



Legislative Committee Meeting Notice August 11, 2021

Legislative Committee

Jay Bemke, Chair
Ryan Austin, Secretary
Matt Zacher

Notice is hereby given of a meeting of the Legislative Committee to be held on Thursday, August 11, 2022, at 4:00 p.m. in the Council Chambers of City Hall, 444 West Grand Avenue, Wisconsin Rapids. The public may listen to the meeting by calling 1-312-626-6799 Access code: 880 7363 4599. The meeting will also be streamed on the City of Wisconsin Rapids Facebook page and broadcast on Wisconsin Rapids Community Media (WRCM) Spectrum Channel 985 and Solarus Channel 3.

Agenda

1. Call to Order
2. Consider for adoption an ordinance revising the role and responsibilities of the Park and Recreation Commission, as recommended by the Park and Recreation Ad Hoc Committee and the Park and Recreation Commission.
3. Consider for adoption an ordinance which would change standing committee Secretary positions to Vice Chairperson positions.
4. Consider for adoption an ordinance which provides for a revocation of a retail alcohol license if the license is not used for a period of four (4) months.
5. Discuss rules of the Common Council, specifically relating to the use of videoconferencing for standing committee, common council, and other committee meetings.
6. Discuss temporary alcohol licenses and their requirements under state law, as it relates to recent requests for temporary alcohol licenses.
7. Discuss a referral from Alderperson Evanson regarding department heads providing reports to the Common Council, and department heads reporting to a committee.
8. Discuss a referral from Alderperson Evanson to create an Aquatics Ad Hoc Committee to focus on all aspects relating to the Aquatics Center.

Susan C. Schill
City Attorney

The City of Wisconsin Rapids encourages participation from all its citizens. If access to any public meeting is not possible, notification to the City Clerk's office at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. Call the Clerk at (715) 421-8200 to request accommodations.

ORDINANCE NO. MC

A GENERAL ORDINANCE OF THE CITY OF WISCONSIN RAPIDS AMENDING SECTION 2.09(17) OF THE MUNICIPAL CODE. SAID SECTION SETS FORTH THE DUTIES OF THE PARK AND RECREATION COMMISSION

Section I Section 2.09(17) of the Wisconsin Rapids Municipal Code is amended to read as follows:

2.09(17) Park and Recreation Commission.

(a) ~~Creation and~~ Membership. There ~~shall be is hereby re-created~~ in the City of Wisconsin Rapids, a ~~P~~ark and ~~R~~ecreation ~~C~~ommission consisting of nine members, six of whom shall be appointed by the mayor subject to confirmation by the common council. The term of office of each member shall be as hereinafter provided and shall expire April 30 of each year, except as otherwise provided. The membership of the commission shall consist of the following:

- (1) Two members of the common council for their terms of office. One common council member shall be appointed by the mayor and the other by the common council.
- (2) Five members who are residents of the City of Wisconsin Rapids, for a term of five years each.
- (3) The mayor and superintendent of schools, who shall be ex officio members.

All members of this commission shall serve without compensation. The majority of the commission shall constitute a quorum for the transaction of business.

(MC#561)

(b) Organization. The commission shall meet annually as soon after May 1 as possible and selections shall be made from its membership a chairperson and a ~~secretary~~ vice-chairperson.

(c) Powers and Duties.

- (1) Except as limited as provided herein, the commission shall have ~~complete general management and control~~ charge, supervision, and management of all public parks, municipal swimming pools and aquatic facilities, athletic fields, municipal zoo, recreational buildings and grounds ~~upon which the same are situated and adjacent to,~~ public playgrounds, public ice rinks, ~~public centers,~~ and similar public property and functions as shall be assigned to said commission by the common council for the development, maintenance, and operation of all public recreational facilities and activities as ~~the common council it~~ shall from time to time determine are for the best interest of the city and its inhabitants. The commission's general management and control is subject to the common council's authority as specifically provided herein.
- (2) The commission shall adopt such rules and regulations to govern the organization and conduct of its work as it shall deem advisable. ~~Whenever possible and practicable, the commission shall utilize city employees, equipment, and facilities.~~ The commission shall make rules and regulations for the government and control of all such places of recreation.

(3) The commission shall not be involved in the hiring or supervising of any employees, nor be involved in the daily operations of the Parks and Recreation Department. The Commission shall, however, have a person on the interview committee for the Parks and Building Supervisor position. have the authority to hire the park superintendent and the recreation director and make recommendations concerning their respective salaries to the Human Resources Committee of the Wisconsin Rapids Common Council. The commission may hire temporary help to assist in its recreation programs. The wages of employees working for the park and recreation department who are members of Local Union 1075 shall be determined 7 by the Human Resources Committee of the common council. (MC#920)

(4) The commission shall have sole decision-making and final authority over:

- a. The acceptance of monetary gifts for park purposes to the City in any amount, and the acceptance of personal property for park purposes valued over \$5,000.
- b. All City park and recreation programming, including fees charged; hours of operation of parks and park facilities; and admission fees for all parks and parks facilities.
- c. The formulation of all policies and general regulations for all city parks, aquatics facilities, athletic fields, recreational buildings and playgrounds. However, any regulations which require a change in ordinance shall be referred to the Legislative Committee and common council for approval; the commission's action will only be advisory regarding ordinance modifications.
- d. Strategic planning for all parks and recreation facilities.
- e. The approval of non-construction contracts, professional services contracts, and maintenance or service contracts, for park facilities and park purposed, provided the funds for said contracts have been budgeted.

(5) The commission shall initially discuss but have only advisory or recommending authority to the Finance and Property Committee and common council regarding:

- a. The acceptance of gifts of real estate, or personal property exceeding \$5,000 in value, for park purposes. The commission shall recommend acceptance and the common council may accept said gift by resolution
- b. The purchase or lease of lands in the name of the city for park purposes within or without the city and to sell or exchange property no longer required for its purposes. The city is authorized to acquire by condemnation

in the name of the city such lands within or without its corporate boundaries as it may need for public parks.

- c. Leases and licenses for the use of all athletic fields and other public park spaces.
- d. The creation of any new park facilities or park areas in the city.
- e. Any duty or responsibility that is within the jurisdiction of the Plan Commission pursuant to Chapter 11 of the Municipal Code.
- f. Except as provided in (4)e. herein, any contracts for the repair, construction, remodeling, improvement and maintenance of any public facility or public grounds shall be approved by the common council after review and recommendation by the commission.

(6) The Finance and Property Committee shall be responsible for all special events applications/permits (even if the events occur in a park), and 4th of July fireworks activities.

~~(d) Finances.~~

- ~~(1) All expenditures shall be made by orders of the city clerk, drawn upon the city treasurer to pay bills that have been audited and approved by the commission, and presented to the city clerk. The commission shall not contract any liability in excess of the budget for said commission authorized by the common council and such other income shall be received by the commission.~~
- ~~(2) All receipts of any kind and all monies that may be received by the commission as donations, gifts, legacies, bequests, etc., shall, unless otherwise provided by the terms of such donations, gifts, legacies, and bequests, be deposited in the treasury of the city and the city treasurer shall act as treasurer of said commission without additional compensation.~~

~~(ed) Finances and Budget and Report to Council.~~

- ~~(1) At the time outlined by the Finance and Property Committee, but no later than ~~Prior to~~ October 1 each year, the commission shall submit to the council an estimate of the expenditures during the ensuing year. Such amount, as shall be approved by the common council, shall be included in the city budget. (MC#554)~~
- ~~(2) The commission may not exceed any monies or contract any liability on the part of the city in excess of the amounts appropriated, budgeted and approved by the common council. The commission shall seek approval from the Finance and Property Committee and the common council to exceed monies for items or projects not budgeted.~~

~~(3) The commission shall have the ability to expend \$25,000 each budget year from Park and Recreation outlay for undesignated projects or improvements, without the need for specific common council approval. This shall be a line item in the commission budget.~~

~~(4) The commission may expend room tax revenue for parks purposes, provided the common council has approved such expenditures in the commission budget.~~

~~(f) Municipal Zoo.~~

~~(1) Establishment and Location. A municipal zoo is hereby established and created for the City of Wisconsin Rapids. The location of the municipal zoo shall be on city-owned property lying north and west of the sewage disposal plant in the City of Wisconsin Rapids, described as follows: "That area located north and west of the disposal plant fence and south of Gaynor Avenue, between the disposal plant driveway and the Chicago and Northwestern right-of-way. The south line of said area shall be a line running due west from the most northerly corner of the sludge bed to the Chicago and Northwestern right-of-way, excepting therefrom the following portion thereof which shall be maintained by and be the responsibility of the park board: beginning at the intersection of the south line of Gaynor Avenue and the westerly line of the disposal plant driveway, running southwesterly along the westerly line of said driveway to the northwesterly fence of the disposal plant, run thence northwesterly along said fence, as extended to a road which lies about 50 feet west of the west line of Government Lot #1, Section 24, Township 22 North, Range 5 East, thence run north along said road to the south line of Gaynor Avenue, thence run east along the south line of Gaynor Avenue to the point of beginning." (141-A)~~

~~(2) The management of the municipal zoo shall be vested in the park and recreation commission of the City of Wisconsin Rapids.~~

~~(3) The erection of pens, buildings, and landscaping of the zoo shall be vested in the park and recreation commission.~~

~~(4) An annual report to the common council of said city, on the operation of the zoo, shall be made by the park and recreation commission at the time of budget requests.~~

~~(5) The mayor and common council shall provide in the annual budget the sum necessary for the management and upkeep of the zoo for the ensuing year.~~

~~(6) The acquisition of birds or animals that are native to Wisconsin by gift, exchange, or purchase, shall be subject to the approval of the park and recreation commission. The acquisition of birds or animals that are not native to Wisconsin shall be subject to the express consent of the common council.
(MC#49)~~

SECTION II All ordinances, or parts of ordinances, in conflict herewith are hereby repealed.

SECTION III This ordinance shall take effect upon passage and publication.

Shane E. Blaser, Mayor

Jennifer M. Gossick, City Clerk

PASSED:
APPROVED:
PUBLISHED:

ORDINANCE NO. MC_____

A GENERAL ORDINANCE OF THE CITY OF WISCONSIN RAPIDS REGARDING THE APPOINTMENT OF VICECHAIRPERSONS TO THE STANDING COMMITTEES OF THE COUNCIL

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF WISCONSIN RAPIDS DOES ORDAIN AS FOLLOWS:

SECTION I Section 2.04(2)(a) of the Wisconsin Rapids Municipal Code is hereby amended to read as follows:

(2) Committees of the Common Council.

(a) Standing Committees; Matters Referred. The standing committees of the common council are:

(1) Public Works Committee

(2) Finance and Property Committee

(3) Human Resources Committee

(4) Legislative Committee

Each council member shall be on at least one committee, to be assigned by the mayor at the reorganization meeting. Each committee shall have three members. Each committee shall elect its own chairperson and vice chairperson secretary. The Legislative Committee shall be comprised of the chairpersons of the other three standing committees.

SECTION II All ordinances, or parts of ordinances, in conflict herewith are hereby repealed.

SECTION III This ordinance shall take effect upon passage and publication.

Shane E. Blaser, Mayor

Jennifer M. Gossick, City Clerk

PASSED:
APPROVED:
PUBLISHED:

ORDINANCE NO. MC_____

A GENERAL ORDINANCE OF THE CITY OF WISCONSIN RAPIDS AMENDING SECTIONS 22.13 AND 23.11 OF THE MUNICIPAL CODE REGARDING ABANDONMENT OF RETAIL ALCOHOL LICENSES

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF WISCONSIN RAPIDS DOES ORDAIN AS FOLLOWS:

SECTION I Section 22.13 of the Wisconsin Rapids Municipal Code is hereby amended to read as follows:

22.13 SUSPENSION, REVOCATION, OR NON-RENEWAL OF LICENSE The common council may at any time suspend, revoke, or refuse to renew any license granted under the provision of this ordinance upon conviction for the violation of any of the rules, regulations, ordinances, or laws governing or applicable to said licensed premises, or upon conviction of the licensee of any qualified felony. Such action shall be governed by the hearing procedures set forth by state statute. Whenever any license shall be revoked, no refund or any unearned portion of the fee paid, shall be made, and at least 12 months from the time of such revocation shall elapse before another license shall be granted for the same premises.

The alcohol beverage license issued for any premises which is abandoned, as defined herein, shall be subject to revocation by the common council as provided in this Code and Wis. Stats. § 125.12. "Abandoned", for the purposes of the section shall mean a continuing refusal or failure of the licensee to use or operate upon the premises for the purpose or purposes for which the license was granted, for a period of four months or more. No license shall be reissued or renewed to a licensee if the business for which the license is issued has been inactive for a period of four months or more immediately prior to the renewal date.

SECTION II Section 23.11 of the Wisconsin Rapids Municipal Code is hereby amended to read as follows:

23.11 SUSPENSION, REVOCATION, OR NON-RENEWAL OF LICENSE Whenever the holder of any license or permit under this ordinance shall violate any portion of the ordinance or any regulation adopted pursuant thereto, proceedings for the suspension, revocation, or non-renewal of said license or permit may be instituted in the manner and under the procedure established by Chapter 125, of the Wisconsin Statutes, and the provision therein relating to the granting of a new license shall likewise be applicable.

The alcohol beverage license issued for any premises which is abandoned, as defined herein, shall be subject to revocation by the common council as provided in this Code and Wis. Stats. § 125.12. "Abandoned", for the purposes of the section shall mean a continuing refusal or failure of the licensee to use or operate upon the premises for

the purpose or purposes for which the license was granted, for a period of four months or more. No license shall be reissued or renewed to a licensee if the business for which the license is issued has been inactive for a period of four months or more immediately prior to the renewal date.

SECTION III All ordinances, or parts of ordinances, in conflict herewith are hereby repealed.

SECTION IV This ordinance shall take effect upon passage and publication.

Shane E. Blaser, Mayor

Jennifer M. Gossick, City Clerk

PASSED:
APPROVED:
PUBLISHED: