



Finance Committee

Meeting Minutes for

January 10, 2024

1. Call to Order: Chair Feith called the meeting of the McMillan Library Finance Committee to order at 4:30p.m.

2. Open Meetings Declaration: Chair Feith established that this was a public meeting with in person and Zoom access and appropriate public notice was given.

3. Roll Call:

Committee Members:

Andrea Galván
Ryan Austin

Susan Feith
~~Craig Broeren~~-excused

Emily Kent
William Clendenning

Other Board Members:

Elizabeth St. Myers
Evan O'Day

~~Karen Schill~~
~~Scott Kellogg~~

Kim Heniadis

Administration: Katherine Elchert, Library Director; Claire Parrish, Assistant Director

Others in Attendance:

Meeting minutes not approved as not included on the agenda.

5. Elevator Project Discussion & Board Recommendation: Austin gave an update that Otis Elevator Co. will come to the library on January 24th at 1pm; committee would also like KONE Elevator to give an estimate, as they have been servicing the elevator.

Feith directed Elchert to request the carryover account total from City Finance Director's for next week's board meeting.

R. Austin made a motion to take a \$50,000 contribution from the library carryover funds for the elevator project and recommend to the full board for action at the January meeting. E. Kent seconded the motion. Motion carried unanimously.

Kellogg arrived at 4:44pm.

Endowment budget will be reviewed in March, after the elevator project gets more details.

6. Learning Futures Donor Recognition Update: Feith asked all members present if they saw any additions/corrections/changes to be made to the spreadsheet; committee will give it one more month before submitting a finalized spreadsheet.

7. New Business:

- **Audit:** St. Myers inquired on the status of endowment audit with Legacy Accounting; Feith replied it would be for 2023 data, which isn't yet complete.



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K. Shill arrived at 4:58pm.

8. Adjournment: R. Austin made a motion to adjourn, W. Clendenning seconds. Motion carried unanimously.

Chair Feith adjourned the meeting at 5:00p.m.

Respectfully Submitted: Claire Parrish, Assistant Director