

**MINUTES**  
McMillan Memorial Library  
Building and Grounds Committee  
June 9, 2021

**DRAFT**  
Subject to  
Approval

Susan Feith called the meeting of the McMillan Memorial Library Building and Grounds Committee to order at 5:02 p.m.

ROLL CALL ATTENDANCE:

Present in Person: Susan Feith and Doug Machon  
Present via Zoom: Eric Montag, William Clendenning and Ryan Austin  
Administration: Andrew Barnett and Vicki Steiner  
Others in attendance: Erin O'Keefe and Eric Blowers from Engberg Anderson Architects, David Voss III from Miron Construction

**Ms. Feith established that this was an open meeting conducted via Zoom and appropriate public notice was given.**

II. Consider Building Cost Items

- a. Display case glass system.  
Glass specs have a long lead time. Other options were presented and would have a cost savings. When the architects have more information they will vet and forward to owner's rep. Discussion followed.
- b. Ceiling conflict in back hallway. A portion of the back hallway ceiling needs to be demoed to allow contractors to reach piping above the ceiling. There is an opportunity to replace the full ceiling and lights in the back hallway with part of the cost being covered by the Library's Operating Fund.  
**A motion to demo the back hall ceiling to allow for new piping work and to salvage the old lights at a cost of \$2,241 was made by Mr. Clendenning, second by Mr. Machon. Motion carried.**
- c. Asbestos Abatement  
There is abatement that must be performed for the project to proceed (\$4,917). This has been approved by the Owner's Representative. There is also abatement which would be a good idea to accomplish while the ceilings are open and the company is here (\$4,875). The later can be apportioned to the operational budget. Mr. Voss's recommendation is to deal with what is part of the project in the amount of \$4,917.  
**A motion to proceed with the OR's recommendation was made by Mr. Machon, second by Mr. Clendenning. Motion carried.**  
Theater Hallway  
As an adjacent project, Mr. Barnett noted this would be a good time to do this hallway with the cost paid for through the Operations Budget.  
**A motion to go ahead on getting a price on the theater hallway at the same time as the back hallway, was made by Mr. Austin, second by Mr. Montag. Motion carried.**

William Clendenning left the meeting at 5:45pm.

d. Other items

Mr. Barnett discussed cabling upgrades and work being done adjacent to the project at this time. Much of it is over 25 years old and will be paid by the Operating Fund.

Mr. Voss went through the list of changes per the contingency & allowance report. Some items were approved if necessary to keep the project on time.

Northstar testing bill – to be assigned to operations

Credit for steel coating \$232 credit

Safe Abatement

Reroute & Support Fire Alarm

Demo Light Fixtures and Black iron at upper ceiling

A change order will be forthcoming in time for next week's Board meeting.

III. Presentation and Discussion of Furnishing for the Leaning Futures Project

Ms. Feith welcomed Erin O'Keefe to the meeting to open the discussion of furnishings and fixtures.

Ms. O'Keefe presented information on fixtures and furniture throughout the project.

Fine Arts Center Upholstery options were discussed. **Synergy-Seaglass was selected.**

All Purpose Room Tackable Wall Panel accent colors were discussed. **Carnegie Xerol Meteor 735 was selected.**

Welcome Area – Modular Lounge furniture was presented. **Hon-Flock with standard legs was favored. Kimball – Villa was also selected.** A showroom visit will be set up.

Welcome area ottoman options were presented. **Round standard height with legs was preferred.**

Douglas Machon left the meeting at 7:00 pm

Welcome area tables options were considered. **Tables at different heights were selected.**

Staff and Tech Area furniture was discussed. Adjustable height desk option is available or we can go with a more standard desk layout. **The staff will be shown the options for input. File storage will also be shared with the staff.**

Staff chair options were presented. Demos will be sent out to try.

Computer tables in tech area were shown. Laminate top and panel options. **KI**

**Connection Zone with opaque panels and more substantial leg was favored.**

Skylight Lounge furniture was presented.

Lounge chair options were presented in various shapes and leg options. **Kimball Villa and OFS-Rein were favored.**

**Occasional table OFS-Modern Amenity shape was favored.**

Study Area Chairs, with or without wheels were shown.

Meeting Room tables and chairs were considered.

Maker Space Furniture was presented.

Eric Montag left the meeting at 8:00pm

**Ask staff about makerspace options.**

Stools for space (Do we have any stools for makerspace already?)

Next Steps – Furniture demos and showroom visit  
Discuss findings  
Draft updated estimate  
Finalize furniture selections  
Draft bid package in July

**Ms. Feith moved to adjourn, second by Mr. Austin. The meeting adjourned at 8:24 p.m.**

Respectfully submitted,  
Vicki Steiner, Secretary