



# Finance Committee

Meeting Minutes for

June 12, 2024

**1. Call to Order:** Chair Feith called the meeting of the McMillan Library Finance Committee to order at 5:01p.m.

**2. Open Meetings Declaration:** Chair Feith established that this was a public meeting with in person and Zoom access and appropriate public notice was given.

**3. Roll Call:**

**Committee Members:**

Andrea Galván

Susan Feith

Emily Kent

~~Ryan Austin~~—excused

Craig Broeren

William Clendenning

**Other Board Members:**

Elizabeth St. Myers

~~Karen Schill~~

~~Evan O’Day~~

~~Scott Kellogg~~

~~Kim Heniadis~~

**Administration:** Katherine Elchert, Library Director; Claire Parrish, Assistant Director

**Others in Attendance:** Jerry Feith, author of RFP; James Stenze from Jewell Engineering

**4. Approval of the Minutes:** W. Clendenning motions to approve the May 8, 2024 meeting minutes, second by C. Broeren. Motion carried unanimously.

**5. Legacy Grant / Elevator Project Report / Recommendation:** have to respond to Legacy on the 20th with decision; reviewed report from Jewell

**W. Clendenning makes a motion to recommend the number 4 “Replace Entirely with Larger Elevator” in the Jewell Elevator Upgrade Feasibility Study to the full Board, C. Broeren seconds. Motion carried unanimously.**

*W. Clendenning left at 5:45pm.*

**6. Learning Futures Recognition Mock-up & Pricing / Recommendation:** reviewed sample from Finishing Touch Signs; updated quote reviewed

**C. Broeren motions to recommend approval of both quotes by full board to fabricate and install two donor recognition walls, less tax, \$5,060 for theater seats, \$16,110 for Learning Futures, second by S. Feith. Motion carried unanimously.**

**7. 2025 Budget / Preliminary Discussion and Planning:** Mayor would like draft budget by the end of the month; subcommittee directed Elchert to do a cast forward budget for June deadline, email Mayor to explain why draft budget won’t be ready in June. Work draft through Finance in July, then to full board, then send on to the Mayor.

*E. Kent left at 6:15pm.*



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## **8. Inclusive Services Guide Review**

- **Funding Section:** discussed and agreed that funding questions were answered in a way that the committee agrees with.

## **9. Information Request**

## **10. Adjournment**

**Chair Feith adjourned the meeting at 7:02pm.**

**Respectfully Submitted: Claire Parrish, Assistant Director**