



**Human Resources Committee
Meeting Minutes
December 8, 2020**

Human Resources Committee

Thad Kubisiak, Chairperson
Joseph Zurfluh, Secretary
Jay Bemke

A meeting of the Human Resources Committee was held on Tuesday, December 8, 2020, at 4:30 p.m. via remote videoconferencing, originating from the City Hall Council Chambers. All members were present. (Kubisiak, Bemke, Zurfluh). Also present were Mayor Blaser, Scott Kellogg, Ryan Hartman. Also present remotely were Sue Schill, Joe Terry, and Tom Rayome.

Agenda

1. Call to order

Chairperson Kubisiak called the meeting to order at 4:40 p.m.

2. Discuss and consider for approval an extension or reset for 2021 of Employee Emergency Paid Leave due to the continuing COVID-19 pandemic

Motion by Zurfluh, second by Bemke to reset the City's emergency paid leave hours to 80 hours (or two-week equivalent) on January 1, 2021 and to extend the period of time within which to use the City's emergency paid leave to April 1, 2021. Motion carried 3-0. A copy of the revised policy is attached

3. Discuss and consider for approval changing the reporting structure for the Airport Manager position so the position reports to the Mayor; the position currently reports to the Director of Public Works

Motion by Bemke, second by Zurfluh to change the reporting structure for the Airport Manager position from reporting to the Director of Public Works to reporting to the Mayor. Motion carried 3-0

4. Adjournment

Motion by Zurfluh, second by Bemke to adjourn. Motion carried, 3-0. The meeting adjourned at 5:08 p.m.