



Human Resources Committee Meeting Minutes February 4, 2021

Human Resources Committee

Thad Kubisiak, Chairperson
Joseph Zurfluh, Secretary
Jay Bemke

A meeting of the Human Resources Committee was held on Thursday, February 4, 2021, at 4:00 p.m. via remote videoconferencing, originating from the City Hall Council Chambers. Members present were Chairperson Kubisiak and Bemke. Also present were Ryan Hartman and Tyler Mickelson. Joining remotely were Mayor Blaser, Sue Schill, Dawn Desorcy, and Jake Klingforth.

Agenda

1. Call to order.

Chairperson Kubisiak called the meeting to order at 4:03 p.m.

2. Discuss and consider for approval an updated agreement from Ascension for recurring services rendered by the on-site Licensed Athletic Trainer. (See attached)

Motion by Kubisiak, second by Bemke to approve and updated agreement from Ascension for recurring services rendered by on-site Licensed Athletic Trainer. Motion carried 2-0.

3. Discuss and consider for approval two lead positions within the Aquatics facility- Lead Concessions and Lead Admissions.

Motion by Kubisiak, second by Bemke to approve two lead positions within the Aquatics facility- Lead Concessions and Lead Admissions with job position descriptions and compensation as presented. Motion carried 2-0.

4. HR Department Update

- RFP for Wage Study
 - RFP for wage study is now being sent to potential proposers.
- Posted positions within DPW
 - Multiple positions are currently posted within Aquatics and Streets of DPW.
- Looking to change FSA providers
 - Looking to change Flex Spending Account providers for better service to our employees.

5. Adjournment.

Motion by Kubisiak, second by Bemke to adjourn. Motion carried 2-0. The meeting adjourned at 4:13 p.m.