



**Community Development  
Department**  
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## **REPORT OF THE HISTORIC PRESERVATION COMMISSION MEETING**

June 24, 2024

The Historic Preservation Commission met at 6:00 p.m. on June 24, 2024 in the Council Chambers at City Hall, 444 West Grand Avenue, Wisconsin Rapids. It was also streamed live on the City of Wisconsin Rapids Facebook page, Charter Cable Channel 985 and Solarus HD Cable Channel 3. Members present in the Chambers included Chairperson Mike Hittner, and William Parker, and Pat Kozicki; alderperson Ryan Austin attended via remote means. Also present were Dennis Polach, Jeff Penzkover, Kevin Fangman, Associate Planner Lizabeth Edwardsen, and Community Development Director Kyle Kearns.

The meeting was called to order at 6:00 p.m.

**1. Approval of the reports from the April 18<sup>th</sup>, 2023, Historic Preservation Commission meeting**

Motion by Parker to approve the report from the October 30, 2023 Historic Preservation Commission meetings; second by Hittner.

Motion carried (3 – 0)

**2. Selection of consultant for the Intensive Survey of Historical and Cultural Resources**

Pat Kozicki joined the meeting.

Kyle Kearns provided a summary of the RFP and consultant selection process. He further provided opinions on all three consultants and identified how they were ranked. Chairperson Hittner questioned if any unused funds can be used by staff for involved in the project, to which Mr. Kearns confirmed.

Motion by Hittner to approve the selection of the University of Milwaukee – Archaeological Research Laboratory Center to conduct the City Intensive Survey of Historical and Cultural Resources; second by Parker.

Motion carried (4 – 0)

**3. Commissioner updates – discussion/information only.**

**4. Next meeting date**

The next Historic Preservation meeting will likely be scheduled in the fall of 2024.

**5. Adjourn**

Motion by to adjourn by Hittner; second by Parker .

Motion carried (4 – 0)

Meeting adjourned at 6:15 p.m.