elderly income eligible tenants.

4. CONSIDERATION OF BILLS

- A. Approve May 2022 bills (QuickBooks register and purchasing card transaction detail): Commissioners reviewed the May 2022 bills. Commissioner Helmer inquired about Huntington House transaction to

Carriage Trade Services for \$279.74 and 342.54. Mary reported that the charges were for the shopping carts purchased for Huntington House apartments. The two charges reflected were for the cost of the carts and freight shipping. Commissioner Reith-Kincaid moved to approve the May 2022 bills, QuickBooks register and purchasing card transaction detail, seconded by Commissioner Henke. All aye votes.

5. EXECUTIVE DIRECTOR'S REPORT

- A. Public Housing Occupancy: Mary reported that there are eight vacancies at Parkview. Two vacancies were due to lease violations, one reasonable accommodation transfer to first floor, four moving to be closer to family, and one deceased. There is potential upcoming vacancy at the end of July, but not official. Four vacancies have been filled off the waiting list except for the unit transfer for June 30, July 22, and July 29, 2022. The remaining four vacancies will be filled off the waiting list with tentative move-in dates of July 15th, July 22, and August 31, 2022. There are two vacancies at Tenth Avenue with both moving out to skilled living facilities. Both vacancies have been filled off the waiting list with move-in a move in date of August 1, 2022. There are no vacancies at the scattered sites.
- B. Huntington House Redevelopment, LLC Occupancy: There are two vacancies at the Huntington House RAD PBV project: one deceased and one moving to a skilled living facility. The two vacancies have been filled off the waiting list with a move in date of June 30, 2022.
- C. Section 8 program status: Mary reported that as of June 23, 2022 there are 171 families under contract with the current waiting list running approximately around 7 months. There are currently 151 families on the waiting list. The Section 8 voucher activity for the month of June consisted of the following: one new admission, five VASH voucher holders, zero new and expiring vouchers for a cumulative of seven vouchers on the street, one portability move-out to the Marshfield Community Development Authority, one portability move-in, and zero end of participations.
- D. Capital Funds Program grant status: Mary reported that the 2018 grant has a zero balance in operations & RAD activities and \$26,523.29 in general capital activities for parking lot sealing/restriping, tree services, appliances and Parkview and Tenth Avenue HVAC. She reported that one disbursement was made from the 2018 grant of \$2,770.20 to HD Supply for the purchase of four refrigerators. The 2019 grant has a balance of \$63,568.33 in operations for insurances and miscellaneous operating expenses, \$16,863.91 in general capital activity for appliances and zero in RAD activities. The 2020 grant has a \$121,657.84 balance in operations, \$24,546 in general capital activities, and zero in RAD activities. The 2021 grant has a \$160,943.98 balance in operations and \$23,085 in general capital activities. Mary also reported that HUD announced 2022 grant awards. The Housing Authority award amount is \$320,480. Once the HUD Field Office approves the revised Five Year Action Plan, she will be able to create the annual budget statement in

HUD's EPIC system so that funds can be allocated to the appropriate budget lines in eLOCCS.

- E. State Debt Collection (SDC) : Mary reported that two payments totaling \$312.26 were received in June 2022 from one former public housing tenant and one former Section 8 participant.
- F. US Bank purchase card rebate: Mary reported a rebate of \$444.48 from the US Bank purchase card program.
- G. Updated employee health and dental renewal rates for July 1, 2022 – June 30, 2023: Mary reported that the City announced employee health and dental renewal rates for the period of July 1, 2022 through June 30, 2023. The rates have decreased by 3.4% from last year.

6. RESOLUTION

- A. 2022_3 Acceptance of 2022 Capital Funds: Commissioner Reith-Kincaid moved to approve resolution 2022_3 Acceptance of 2022 Capital Funds.

7. **PUBLIC INPUT:** Commissioner Reith-Kincaid inquired about loose dead tree limbs on trees in the courtyard of Huntington House and the dead lawn patch around the tree in the far Northeast courtyard. Mary stated that she did complete a work order for the lawn, but she will follow up with maintenance regarding the two items.

8. **CLOSED SESSION:** A motion was made by Commissioner Reith-Kincaid, seconded by Commissioner Henke, to adjourn into closed session pursuant to Section 19.85 (1) (c), Wisconsin Statutes, for the purpose of considering "employment, promotion, compensation or evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility." A roll call vote was taken. All aye votes.

Commissioner Helmer called the meeting to order at 2:30 p.m. In closed session, Commissioners discussed the proposed wage increase for a returning part-time maintenance summer helper and change of employment status of a part-time employee to a full-time position, and the job creation of a part-time Tenth Avenue caretaker position.

9. **RETURN TO OPEN SESSION:** A motion was made by Commissioner Reith-Kincaid, seconded by Commissioner Henke, to adjourn closed session and move into open session. All aye votes. Commissioner Helmer called the meeting to order at 2:39 p.m.

RE Agenda Item 8: A motion was made by Commissioner Reith-Kincaid, seconded by Commissioner Henke, to approve the proposed wage increase for the returning maintenance summer helper effective for July 1, 2022. All aye votes.

RE Agenda Item 8: A motion was made by Commissioner Reith-Kincaid, seconded by Commissioner Henke, to approve the change of employment status

for a part-time employee to a full-time position with benefits effective for August 1, 2022. All aye votes.

RE Agenda 8: A motion was made by Commissioner Reith-Kincaid, seconded by Commissioner Henke, to approve the creation of the part-time Tenth Avenue caretaker position effective for July 1, 2022. All aye votes

10. **NEXT MEETING:** The next monthly meeting is scheduled for 1:30 p.m. on Wednesday, July 27, 2022, in the community room of the Huntington House Apartments.
11. **ADJOURNMENT:** Commissioner Henke moved to adjourn the meeting at 2:58 p.m., seconded by Commissioner Reith-Kincaid. All aye votes.

Submitted for approval by:

Approved by:

Mary Vang
Executive Director

Jo Ann Grode
Chair

Date:_____

Date:_____

**MINUTES OF THE MONTHLY MEETING
HOUSING AUTHORITY OF THE CITY OF WISCONSIN RAPIDS**

The Housing Authority of the City of Wisconsin Rapids held its regular monthly meeting at 1:30 p.m. on Wednesday, July 27, 2022 in the community room of the Huntington House Apartments, 2521 10th Street South, Wisconsin Rapids, WI 54494. Commissioner Grode called the meeting to order at 1:30 p.m.

1. ROLL CALL:

Present: Cheryl Reith-Kincaid, Jean Helmer, Jo Ann Grode, and Mary Vang

Excused: Evan Smith and David Henke

Also Present: Carol Voss and Kaylee Mengel

2. MINUTES REVIEWED:

- A. Commissioners reviewed minutes from the June 29, 2022 meeting. Commissioner Reith-Kincaid moved to approve the minutes of the June 29, 2022 meeting, seconded by Commissioner Helmer. All aye votes.

3. COMMUNICATIONS

- A. Social Committee update on activities: Commissioner Helmer reported that the ice cream socials were well attended at all three apartment buildings. Mary reported that there are currently 13 tenants signed up for the next upcoming event to the Waupaca Chain of Lakes boat tour on August 17, 2022.
- B. City of Wisconsin Rapids 2nd Avenue South flood barrier project update: Mary reported that the City has interest in keeping the 2nd Avenue South highway opened longer during flooding events. In partnership with the Department of Administration (DOA), who has interested in protecting their property along that highway, the City and DOA is to put in place measures that would mitigate flooding issues. The project will not prevent Parkview flooding due to the limited laws for fill material that would impact the 100-year floodplain. Mary also stated that in speaking with Community Development Director, Kyle Kearns, the possibility that including the City's project in the Housing Authority's 8-Step Decision Making Process application to HUD regarding the 100-year floodplain could prove beneficial.
- C. Stock box update: Mary reported that there were a total of 31 food boxes distributed among tenants at Parkview, Tenth Avenue and Huntington House apartments.

- D. MSTC Diana Schenk memorial scholarship: Mary reported that the Housing Authority donated \$150 to the annual MSTC Diana Schenk memorial scholarship.

4. **CONSIDERATION OF BILLS**

- A. Approve 2nd quarter 2022 entity wide financial statement from fee accountant: Commissioners reviewed the quarter two entity wide financial statement from the fee accountant. Mary provided a financial overview for each individual program. Commissioner Helmer moved to approve the quarter two entity wide financial statements from the fee accountant, seconded by Commissioner Reith-Kincaid. All aye votes.
- B. Approve June 2022 bills (QuickBooks register and purchasing card transaction detail): Commissioners reviewed the June 2022 bills. Commissioner Helmer inquired about the Huntington House QuickBooks transaction to Kone for \$17,219. Mary reported the transaction was for partial down payment of the Huntington House elevator power unit upgrade. Commissioner Reith-Kincaid moved to approve the June 2022 bills, QuickBooks register and purchasing card transaction detail, seconded by Commissioner Helmer. All aye votes.

5. **EXECUTIVE DIRECTOR'S REPORT**

- A. Public Housing Occupancy: Mary reported that there are five vacancies at Parkview. One reasonable accommodation transfer to first floor, three moving to be closer to family, and moving out to another rental property. One vacancy will be filled with the reasonable accommodation transfer on June 22, 2022. The remaining three vacancies will be filled off the waiting list with tentative move-in dates of August 5 and 31, 2022. There are currently no vacancies at Tenth Avenue. There is one upcoming vacancy at the scattered sites. The family is purchasing a home. This vacancy has a tentative move-in date of September 30, 2022. There is also a potential upcoming vacancy for the end of August, but official notice has not been given.
- B. Huntington House Redevelopment, LLC Occupancy: There are four vacancies at the Huntington House RAD PBV project: one deceased and three moving to a skilled living facility. One vacancy will be filled on August 1, 2022 with the remaining vacancies tentatively scheduled to be filled August 8 and October 1, 2022.
- C. Section 8 program status: Mary reported that as of July 20, 2022 there are 176 families under contract with the current waiting list running approximately around 7 months. There are currently 165 families on the waiting list. The Section 8 voucher activity for the month of July consisted of the following: six new admissions, five VASH voucher holders, zero new vouchers and portability move-outs, two vouchers expiring for a

cumulative of four vouchers on the street, one portability move-out to the La Crosse Housing Authority, and three end of participations.

- D. Capital Funds Program grant status: Mary reported that the 2018 grant has a zero balance in operations & RAD activities and \$26,523.29 in general capital activities for parking lot sealing/restriping, tree services, appliances and Parkview and Tenth Avenue HVAC. The 2019 grant has a zero balance in operations and RAD activities, \$16,863.91 in general capital activity for appliances. The 2020 grant has a \$104,001.87 balance in operations for insurances and miscellaneous expenses, \$24,546 in general capital activities for appliances, and zero in RAD activities. The 2021 grant has a \$160,943.98 balance in operations for insurances, PILOT, and miscellaneous expenses, and \$23,085 in general capital activities for appliances, concrete repairs, in unit floor repairs/replacement, and automatic door opener repairs/replacement. The 2022 grant has a \$272,480 balance in operations for insurances, PILOT, maintenance snowblower & lawnmower, and miscellaneous expenses, \$48,000 in general capital activities for appliances, tree services, unit turnover/modernization, Parkview windows, and HVAC repairs at all projects. A disbursement of \$61,381 was made from the 2019 operations and \$17,665.97 from 2020 operations to pay for the annual renewal of auto, commercial and liability insurances.
- E. State Debt Collection (SDC) : Mary reported that two payments totaling \$340.05 were received in July 2022 from one former public housing tenant and one former Section 8 participant.
- F. 2021 post-audit summary: Mary reported that the exit interview with the 2021 auditor went well and there were no findings or issues with the audit. She also stated that an RFP will be issued for the upcoming years audits.

6. OLD BUSINESS:

- A. Shredding services and Huntington House landscaping in northeast corner of courtyard: Mary reported that due to the limited shredding, the Housing Authority will utilize Express Recycling for future shredding services. She reported that the landscaping in the northeast corner courtyard of Huntington House will be a part of a larger landscaping project for the next following year. Several other concerns with overgrown trees and shrubs will also need to be addressed to mitigate future foundation and sidewalk deterioration in the courtyard.
- B. Parkview and scattered site RAD conversion status: Mary reported that during a conversation with Kaitlin from Baker Tilly. The plans to move forward with the RAD conversion of Parkview and the scattered sites will be contingent on WHEDA's Qualified Allocation Plan. Kaitlin anticipates that in the next month, WHEDA will have this completed and she will be able to run an analysis to see how competitive we would be in the upcoming round of LIHTC's. If the Housing Authority would score

competitively, then plans would be to prepare in September for December application submission. In addition to this, Developer RFP's would also be issued to better assist the Housing Authority with this much larger scale project. Mary also reported that she met with Kyle Kearns, Director of the City's Community Development, regarding the future of the triangle redevelopment project and the potential for the space to provide affordable housing. The space is being considered for the future farmers market to create a connecting point for the East and West sides of the City. She stated that there is interest from the Community Development department to stay up to date with the Housing Authority's plans moving forward. She will keep in touch with Kyle as further information develops.

7. **PUBLIC INPUT:** Commissioner Reith-Kincaid inquired about improvements to the handheld showers, toothbrush holders and the medicine cabinets in the Huntington House apartments. Mary stated that she will discuss this further with maintenance. Carol Voss from Tenth Avenue inquired about tenant's installing curved shower rods in their units to replace the current straight rods. Mary stated that she would look further into this but did not feel it would be an issue.
8. **NEXT MEETING:** The next monthly meeting is scheduled for 1:30 p.m. on Wednesday, August 24, 2022, in the community room of the Huntington House Apartments.
9. **ADJOURNMENT:** Commissioner Helmer moved to adjourn the meeting at 2:16 p.m., seconded by Commissioner Reith-Kinkaid. All aye votes.

Submitted for approval by:

Approved by:

Mary Vang
Executive Director

Jo Ann Grode
Chair

Date: _____

Date: _____

MINUTES OF THE MONTHLY MEETING HOUSING AUTHORITY OF THE CITY OF WISCONSIN RAPIDS

The Housing Authority of the City of Wisconsin Rapids held its regular monthly meeting at 1:30 p.m. on Wednesday, August 24, 2022 in the community room of the Huntington House Apartments, 2521 10th Street South, Wisconsin Rapids, WI 54494. Commissioner Helmer called the meeting to order at 1:32 p.m.

1. ROLL CALL:

Present: Cheryl Reith-Kincaid, Jean Helmer, Evan Smith, David Henke, and Mary Vang

Excused: Jo Ann Grode

2. MINUTES REVIEWED:

- A. Commissioners reviewed minutes from the July 27, 2022 meeting. Commissioner Reith-Kincaid moved to approve the minutes of the July 27, 2022 meeting, seconded by Commissioner Smith. All aye votes.

3. COMMUNICATIONS

- A. Social Committee update on activities: Commissioner Helmer reported that the Waupaca Chain of Lakes boat tour had a good turnout with nice weather. The next planned event will be on October 12th to the Fox Valley Mall.
- B. Stock box update: Mary reported that there were a total of 25 food boxes distributed among tenants at Parkview, Tenth Avenue and Huntington House apartments.
- C. Letter from City of Wisconsin Rapids Community Development Department regarding public hearing requesting greenhouse business in R-2 Mixed Residential zoning district: Mary reported that Commissioners interested in attending the public hearing may do so by attending the hearing in person or virtually at 6:00 pm on August 29, 2022. The greenhouse would impact the scattered site unit located on Piltz.
- D. Huntington House and Parkview tenant memo regarding elevator down time for power unit upgrades: Mary reported that on August 1, 2022 letters were provided to each tenant at Parkview and Huntington House apartments regarding the upcoming elevator downtime for the power units to be upgraded. Parkview's elevator is scheduled for the week of September 12 through September 16, 2022 with Huntington House following the week after, September 19 through September 23, 2022. Based on the tenant feedback from a survey provided to tenants in preparing for the elevator being down, letters were provided to tenants

over a month in advance to provide sufficient notice for tenants to prepare and plan accordingly.

4. CONSIDERATION OF BILLS

- A. Approve July 2022 bills (QuickBooks register and purchasing card transaction detail): Commissioners reviewed the July 2022 bills. Commissioner Henke inquired about the repetitious amounts listed on the purchase card transaction detail. Mary stated that several expenses are shared among different programs with the same allocation amounts. Commissioner Reith-Kincaid moved to approve the July 2022 bills, QuickBooks register and purchasing card transaction detail, seconded by Commissioner Smith. All aye votes.

5. EXECUTIVE DIRECTOR'S REPORT

- A. Public Housing Occupancy: Mary reported that there are three vacancies at Parkview. One for reasonable accommodation transfer to first floor, another moving to be closer to family, and one moving out to another rental property. Two vacancies have been filled with move-in dates scheduled for August 26 and 31, 2022. The remaining vacancy will be filled off the waiting list with tentative move-in date of August 31, 2022. There is one vacancy at Tenth Avenue, with the tenant moving into a skilled living facility. This vacancy is scheduled for move-in on September 8, 2022. There are two vacancies at the scattered sites. One family is purchasing a home and one is moving out of area. The two vacancies will be filled off the waiting list with tentative dates scheduled for September 30 and October 5, 2022. There will be an upcoming vacancy due to lease violations.
- B. Huntington House Redevelopment, LLC Occupancy: There are three vacancies at the Huntington House RAD PBV project: one deceased and two moving to a skilled living facility. One tenant moved in on August 12, 2022. One vacancy is scheduled for October 1, 2022. The remaining vacancy will be filled off the waiting list with a tentative schedule date of October 1, 2022.
- C. Section 8 program status: Mary reported that as of August 20, 2022 there are 173 families under contract with the current waiting list running approximately around 7 months. There are currently 195 families on the waiting list. The Section 8 voucher activity for the month consisted of the following: two new admissions, five VASH voucher holders, zero new vouchers and portability move-outs/move-ins, one voucher expiring for a cumulative of one voucher on the street, and one end of participation due to a program violation.
- D. Capital Funds Program grant status: Mary reported that the 2018 grant has a zero balance in operations & RAD activities and \$26,523.29 in general capital activities for parking lot sealing/restriping, tree services,

appliances and Parkview and Tenth Avenue HVAC. The 2019 grant has a zero balance in operations and RAD activities and \$16,863.91 in general capital activity for appliances. The 2020 grant has a \$102,906.97 balance in operations for insurances and miscellaneous expenses, \$24,546 in general capital activities for appliances, and zero in RAD activities. The 2021 grant has a \$160,943.98 balance in operations for insurances, PILOT, and miscellaneous expenses, and \$23,085 in general capital activities for appliances, concrete repairs, in unit floor repairs/replacement, and automatic door opener repairs/replacement. The 2022 grant has a \$266,234.03 balance in operations for insurances, PILOT, maintenance snowblower and lawnmower, and miscellaneous expenses, \$48,000 in general capital activities for appliances, tree services, unit turnover/modernization, Parkview windows, and HVAC repairs at all projects. The following disbursements were made from the 2020 operations: \$300 for painting a Parkview unit for turnover, \$100 for 10th Avenue service door repairs, \$214.90 for annual labor law materials, \$220 for replacement of circulating pump at Parkview apartments, and \$260 for advertisement and marketing publication. The following disbursements were made from the 2022 operations: \$3,914.40 for partial payment toward workers compensation annual insurance renewal, \$302 for fee accountant services, \$164.87 for a copier/printer lease, \$475.05 for monthly website, marketing and advertisement, \$290.71 for maintenance fuel, \$260.96 for monthly Parkview elevator maintenance contract, and \$535.98 for monthly 10th Avenue elevator maintenance contract.

- E. State Debt Collection (SDC) : Mary reported that two payments totaling \$472.24 were received in August 2022 from one former public housing tenant and one former Section 8 participant.
- F. Housing Authority HAI Group membership performance: Mary reported that HAI Group had an outstanding performance for 2021 and as a result policyholder dividends in the amount of \$355.78 have been recapitalized into the Housing Authority's (HA) surplus account. In the past these dividends were paid out to the HA, but with a recent change by HAI board of directors these funds are being recapitalized into the HA account in order to help the HA reach A-member status more quickly.
- G. Capital Indemnity Corp crime bond insurance cancellation: Mary reported that Capital Indemnity Corp will not be renewing the HA's crime bond insurance effective for September 21, 2022. The classification that the HA falls under will no longer be written by the company. Tricor has reached out and will be underwriting a new crime bond insurance for the HA.
- H. Request for audit proposals for FYE 12/2022 & 12/2023: Mary reported that she sent audit RFP's to six auditing firms with a response date of September 29, 2022. The RFP is for FYE 12/2022 and 12/2023.
- I. RAD status update: Mary reported that WHEDA has yet to release their Qualified Allocation Plan for their Low-Income Housing Tax Credits.

6. **PUBLIC INPUT:** There was no public input.
7. **NEXT MEETING:** The next monthly meeting is scheduled for 1:30 p.m. on Wednesday, September 28, 2022, in the community room of the Huntington House Apartments.
8. **ADJOURNMENT:** Commissioner Henke moved to adjourn the meeting at 2:05 p.m., seconded by Commissioner Smith. All aye votes.

Submitted for approval by:

Mary Vang
Executive Director

Date: _____

Approved by:

Jo Ann Grode
Chair

Date: _____



Wisconsin Rapids Fire Department

Fire - EMS - Haz Mat - Rescue - Education - Prevention

"Commitment to Excellence"



To: Mayor Shane Blaser, Wisconsin Rapids Police and Fire Commission, Wisconsin Rapids Common Council
From: Todd Eckes, WRFD Fire Chief
Date: October 3, 2022
RE: Monthly Summary for September 2022

WRFD meetings, events, training, and notable calls for the month of September:

- Police and Fire Commission meeting
- Common Council meeting
- Finance & Property committee Meeting
- Attended Human Resources Committee meeting
- Attended the MABAS Conference
- Management Meeting
- North Central Fire Chiefs meeting
- Attended the Modern Day Recruiter Class at Foxe Valley Technical College
- Special Operations committee meeting
- EMS Committee meeting
- Held EMR Training – State Trauma TRIAGE & Mass Casualty Guidelines
- Cadet training Topic -
- Labor Management Meeting
- Mayors Monthly Touch Base Meeting
- Meeting with MSTC administration
- Held a Station Tour for Fire Interns from MSTC
- Stand by at Lincoln High School football games
- EMS Training Topic - (On scene death responsibilities, FOG review, EKG case studies)
- All crews are completing Fire Inspections this month
- September 22 All day Drill with all crews
- September 23 – 24 Crews held the Fill the Boot MDA fund raiser
- September 30 Mental Health Training for the department

September Anniversaries: Mathew Feder 26 Years, Derek Matykowski 22 Years, Aaron Mancl 14 Years, Scott Whitrock 11 Years, Michael Koehler 2 Years

Notable Responses:

Motor Vehicle Crashes – 13

Car Fire – 2

Gas Leak – 1

Oil Spill – 1

Motor vehicle vs. pedestrian – 1

Smoke or odors - 1



Wisconsin Rapids Fire Department

Fire - EMS - Haz Mat - Rescue - Education - Prevention

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WRFD Notes:

This month we were notified we had received the EMS Flex Grant that we had applied for. Our award of \$18,000 instead of the \$41,000 we had applied for was comparable to what other departments received across the State. This money will be applied to a new Ventilator that within the last month failed and cannot be repaired. With our increase in call volume, we have seen a drastic increase with concurrent calls. Concurrent calls is defined as times that a piece of apparatus is placed into service and there is one, two, or three other units already in service. If we have an ambulance in for maintenance, we sometimes fall short one when this happens. We could foresee this and kept the ambulance that was replaced last year. This vehicle is used as a backup in just these instances. This decision and change in operations has paid dividends already when these concurrent calls have happened. We have started to outfit that ambulance so it can always be operationally ready with ARPA funds that we received that came directly to the EMS department and must be allocated to these types of purchases. Both of these lifesaving projects have cost the city and taxpayers zero dollars through the budget process.

The past few months we have been working with Human Resources after we had found a possible other supplier for our Hazardous Materials physicals that are mandated annually by both NFPA and OSHA if you operate a Hazardous Materials team. Historically we have done these through local vendors from Saints and Aspirus. As we used these vendors, it becomes both logistically and financially difficult to operate with scheduling and transporting members back and forth from the department to these vendors. The vendor we looked at was Med Compass. They focus on Medical Assessments in the workplace, especially with Fire Departments. A meeting to confirm that the assessments historically completed and the proposed future ones would be an apples to apples change. That comparison completed was a cooperative effort with WRFD and HR Personnel. Results of that meeting found that they were, and in some instances, an increase in service with other testing we need to stay compliant. We agreed to change to them in 2023 finding the comparison to be the same service. This is a savings of roughly a \$14,000 annually from the previous vendors.

September 30th WRFD brought in a world-renowned speaker Mike Gagliano. He presented two daytime presentations attended by 90 Firefighters from 23 different departments across the State. That evening our Speaker, Mike Gagliano and his Wife Anne, presented their presentation of Challenges of the Firefighter Marriage. This presentation was the reason for bringing them in as part of a Mental Health Initiative we have undertaken trying to keep our Firefighters both physically and mentally fit for the job as well as when they go home to their families. Between donations from the community, and registration money received for attendance of other departments, we were able to put this mental health awareness training together. This was held at Cross view Church and attended by the firefighters and their spouses/significant others. Many Thanks to Cross view Church for letting us use their facility and their gracious hospitality.



Wisconsin Rapids Fire Department

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WRFD September 2022 MONTHLY RESPONSE REPORT

| Type of Emergency | September 2022 Responses | Total # of 2022 Responses | September 2021 Responses | Total # of 2021 Responses |
|-------------------------|--------------------------|---------------------------|--------------------------|---------------------------|
| EMS 911 | 363 | 3,252 | 358 | 2,941 |
| EMS IFT | 5 | 53 | 12 | 200 |
| COMMUNITY PARAMEDICINE | 0 | 11 | 3 | 13 |
| FIRE | 2 | 29 | 2 | 39 |
| EXPLOSION (No Fire) | 0 | 0 | 0 | 0 |
| HAZARDOUS CONDITION | 4 | 23 | 3 | 41 |
| SERVICE CALLS | 4 | 42 | 8 | 91 |
| GOOD INTENT | 3 | 57 | 0 | 0 |
| FALSE ALARMS/WEATHER | 13 | 69 | 5 | 72 |
| TOTAL CALLS FOR SERVICE | 394 | 3,536 | 391 | 3,397 |

Notes:

- Fire 100 Series: Fire (*structure, vehicle, wildland*)
- Fire 200 Series: Overpressure, Rupture, Explosion, Overheat (*No Fire*)
- Fire 300 Series: Rescue & Emergency Service Incident (*Motor vehicle accident, EMS Calls*)
- Fire 400 Series: *Hazardous Condition (spills, leaks with no fire)*
- Fire 500 Series: Service Calls (water & smoke problems, burning complaints)
- Fire 600 Series: Good Intent (*Dispatched and cancelled, Citizen needs help*)
- Fire 700/800 Series: (700) False Alarms (800) Severe Weather/Natural Disasters

| Runs by District | September 2022 | 2022 Totals | September 2021 | 2021 Totals |
|----------------------|----------------|-------------|----------------|-------------|
| Wisconsin Rapids | 293 | 2,596 | 332 | 2,907 |
| Saratoga | 25 | 235 | 31 | 192 |
| Village Port Edwards | 8 | 114 | 7 | 93 |
| Village Biron | 15 | 96 | 8 | 84 |
| Town of Port Edwards | 11 | 69 | 0 | 0 |
| Nekoosa | 19 | 213 | 0 | 0 |
| Cranmoor | 1 | 7 | 0 | 0 |
| Mutual Aid Given | 0 | 65 | 11 | 102 |
| Mutual Aid Received | 22 | 141 | 2 | 19 |
| TOTALS | 394 | 3,536 | 391 | 3,397 |

| Confined Space Stand-by | September 2022 | Total # 2022 | September 2021 | Total # 2021 |
|-------------------------|----------------|--------------|----------------|--------------|
| TOTALS | 52 | 331 | 42 | 332 |



Wisconsin Rapids Fire Department

Fire - EMS - Haz Mat - Rescue - Education - Prevention

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Wisconsin Rapids Fire Department

Fire - EMS - Haz Mat - Rescue - Education - Prevention

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To: Mayor Shane Blaser, Wisconsin Rapids Police and Fire Commission, Wisconsin Rapids Common Council
From: Todd Eckes, WRFD Fire Chief
Date: November 1, 2022
RE: Monthly Summary for October 2022

WRFD meetings, events, training, and notable calls for the month of September:

- Police and Fire Commission meeting
- Common Council meeting
- Committee of the whole (Budget Presentation)
- Management Meeting
- Attended the Final Alarm ceremony & Procession
- Attended Wisconsin Affiliation Leadership Training Seminar (WALTS)
- Hosted an Open House for the Fire Departments attending the ceremony
- Hosted the Wood County Arson Task Force meeting
- North Central Fire Chiefs meeting
- Wood County Chiefs Meeting
- Held 5 different Trainings with our Mutual Aid Partners
- All Department Night Drill
- Held EMR Training – ICS Blue Card Command
- Attended the TEMS Committee meeting
- Cadet training Topic –
- Recruiting at WRAMS with 300 8th Graders
- Recruiting at CVIC
- Attended Career day at Lincoln High School
- MSTC EMS Advisory meeting
- Had speak your peace training on each crew
- ACLS – EP training
- Member attended the Farm Ag Train the Trainer held in Pittsville
- Mayors Monthly Touch Base Meeting
- EMS Training Topic - (On scene death responsibilities, FOG review, EKG case studies)
- All crews are completing Fire Prevention in the schools

October Anniversaries: None

Notable Responses:

Mutual Aid Fires: Rudolph, Vesper

Motor Vehicle Accidents: 15

Gas leaks: 2

Fires: 2 rubbish fires, 1 Chimney Fire



Wisconsin Rapids Fire Department

Fire - EMS - Haz Mat - Rescue - Education - Prevention

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WRFD Notes:

October always finds the department engaged with the Grade Schools during Fire Prevention week. We were in every Grade School in the city and our target every year is the Kindergarteners and Third Graders. Kindergarten are introduced to the Fire Prevention concept with Sparky/s Fire Prevention Video, as well as meeting a Firefighter as they put their Fire gear on so they can see that the scary person in the suit was really just a Firefighter. They then get to interact with them as they crawl around the class. The Third Graders are taken into the Safety House where they talk about Fire Safety in a Kitchen, Living room and Bedroom setting. They then practice a Fire drill where they climb down the escape ladder on the trailer. When finished a discussion on the use of 911, how to call 911 properly, a safe meeting place and of course testing their smoke detectors with Mom & Dad when they get home. Fire Prevention week is always the week of October 10, the day of the great Chicago Fire and the even more devastating fire in Peshtigo Wisconsin on that same night. Since the inception of Fire Prevention week was introduced in 1925 by President Coolidge, the act of training Americans from grade school on with Fire Prevention has reduced the number of fire related deaths in America to one quarter the number of deaths from years prior.

During the Month of October we gave out two citizens awards for two employees of Wal-Mart that initiated by stander CPR to a customer that had went Pulseless and Non-breathing. Early CPR is the first link in the chain of survival in cardiac arrest. The two Ladies responded to the side of the customer and initiated immediate CPR. When our Medics arrived, they were doing flawless CPR, a tribute to their dedication to their fellow neighbors.

In the month of October, we implemented a new Incident Command system that we have been working on for a year now. The final stage was to role the new system out to our mutual aid partners in a classroom setting to give an overview of the concept, and an all hands on training to exercise the system. Our department members, and the Officers and members of seven departments that encircle the city that we use as Mutual Aid in larger events attended five different classroom presentations. The process culminated on Tuesday October 18 when we held the practical portion encompassing 6 departments including our own and nearly 50 Firefighters and Officers to exercise the concept. The night saw everyone on the training grounds working through the flow path of the resources as they worked the simulated Emergency scene. Many Thanks to all our Mutual Aid partners with their willingness to evaluate and improve emergency scenes across the county by their commitment to timely response and Professional deployment.



Wisconsin Rapids Fire Department

Fire - EMS - Haz Mat - Rescue - Education - Prevention

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WRFD October 2022 MONTHLY RESPONSE REPORT

| Type of Emergency | October 2022 Responses | Total # of 2022 Responses | October 2021 Responses | Total # of 2021 Responses |
|-------------------------|------------------------|---------------------------|------------------------|---------------------------|
| EMS 911 | 372 | 3,624 | 373 | 3396 |
| EMS IFT | 5 | 58 | 6 | 156 |
| COMMUNITY PARAMEDICINE | 1 | 12 | 1 | 10 |
| FIRE | 5 | 34 | 3 | 42 |
| EXPLOSION (No Fire) | 0 | 0 | 0 | 0 |
| HAZARDOUS CONDITION | 6 | 29 | 4 | 43\39 |
| SERVICE CALLS | 5 | 47 | 7 | 72 |
| GOOD INTENT | 3 | 60 | 0 | 0 |
| FALSE ALARMS/WEATHER | 3 | 72 | 9 | 79 |
| TOTAL CALLS FOR SERVICE | 400 | 3,936 | 403 | 3794 |

Notes:

- Fire 100 Series: Fire (s *tructure, vehicle, wildland*)
- Fire 200 Series: Overpressure, Rupture, Explosion, Overheat (*No Fire*)
- Fire 300 Series: Rescue & Emergency Service Incident (*Motor vehicle accident, EMS Calls*)
- Fire 400 Series: *Hazardous Condition (spills, leaks with no fire)*
- Fire 500 Series: Service Calls (water & smoke problems, burning complaints)
- Fire 600 Series: Good Intent (*Dispatched and cancelled, Citizen needs help*)
- Fire 700/800 Series: (700) False Alarms (800) Severe Weather/Natural Disasters

| Runs by District | October 2022 | 2022 Totals | October 2021 | 2021 Totals |
|----------------------|--------------|-------------|--------------|-------------|
| Wisconsin Rapids | 286 | 2,882 | 318 | 3,017 |
| Saratoga | 28 | 263 | 31 | 230 |
| Village Port Edwards | 7 | 121 | 20 | 108 |
| Village Biron | 25 | 121 | 12 | 92 |
| Town of Port Edwards | 8 | 77 | 0 | 0 |
| Nekoosa | 25 | 238 | 0 | 0 |
| Cranmoor | 0 | 7 | 0 | 0 |
| Mutual Aid Given | 11 | 76 | 12 | 65 |
| Mutual Aid Received | 10 | 151 | 10 | 283 |
| TOTALS | 400 | 3,936 | 403 | 3,794 |

| Confined Space Stand-by | October 2022 | Total # 2022 | October 2021 | Total # 2021 |
|-------------------------|--------------|--------------|--------------|--------------|
| TOTALS | 52 | 383 | 11 | 332 |



Wisconsin Rapids Fire Department

Fire - EMS - Haz Mat - Rescue - Education - Prevention

"Commitment to Excellence"



ALEXANDER FIELD
SOUTH WOOD COUNTY AIRPORT
MUNICIPALLY OWNED

MEETING MINUTES

AIRPORT COMMISSIONERS:

Shane Blaser, Mayor
Jeremy Eichorn, Chairman
Joseph Zurfluh, President
Brad Hamilton, Alderman

MUNICIPALITIES:

City of Wisconsin Rapids
Town of Grand Rapids
Village of Port Edwards
City of Nekoosa

10/6/22

The South Wood County Airport Commission met on Thursday October 6, 2022 at 8:00 AM at the South Wood County Airport, Alexander Field. Members present were Shane Blaser, Jeremy Eichstad, Brad Hamilton and Joe Zurfluh. Also in attendance were Dennis Polach, Ryan Falch, Tom Davis, Paul Tranal, and Jeremy Sickler.

1. Call to order: Chairman Blaser called the meeting to order at 8:02 AM.

2. Approval of previous month's minutes (9-1-22):

Motion by Commissioner Hamilton, 2nd by Commissioner Eichorn to approve the minutes as presented. Motion carried.

3. Airport Manager's Report:

Airport Manager Sickler presented the monthly report and updated the Commission on the progress of the ongoing and future projects. The fuel system project was substantially complete and operable. There are still many small issues the contractor is trying to address. These items may very well last through October. Fuel inventory management has been difficult as a result of the delays.

There is nothing to report on the progress of the easement acquisition project.

Sickler reported that the fuel sales and activity in September was well below the last year. Still the sales were close to historical averages for september. Fuel sales to date are slipping compared to where we were at this time in 2021. Motion by Commissioner Hamilton, 2nd by Commissioner Zurfluh to approve the Airport Managers Report. Motion carried.

4. New Business

a. Discuss and consider action regarding Airport Survey results. Survey results were distributed and Commissioners contemplated potential future action. Several items emerged as frequently mentioned. Blaser and Sickler will meet to categorize comments and present emergent categories and discuss prioritization at the next meeting. No action taken.

5. Review of Financial Statements

Financial statements were presented and reviewed. Motion by Commissioner Hamilton, 2nd by Commissioner Blaser to approve the financial statements as presented. Motion carried.

6. Future agenda items:

Airport satisfaction survey results, establishment of a referral list for Commission consideration, formation documents - review/update bylaws

7. Public Comment

Sickler noted that Ryan Falch had recently been recognized by the Wisconsin Airport Management Association as the Engineer of the Year for 2022.

EAA 706 mentioned they are hosting a Young Eagles workshop and would like the heat turned up in the hangar.

8. Correspondence received: None

9. Set next meeting date:

Thursday November 3 at 8:00 AM.

10. Adjourn: Motion made by Commissioner Hamilton, 2nd by Commissioner Blaser to adjourn at 0849. Motion carried.

Minutes prepared by Jeremy Sickler; Respectfully reviewed and submitted, Chairman Blaser



CITY OF WISCONSIN RAPIDS POLICE & FIRE COMMISSION
MEETING MINUTES
October 12, 2022
7:30 A.M.

1. Call the meeting to order.

Commissioner King called the meeting to order at 7:30 a.m.

2. Roll call.

Present in person at City Hall were Commissioners Albrecht, King, Tenpas and Yonkovich; and Interim Police Chief Mike Potocki, Fire Chief Todd Eckes, Alderperson Dennis Polach and Ryan Hartman.

3. Approve the September 14, 2022 meeting minutes.

A motion was made by Commissioner Albrecht, seconded by Commissioner Yonkovich, to approve the September 14, 2022 meeting minutes. Motion carried.

4. Discuss the monthly report and activities of the Police Department with the Interim Police Chief.

A motion was made by Commissioner Albrecht, seconded by Commissioner Yonkovich, to approve the monthly report and activities of the Police Department. Motion carried.

5. Discuss the monthly report and activities of the Fire Department with the Fire Chief.

A motion was made by Commissioner Yonkovich, seconded by Commissioner Tenpas, to approve the monthly report and activities of the Fire Department. Motion carried.

6. Discuss proposed firefighter apprentice program.

The Commission discussed a possible firefighter apprentice program proposed by Chief Eckes. No action was taken.

7. The Commission will vote to go into closed session pursuant to Section 19.85(1)(e) of the Wisconsin Statutes, which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session"; and pursuant to Section 19.85(1)(c) of the Wisconsin Statutes, which reads: "Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." In closed session, the Commission will review applications and discuss process for the recruitment of Police Chief.

A motion was made by Commissioner Albrecht, seconded by Commissioner Tenpas, to go into CLOSED SESSION pursuant to Wisconsin Statutes Sec. 19.85 (1)(c), to consider employment, promotion, compensation or performance evaluation data of any public employee over which the Commission has



CITY OF WISCONSIN RAPIDS POLICE & FIRE COMMISSION
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jurisdiction or exercises responsibility. Roll call vote taken. All members voted in the affirmative. Motion carried.

Present in the closed session were Commissioners Albrecht, King, Tenpas and Yonkovich; and Ryan Hartman.

In closed session, the Commission reviewed applications and discussed the process for recruitment of Police Chief. No action was taken.

8. The Commission will return to OPEN SESSION and take any necessary action or make any recommendations needed as a result of the discussion of item 6 in closed session.

A motion was made by Commissioner Yonkovich, seconded by Commissioner Tenpas, to go into open session. Motion carried.

9. Establish date for next meeting and discuss items for inclusion in next agenda.

The next monthly meeting will be held on November 2nd at 7:30 a.m.

10. Adjourn.

A motion was made by Commissioner Yonkovich, seconded by Commissioner Albrecht, to adjourn. Motion carried.

Respectfully Submitted,
Lee Albrecht, Secretary

Regular Meeting of the Water Works and Lighting Commission
Wednesday, October 12, 2022

There were present:

Commissioner Jay Bemke
Commissioner John Bergin
Commissioner Rick Merdan
Commissioner Jeff Penzkover

Also in attendance: Jem Brown, Roxanne Gronski, Todd Weiler, Dale Scheunemann, Josh Elliott, Adam Breunig, Shawn Reimer, Matt Stormoen, Tyler Sneen, Lynn Schroer and Jeff Kuhn by conference call.

1. Call to Order

Acting Chairman Rick Merdan called the meeting to order at 2:00 PM.

2. Approval, additions or corrections to the minutes of the following meeting

2.1 Regular Commission Meeting held September 14, 2022

There was a motion made by John Bergin, seconded by Jay Bemke, and carried to approve the minutes of the Regular Commission Meeting held on September 14, 2022, and to place them on file. There were no nay votes recorded.

2.2 Special Commission Meeting held September 28, 2022

There was a motion made by Jay Bemke, seconded by John Bergin, and carried to approve the minutes of the Special Commission Meeting held on September 28, 2022, and to place them on file. There were no nay votes recorded.

3. Action items

3.1 There were no action items.

4.0 Department updates

4.1 Safety Committee Report

The commissioners reviewed the September safety coordinator's monthly report.

4.2 Line Superintendent's Report

This report was reviewed and September electric projects were discussed. This is the time of year that most of our outages are due to squirrels. Josh answered questions regarding the replacement of older three phase poles and the work being done on the Wood County Jail project.

4.3 Water Department Operations Report

This report was reviewed and September water projects were discussed. Dale Scheunemann updated the commission on the progress of the raw water main lining project.

4.4 Customer Support Supervisor's Report

This report was reviewed and current electric disconnections were discussed. Lynn Schroer stated that the winter moratorium goes into effect on November 1, 2022.

4.5 Director of Finance's Report

This report was reviewed and the financial statements were discussed. Jeff Kuhn explained that our current landscape and snow removal contractor recently gave notice that they would no longer be able to serve us due to staffing shortages. We have gone out with an RFP and will be addressing this soon.

4.6 Information System's Administrator's Report

This report was reviewed and ongoing cyber security and the implementation of more complex password requirements was discussed. Complex passwords of 12 – 16 characters are pretty much the standard now.

4.7 Conservation Manager's Report

This report was reviewed and discussed. Shawn Reimer met with the new director of McMillan Library. Shawn was accompanied by an Energy Advisor from Focus on Energy and they did a thorough energy evaluation. Based on this evaluation they were able to make several recommendations to help lower their energy costs.

4.8 Electrical Engineer's Report

This report was reviewed. Tyler Sneen is currently working on locating where we can decrease the line losses in our system.

4.9 Director of Engineering & Electric Operations

This report was reviewed and discussed. Todd Weiler answered several questions regarding the annual battery bank maintenance that was recently performed and stated that all eight of the substation battery banks passed inspection.

4.10 General Manager's Report

This report was reviewed and discussed. Jem answered questions regarding the capacity and energy bi-lateral contract with Dairyland Power and Great Lakes Utilities.

5. Review of accounts payables

A listing of all invoices and checks covering September was provided to the commission for review.

6. Adjourn

There was a motion made by John Bergin, seconded by Jay Bemke, and carried to adjourn at 2:30 PM. No nay votes were recorded.

Respectfully submitted,

John Bergin, Acting Secretary



ENGINEERING DEPARTMENT
444 West Grand Avenue
Wisconsin Rapids, WI 54495-2780
Engineering (715) 421-8205 FAX (715) 421-8291

ENGINEERING DEPARTMENT Monthly Activity Report

October 2022

Permits & Degradation

- 34 Permits/Applications (37 last month) for asphalt paving (0), driveway grades/concrete pour inspections (11), storm water (0), excavating (17), Street Privilege (2), storm connection (0), permit parking (2), banner (1), environmental testing well (0), contractor licenses (1)
 - This year – 297 permits & licenses
- 205 Diggers Locates for Storm Sewer & Sanitary Sewer (181 last month)
 - 8 Emergency locates
- Degradation fees - this year = \$90,225.44
 - This month = \$8,136.00 (\$7,119.00 last month)

Traffic

- Vision Triangle Complaints
 - 4th Ave N and W Grand Ave – Southbound left – review is complete. The westerly most parking stall on the north side of W Grand Ave closest to 4th Ave will be removed to allow better visibility and increase the safety of motorists attempting to see traffic coming from the east.
- Stop Sign / Yield Sign Requests
 - 2nd St S and Davis Ave – 4/28/22
 - 13th St N & Prospect St – 10/6/22
 - 13th St N at Saratoga St, Avon and Wisconsin
 - 14th St N at Prospect St, Avon St and Wisconsin
 - 15th St N at Prospect St, Avon St and Wisconsin
- ITS Standalone Signal Grant
 - It is proposed to advertise again starting the week of Nov. 7th. Bids would be expected at the December Public Works Committee meeting.
- Signal complaints
 - 2nd Ave and Expressway accident. Signal cabinet on order and should arrive within a week. Intersection operating as all-way stop. Red flashing lights were operational on Monday, Oct. 31st. Cabinet expected to arrive Thursday, 11/3/22.
 - Chase St & Expressway – red light running, pedestrian safety, queueing.
 - WWLC electricians review the intersection for malfunctions



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- Engineering Dpt staff observed the intersection on 10/25, 10/26, 10/27
 - STH 54 & CTH W – too few cars can get through (9/20/2022)
 - Chestnut & 8th St – too few cars can get through (9/20/2022)
 - W Grand & Expressway – left turn coming on when it shouldn't (9/30/2022)

Project Designs/Construction underway:

Maintenance Projects

- Sidewalk and Curb & Gutter Maintenance – Joslin Concrete is working to finalize remaining work of the 2022 construction season.

2022 Reconstruction Projects

- Construction for 2022 Projects
 - DOA/Lyon Park Levee – Lyon Park work began October 24th
- 2022 Contracts
 - Sewer Lining Contract (contract awarded to Visu Sewer) – the work is complete;
 - Crushing Contract – complete
 - Asphalt Contract – American Asphalt is being scheduled for the final paving project of 2022 which is Fremont St from 7th Ave to 10th Ave
 - Concrete Contract – SD Ellenbecker began pouring curb and gutter on Fremont St from 7th Ave to 10th on October 27th.

2023 Reconstruction Projects

- Preliminary Survey for 2023 Projects are complete.
- Design for 2023 Projects
 - Oak St (E Jackson St to 16th St) – 80%
 - Shorewood Terrace (1st St N to Termini) – 80%
 - Apricot St and Broadway St – 90%

2024 Reconstruction Projects

- Preliminary Survey for 2024 Projects
 - Lincoln St (Expressway to Peach St) – 95%
 - Wylie St (8th St N to 10th St N) – 25%
 - 14th Ave N (W Grand Ave to Fremont St) – 0%
 - 15th Ave N (W Grand Ave to High St) – 0%
- Design for 2024 Projects
 - 9th St S (Peach St to Chestnut St) – 40%
 - Lincoln St (Expressway to Peach St) – 5%



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- Wylie St (8th St N to 10th St N) – 0%
- 14th Ave N (W Grand Ave to Fremont St) – 0%
- 15th Ave N (W Grand Ave to High St) – 0%

Storm Water Utility

- Storm Utility Billing Update/Audit – Proposed scope of work consists of reviewing and updating the utility database to make sure billing is accurate. Work is expected to be complete by Dec. 31st, 2022.
- Illicit Discharge and Detection Outfall Testing. We have been unable to secure test kit materials to perform the outfall testing in-house after many months of backorders. We are working with Badger Labs to do some testing for us. Samples were collected September 22nd and 29th.
- One Mile Cr. – We are waiting for DNR to provide comments on the permit application for the dams.

Transportation Utility

- Ongoing account maintenance

Capital Improvement Planning

- Ongoing meetings are being held every couple weeks to discuss the CIP database and procedures.



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Other Highlights

- Rail Study Kick-off meeting was held on 9/29/2022. Data collection began on October 12th.
- Mid-block ped crossing on 32nd St. Concrete flatwork is complete along with concrete bases. LED Sign units are expected to be installed shortly.



- Baker St ped crossing. Preparation and coordination is complete. Bases are expected to be installed within the next week or two.
- W Jackson St Update
 - W Jackson St opened on October 28th.



PUBLIC WORKS DEPARTMENT

1411 CHASE STREET
WISCONSIN RAPIDS, WI 54495
(715) 421-8218 FAX (715) 421-8281

October 2022

Refuse and Recycling

- Garbage Collection estimate 436 tons (2021 403.62 tons)
- Recycling Collection estimate 92 tons (2021 89.11 tons)

Construction

Cherry Street (Riverview Drive – 1st St North, Smith St (Railroad St – Riverview Drive)

- Project completed

Rosecrans Street (9th Ave – Dead End)

- Project completed

Lyons Park Flood Levee (1681 2nd Ave to Lyon Park)

- Installed Turbidity barrier
- Installed 350' of Rip Rap along shoreline
- Removed existing asphalt trail and subgrade and brought back road base
- Started excavating footing for County block wall

18th Ave South (Russel Street – West Grand Ave)

- Project completed

West Jackson Street (West Riverview Expressway – Wisconsin River)

- City portion of project completed

Freemont Street (14th Street – 13th Street)

- Project completed

9th Ave North (West Grand Ave – Freemont Street)

- Pavement placed by American Asphalt
- Backfill of Curb scheduled for first weeks of November

Freemont Street (7th Ave N – 10th Ave N)

- Removed pavement curb and gutter and black dirt from 7th Ave North to 9th Ave North
- Installed 550' of Sanitary Main, Four manholes, Three Services
- Installed 525' of Storm Main, Seven manholes, Eleven catch basins
- Installed 615' of Water Main, Three Services, and Two Hydrants
- Project slower pace due to rock breaking and excavation

17th Ave North (Rosecrans Ave – Jefferson Street)

- Project completed

Streets Maintenance

- Cut grass in ROW city maintains
- Removed Curb and Gutter for contractor on maintenance project
- Site restoration for Curb and Gutter maintenance contractor
- Repaved 500' of West River bank bike trail by Fire Fighters Memorial
- Provide traffic control for concrete contractor on Highways
- Provided monthly Brush pickup
- Dig out and Install Asphalt Patches
- Haul chip seal chips back from wash plant to be reused next season
- Alley reconstruct on 14th Ave North, and 2nd and Drake Street
- Load Sludge trucks off drying bed for wastewater
- Street Sweeping
- First Yard Waste Collection for Fall
- Poured Curb and Gutter repair for WWLC raw water line construction
- Sanitary Main repair 13th Street North, 16th Street South
- Removed bad concrete on West Riverview Expressway (Grand Ave – Chase Street) replaced with Asphalt
- Attended Salt Wise Conference in Stevens Point
- Installed Traffic Control and poured concrete on 8th Street Watermain Break
- Loaded out Sludge for Waste Water Contractor

Paint and Signs

- Group Leader for 12 years Shawn Lockman transferred to work group to be a truck driver
- Change out fall banners downtown
- Installed new signs on 9th Ave North Construction project
- Change out signs at Compost site when needed
- Added appropriate Dead signs in six locations
- Fixed Temporary folding Stop Sign at 8th and Griffith
- Made Signs for WWLC closure and detour
- Installed Yield Signs at 13th and Peach
- WIAA banners over State highways for State Cross Country meet
- Started inspection of Christmas Decorations
- Installed LED School Crossing signs on 32nd Street

Shop and Repairs

- Routine service work fleet trucks
- Annual Vehicle Inspections
- Began installing winter plows on patrol trucks and other equipment
- Service Police and Fire's fleet
- Ordered Cutting edges for 2022-2023 snow season

TO: Mayor Shane Blaser
FROM: Derek Budsberg
SUBJECT: Monthly Supervisory Report
DATE: October 2022

Report:

Collections

- The collections crew televised 5300 ft of sanitary sewer and 2250 ft of storm sewer and have been continuing to inspect the westside of the city for potential Inflow and Infiltration points.
- The crew cleaned 1440 ft of mainline sewer and 310 ft of storm sewer and flushed 2 dead ends.
- Collections had 2 sewer calls that were homeowner issues.
- The crew assisted the water department with re-lining water mains by televising and pulling ropes through the existing pipes. They televised 8733 ft of water main.
- The collections crew has been working on 2024 capital improvement projects, televising for preliminary engineering.

Operations/Maintenance

- Major projects such as replacing the S. Final clarifier skimmer arm and flushing valve have finished up. The larger N. final is also having similar work done and will be finishing up in the beginning of November. Due to some of these maintenance activities, treatment has been negatively impacted, but all effluent numbers are within permit compliance.
- One of the influent screeners was down for maintenance. This has been overhauled and is back in operation.
- Maintenance was able to replace a 12 inch valve, and a RAS pump while the North final clarifier was down.
- Local farmers were able to take and distribute approximately 1,485 tons of Biosolids, clearing the drying pad to make room for the entire winter.



Police Department City of Wisconsin Rapids

444 West Grand Avenue • Wisconsin Rapids, Wisconsin 54495

(715) 423-4444

Date: November 9, 2022

To: Mayor Shane Blaser
Wisconsin Rapids Police and Fire Commission
Wisconsin Rapids Common Council

From: Mike Potocki, Interim Chief of Police

RE: Report on the Police Department activity for October 2022

Departmental Activity/Training:

City of Wisconsin Rapids safety meeting.

Nuisance Property meeting with Community Development.

WRPD and WRFD management meeting.

North Central Chiefs of Police Association meeting.

Wood County Law Enforcement Executives meeting.

Joint Wood County Speed Grant.

Police Department Staff meeting.

Police Budget meeting with Counsel as a whole.

Mid-State Technical College Advisory Meeting.

Active Shooter meeting with Aspirus Riverview Hospital.

State Cross Country meet meeting.

Started a new Citizen Police Academy.

Run With The Cops Event.

Coffee With a Cop at Arborwood Lodge.

Trunk or Treat Event.

Officers Borchardt, Andrys, Olivares, and Plowman attend the Wisconsin Crisis Negotiators Association Conference.

Mental Health Seminar Mid-State Technical College.

Officer Killian received the Family Center's, Community Treasure Award.

Kwik Trip donated \$3000 to the WRPD K9 fund.

Officer Allister Greening started 10/03/2022.

Officer Justin Mortel started 10/17/2022.

Year to date statistics and previous year comparison:

WRPD responded to **1488** incidents and calls for service in October 2022.

October 2021: **1518**

Total incidents and calls for service to date in 2022: **12,856**

Total for 2021: **13,551**

For month of October 2022 vs 2021:

- OWI - 2022: **8** 2021: **8**
- Traffic Crash Investigations - 2022: **49** 2021: **46**
- Traffic / Municipal Citations – 2022: **316** 2021: **238**
- Written Warnings – 2022: **247** 2021: **261**
- Restricted Parking Tickets – 2022: **95** 2021: **167**

Controlled Substance Arrests

Wisconsin Rapids Police Officers and Detectives made **24 arrests** for Controlled Substance offenses in October 2022. These charges include:

- Possession of Narcotic drugs.
- Possession of Methamphetamine.
- Possession of Drug Paraphernalia.
- Manufacture/Deliver THC
- Possession of illegally obtained prescription

Special Operations: Have been suspended because of personnel shortages.

The report of the Park and Recreation Commission held on November 14, 2022 will be distributed at the Common Council meeting on November 15, 2022.