

W I S C O N S I N



**PUBLIC MEETING NOTICE**  
**WISCONSIN RAPIDS COMMON COUNCIL**  
**TUESDAY, DECEMBER 18, 2018**  
**6:00 P.M.**  
**CITY HALL COUNCIL CHAMBERS**  
**444 WEST GRAND AVENUE**  
**WISCONSIN RAPIDS, WISCONSIN**

Public notice is hereby given of a meeting of the Wisconsin Rapids Common Council to be held on Tuesday, December 18, 2018, at 6:00 p.m. in the Council Chambers of City Hall, 444 West Grand Avenue, Wisconsin Rapids.

Notice is further given that members of the Common Council may attend an open house in the lobby and Council Chambers in City Hall, 444 West Grand Avenue, Wisconsin Rapids, from 4:00 p.m. to 6:00 p.m., before the above Council meeting, on December 18, 2018. One half or more of the members of Council may attend this open house, and therefore this may constitute a meeting of the Council, and is noticed as such. However, the open house is intended to be a purely social gathering. No discussion or action by the Council will take place at the open house.

### Agenda

1. Call to Order.
2. Roll Call.
3. Pledge of Allegiance and Silent Prayer in Lieu of Invocation.
4. Explanation of Visitor Speaking Procedure.
5. Oath of Office for City Clerk Jennifer M. Gossick
6. Reading of the Minutes of the Previous Meetings (Regular and Special Meeting).(See Attachments #1 and 2)
7. Mayor Vruwink's Report.
8. Consider a Special Ordinance Annexing Territory to the City of Wisconsin Rapids. (See Attachment #3)
9. Consider for Adoption the Actions of the Planning Commission at its meeting on December 3, 2018:
  1. Approval of the report from the October 15, 2018 Planning Commission meeting
  2. Maps and plats received.
    - a. Kwik Trip CSM The applicant is requesting Certified Survey Map approval for the combination of two parcels into one and the dedication of property as public road right-of-way. The subject properties are located at 4611 8<sup>th</sup> Street South (Parcels 34-14267 and 07-00909AA).
    - b. Other maps and plats received.
  3. Public Hearing on Plan 18–1000; Northpointe Development. The applicant is requesting a Planned Development District to permit a mixed use development featuring residential, institutional, commercial, and parking uses. The subject properties are located between 3<sup>rd</sup> Avenue South and 7<sup>th</sup> Avenue South, north of Chase Street. The properties are commonly known as 301 7<sup>th</sup> Avenue South, 220 3<sup>rd</sup> Avenue South and 350 3<sup>rd</sup> Avenue South (Parcels 34-02621, 34-02596, and 34-02621B).
  4. Action on PLAN-18-1000; Northpointe Development.
  5. ZRH Partnership Annexation Petition (Kwik Trip). The applicant is requesting the annexation of property into the City. The subject property is located immediately south of 4611 8<sup>th</sup> Street South (Parcel 07-00909AA).
  6. Public Hearing on PLAN-18-1008; Kwik Trip. The applicant is requesting a rezoning from the R-2, Mixed Residential District (Pending Annexation) to the B-2, General Commercial District.

The subject property is located immediately south of 4611 8th Street South (Parcel 07-00909AA).

7. Action on PLAN-18-1008; Kwik Trip.
  8. PLAN-18-1009; Kwik Trip. The applicant is requesting site plan review for the reconfiguration of an existing convenience store and gas station facility located at 4611 8th Street South (Parcels 34-14267 and 07-00909AA).
  9. Adjourn.
10. Consider for Adoption the Actions of the Standing Committees of the Common Council, as Follows:
- (a) Finance and Property Committee meeting held on December 4, 2018.
    1. Call to Order
    2. Consider a referral from Alderperson Koth that effective for the budget year 2019, the Finance and Property Committee be notified and allowed to take action (for or against) any project that requires a bid, or any project that requires bonding.
    3. Consider a referral from Alderperson Koth that the public hearing for the annual budget be held prior to the Council meeting that the budget will be voted on.
    4. Consider a referral from Alderperson Koth that if the budget is not approved by the deadline, the Council shall not receive pay until the budget is passed.
    5. Audit of the Bills - November 2018 (Check No. 74431 - 74750 and Manual Check No. 99806 - 99822)
    6. Beverage operator's licenses.
    7. Set next meeting date.
    8. Adjourn.
  - (b) Report of the Finance and Property Committee held on December 11:
    1. Call to order.
    2. Consider approval of a "Class B" intoxicating liquor license and a Class "B" fermented malt beverage license as submitted by BCA Enterprises LLC, Cori L. Abbott, agent, d/b/a B's Tap House, for the premises located at 140 East Grand Avenue.
    3. Consider an ordinance eliminating the bond requirement for the City Treasurer as it pertains to state and county taxes owed to the County, and obligating the City to pay those taxes to the County Treasurer.
    4. In open session, the committee will vote to go into closed session under Section 19.85(1)(e) of the Wisconsin Statutes, which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session".  
In closed session, the Committee will discuss negotiations and strategy regarding the sale of real estate and preliminary discussions regarding a development agreement.
    5. The Committee will vote to go into open session.
    6. Consider retaining Ehlers and Associates for tax incremental financing services.
    7. Update on aquatics, to include fundraising, construction schedule, and overall timeline.
    8. Set next meeting date.
    9. Adjourn.
  - (c) Report of the Public Works Committee held on December 4:
    1. Review the DPW Report.
    2. Review East Riverbank phase II proposed plans and cost estimates.
    3. Review and consider approval of a proposal for consulting services to prepare the East Riverbank Project - Phase II contract documents for bidding.
    4. Review scope for a One Mile Creek flood study.
    5. Review referral to discuss the slope mowing along the East Riverview Expressway.
    6. Review proposed garbage and recycling ordinance language.
    7. Take action on change order proposals related to:
      - a. West side lift station manhole replacement (unexpected manhole condition)
      - b. West side lift station slide gate stem structural support (chance in condition)

- c. Aquatic park security camera design (additional scope)
  - 8. Review referral document approved by the HR Committee and consider approving its use for the Public Works Committee.
  - 9. Review Referral List.
  - 10. Adjourn.
- (d) Report of the Public Works Committee held on December 11:
  - 1. Call to Order
  - 2. Review draft of City ordinance, Chapter 7, Landfill-Mandatory Recycling. (Clerk's Note: See attached proposed ordinance – Chapter 7, now titled Solid Waste Collection)
  - 3. Review referral list.
  - 4. Adjourn.
- (e) Report of the Human Resources Committee held on December 7:
  - 1. Call to Order
  - 2. Review and consider for approval the revised Requesting Personnel and Recruitment and Selection policies. The revised policies are in response to a referral from Alderperson Blaser.
  - 3. Review and consider for approval a modified job description and associated compensation for the Wastewater Maintenance Technician II.
  - 4. Discussion around the open position and alternate staffing models for the City Inspector position. Approval may be requested to extend the City's current contract and/or solicit bids to enter into a new contract for third party inspection services.
  - 5. Review the referral from Alderperson Koth regarding a contracted recruiter for Human Resources.
  - 6. The Committee may vote to go into closed session pursuant to Section 19.85 (1) (c) of the Wisconsin Statutes, which reads:  
 "Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility."  
 In closed session, the Committee will consider Alderperson Koth's request for a lump sum payment to the Senior HR Generalist in recognition of additional duties undertaken since the HR Assistant retired last July.
  - 7. The Committee may return to open session and may make recommendations for a lump sum payment to the Senior HR Generalist.
  - 8. In open session, the committee will vote to go into closed session under Section 19.85(1)(e) of the Wisconsin Statutes, which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session".
  - 9. In closed session, the Committee will discuss ongoing negotiations, strategies, and parameters regarding successor labor agreements with International Association of Firefighters Local 425, WRPPA and AFSCME Local 1075.
  - 10. The Committee may return to open session and may take action on successor labor agreements with IAFF Local 425, WRPPA, and/or AFSCME Local 1075.
  - 11. Consider for approval a wage increase for non-union employees for 2019.
  - 12. Set next meeting date.
- 11. Reports of Other Committees, Commissions and Boards; Department Reports
  - a. Board of Zoning Appeals held on November 13 and December 11.
  - b. McMillan Memorial Library held on November 21
  - c. Mayor's Youth Council held on October 10.
  - d. Wisconsin Rapids Fire Department report for November.
  - e. Water Works and Lighting Commission held on November 14.
  - f. Wastewater Treatment Commission held on December 5.

12. Referral of Communications to Committees.
13. Adjournment.

Susan Schill, City Attorney

This meeting can be viewed LIVE on Charter Channel 985 and Solarus Channel 3, or online at [wisconsinrapidscommunitymedia.org](http://wisconsinrapidscommunitymedia.org), and on City of Wisconsin Rapids and WRCM Facebook pages. This meeting is also available "On Demand" on WRCM's Facebook page 24 hours after the meeting takes place. This meeting will be rebroadcast on Tuesdays at 8 p.m. on Charter Channel 985 and Solarus Channel 3, until a new meeting takes place.

The City of Wisconsin Rapids encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the city clerk's office at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. Call the clerk at (715) 421-8200 to request accommodations.