



**MINUTES**  
 MEETING OF THE WISCONSIN RAPIDS COMMON COUNCIL  
 TUESDAY, NOVEMBER 19, 2024  
 6:00 P.M.

A meeting of the Wisconsin Rapids Common Council was held in the Council Chambers at City Hall, 444 West Grand Avenue, on Tuesday, November 19, 2024 at 6:00 p.m. The public was invited to listen to the audio of the meeting. The meeting was also streamed LIVE on the City’s Facebook page.

1. Call to Order  
**Mayor Zacher called the meeting to order at 6:00 p.m.**

2. Roll Call  
**Roll call indicated that all alderpersons were present; Alderperson Palmquist attended via videoconferencing:**

<u>Aldersperson</u>	<u>District</u>	<u>Present</u>	<u>Absent</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Justin Pluess	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jeff Penzkover	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Madalyn Palmquist	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

3. Pledge of Allegiance and Silent Prayer in Lieu of Invocation  
**Mayor Zacher invited all present to stand for the Pledge of Allegiance and a moment of silent prayer in lieu of an invocation.**

4. Administration of Ceremonial Oaths of Office and Badge Pinning for the Wisconsin Rapids Police Department  
**City Clerk Gossick administered the following oaths of office; badges were pinned by family members:**

- a. Lieutenant Joseph Foy III
- b. Lieutenant Andrew Borchardt
- c. New Officer Eric Jenkin
- d. New Officer Trenton Woebbeking
- e. New Officer Ryan Schumacher

5. Reading of the Minutes of the Previous Meetings held on October 15 and November 14, 2024  
**It was moved by Austin, seconded by Veneman to dispense with a reading and accept the minutes of the previous meetings. Motion carried, 8 ayes and 0 nays:**

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Justin Pluess	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeff Penzkover	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Madalyn Palmquist	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

6. Consider for Adoption a Resolution Adopting the Tax Levy and the City of Wisconsin Rapids 2025 Budget and Water Works and Lighting Commission 2025 Budget

It was moved by Pluess, seconded by Polach to approve a Resolution Adopting the Tax Levy and the City of Wisconsin Rapids 2025 Budget and Water Works and Lighting Commission 2025 Budget as presented. Motion carried, 6 ayes and 2 nays. Resolution No. 22 (2024):

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Justin Pluess	3	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeff Penzkover	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Madalyn Palmquist	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

7. A. REPORT OF THE PLANNING COMMISSION MEETING HELD ON NOVEMBER 4, 2024:

Date of Meeting: November 4, 2024

Reported to Council: November 19, 2024

The Planning Commission met at 4:00 p.m. on November 4, 2024 in the First Floor Conference Room at City Hall. It was also streamed live on the City of Wisconsin Rapids Facebook page and broadcast live on Charter Cable Channel 985 and Solarus HD Cable Channel 3. Members present in the Chambers included chairperson Matt Zacher, Madalyn Palmquist, Lee Thao, Jeff Marutz and Katy Bailey. Eric Daven and Ben Goodreau were absent. Also attending the meeting were Community Development Director Kyle Kearns, Associate Planner Lizabeth Edwardson, Aldersperson Dennis Polach, Michael and Victoria Fisher, and others as listed on the meeting sign-in sheet.

The meeting was called to order at 4:00 p.m.

1. Approval of the report from October 7, 2024, Planning Commission meeting.

Motion by Thao to approve the report from October 7, 2024, Planning Commission meeting; second by Marutz. Motion carried (5 - 0)

2. 24-002230; Michael & Victoria Fisher – request for a special exception to allow an accessory building in front of a principal building in the Mixed Residential (R-2) District at 1960 Gaynor Avenue (Parcel ID 3404604).

Lizabeth Edwardson provided a summary of the request. Denial of the request was recommended.

A lengthy discussion ensued among Commission members, staff and the applicant which included: setback averaging, zoning requirements for new construction, physical characteristics of the lot, uniquenesses of properties on corner lots, aesthetics, fence placement, and neighborhood uniformity. Additionally, challenges of new construction for in-fill lots, options for placement of the accessory building, and requirements for a possible future attached garage were considered.

Motion by Zacher to approve the request for a special exception to allow an accessory building in front of a principal building in the Mixed Residential (R-2) District at 1960 Gaynor Avenue (Parcel ID 3404604). The uniqueness cited was due to the accessory building being approximately 75 feet away from the principal structure, creating the illusion of having been constructed at a less substantial distance in front of the home. Second by Thao. Motion carried (5 - 0)

3. Adjourn

Motion by Thao to adjourn the meeting; second by Marutz. Motion carried (5 - 0). Meeting adjourned at 4:49 p.m.

**This item was considered with item 7.B.**

- B. REPORT OF THE SPECIAL PLANNING COMMISSION MEETING HELD ON NOVEMBER 19, 2024:

Date of Meeting: November 19, 2024

Reported to Council: November 19, 2024

The Planning Commission met at 4:00 p.m. on November 19, 2024 in the Council Chambers at City Hall. It was also streamed live on the City of Wisconsin Rapids Facebook page and broadcast live on Charter Cable Channel 985 and Solarus HD Cable Channel 3. Members present in the Chambers included Chairperson Matt Zacher, and Lee Thao. Members virtual included Katy Bailey, Madalyn Palmquist, and

Ben Goodreau. Also attending the meeting were Director Kyle Kearns, Alderperson Dennis Polach, and Kevin Fangman

The meeting was called to order at 4:01 p.m.

1. 24-002038; Badger Land Survey, LLC – request to dedicate right-of-way along Airport Avenue and Sampson Street at 3230 Sampson Street (Parcel ID 3413267) via certified survey map to create two lots.

Staff provided a summary of the request, recommending approval.

Motion by Thao to approve the request to dedicate right-of-way along Airport Avenue and Sampson Street at 3230 Sampson Street (Parcel ID 3413267) via certified survey map to create two lots; second by Zacher. Motion carried (5-0)

2. Adjourn

Motion by Zacher to adjourn the meeting; second by Thao. Motion carried (5-0). Meeting adjourned at 4:07 p.m.

**It was moved by Austin, seconded by Veneman to approve and adopt the actions of both Commission meetings in items 7.A. and 7.B. Motion carried, 8 ayes and 0 nays:**

<u>Alderperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Justin Pluess	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeff Penzkover	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Madalyn Palmquist	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

8. Consider for Adoption the Actions of the Standing Committees of the Common Council, as follows:

- A. REPORT OF THE FINANCE AND PROPERTY COMMITTEE MEETING HELD ON OCTOBER 29, 2024:

Jake Cattanach, Chairperson

Dean Veneman, Vice-Chairperson

Patrick Delaney

Date of Meeting: October 29, 2024

Report to Council: November 19, 2024

The Finance and Property Committee met at 5:00 p.m. on Tuesday, October 29, 2024, in the Third Floor Conference Room at City Hall. All members of the Finance and Property Committee were present.

1. Call to Order

Chairperson Cattanach called the meeting to order at 5:00 p.m.

2. Audit of the bills

It was moved by Cattanach, seconded by Veneman to approve check no. 23181 to 23482 in the amount of \$1,594,912.04. Motion carried 2-0 with Alderperson Delaney abstaining.

3. Discuss animal control services from Wildlife Patrol LLC

The item was not discussed, and no action was taken.

4. In open session, the Committee may vote to go into closed session under Section 19.85(1)(e) of the Wisconsin Statutes, which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session" and Section 19.85(1)(g), Wis. Stats., which reads "Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved."

It was moved by Veneman, seconded by Delaney to go into closed session. Roll call vote was taken. All members voted in the affirmative. Motion carried, 3-0, and the Committee went into closed session.

- a. In closed session, the Committee will consider a Notice of Circumstances Giving Rise to Claim filed by Eagle Prairie, Inc. and CCC--Briarwoods. LLC, regarding a claim for an alleged excessive tax assessment for 2024.

- b. In closed session, the Committee will consider settlement and dismissal of a lawsuit filed by Eagle Prairie, Inc. and CCC--Briarwoods, LLC, regarding its tax assessment for 2023.

In closed session, the Committee considered a Notice of Circumstances Giving Rise to Claim filed by Eagle Prairie, Inc. and CCC-Briarwoods, LLC, regarding a claim for an alleged excessive tax assessment for 2024 and a settlement and dismissal of a lawsuit filed by Eagle Prairie, Inc. and CCC-Briarwoods,

LLC, regarding its tax assessment for 2023.

5. The Committee will return to open session.

It was moved by Cattanach, seconded by Delaney to return to open session. Motion carried, 3-0, and the Committee returned to open session.

6. The Committee may consider and may take action on a claim contained in a Notice of Circumstances Giving Rise to Claim filed by Eagle Prairie, Inc. and CCC-Briarwoods. LLC, regarding an alleged excessive tax assessment for 2024.

It was moved by Cattanach, seconded by Veneman to agree to refund Eagle Prairie, Inc. an amount equal to the 2024 net tax rate on \$200,000 of assessed value and agreed to a dismissal of the 2023 and 2024 claims. Motion carried, 3-0.

7. The Committee may consider and may take action on the settlement and dismissal of a lawsuit filed by Eagle Prairie, Inc. and CCC--Briarwoods, LLC, regarding its tax assessment for 2023.

The motion in agenda item no. 6 included agenda item no. 7.

8. Adjourn.

It was moved by Veneman, seconded by Delaney to adjourn. Motion carried, 3-0, and the meeting adjourned at 5:52 p.m.

**It was moved by Cattanach, seconded by Penzkover to approve and adopt the actions of the Committee. Motion carried, 8 ayes and 0 nays:**

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Justin Pluess	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeff Penzkover	4	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Madalyn Palmquist	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**B. REPORT OF THE FINANCE AND PROPERTY COMMITTEE MEETING HELD ON NOVEMBER 12, 2024:**

Jake Cattanach, Chairperson

Dean Veneman, Vice-Chairperson

Patrick Delaney

Date of Meeting: November 12, 2024

Report to Council: November 19, 2024

The Finance and Property Committee met at 5:00 p.m. on Tuesday, November 12, 2024, in the First Floor Conference Room at City Hall. The meeting was LIVE on Wisconsin Rapids Community Media (WRCM) Spectrum Channel 985 and Solarus Channel 3, online at www.wr-cm.org or via WRCM's Roku app and was streamed LIVE on the City of Wisconsin Rapids Facebook page.

All members of the Finance and Property Committee were present.

1. Call to Order

Chairperson Cattanach called the meeting to order at 5:00 p.m.

2. Consider for approval a request from GameStop, Inc., Mark H. Robinson, agent, located at 930 Kuhn Avenue, for renewal of a Secondhand Article Dealer License

It was moved by Delaney, seconded by Veneman to approve a request from GameStop, Inc., Mark H. Robinson, agent, located at 930 Kuhn Avenue, for renewal of a Secondhand Article Dealer License.

Motion carried, 3-0.

3. Consider for approval a request from E-Way Sales LLC, Jonathan Ruder, agent, located at 2660 8<sup>th</sup> Street South, Suite 105, for renewal of Pawnbroker, Secondhand Article Dealer, and Secondhand Jewelry Dealer Licenses

It was moved by Veneman, seconded by Delaney to approve a request from E-Way Sales LLC, Jonathan Ruder, agent, located at 2660 8<sup>th</sup> Street South, Suite 105, for renewal of Pawnbroker, Secondhand Article Dealer, and Secondhand Jewelry Dealer Licenses. Motion carried, 3-0

4. Consider for approval the appointment of Eric T. Adamski as successor agent for the Retail Class "A" Fermented Malt Beverages and Retail "Class A" Intoxicating Liquor licenses for Kwik Trip, Inc., d/b/a Kwik Trip 347, for the premises located at 4611 8<sup>th</sup> Street South

It was moved by Veneman, seconded by Delaney to approve the appointment of Eric T. Adamski as successor agent for the Retail Class "A" Fermented Malt Beverages and Retail "Class A" Intoxicating

Liquor licenses for Kwik Trip, Inc., d/b/a Kwik Trip 347, for the premises located at 4611 8<sup>th</sup> Street South. Motion carried, 3-0

5. Consider a request from Zaira Enterprises LLC, D/B/A Shell on 8<sup>th</sup> Street, Muhammad Naeem, agent, for Retail Class “A” Fermented Malt Beverages and Retail “Class A” Intoxicating Liquor licenses for the premise located at 2411 8<sup>th</sup> Street South.

This item and item #6 were considered together. It was moved by Delaney, seconded by Veneman to approve both requests for Retail Class “A” Fermented Malt Beverages and Retail “Class A” Intoxicating Liquor licenses for the premises located at 2411 8<sup>th</sup> Street South and 3660 8<sup>th</sup> Street South. Motion carried, 3-0.

6. Consider a request from Zenia Enterprises LLC, D/B/A Citgo on 8<sup>th</sup> Street, Muhammad Naeem, agent, for Retail Class “A” Fermented Malt Beverages and Retail “Class A” Intoxicating Liquor licenses for the premise located at 3660 8<sup>th</sup> Street South.

This item was considered with item #5.

7. Consider for approval a 2025 contract with South Wood County Humane Society for animal shelter services.

No action was taken on this item.

8. Consider for adoption a resolution setting the passenger fares for mass transit services

It was moved by Delaney, seconded by Veneman to approve a resolution setting the passenger fares for mass transit services as presented. Motion carried 3-0. **Resolution No. 23 (2024)**

9. Consider for adoption a resolution setting the equivalent residential unit (ERU) charge for the Storm Water Management Utility

It was moved by Veneman, seconded by Delaney to approve a resolution setting the equivalent residential unit (ERU) charge for the Storm Water Management Utility as presented. Motion carried 3-0. **Resolution No. 24 (2024)**

10. Consider for approval Budget Amendment No. 3

It was moved by Delaney, seconded by Veneman to approve Budget Amendment No. 3. Motion carried 3-0. **Resolution No. 25 (2024)**

11. Audit of the bills

It was moved by Cattanaach, seconded by Veneman to approve checks 23483 to 23842 totaling \$3,169,243.11. Motion carried 2-0, with Delaney abstaining.

12. Set next meeting date

Next regular meeting is set for Tuesday, December 3, 2024.

13. Adjourn

It was moved by Delaney, seconded by Veneman to adjourn. Motion carried, 3-0, and the meeting adjourned at 6:01 p.m.

**It was moved by Cattanaach, seconded by Austin to approve and adopt the actions of the Committee. Palmquist requested that item #7 be held out. Mayor Zacher asked for unanimous consent to amend the motion to hold item #7 out for separate vote. No objection was made, and the motion was so amended. Motion to approve and adopt the balance of the report carried, 8 ayes and 0 nays:**

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Justin Pluess	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeff Penzkover	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	5	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Madalyn Palmquist	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Regarding item #7, it was moved by Palmquist, seconded by Veneman to refer this contract back to the Finance and Property Committee to discuss and agree upon terms of the contract. Motion carried, 7 ayes and 1 nay:**

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Justin Pluess	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Jeff Penzkover	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Madalyn Palmquist	8	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>

C. REPORT OF THE PUBLIC WORKS COMMITTEE MEETING HELD ON NOVEMBER 7, 2024:

Ryan Austin, Chairperson                      Madalyn Palmquist, Vice-Chairperson                      Jeff Penzkover

Date of Meeting: November 7, 2024

Reported to Council: November 19, 2024

The Public Works Committee met on Thursday, November 7, 2024 in the Council Chambers at City Hall. All members were present. Others attending are listed on the sign-in sheet.

1. Call to order

The meeting was called to order at 5:00 PM.

2. Review Engineering & Street Department Monthly Activity Report

The reports were reviewed.

3. Review bid results for the 2024 Crushing Contract and consider awarding the bid to the low, qualified bidder.

Motion by Austin, second by Penzkover to accept the bids and award the project to Kartechner Brothers LLC in the amount of \$118,951.00. Motion carried (3-0).

4. Review and consider modifying the parking along Dale Street, between 6th Street South and the east cul-de-sac.

Steve's Plumbing and N&N Auto were present to discuss their concerns. No action was taken.

5. Review and consider modifying the parking along 6th Street South, between Dale Street and Dewey Street.

No action was taken.

6. Review and consider a resolution proposing to alter the at-grade crossing on 32nd St N, north of Kingston Road.

Motion by Palmquist, second by Austin to adopt the resolution to file a Petition for the Alteration of an At-grade Crossing on 32<sup>nd</sup> St as presented. Motion carried (3-0). **Resolution No. 26 (2024)**

7. Review and consider grade crossing improvements on Kingston Road.

Motion by Penzkover, second by Palmquist to pursue closing the crossing voluntarily. Motion carried (3-0).

8. Review Referral List.

The referral list was reviewed.

9. Set Next Meeting Date

Next meeting is set for December 5th, 2024 at 5pm.

10. Adjourn

Motion by Austin, second by Penzkover to adjourn at 5:56 pm. Motion carried (3-0).

**It was moved by Pluess, seconded by Penzkover to approve and adopt the actions of the Committee. Motion carried, 8 ayes and 0 nays:**

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Justin Pluess	3	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeff Penzkover	4	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Madalyn Palmquist	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

D. REPORT OF THE HUMAN RESOURCES COMMITTEE MEETING HELD ON NOVEMBER 14, 2024:

Patrick Delaney, Chairperson                      Dennis Polach, Vice-Chairperson                      Justin Pluess

Date of Meeting: November 14, 2024

Reported to Council: November 19, 2024

The Human Resources Committee held a meeting on Thursday November 14, 2024, at 4:30 p.m. in the Council Chambers at City Hall, 444 W. Grand Ave. All committee members were present, with City Attorney Schill appearing via Zoom. Also present were Alderperson Penzkover, Mayor Zacher, Human Resources Manager Ryan Hartman, Fire Chief Todd Eckes, and Kevin Fangman.

1. Call to order.

Chairperson Delaney called the meeting to order at 4:30 p.m.

2. HR update.

Update was provided. No action taken.

3. Consider a renewal of the on-site fitness and physical therapy services agreement with Advanced Physical Therapy and Sports Medicine, S.C.

Motion by Delaney, seconded by Pluess to approve the renewal of the on-site fitness and physical therapy services agreement with Advanced Physical Therapy and Sports Medicine, S.C. Motion carried 3-0.

4. Discuss and consider for approval continuing the current City Hall building hours of Monday through Thursday, 8:00 a.m. – 4:30 p.m.; and Friday, 8:00 a.m. – 12:00 p.m., through December 31, 2025

Motion by Polach, seconded by Delaney to approve the continuation of the current City Hall building hours of Monday through Thursday, 8:00 a.m. – 4:30 p.m.; and Friday, 8:00 a.m. – 12:00 p.m., through December 31, 2025. Motion carried 3-0.

5. Discuss and consider for approval a request from Fire Chief Eckes for a recommended stipend/additional compensation of \$5,300 annually for a Battalion Chief who is designated as Deputy Fire Chief.

Motion by Delaney, seconded by Pluess to approve a request from Fire Chief Eckes for additional assignment compensation of \$5,300 annually for a Battalion Chief who is designated as Deputy Fire Chief. Motion carried 3-0.

6. The Committee may vote to go into closed session under Section 19.85(1)(e), Wis. Stats., which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session".

Motion by Delaney, seconded by Polach to go into closed session. Roll call vote was taken. All members voted in the affirmative. Motion carried 3-0.

In closed session, the Committee discussed negotiations and strategy regarding the progress of collective bargaining of successor labor agreements with IAFF and WRPPA.

7. The Committee will adjourn in closed session.

Motion by Pluess, seconded by Polach to adjourn. Motion carried 3-0. The meeting adjourned at 5:21 p.m.

It was moved by Austin, seconded by Veneman to approve and adopt the actions of the Committee. Delaney requested that item #5 be held out. Mayor Zacher asked for unanimous consent to amend the motion to hold item #5 out for separate vote. No objection was made, and the motion was so amended. Motion to approve and adopt the balance of the report carried, 8 ayes and 0 nays:

<u>Alderperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Justin Pluess	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeff Penzkover	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Madalyn Palmquist	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Regarding item #5, it was moved by Cattanaach, seconded by Delaney to approve this item as presented. Motion carried, 7 ayes and 1 nay:

<u>Alderperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Justin Pluess	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeff Penzkover	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Jake Cattanaach	5	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Madalyn Palmquist	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

E. REPORT OF THE LEGISLATIVE COMMITTEE HELD ON OCTOBER 29, 2024:

Jake Cattanaach, Chairperson                      Patrick Delaney, Vice-Chairperson                      Ryan Austin  
Date of Meeting: October 29, 2024  
Reported to Council: November 19, 2024

A meeting of the Legislative Committee was held on Tuesday, October 29, 2024, at 6:00 p.m. in the 3<sup>rd</sup> floor conference room of City Hall, 444 West Grand Avenue, Wisconsin Rapids.

1. Call to Order

Chair Cattanaach called the meeting to order. Vice-Chair Delaney was also present; Alderperson Austin was excused but requested Alderperson Veneman be his substitute; Cattanaach agreed and Veneman was seated for Austin.

2. Discussion regarding revisions to the City ordinance providing for matters referred to Committees and the actions of Council, Section 2.04(3) of the Municipal Code

Motion by Delaney, seconded by Veneman, to have the City Attorney prepare changes to Section 2.04(3) and take out “recommendation” to clarify that items at Committee will be referred to the common council whether there is a positive, negative, or no recommendation. Motion carried, 3-0. **Ordinance No. MC 1373**

3. Discussion regarding revisions to the City Ordinance regulating chickens, Section 25.03(3) of the Municipal Code

Motion by Delaney, seconded by Veneman, to direct the City Attorney to make the discussed revisions to the ordinance regulating chickens. Motion carried, 3-0. **Ordinance No. MC 1379**

4. Discussion regarding revisions to Chapter 2 – City Administration, including language clean-up and a provision regarding the procedure for filling common council member vacancies.

Motion by Cattanaach, seconded by Veneman to direct the City Attorney to add Section 2.13(2) as discussed, as it relates to council vacancies. Motion carried, 3-0. **Ordinance No. MC 1380**

5. Adjourn

Motion by Veneman, seconded by Delaney, to adjourn. Motion carried, 3-0. The meeting adjourned at 8:09 p.m.

Delaney requested that item #2 be held out. It was moved by Cattanaach, seconded by Delaney to approve and adopt the balance of the report, holding out item #2. Motion carried, 8 ayes and 0 nays:

<u>Alderperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Justin Pluess	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeff Penzkover	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	5	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Madalyn Palmquist	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Regarding item #2, it was moved by Austin, seconded by Veneman to approve this item as presented. Motion carried, 7 ayes and 1 nay:

<u>Alderperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Justin Pluess	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeff Penzkover	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Madalyn Palmquist	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



9. Reports of Other Committees, Commissions, Boards, and Department Reports:
  - a. Wisconsin Rapids Housing Authority held August 28, 2024
  - b. McMillan Memorial Library Board of Trustees held September 18, 2024
  - c. Police and Fire Commission held October 9, 2024
  - d. Water Works and Lighting Commission held October 9, 2024
  - e. Park and Recreation Commission held October 14 and November 11, 2024
 Department Reports for October 2024
  - f. Engineering Department
  - g. Public Works Department
  - h. Wisconsin Rapids Fire Department
  - i. Wisconsin Rapids Police Department

**No action was taken on this item. The reports will be placed on file.**

10. Referrals to Committees

**No referrals were received.**

11. Adjourn.

**It was moved by Delaney, seconded by Veneman to adjourn. Motion carried, 8 ayes and 0 nays, and the meeting adjourned at 7:01 p.m.:**

<u>Aldersperson</u>	<u>District</u>	<u>Motion/Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Justin Pluess	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeff Penzkover	4		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dennis Polach	6		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Madalyn Palmquist	8		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Respectfully submitted,

Jennifer M. Gossick, City Clerk