



Services Committee

Meeting Minutes for

March 12, 2024

1. Call to Order: Chair Heniadis called the meeting of the McMillan Library Services Committee to order at 4:30pm.

2. Open Meetings Declaration: Chair Heniadis established that this was a public meeting with in person and Zoom access and appropriate public notice was given.

3. Roll Call:

Committee Members:

~~Andrea Galván~~
Evan O'Day

Kim Heniadis
Elizabeth St. Myers

Emily Kent
William Clendenning

Other Board Members:

~~Susan Feith~~
~~Ryan Austin~~

~~Scott Kellogg~~
~~Craig Broeren~~

~~Karen Schill~~

Administration: Katherine Elchert, Library Director; Claire Parrish, Assistant Director

Others in Attendance:

4. Approval of Minutes: A motion was made by K. Heniadis, second by E. Kent to approve the minutes of the January 9, 2024 Services Committee meeting. Motion to approve carried by unanimous vote.

5. Internet Safety and Acceptable Use Policy: Elchert reviewed changes made to the policy.

E. St. Myers makes a motion to send the Internet Safety and Acceptable Use Policy to board for full approval, W. Clendenning seconds. Motion carried unanimously.

6. Social Media Use Policy: Elchert reviewed the social media policy.

K. Heniadis makes a motion to send the Social Media Use Policy to the full board for approval, E. Kent seconds. Motion carried unanimously.

7. Appreciation for Staff Ideas: Elchert suggested the idea that staff get some branded clothing, like a half-zip and/or t-shirt. Committee discussed and will wait until more information is known on capital projects before sending the idea to the finance committee. Elchert will get some price ranges and the committee will review in May.

8. Inclusive Services Guide: Elchert reviewed the Programming and Services sections of the guide

9. Mission Statement: Mission statement options were reviewed.

S. Feith left at 5:29pm



Services Committee

Top options:

McMillan Memorial Library fosters lifelong learning and community connection by providing equitable access to ideas, information, and the arts.

McMillan Memorial Library fosters lifelong learning and community connection by providing equitable access to art, education, entertainment, information, technology, and the arts.

Henaidis will email the choices out to the library staff for feedback with a response date.

10. Items for Next Agenda

- Mission statement feedback from staff
- Meeting room policy to review
- Inclusive Services Guide Section 5

11. Adjournment: W. Clendenning motions to adjourn, K. Heniadis seconds. Meeting adjourned at 5:43pm.

Respectfully Submitted: Claire Parrish, Assistant Director