



Human Resources Committee Meeting Minutes October 8, 2020

Human Resources Committee

Thad Kubisiak, Chairperson
Joseph Zurfluh, Secretary
Jay Bemke

A meeting of the Human Resources Committee was held on Thursday, October 8th, 2020, at 4:30 p.m via remote videoconferencing, originating from the City Hall Council Chambers. All members were present. (Kubisiak, Bemke, Zurfluh). Also present were Mayor Blaser, Scott Kellogg, Sue Schill, Scott Young, Ryan Hartman, Justin, Pluess, and Jason Joling. (Attendees list on file at the City Clerk's Office).

Agenda

1. Call to order
Chairperson Kubisiak called the meeting to order at 4:35 p.m.
2. Discuss and consider for approval a Side-Bar Agreement with IAFF Local 425 regarding continuation of the Community Cares Paramedic Program.
Motion by Kubisiak, second by Bemke to approve Side-Bar Agreement with IAFF Local 425 regarding continuation of the Community Cares Paramedic Program. Motion carried, 3-0. A copy of the Side Agreement is attached.
3. Discuss and consider for approval a Memorandum of Understanding (MOU) with IAFF Local 425 regarding the implementation of a one, or two- year trial work schedule; this schedule consists of 48 hours on duty, 96 hours off duty.
Motion by Kubisiak, second by Zurfluh to approve a Memorandum of Understanding (MOU) with IAFF Local 425 regarding the implementation of a one, or two- year trial work schedule; this schedule consists of 48 hours on duty, 96 hours off duty. Motion carried, 3-0. A copy of the memorandum is attached.
4. Discuss for clarification purposes the Emergency Paid Sick Leave policy that was approved at HR Committee meeting September 3rd, 2020.
 - a. Motion by Kubisiak, second by Bemke to approve the revisions to the policy as presented, which provides for a reset of leave to 80 hours (or two week equivalent), and extends the leave to December 31, 2020. This action supersedes what was recorded in the minutes from the meeting of September 3, 2020. Motion carried, 3-0. A copy of the policy is attached.
5. HR Management Report
 - a. Recruitment
 - i. Fire Department
 - ii. Police Department
 - iii. Recreation
 - iv. Department of Public Works

b. Compensation Review

- i. Proposed changes for certain clerical employees at November HR Committee Meeting.

6. Adjournment.

Motion by Bemke, second by Zurfluh to adjourn. Motion carried, 3-0. The meeting adjourned at 4:59 p.m.