



**ENGINEERING DEPARTMENT**  
**444 West Grand Avenue**  
**Wisconsin Rapids, WI 54495-2780**  
Engineering (715) 421-8205 FAX (715) 421-8291

November 30, 2018

«OWNER\_NAME»  
«MAILING\_ADDRESS»  
«CITY\_STATE\_ZIP»

Parcel #«TAX\_KEY» at «PARCEL\_ADDRESS», Wisconsin Rapids, WI

The City of Wisconsin Rapids identified a need for sidewalk in your neighborhood a few years ago and has included this sidewalk in the Capital Improvement Plan which was approved in 2018 and budgeted for construction in 2019. The proposed project includes the addition of concrete sidewalk, concrete driveway approaches, and curb & gutter replacement at the following location:

- 12<sup>th</sup> Street South between Huntington Avenue and Wood Avenue (west side)

The project is currently in the design phase with construction scheduled for summer of 2019.

In addition, the City of Wisconsin Rapids recently passed a preliminary resolution which signifies the city's intent to levy special assessments for the sidewalk project in accordance with city ordinance 6.03. This letter includes a copy of the preliminary resolution for your reference. The estimated special assessment cost for your property will be approximately between \$«BASE\_COST» and \$«BASE\_COST\_20\_PCT\_INCREASE». After the project is complete, an assessment hearing will be held no longer than 60 days after actual costs have been determined. The hearing will provide an opportunity for property owners to review the assessments and ask questions related to the assessment values.

If you have any questions or concerns, feel free to contact me at (715) 421-8251 or by e-mail at [jeichsteadt@wirapids.org](mailto:jeichsteadt@wirapids.org).

Sincerely,

Joe Eichsteadt, P.E.  
City Engineer

c/enc: Map showing project location, Preliminary Resolution, Question & Answer document, Assessment FAQs

Mayor Vruwink, Public Works Committee, District Alderman Thaddeus Kubisiak, District Alderman Shane Blaser, Paul Vollert, Sean Ringer, Joe Terry, Nick Dums