



## Human Resources Committee Meeting Minutes October 11, 2022

### Human Resources Committee

Jay Bemke, Chairperson  
Patrick Delaney- Vice Chair  
Tom Rayome

The Human Resources Committee held a meeting in the First Floor Conference Room of City Hall, 444 West Grand Avenue, Wisconsin Rapids, and via remote videoconferencing, on Tuesday, October 11, 2022, at 2:00 p.m. All Committee members were present. Also present were Alderperson Polach, Fire Chief Eckes, HR Manager Ryan Hartman, City Attorney Sue Schill, Traci Tauferner, Eric Daven, Drew Borchardt, and Ms. Delaney.

### Agenda

1. Call to order

The meeting was called to order by Chairperson Bemke at 2:00 p.m.

2. HR Update

- a. Recruitment Update
- b. Flu Clinic
- c. Open Enrollment

Discussion and updates were given, no action was taken.

3. Consider proposals for the continuation of on-site fitness and physical therapy services; the preparation of job function descriptions; and annual occupational fitness/job function testing for police and fire department employees.

Presentation given by Traci Tauferner from Advanced Physical Therapy and Sports Medicine.

4. The Committee may vote to go into closed session under Section 19.85(1)(e), Wis. Stats., which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session"

Motion by Rayome, seconded by Delaney to move into closed session. Roll call vote taken. All members voted in the affirmative. Motion carried 3-0.

In closed session, the Committee discussed the proposals presented in item 3.

Motion by Delaney, seconded by Rayome to direct City staff to negotiate with a proposer under the negotiation parameters outlined in closed session. In the event the parameters are met, this item may be held out from the Human Resources report on the Council agenda, and the Council may then consider approval of an agreement for these services. Motion carried 3-0.

5. The Committee may adjourn in closed session, or may return to open session.

Motion by Rayome, seconded by Delaney to adjourn. Motion carried 3-0. The meeting adjourned in closed session at 3:45 p.m.