



MINUTES
 MEETING OF THE WISCONSIN RAPIDS COMMON COUNCIL
 TUESDAY, DECEMBER 21, 2021
 6:00 P.M.

A meeting of the Wisconsin Rapids Common Council was held in the Council Chambers at City Hall, 444 West Grand Avenue, and via remote videoconferencing on Tuesday, December 21, 2021, at 6:04 p.m. The public was invited to listen to the audio of the meeting. The meeting was also streamed LIVE on the City's Facebook page. Members of the public who wished to submit comments to the Council regarding an agenda item were directed to contact the Mayor. No comments were received by the Mayor.

1. Call to Order

Mayor Blaser called the meeting to order at 6:04 p.m.

2. Roll Call

Roll call indicated that all alderpersons were present, except Alderperson Evanson, who was excused and joined via teleconference at 6:56 p.m.

<u>Alderperson</u>	<u>District</u>	<u>Present</u>	<u>Absent</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

3. Pledge of Allegiance and Silent Prayer in Lieu of Invocation

Mayor Blaser requested that all present stand for the Pledge of Allegiance and a moment of silent prayer.

4. Reading of the Minutes of the Previous Meetings held on November 16 and November 22, 2021

It was moved by Bemke, seconded by Austin to dispense with a reading and accept the minutes of the previous meetings. Motion carried, 7 ayes and 0 nays:

<u>Alderperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jake Cattanach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5. Common Council appointment of a regular member to the Water Works and Lighting Commission for a term expiring October 1, 2026

Cattanach nominated Nowak for reappointment. No additional nominations were received and nominations were closed. It was moved by Bemke, seconded by Veneman to reappoint Thomas Nowak, 1621 Riverwood Lane, as a regular member to the Water Works and Lighting Commission for a term expiring October 1, 2026. Motion carried, 7 ayes and 0 nays:

<u>Alderperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
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Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jake Cattnach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

6. Consider for approval Mayor Blaser's appointment of Elizabeth St. Myers, 1430 Lily Lane, to the Library Board as a regular member to replace Anne Zacher, for a term expiring July 1, 2022

It was moved by Austin, seconded by Zacher to approve the appointment of Elizabeth St. Myers, 1430 Lily Lane, as a regular member to the Library Board to replace Anne Zacher, for a term expiring July 1, 2022. Motion carried, 7 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jake Cattnach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

7. Common Council appointment of Election Inspectors for the 2022-2023 term:

A. Democratic Party Inspectors

It was moved by Zacher, seconded by Veneman to appoint the Election Inspectors for the 2022-2023 term from the Democratic Party as presented. Motion carried, 7 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jake Cattnach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

B. Republican Party Inspectors

It was moved by Zacher, seconded by Veneman to appoint the Election Inspectors for the 2022-2023 term from the Republican Party as presented. Motion carried, 7 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jake Cattnach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

C. Unaffiliated Inspectors

It was moved by Zacher, seconded by Veneman to appoint the unaffiliated Election Inspectors for the 2022-2023 term as presented. Motion carried, 7 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jake Cattanach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

8. Consider a Resolution Changing the Polling Place for Wards 14, 15, and 16 from the Centralia Center to East Junior High School

It was moved by Bemke, seconded by Austin to adopt a Resolution Changing the Polling Place for Wards 14, 15 and 16 from the Centralia Center to East Junior High School. Motion carried, 7 ayes and 0 nays. Resolution No. 36 (2021)

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jake Cattanach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

9. Consider for Adoption the Actions of the Planning Commission at its meeting held on December 6, 2021:

Date of Meeting: December 6, 2021

Reported to Council: December 21, 2021

The Planning Commission met at 4:00 p.m. on December 6, 2021 in the City of Wisconsin Rapids Council Chambers, 444 West Grand Avenue, and via remote audioconferencing. Members present included Chairperson Shane Blaser, Ryan Austin, Eric Daven, Lee Thao, Susan Feith, and Ben Goodreau via Zoom. Absent was Shane Burkart. Also present at the meeting were Kyle Kearns, Carrie Edmondson, Earl Haefs, Chris Jackson, and Matt Zacher. Jim Lucas and Kyle Stern attended remotely as well.

The meeting was called to order at 4:00 p.m.

1. Approval of the reports from the November 1, 2021 Plan Commission meeting

Motion by Austin to approve the reports from the November 1, 2021 Plan Commission meeting; second by Daven. Motion carried (6 – 0)

2. **Plan-21-1203; Consolidated Water Power Company** – request to alter boundary lines of a nonconforming lot to lessen the nonconformity at 2721 5th Avenue (Parcel ID's 3400447A, & 3400310)

Motion by Thao to approve PLAN-21-1203; Consolidated Water Power Company – request to alter boundary lines of a nonconforming lot to lessen the nonconformity at 2721 5th Avenue (Parcel ID's 3400447A, & 3400310); second by Austin. Motion carried (6 – 0)

3. **PLAN-21-1193; Assumption High School** – request for a sign exception to increase the maximum height for a proposed ground sign from 8 feet to 10 feet 3 inches at 445 Chestnut St. (Parcel ID 3408404)

Staff recommended denial due to the applicable standards of review not being met.

Earl Haefs, Chris Jackson and Mayor Blaser spoke in favor of the sign exception.

Discussions took place regarding the type of signage proposed, light intensity of the EMC, sign height, sign code requirements for Institutional zoning districts, the application process, and various other aspects of the request, to which Staff responded.

Motion by Blaser to approve PLAN-21-1193; Assumption High School – request for a sign exception to increase the maximum height for a proposed ground sign from 8 feet to 10 feet 3 inches at 445 Chestnut St. (Parcel ID 3408404); second by Thao.

Commissioner Blaser explained the motion was due to the property being institutional and non-profit. Continued discussion occurred amongst the Commission regarding the regulations in the new sign code. Staff recommended an ordinance to the sign code for ground sign height, rather than a sign exception. Motion failed (1 – 5)

4. **PLAN-21-1185; Theresa Cashman, Out of the Box Coffee House** – request for a site plan review for the expansion of an existing café at 3820 8th Street South (Parcel ID 3413806)

Commissioners addressed the conditions for occupancy, the adherence to conditions of approval, and construction codes and safety and other aspects of the project, to which Staff and Jim Lucas responded.

Motion by Daven to approve PLAN-21-1185; Theresa Cashman, Out of the Box Coffee House – request for a site plan review for the expansion of an existing café at 3820 8th Street South (Parcel ID 3413806), subject to the following conditions:

- a. An updated site/landscaping plan shall be submitted for review and approval by the Community Development Department, including identified landscaping.
- b. A lighting plan shall be submitted for review and approval by the Community Development Department.
- c. A dumpster enclosure shall be installed, to be reviewed and approved by the Community Development Department.
- d. All applicable permits through the City of Wisconsin Rapids and other jurisdictions, shall be obtained.
- e. Community development staff shall have the authority to approve minor modifications to the plans.

Second by Blaser. Motion carried (6 – 0)

5. **PLAN-21-1176; Kyle Stern** – public hearing and action on a request for a conditional use permit to renovate the building into mixed-use housing at 1551 West Grand Avenue (Parcel ID 3402369)

Public hearing opened at 5:04 p.m.

Speaking against: none

Speaking in favor: none

Public hearing closed at 5:05 p.m.

Commissioners discussed code requirements for offices, current and future parking, Right-of Way, landscaping, unit sizes and other aspects of the project, to which Staff replied.

Motion by Daven to approve PLAN-21-1176; Kyle Stern – public hearing and action on a request for a conditional use permit to renovate the building into mixed-use housing at 1551 West Grand Avenue (Parcel ID 3402369), subject to the following conditions:

- a. Approval of the conditional use permit shall include a reduction of parking for each 1-bedroom or studio dwelling unit, resulting in a total parking requirement of 7 for the use.
- b. The floor plan shall include a separate dedicated commercial land use, such as a retail or professional office.
- c. A shared parking agreement to utilize three parking spaces shall be created with the Wisconsin Rapids School District and recorded in the office of the Wood County register of deeds, with a copy submitted to the Community Development Director.
- d. Trash containers should be limited to two carts for garbage and two carts for recyclables and stored on the south side of the property, or within an appropriately screened refuse enclosure.
- e. Hours of operation and service deliveries for the commercial component shall occur between 7:00 a.m. and 7:00 p.m.
- f. Applicable building permits through the City shall be obtained.
- g. Community Development staff shall have the authority to approve minor modifications to the plans.

Second by Austin. Motion carried (6 – 0) **Resolution No. 37 (2021)**

6. Adjourn

Motion to adjourn by Daven; second by Thao. Motion carried (6 – 0). Meeting adjourned at 5:28 p.m.

Zacher requested that item #3 be held out for separate vote. It was moved by Zacher, seconded by Bemke to approve and adopt the balance of the report, holding out item #3. Motion carried, 7 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Sheri Evanson	5	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jake Cattnach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Regarding item #3, it was moved by Austin, seconded by Veneman to approve the item as presented. Motion carried, 5 ayes and 2 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jake Cattnach	6	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

10. Consider for Adoption the Actions of the Standing Committees of the Common Council, as Follows:

A. REPORT OF THE FINANCE AND PROPERTY COMMITTEE MEETING HELD ON NOVEMBER 4, 2021:

Tom Rayome, Chairperson Jake Cattnach, Secretary Jay Bemke

Date of Meeting: November 4, 2021

Reported to Council: December 21, 2021

The Finance and Property Committee met at 4:30 p.m. on Thursday, November 4, 2021 in the Council Chambers at City Hall. The meeting was LIVE on Wisconsin Rapids Community Media (WRCM) Spectrum Channel 985 and Solarus Channel 3, online at www.wr-cm.org or via WRCM's Roku app, and was streamed LIVE on the City of Wisconsin Rapids Facebook page.

All members of the Finance and Property Committee were present except for Aldersperson Bemke. Also in attendance were Aldersperson Evanson, Andy Barnett, Aldersperson Delaney (via zoom), and Tim Desorcy.

1. Call to Order

Chairperson Rayome called the meeting to order at 4:34 p.m.

2. 2022 McMillan Memorial Library Budget Review

McMillan Library Director Andy Barnett presented and reviewed the 2022 McMillan Library budget with the Committee.

No action was taken.

3. 2022 City of Wisconsin Rapids Budget Review

Finance Director Tim Desorcy addressed questions on the 2022 budget. No action was taken.

4. Adjourn

It was moved by Cattnach, seconded by Rayome to adjourn. Motion carried and the meeting adjourned at 6:01 p.m.

Aldersperson Evanson joined the meeting via videoconference at this point.

It was moved by Rayome, seconded by Cattnach to approve and adopt the actions of the Committee. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattnach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

B. REPORT OF THE FINANCE AND PROPERTY COMMITTEE MEETING HELD ON DECEMBER 7, 2021:

Tom Rayome, Chairperson Jake Cattnach, Secretary Jay Bemke

Date of Meeting: December 7, 2021
Reported to Council: December 21, 2021

The Finance and Property Committee met at 4:30 p.m. on Tuesday, November 4, 2021 in the Council Chambers at City Hall. The meeting was LIVE on Wisconsin Rapids Community Media (WRCM) Spectrum Channel 985 and Solarus Channel 3, online at www.wr-cm.org or via WRCM's Roku app, and was streamed LIVE on the City of Wisconsin Rapids Facebook page.

All members of the Finance and Property Committee were present with Alderperson Cattanach attending via remote. Also in attendance were Alderperson Veneman, Alderperson Delaney, Mayor Blaser, Paul Vollert, Interim Fire Chief Eckes, and Tim Desorcy.

1. Call to Order

Chairperson Rayome called the meeting to order at 4:36 p.m.

2. Review and approve a proposal to purchase a used Finn T30 Hydroseeder

It was moved by Bemke, seconded by Rayome to approve the purchase of a Finn T30 Hydroseeder from LF George, Inc, for \$11,800.00. Motion carried.

3. Review and approve a proposal to purchase a roller attachment and counter weights for Public Works Skid Steer

It was moved by Cattanach, seconded by Bemke to approve the purchase of a CV119 Vibratory Compactor and two sets of rear weights and hardware from Fabick of Wausau for \$12,000.00. Motion carried.

4. Consider for approval a request from the Wisconsin Rapids Fire Department to apply for the Assistance to Firefighters Grant

It was moved by Cattanach, seconded by Bemke to approve the application for an Assistance to Firefighters Grant in the amount \$103,000 with the local match in the amount of \$5,150.00. Motion carried.

5. Consider for approval a Temporary Retail Class "B" Fermented Malt Beverages License for Central Wisconsin Cultural Center, Inc., 2651 Eighth Street South, for a Reception: Abstract Artists Invitational event to be held on Thursday, January 20, 2022 from 5:30 p.m. to 7:30 p.m.

It was moved by Rayome, seconded by Bemke to approve the Temporary Retail Class "B" Fermented Malt Beverages License for Central Wisconsin Cultural Center, Inc., 2651 Eighth Street South, for a Reception: Abstract Artists Invitational event to be held on Thursday, January 20, 2022 from 5:30 p.m. to 7:30 p.m. Motion carried.

6. Consider a request from E-Ways Sales LLC, d/b/a E-Ways Sales, Jonathan Ruder, agent, located at 2660 8th Street South #105 for renewal of a Pawnbroker, Secondhand Article Dealer and Secondhand Jewelry Dealer licenses

It was moved by Rayome, seconded by Cattanach to approve the renewal of a Pawnbroker, Secondhand Article Dealer and Secondhand Jewelry Dealer licenses for E-Ways Sales LLC, d/b/a E-Ways Sales, and Jonathan Ruder, agent, located at 2660 8th Street South #105. Motion carried.

7. Consider a request from GameStop, Inc. d/b/a GameStop #3254, Diana Saaheh-Jajeh, agent, located at 930 Kuhn Avenue for a renewal of a Secondhand Article Dealer license.

It was moved by Rayome, seconded by Bemke to approve the renewal of a Secondhand Article Dealer license for GameStop, Inc. d/b/a GameStop #3254, Diana Saaheh-Jajeh, agent, located at 930 Kuhn Avenue. Motion carried.

8. Consider for approval the Shared Ride Taxi Operating Contract between the City of Wisconsin Rapids and Wheels of Independence, Inc.

It was moved by Bemke, seconded by Cattanach to approve the Shared Ride Taxi Operating Contract between the City of Wisconsin Rapids and Wheels of Independence, Inc. Motion carried (See attachment No. 1).

9. Consider for approval a resolution amending the 2021 Budget.

It was moved by Bemke, seconded by Rayome to approve the resolution amending the 2021 Budget. Motion carried (See attachment No. 2). **Resolution No. 38 (2021)**

10. Audit of the Bills

It was moved by Rayome, seconded by Bemke to approve check no. 10856 to 10996. Motion carried.

11. Set next meeting date

The date for the next regularly scheduled meeting of the Finance and Property Committee is January 4, 2022.

12. Adjourn

It was moved by Bemke, seconded by Cattanach to adjourn. Meeting adjourned at 5:08 p.m.

It was moved by Rayome, seconded by Austin to approve and adopt the actions of the Committee. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanaach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

C. REPORT OF THE PUBLIC WORKS COMMITTEE MEETING HELD ON DECEMBER 7, 2021:

Ryan Austin

Matt Zacher

Patrick J. Delaney

Date of Meeting: December 7, 2021

Reported to Council: December 21, 2021

The Public Works Committee met on Tuesday, December 7, 2021 in the Council Chambers at City Hall and via remote videoconference. Ryan Austin, Matt Zacher, and Patrick Delaney were in attendance. Others attending are on file in the Clerk's office.

1. Call to order

The meeting was called to order at 6:00 pm

2. Review traffic control study report for the intersection of Apricot St and 15th St N

Motion by Delaney, second by Zacher to approve the City Engineer's recommendation to maintain the current intersection control. Motion carried (3-0)

3. Review traffic control study report for the intersection of Chestnut St and 12th St S

No action taken. Chairperson Austin referred this item to the January Public Works agenda.

4. Review traffic control study report for the intersection of Sampson St and Grove Ave

Motion by Delaney, second by Zacher to approve the City Engineer's recommendation to augment the current two way stop with a W4-4P, Cross Traffic Does Not Stop sign. Motion carried (3-0)

5. Review speed study report for Chestnut St between Hill St and 8th St S

No action taken. Chairperson Austin requested additional information on existing signs and referred the item to the January Public Works agenda.

6. Consider approving a revision of the State Municipal Agreement for the W Jackson St Project

Motion by Zacher, 2nd by Austin to approve the revised State/Municipal Agreement for the W Jackson St Project. Motion carried (3-0)

7. Review referral requesting direction to prioritize transportation utility efforts over special assessment administration.

Motion by Austin, second by Delaney to prioritize transportation utility development work over special assessment administration. Motion carried (3-0)

8. Consider approval of sewer lining contract to the lowest responsible bidder.

Motion by Delaney, second by Austin to approve the bid by Visu-Sewer for \$407,618 for the lining of sanitary sewer. Motion carried (3-0)

9. Review DPW November activities report

The report was reviewed with recognition of the passing of Wastewater Superintendent Ryan Giefer and of the excellent work he did for the City.

10. Review referral list

The referral list was reviewed.

11. Adjourn

Motion by Zacher, second by Delaney to adjourn. Motion carried (3-0). The meeting was adjourned at 7:01 pm

It was moved by Austin, seconded by Cattanaach to approve and adopt the actions of the Committee. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

D. REPORT OF THE HUMAN RESOURCES COMMITTEE MEETING HELD ON DECEMBER 13, 2021:

Jay Bemke, Chairperson

Dean Veneman, Secretary

Sheri Evanson

Date of Meeting: December 13, 2021

Reported to Council: December 21, 2021

The Human Resources Committee held a meeting in the Council Chambers of City Hall, 444 West Grand Avenue, Wisconsin Rapids, and via remote videoconferencing, on Monday, December 13, 2021, at 5:00 p.m. All Committee members were present. Also present were Alderpersons Rayome and Delaney, Ryan Hartman, Todd Eckes, Sue Schill, and Mayor Shane Blaser.

1. Call to order

Chairperson Bemke called the meeting to order at 5:03 p.m.

2. Discuss and consider for approval the extension of the Employee Emergency Paid COVID-19 Leave set to expire on 12/31/21

Motion by Evanson, seconded by Bemke, to allow the Employee Emergency Paid COVID-19 Leave to expire on 12/31/21. Motion carried 3-0.

3. Discuss and consider for approval a request for a Tier 11 Firefighter position within WRFD

Motion by Evanson, seconded by Veneman to approve the request for a Tier 11 Firefighter position within WRFD. Motion carried 3-0.

4. Discuss and consider for approval the attached revision to the Overtime and On-Call Pay Policy

Motion by Bemke, seconded by Veneman to approve the revisions to the Overtime and On-Call Pay Policy as presented. Motion carried 3-0.

5. Discuss and consider for approval the attached revision to the Copy and Fax Machine Use Policy

Motion by Veneman, seconded by Bemke to approve the revisions to the Copy and Fax Machine Use Policy as presented. Motion carried 3-0.

6. The Committee may vote to go into closed session under Section 19.85(1)(e), Wis. Stats., which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session"

Motion by Bemke, seconded by Veneman to move to go into closed session. Roll call vote taken. All members voted in the affirmative. Motion carried 3-0.

In closed session, the Committee discussed negotiation and bargaining strategy regarding labor negotiations with IAFF and WRPPA.

7. The Committee will return to open session

Motion by Veneman, seconded by Bemke to return to open session. Motion carried 3-0.

8. The Committee may vote to go into closed session pursuant to Section 19.85(1)(c) of the Wisconsin Statutes, which reads: "Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility."

Motion by Veneman, seconded by Bemke to go into closed session. Roll call vote was taken. Motion carried 2-1 with Evanson voting in the negative.

In closed session, the Committee discussed employment and compensation for a public employee, including a separation from employment.

9. The committee will return to open session

Motion by Bemke, seconded by Veneman to return to open session. Motion carried 3-0.

10. The Committee may take action in open session regarding employment and compensation for an employee, and a separation agreement

Motion by Bemke, seconded by Veneman to refer taking action regarding employment and compensation for an employee, and a separation agreement, to the full Common Council at the next Council meeting. Motion carried 2-1, with Evanson voting in the negative.

11. Consider the status of the Public Works Director position and its possible elimination

Motion by Veneman, seconded by Bemke to refer the status of the Public Works Director position and its possible elimination to the full Common Council at the next Council meeting. Motion carried 2-1, with Evanson voting in the negative.

12. Discuss and consider for approval a request from Mayor Blaser for an organizational restructure of

the Department of Public Works

Motion by Veneman, seconded by Bemke to refer the approval of a request from Mayor Blaser for an organizational restructure of the Department of Public Works to the full Common Council at the next Council meeting. Motion carried 2-1, with Evanson voting in the negative.

13. Adjournment

Motion by Bemke, seconded by Veneman to adjourn. Motion carried 3-0. The meeting adjourned at 6:23 p.m.

Cattanach requested that item #3 be held out for separate vote. Bemke requested that items #8, #9, #10, #11, and #12 be held out for separate vote in closed session at the end of the Council meeting. It was moved by Bemke, seconded by Austin to approve and adopt the balance of the report, holding out items #3, #8, #9, #10, #11, and #12. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Regarding item #3, it was moved by Bemke, seconded by Veneman to approve the item as presented. Motion carried, 7 ayes and 1 nay:

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	6	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

11. Reports of Other Committees, Commissions and Boards; Department Reports

- A. Wisconsin Rapids Housing Authority held September 29, 2021
- B. Wisconsin Rapids Police Department monthly summaries for October and November 2021
- C. Police and Fire Commission held October 13 and November 10, 2021
- D. Wisconsin Rapids Fire Department monthly summary for November 2021
- E. South Wood County Airport Commission held November 4, 2021
- F. McMillan Memorial Library Services Committee held November 9, 2021 and Board of Trustees held November 17, 2021
- G. Water Works and Lighting Commission held November 10, 2021

It was moved by Austin, seconded by Bemke to place the reports on file. Motion carried, 7 ayes, 0 nays, and 1 abstention:

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattanach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

12. Referrals to Committee

- a. Delaney made a referral to the Finance and Property Committee for a balanced budget
- b. Delaney made a request for a private citizen sign-up sheet for Police and/or Fire Department check-ins during loss of power or in an emergency situation

13. Regarding Human Resources Committee items #8-12:

HRC #8. In open session, the Council may vote to go into closed session pursuant to Section 19.85(1)(c) of the Wisconsin Statutes, which reads: "Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility."

In closed session, the Council may discuss employment and compensation for a public employee, including a separation agreement.

It was moved by Veneman, seconded by Zacher to go into closed session pursuant to Section 19.85(1)(c) of the Wisconsin Statutes, which reads: "Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility."

Roll call vote taken to go into closed session. Motion carried, 7 ayes and 1 nay, and the Council went into closed session.

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jake Cattnach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

In closed session, the Council discussed employment and compensation for a public employee, including a separation agreement.

HRC #9. The Council will return to open session

Motion by Bemke, seconded by Veneman to return to open session. Motion carried, 8 ayes and 0 nays, and the Council returned to open session.

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattnach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

HRC #10. The Council may take action in open session regarding employment and compensation for an employee, and a separation agreement

It was moved by Zacher, seconded by Veneman to approve the following terms for a separation from employment for Joe Terry:

Upon tendering of his irrevocable resignation on or before January 7, 2022, the payment of 6 months' severance pay, to be paid in a lump sum of \$21,700 on December 30, 2021, and a lump sum of \$33,317.50 on January 13, 2022; health and dental insurance with employee contribution through February 28, 2022; and the execution of a Separation Agreement and Release with terms as approved by the City Attorney.

Motion carried, 6 ayes, 1 nay, and 1 abstention:

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jake Cattnach	6	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

HRC #11. Consider the status of the Public Works Director position and its possible elimination
It was moved by Bemke, seconded by Veneman to send this item back to the Human Resources Committee for further discussion. Motion carried, 7 ayes and 1 nay:

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattnach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

HRC #12. Discuss and consider for approval a request from Mayor Blaser for an organizational restructure of the Department of Public Works

It was moved by Veneman, seconded by Zacher to send this item back to the Human Resources Committee for further discussion. Motion carried, 6 ayes and 2 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Sheri Evanson	5	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jake Cattnach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

14. Adjournment

Motion by Bemke, second by Zacher to adjourn. Motion carried, 8 ayes and 0 nays:

<u>Aldersperson</u>	<u>District</u>	<u>Aye</u>	<u>Nay</u>
Ryan Austin	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Veneman	2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Zacher	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tom Rayome	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheri Evanson	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jake Cattnach	6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick J. Delaney	7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jay Bemke	8	<input checked="" type="checkbox"/>	<input type="checkbox"/>

The meeting adjourned at 8:55 p.m.

Respectfully submitted,

Jennifer M. Gossick, City Clerk