

**MINUTES OF THE MONTHLY MEETING
HOUSING AUTHORITY OF THE CITY OF WISCONSIN RAPIDS**

The Housing Authority of the City of Wisconsin Rapids held its regular monthly meeting at 1:30 p.m. on Wednesday, September 2, 2020 in the community room of the Huntington House Apartments, 2521 10th Street South, Wisconsin Rapids, WI 54494. Commissioner Grode called the meeting to order at 1:30 p.m.

1. ROLL CALL:

Present: Jo Ann Grode, Cheryl Reith- Kincaid, Evan Smith, David Henke, and Mary Vang

Also Present: Joyce Lobner and Jolina Janus

2. EXECUTIVE DIRECTOR'S REPORT

- A. Review and discuss vendor quotes for upgrading of office computers, server and management/security services: Commissioners reviewed and discussed the vendor quotes for computer upgrading. Commissioner Reith-Kincaid moved to pursue upgrading office computers, server and management/security systems based on quotes presented in the meeting, seconded by Commissioner Smith. There were no comments. All aye votes.
- B. Review and discuss revised 2020 budget for Public Housing: Mary reviewed this budget with commissioners, explaining that it shows January – April 2020 amounts, May – December 2020 amounts and combined amounts for the 2020 calendar year. She explained the reallocation of staff member salaries based on the necessary revisions.
- C. Review and discuss revised 2020 budget for Housing Choice Voucher: Mary reviewed this budget with commissioners, explaining that it shows January – April 2020 amounts, May – December 2020 amounts and combined amounts for the 2020 calendar year. She explained the reallocation of staff member salaries based on the necessary revisions.
- D. Review and discuss drafted 2020 budget for Huntington House Redevelopment LLC: Mary reviewed this budget with commissioners, explaining that it shows May – December 2020 amounts. She explained the reallocation of staff member salaries based on the necessary revisions.
- E. Review and discuss drafted 2020 budget for Housing Authority Business Activity: Mary reviewed this budget with commissioners, explaining that it shows May – December 2020 amounts. She

explained the reallocation of staff member salaries based on the necessary revisions.

3. RESOLUTIONS:

- A. Resolution #2020-12 2020 Revised Public Housing Budget: Commissioners reviewed Resolution #2020-12. Commissioner Smith moved to approve Resolution #2020-12, seconded by Commissioner Reith-Kincaid. There were no comments. All aye votes.
- B. Resolution #2020-13 2020 Revised Housing Choice Voucher Budget: Commissioners reviewed Resolution #2020-13. Commissioner Reith-Kincaid moved to approve Resolution #2020-13, seconded by Commissioner Henke. There were no comments. All aye votes.
- C. Resolution #2020-14 2020 Huntington House Redevelopment LLC Budget: Commissioners reviewed Resolution #2020-14. Commissioner Reith-Kincaid moved approve Resolution #2020-14, seconded by Commissioner Henke. There were no comments. All aye votes.
- D. Resolution #2020-15 2020 Business Activity Budget: Commissioners reviewed Resolution #2020-15. Commissioner Reith-Kincaid moved to approve Resolution #2020-15, seconded by Commissioner Henke. There were no comments. All aye votes.

- 4. **PUBLIC INPUT:** Cheryl Reith-Kincaid mentioned that Wisconsin Mechanical Solutions is doing a great job, and they are all respectful and courteous of the tenants.
- 5. **NEXT MEETING:** The next monthly meeting is scheduled for 1:30 p.m. on Thursday October 1, 2020 in the community room of the Huntington House Apartments.
- 6. **ADJOURNMENT:** Commissioner Smith moved to adjourn the meeting at 2:52 p.m., seconded by Commissioner Henke. All aye votes.

Submitted for approval by:

Approved by:

Mary Vang
Executive Director

Jo Ann Grode
Chair

Date: _____

Date: _____