



**Human Resources Committee  
Meeting Minutes  
November 3rd, 2020**

**Human Resources Committee**

Thad Kubisiak, Chairperson  
Joseph Zurfluh, Secretary  
Jay Bemke

A meeting of the Human Resources Committee was held on Tuesday, November 3rd, 2020, at 4:30 p.m via remote videoconferencing, originating from the City Hall Council Chambers. Members present were Kubisiak and Bemke. Also present were Mayor Blaser, Ryan Hartman, City Attorney Sue Schill (all remote), Joe Terry, and Paul Vollert. A list of attendees is on file at the clerk's office.

Agenda

1. Call to order

Meeting was called to order by Chairperson Kubisiak at 4:37 p.m.

2. Discuss and consider for approval wage adjustments for internal equity purposes for 4 Administrative positions within the Police Department.

Motion by Kubisiak second by Bemke to approve as presented wage adjustments for 4 Administrative positions within the Police Department. Motion carried 2-0.

3. Discuss and consider for approval a new position of Parks & Recreation Coordinator, to replace the Parks and Recreation Administrative Assistant position; along with compensation and job description approval.

Motion by Kubisiak, second by Bemke to approve a new position of Parks & Recreation Coordinator, to replace the Parks & Recreation Administrative Assistant position, and approve as presented the job description and compensation. Motion carried 2-0.

4. Discuss and consider for approval the addition of a 2nd Street Supervisor position within DPW; along with compensation and job description.

Motion by Kubisiak, second by Bemke to approve an additional Street Supervisor position within DPW, and approve as presented the job description and compensation. Motion carried 2-0.

5. Discuss and consider for approval a non-union general employee wage increase for 2021.

Motion by Kubisiak, second by Bemke to approve a 2.5% wage increase for 2021 for non-union general employees. Motion carried 2-0.

6. Adjournment.

Motion by Kubisiak, second by Bemke to adjourn. Motion carried 2-0. Meeting adjourned at 4:50 p.m.