



## Human Resources Committee Meeting Minutes July 14, 2020

The Human Resources Committee held a meeting in the council chambers and via remote videoconferencing on Tuesday, July 14, 2020 at 4:30 p.m. The public could listen to the meeting by calling in, and the meeting could also be viewed LIVE on Wisconsin Rapids Community Media (WRCM) Spectrum Channel 985 and Solarus Channel 3, online at [www.wr-cm.org](http://www.wr-cm.org) or via WRCM's Roku app, and was streamed LIVE on the City of Wisconsin Rapids Facebook page. If persons wished to provide comments regarding items on an agenda, they could contact Chairperson Kubisiak at [tkubisiak@wirapids.org](mailto:tkubisiak@wirapids.org) before the meeting.

All committee members (Kubisiak, Kellogg, and Zurfluh) were present. Also present were Alderperson Kellogg, Alderperson Rayome, Deb Pagel, Mayor Blaser, Sue Schill, and Tyler Mickelson.

### Agenda

1. Chairperson Kubisiak called the meeting to order at 4:33 p.m.
2. Discuss and consider approval of proposed changes to the employee dress code policy  
Motion by Zurfluh, second by Bemke to approve revised dress code policy. Motion carried, 3-0.
3. Discuss and consider approval of proposed changes to the policy regarding communications for employee memorial services  
Motion by Zurfluh, second by Bemke, to approve the changes to the funeral/memorial policy. Motion carried, 3-0.
4. Discuss and consider approval of proposed changes to the wage and salary policy  
Motion by Kubisiak, second by Zurfluh, to amend the wage and salary policy to remove the restriction that employees can only progress to step 6 (midpoint). Any movement on the salary schedule will still need to be budgeted and be pursuant to developed policies. Motion carried, 3-0.
5. Discuss and consider approval of an extension to the emergency sick leave policy  
Motion by Zurfluh, second by Bemke, to approve the extension of the City's emergency sick leave policy to September 30, 2020, and also to approve to extend any public safety union agreements regarding this sick leave. Motion carried, 3-0.
8. (This item taken out of order via unanimous consent) Discussion on employee recruitment.  
Deb Pagel gave an update on employee recruitment.
6. Motion by Kubisiak, second by Bemke, to go into closed session pursuant to Section 19.85(1)(c) of the Wisconsin Statutes, which reads: "Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." Roll call vote taken. All members voted in the affirmative, and the motion passed.  
In closed session, the Committee discussed candidates for vacant positions. No action was taken.
7. The Committee did not return to open session.
8. Adjournment  
Motion by Zurfluh, second by Bemke, to adjourn in closed session. Motion carried, 3-0. The meeting adjourned at 5:33 p.m.