



**Human Resources Committee
Meeting Minutes
February 11, 2020**

The Human Resources Committee of the City of Wisconsin Rapids met at 5:15 p.m. on Tuesday, February 11, 2020, in the First Floor Conference Room at City Hall, 444 West Grand Avenue, Wisconsin Rapids. All members were present. Also present were Alderperson Kubisiak, Sue Schill, Mayor Zach Vruwink, Joe Terry, Joe Eichstadt, Dennis Polach, Greg Wolosek, Bruce Schoff, Mike Garski, and Travis Schalinske.

1. Call to order

The meeting was called to order by Chairperson Blaser at 5:17 p.m.

2. Review and approve proposed changes to “Longevity” and “Personal Time” Policies and Procedures as a result of AFSCME Local 1075 (DPW) not recertifying.

This item was held over for more information.

3. Discuss and approve a general wage increase for former DPW AFSCME members.

Motion by Zurfluh, second by Kellogg, to approve a general wage increase for former DPW AFSCME members of 3%, for those employees currently employed, retroactive to January 1, 2020. Motion carried, 3 ayes and 0 nays.

4. Consider recruitment services for the hiring of the Human Resourced Director.

Motion Blaser, second by Zurfluh, to seek proposals for recruitment services for the filling of the Human Resources Director position. Motion carried, 3 ayes and 0 nays.

5. Update on employee recruitment.

Mayor Vruwink gave an update.

6. Consider for approval a request to forego hiring seasonal engineering technicians and consulting engineers, and hire an additional full-time design engineer; review job description and compensation for a design engineer.

Motion by Kellogg, second by Zurfluh, to hire a Design Engineer 1, with the job description and compensation as has already been established, and to then only hire one seasonal engineering technician and not contract with design engineer consultants. Motion carried, 3 ayes and 0 nays.

7. Motion by Zurfluh, second by Kellogg, to go into closed session pursuant to Section 19.85(1)(c) of the Wisconsin Statutes, which reads: “Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.” Roll call vote taken and all members voted in the affirmative. Motion carried.

- a. In closed session, the Committee discussed a merit recognition award as recommended by the Mayor, but took no action.
- b. Motion by Kellogg, second by Zurfluh, to return to open session. Motion carried, 3 ayes and 0 nays.

8. The Committee took no action on a merit recognition award for an employee.

9. Motion by Kellogg, second by Zurfluh, to adjourn. Motion carried, 3 ayes and 0 nays. Meeting adjourned at 6:10 p.m.