



**Report of the Finance and Property Committee**

Tom Rayome, Chairperson  
Jake Cattanach, Secretary  
Jay Bemke

Date of Meeting: April 5, 2022  
Reported to Council: April 14, 2022

The Finance and Property Committee met at 4:30 p.m. on Tuesday, April 5, 2022, in the Council Chambers at City Hall. The meeting was LIVE on Wisconsin Rapids Community Media (WRCM) Spectrum Channel 985 and Solarus Channel 3, online at [www.wr-cm.org](http://www.wr-cm.org) or via WRCM's Roku app and was streamed LIVE on the City of Wisconsin Rapids Facebook page.

All members of the Finance and Property Committee were present. Also in attendance were Alderperson Veneman, Sue Schill, Interim Fire Chief Eckes, Kyle Kearns, Jake Klingforth, Tyler Mickelson and Tim Desorcy. A list of others in attendance is on file in the clerk's office.

1. Call to Order

Chairperson Rayome called the meeting to order at 4:31 p.m.

2. Consider a request from the Fire Department to apply for a grant to purchase two LUCAS devices through the Aspirus Foundation. (A LUCAS device is a mechanical CPR machine)

It was moved by Bemke, seconded by Rayome, to approve the application for a grant to purchase two LUCAS devices through the Aspirus Foundation for \$34,521.22. Motion carried 3-0.

3. Consider a request from the Park and Building Supervisor to replace the humidifier at City Hall

It was moved by Cattanach, seconded by Rayome, to accept a bid from Tri City Services for replacement of the humidifier at City Hall for \$14,599. Motion carried 3-0.

4. Consider a request from the Park and Building Supervisor to remove all the windows at the Centralia Center and reinsulate around the windows

It was moved by Cattanach, seconded by Bemke, to accept the proposal in the amount of \$16,906 from K&W Glass to remove and reinsulate the Centralia Center windows. Motion carried 3-0.

5. Consider a request from Wisconsin Rapids Women's Softball Association, Jamie L. McDonald, agent, for a renewal of the 6-month Retail Class "B" Fermented Malt Beverages License from May 1, 2022, to October 31, 2022, for the premises located at Mead Field, 311 17<sup>th</sup> Avenue South

It was moved by Bemke, seconded by Rayome, to approve a 6-month Retail Class "B" Fermented Malt Beverages License for Wisconsin Rapids Women's Softball Association, Jamie L. McDonald, agent, from May 1, 2022, to October 31, 2022, for the premises located at Mead Field, 311 17<sup>th</sup> Avenue South. Motion carried 3-0.

6. Consider for approval a Temporary Retail Class "B" Fermented Malt Beverages License for Central Wisconsin Cultural Center, 2651 Eighth Street South, for an Open Mic event to be held on Friday, April 29, 2022, from 7:00 p.m. to 10:00 p.m.

It was moved by Bemke, seconded by Rayome, to approve a Temporary Retail Class "B" Fermented Malt Beverages License for Central Wisconsin Cultural Center, 2651 Eighth Street South, for an Open Mic event to be held on Friday, April 29, 2022, from 7:00 p.m. to 10:00 p.m. Motion carried 3-0.

7. Review and consider for approval proposals for acquisition and upgrade of financial software

It was moved by Cattnach, seconded by Bemke, to approve a proposal for NewRoads Public Works Management System software in the amount of \$12,000, and RT Vision software for \$4,500, with yearly maintenance fees. Motion carried 3-0.

8. Review and consider for approval 2022 Budget Amendment

It was moved by Cattnach, seconded by Bemke to approve the 2022 Budget Amendment resolution. Motion carried 3-0.

9. Audit of the Bills

It was moved by Cattnach, seconded by Rayome to approve check numbers 11992 to 12431. Motion carried 3-0.

10. Set next meeting date

The new Committee will set a date at the reorganizational meeting of the Council.

11. Consider the sale of a vacant City-owned building located at 161 & 163 3rd Street North, Parcel IDs: 34-08156 & 3408157

In open session, it was moved by Bemke, seconded by Rayome to go into closed session under Section 19.85(1)(e) of the Wisconsin Statutes, which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session".

Roll call vote was taken. All members voted in the affirmative. Motion carried 3-0. The Committee went into closed session.

In closed session, the committee discussed negotiations and strategy regarding the sale of the above property.

It was moved by Cattnach, seconded by Bemke to return to open session. Motion carried 3-0. The Committee returned to open session.

It was moved by Cattnach, seconded by Bemke to sell the vacant City-owned building located at 161 & 163 3rd Street North, Parcel IDs: 34-08156 & 3408157, pursuant to the offer presented, for the amount of \$38,000, with development contingencies as outlined in the offer. Motion carried 3-0.

12. In open session, it was moved by Bemke, seconded by Cattnach to go into closed session pursuant to Section 19.85(1)(e) of the Wisconsin Statutes, which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Roll call vote taken. All members voted in the affirmative. Motion carried 3-0. The Committee went into closed session.

In closed session, the Committee discussed a proposal for an organizational study and analysis of the police department and police chief candidate recruitment.

It was moved by Bemke, seconded by Rayome to return to open session. Motion carried 3-0. The Committee returned to open session.

It was moved by Cattnach, seconded by Bemke, to proceed with the proposal from CSS for an organizational study and analysis of the police department and police chief candidate recruitment, and the appropriation of funds to the Police and Fire Commission for the police chief candidate recruitment portion. Motion carried 3-0.

13. It was moved by Bemke, seconded by Rayome to adjourn. Motion carried 3-0. The meeting adjourned at 6:04 p.m.