



# Building and Grounds Committee

Meeting Minutes for

May 8, 2024

**1. Call to Order:** Chair Austin called the meeting of the McMillan Library Building and Grounds Committee to order at 5:00p.m.

**2. Open Meetings Declaration:** Austin established that this was a public meeting with in person and Zoom access and appropriate public notice was given.

### 3. Roll Call:

**Committee Members:**

Andrea Galván  
Kim Heniadis

Karen Schill  
Ryan Austin

Scott Kellogg  
Susan Feith

**Other Board Members:**

~~Evan O'Day~~  
~~Elizabeth St. Myers~~

~~Craig Broeren~~  
~~William Clendenning~~

~~Emily Kent~~

**Administration:** Katherine Elchert, Library Director; Claire Parrish, Assistant Director

### Others in Attendance:

**4. Approval of Minutes:** A motion was made by K. Heniadis, second by K. Schill, to approve the minutes of the March 13, 2024 Buildings and Grounds Committee meeting. Motion carried by unanimous vote.

### 5. 2024 Facility Updates

- **Elevator:** Quote from Kone reviewed.

*Galvan arrived at 5:02pm.*

- **E Grand Ave Entrance:** Austin spoke with Eichstadt, the project will be included in an RFP with other city projects to potentially save on concrete costs. Austin is also working with city staff on handicap doors.

*Clendenning arrived at 5:07pm.*

- **Lincoln Street Update:** Handicap spaces still planned

- **Damp Proofing:** Epoxy Solutions has full slate, haven't heard back from other vendor

### 6. Items for Next Agenda

- Solar removal update

**7. Adjournment**

**S. Kellogg motioned to adjourn, K. Schill seconds.**

**Austin adjourned the meeting at 5:19p.m.**

**Respectfully Submitted: Claire Parrish, Assistant Director**