



**Human Resources Committee  
Meeting Minutes  
June 4, 2020**

Members:

Thad Kubisiak, Chairperson  
Joseph Zurfluh, Secretary  
Jay Bemke

The Human Resources Committee met via remote videoconferencing on Thursday, June 4, 2020, at 5:00 p.m. The public could listen to the meeting by calling in. The meeting could also be viewed live on Wisconsin Rapids Community Media (WRCM) on local cable channels, online at [www.wr-cm.org](http://www.wr-cm.org) or via WRCM's Roku app, and was streamed LIVE on the City of Wisconsin Rapids Facebook page. Additionally, if the public wanted to provide comments regarding items on an agenda, they could contact Chairperson Kubisiak at [tkubisiak@wirapids.org](mailto:tkubisiak@wirapids.org) before the meeting. No one contacted the Chair.

Alderpersons Kubisiak and Bemke were present in Council Chambers, and Alderperson Zurfluh appeared via videoconferencing. Also present were Deb Pagel, Mayor Shane Blaser, Tyler Mickelson and Sue Schill.

1. Chairperson Kubisiak called the meeting to order at 5:06 p.m.
2. Discuss and consider approval of health insurance renewal with Aspirus Arise for July 1, 2020.

Bemke abstained from the discussion and vote.

Motion by Kubisiak, second by Zurfluh, to renew employee health insurance coverage with Aspirus Arise for 1 year commencing July 1, 2020 with no increase, and to maintain the present employee premium rates. Those rates are:

- a. City Employee rates: \$741.74 Single; \$1,496.74 Limited Family; and \$2,142.57 Family.
- b. City Retiree Non-Medicare rates: \$756.57 Single; \$1,526.67 Limited Family; and \$2,185.42 Family (These rates include a 2% admin fee)
- c. City Retiree Medicare rates: \$567.44 Single; \$1,134.87 Single Plus Spouse – both Medicare eligible; and \$1,324.01 Single Plus Spouse- only one Medicare eligible. (These rates include a 2% admin fee)
- d. Water and Light Employee and Retiree rates: \$756.57 Single; \$1,526.67 Limited Family; and \$2,185.42 Family. (These rates include a 2% admin fee)

Motion carried, 2-0, with Bemke abstaining.

3. Discuss and consider approval of dental insurance renewal with Delta Dental for July 1, 2020

Motion by Zurfluh, second by Bemke, to approve a renewal with Delta Dental for employee dental insurance administration commencing July 1, 2020 and to maintain the present employee premium rates. Motion carried, 3-0.

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4. Discuss and consider approval of updated language to the HR Director job description  
Motion by Kubisiak, second by Bemke. to revise the Human Resources Director job description as presented. Motion carried, 3-0.
5. Update on the hiring status of the vacant Human Resources Director position.  
Deb Pagel gave an update.
6. Update on employee recruitment.  
Deb Pagel gave an update.
7. Motion by Bemke, second by Zurfluh, to adjourn. Motion carried 3-0. Meeting adjourned at 5:19 p.m.