



## Human Resources Committee Meeting Minutes April 8, 2021

### Human Resources Committee

Thad Kubisiak, Chairperson

Joseph Zurfluh, Secretary

Jay Bemke

A meeting of the Human Resources Committee was held on Thursday, April 8, 2021, at 3:30 p.m. via remote videoconferencing, originating from the City Hall Council Chambers. All members were present. Also present were Mayor Shane Blaser, City Attorney Sue Schill, Ryan Hartman, Patrick Glynn and Tyler Mickelson. Joining remotely was Deb Pagel.

#### Agenda

1. Call to order.

Chairperson Kubisiak called the meeting to order at 3:45 p.m.

2. Discuss and consider for approval extending the current Employee Emergency Paid Leave policy due to the COVID-19 pandemic thru June 30<sup>th</sup>, 2021, and adding the following additional conditions under which an Employee may use the leave:
  - a. Employee is seeking or awaiting the result of a diagnostic test for, or a medical diagnosis of, COVID-19 and such employee has been exposed to COVID-19;
  - b. The City has requested such test or diagnosis;
  - c. Employee is obtaining immunization related to COVID-19;
  - d. Employee is recovering from injury, disability, illness or condition related to the COVID-19 immunization

Motion by Kubisiak, second by Bemke to approve extending the current Employee Emergency Paid Leave Policy due to the COVID-19 pandemic thru June 30 2021, while adding the above conditions. Motion carried 3-0.

3. Discuss and consider for approval of a professional services agreement with Carlson Dettman Consulting to provide a classification and compensation study for non-represented positions within the City. (Attachment Included)

Motion by Kubisiak, second by Zurfluh to approve a professional services agreement with Carlson Dettman Consulting to provide a classification and compensation study for non-represented position within the City.

Motion carried 3-0.

4. HR Department Update

- Vaccine availability update.
- New employees

5. Adjournment.

Motion by Kubisiak, second by Zurfluh to adjourn. Motion carried 3-0. The meeting adjourned at 4:38 p.m.