

REPORT OF THE FINANCE AND PROPERTY COMMITTEE

Joseph Zurfluh

Shane Blaser

Jacob Cattnach

Date of Meeting: 08/07/2018
Reported to Council: 08/21/2018

The Finance and Property Committee met at 5:00 p.m. on Tuesday, August 7, 2018 in the first-floor conference room at the City Hall. Committee members Joe Zurfluh and Shane Blaser were present, Alderperson Jake Cattnach was excused. A list of all others attending is on file in the Clerk's Office.

1. Call to order.

The meeting was called to order by Chairperson Joseph Zurfluh at 5:00 p.m.

2. Discuss Request for Proposal process for Shared-Ride Taxi Service procurement and the responsibilities of Finance Committee members in the evaluation process as required by WI DOT.

The Request for Proposal process for Shared-Ride Taxi Service procurement and the responsibilities of Finance Committee member in the evaluation process as required by WI DOT was discussed.

3. Review and consider for approval a request from the Mead Witter Foundation for permission to proceed with repairs to the Memorial Clock & Bell Tower.

It was moved by Zurfluh, and seconded by Blaser to approve a request from the Mead Witter Foundation for permission to proceed with repairs to the Memorial Clock & Bell Tower in the amount of \$720.58 by Van Ert Electric Company Inc., and to allow future repairs under \$2,500.00 to be approved directly by either the Public Works Director or the Parks and Buildings Supervisor, provided grant funds from the Mead Witter Foundation are available to pay for the repairs. Motion carried unanimously.

4. Review and consider for approval Phase II (installation) of new emergency generators at Fire Station No. 1, Fire Station No. 2, and City Hall.

It was moved by Blaser, and seconded by Zurfluh to approve Current Technologies Inc. as the low bidder for phase II (installation) of new emergency generators at Fire Station No. 1 for a cost of \$11,980.00, Fire Station No. 2 for a cost of \$13,170.00, and City Hall for a cost of \$25,650.00. Motion carried unanimously.

5. Review and consider for approval a proposal from MSA Professional Services to provide signal timing plans for Lincoln St and Riverview Expressway intersection improvements.

It was moved by Zurfluh, and seconded by Blaser to approve a proposal from MSA Professional Services to provide signal timing plans for Lincoln St and Riverview Expressway intersection improvements in the amount of \$5,800.00 to be funded through the Public Works Construction fund. Motion carried unanimously.

6. Review and consider approval of a sidewalk and parking easement at St. Luke's Lutheran Church along 10th St S for the 2018 sidewalk project.

It was moved by Zurfluh, and seconded by Blaser to approve of a sidewalk and parking easement at St. Luke's Lutheran Church along 10th St S for the 2018 sidewalk project, and have the easement recorded with the Wood County Register of Deeds. Motion carried unanimously.

7. Consideration of a resolution to accept or reject an Offer for Sale for property located in the West Side Industrial Park, Outlot 1 of WCCSM No. 10215, located near the corner of Industrial Street and 25th Avenue North. A Declaration of Restriction for the West Side Industrial Park provides the City the ability to match an Offer for Sale whenever land is proposed to be sold in the Park.

It was moved by Blaser, and seconded by Zurfluh, to approve a resolution to reject an Offer for Sale for property located in the West Side Industrial Park, Outlot 1 of WCCSM No. 10215, located near the corner of Industrial Street and 25th Avenue North. Motion carried unanimously.

8. Review and consider for approval a request to designate the \$40,000 development fee from Northpointe Senior Housing Development to establish a pilot housing development program.

It was moved by Blaser, and seconded by Zurfluh to approve a request to designate the \$40,000.00 development fee from Northpointe Senior Housing Development to establish a pilot housing development program. Motion carried unanimously.

9. Review and consider for approval a 2019 Wood County Economic Development Funding Request application for a pilot housing development program.

It was moved by Zurfluh, and seconded by Blaser to approve a 2019 Wood County Economic Development Funding Request application for a pilot housing development program. Motion carried unanimously.

10. Request from Central Wisconsin BMX for approval to install a new sign on the land they lease from the City at the corner of Highway 54 and County Highway W. Any improvement on the property which exceeds \$500 needs City approval. A sign permit has been applied for.

It was moved by Zurfluh, and seconded by Blaser to approve a request from Central Wisconsin BMX to install a new sign on the land they lease from the City at the corner of Highway 54 and County Highway W.

11. Consider a special events application submitted by Heart of Wisconsin Chamber of Commerce for an event called Hometown Halloween to be held from 4:30 p.m. to 6:30 p.m. on Friday, October 12. The application includes a request to close 2nd Street from East Grand Ave to Oak Street from 4:00 p.m. to 7:00 p.m.

It was moved by Blaser, and seconded by Zurfluh to approve a special events application submitted by Heart of Wisconsin Chamber of Commerce for an event called Hometown Halloween to be held from 4:30 p.m. to 6:30 p.m. on Friday, October 12. The application includes a request to close 2nd Street from East Grand Ave to Oak Street from 4:00 p.m. to 7:00 p.m. Motion carried unanimously.

12. Consider an Application for a Temporary Class B Retailer's License submitted by Our Lady Queen of Heaven Parish for their Parish Picnic on August 26.

It was moved by Blaser, and seconded by Zurfluh to approve an Application for a Temporary Class B Retailer's License submitted by Our Lady Queen of Heaven Parish for their Parish Picnic on August 26. Motion carried unanimously.

13. Beverage operator license applications.

It was moved by Blaser, and seconded by Zurfluh to approve the following beverage operator license applications:

New applications – Michael Garcia, Tricia Hughes, Sandra Knuth, Sarah Kucharski, Zakery Marten, Jacob Ninneman, Cheryl Owen, Tambi Prey, Evan Schleisner, Bret Schwalbach.

Renewals – Dennis Guerin, Dennis Guerin Jr., Kimberly Jonovic, Arvind Patel.

Motion carried unanimously.

14. Audit of the Bills – July 2018 (Check No. 73068 - 73377 and Manual Check No. 99721 – 99737)

It was moved by Zurfluh, and seconded by Blaser to approve Check No. 73068 - 73377 and Manual Check No. 99721 – 99737. Motion carried unanimously.

15. Set next meeting date.

The next regular meeting of the Finance and Property Committee will be on Tuesday, September 4, 2018.

16. In open session, the committee will vote to go into closed session under Section 19.85(1)(e) of the Wisconsin Statutes, which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session".

It was moved by Blaser, and seconded by Zurfluh to go into closed session pursuant to Section 19.85(1)(e) of the Wisconsin Statutes, a roll call vote was taken and all members voted in the affirmative.

- a. In closed session, the Committee will discuss negotiations and strategy regarding a development agreement, easements and other agreements with the South Wood County YMCA.

In closed session, the Committee discussed negotiations and strategy regarding a development agreement, easements and other agreements with the South Wood County YMCA.

- b. In closed session, the Committee will discuss a request from Wisconsin Rapids Community Theatre, Inc. to lease space in the Centralia Center.

In closed session, the Committee discussed a request from Wisconsin Rapids Community Theatre, Inc. to lease space in the Centralia Center.

- c. The Committee may return to open session and take action or make recommendations regarding item 11(a) and 11(b), or may adjourn in closed session.

17. Adjourn.

In closed session it was moved by Blaser, and seconded by Zurfluh to adjourn. Motion carried unanimously. The meeting adjourned at 6:40 p.m.