

MINUTES
McMillan Memorial Library
Board of Trustees
June 16, 2021

DRAFT
Subject to
Approval

President Farmbrough called the regular monthly meeting of the McMillan Memorial Library Board of Trustees to order at 5:00 p.m.

ROLL CALL ATTENDANCE:

Present: David Farmbrough, Andrea Galvan, William Hascall, Eric Montag, Susan Feith, Anne Zacher, William Clendenning, Ryan Austin, and Kim Heniadis

Absent: Douglas Machon and Craig Broeren

Administration: Andrew Barnett and Vicki Steiner

Others in attendance: Erin O’Keefe and of Engberg Anderson Architects, Grant Daigle from Miron Construction

Mr. Barnett established that this was an open meeting conducted via Zoom and appropriate public notice was given.

CORRESPONDENCE: There were no items of correspondence.

MINUTES: **A motion to approve the Minutes of the May 19, 2021 Library Board meeting was made by Mr. Clendenning, second by Mr. Hascall. Motion carried.**

TREASURER’S REPORT: Mr. Barnett presented the financial reports for June 2021. **A motion to approve the financial reports and payment of the Operating and Endowment Fund bills was made by Mr. Clendenning, second by Ms. Feith.**

Mr. Daigle confirmed his approval of the pay application. **Motion carried**

Mr. Hascall noted this was his last meeting as a Board member and Treasurer thanked the Board and staff for the opportunity to serve on the Board.

LEARNING FUTURES PROJECT: Mr. Farmbrough welcomed Erin O’Keefe who presented some of the finishes approved by the Building and Grounds Committee meeting on June 9, 2021.

Sea glass fabric selected for the Fine Arts Center seating.

APR accent color for tackable wall finish. Board selected Meteor 735.

Discussion will take place under Committee reports for the recommendation of the Building & Grounds committee.

Mr. Daigle presented his report on the status of the project. The contractor is where they should be for the project. Project costs were discussed. There is a \$15,000 credit to redesign the display case.

The Blue Monday concert is tomorrow evening at 7:00 pm.

Director's Report:

Library Use and Events – We have a concert scheduled for tomorrow as part of the Cranberry Blossom Festival. The performer is local band Blue Monday. This is the first time we have booked an event during the festival or an outdoor concert on our grounds. Rocky's will be supplying a food truck. A list of volunteer opportunities will be distributed to Board members. Saturday hours resumed June 5. We have an ongoing booth at the Farmers' Market. The summer program for kids, teens and adults is underway. More at <http://mcmillanlibrary.readsquared.com/>. During the pandemic, some fines were waived. Normal late fees will resume July 1.

Building & Grounds – Balcony waterproofing is scheduled for late June, after the concert. Power has been added to the Birch Street property. We are planning a movie there later this summer. Improved lighting in the west wall of the Commons and outside the public restrooms has been installed.

Miscellaneous – JoAnn Ogreenc (rhymes with fence) is our new Assistant Director and will start later this month. Ancestry databases are available from home for the rest of 2021. The Director appeared on Coffee with the Chamber (5/26) and Morning Magazine on WFHR (5/28). We toured Kris Leonhardt of the City Times through the LF project. We recorded a 30 minute show on the project with RCCM, which will start airing later this month. We can use this internally and on Cable Access. I am meeting with Solarus tomorrow regarding a potential donation.

Last night the City Council approved Library Board appointments, taking effect 7/1/2021: Scott Kellogg is appointed as a regular member to replace David Farmbrough for a term expiring 7/1/2024; Karen Schill is appointed as a regular member to replace William Hascal for a term expiring 7/1/2024; Kim Heniadis is reappointed as a regular member for a term expiring 7/1/2024.

Learning Futures. Asbestos abatement start soon, getting additional cost for small abatement in garage to deal with leaking heating valves. This is less expensive than doing this later. Moved abatement to operations after discussing with OR. Getting price on restoring back hallway for operations. Portion of the demo will also be operations. Getting price on theater hallway for operations – cheaper to do at the same time

COMMITTEE REPORTS:

The Capital Campaign Committee met on May 20, May 27, and June 3, 2021. Fundraising and pledges to date total \$208,545. An updated total with donations received in June was presented.

The Blue Monday concert is planned for June 17, 2021 at 7:00pm, weather permitting.

The Building and Grounds Committee met on June 9, 2021. Mr. Voss as owner's rep presented a list of items discussed. Mr. Daigle reviewed this list of items divided among the project and the operations budget. Display case glass system, back hallway

ceiling demolition and restoration and balance of hallway ceiling, theater hallway ceiling, cabling upgrades, etc.

Regarding the display case, Mr. Daigle received information today from K & W Glass which would result in \$15,000 savings.

A motion to approve the recommendations of the Building and Grounds committee was made by Ms. Feith, second by Ms. Heniadis. Discussion followed. The color of the All Purpose Room Accent wall was discussed. Meteor 735 for accent wall and Sea Glass fabric for the Fine Arts Center were the recommendations. Motion carried.

The Nominating Committee met on June 3, 2021. Ms. Heniadis shared the nominating committee meeting discussion. They will meet again prior to the July Board meeting.

OLD BUSINESS: There were no items of Old Business

NEW BUSINESS: Ms. Galvan was contacted today by the Pittsville library director and the school district. They are interested in forming a partnership, along with the UW Extension (Nancy Turyk). Mr. Barnett responded and will reach out to them.

Mr. Farmbrough thanked everyone on the Board and staff for their support. He has enjoyed his time on the Board.

A motion to adjourn was made by Mr. Austin, second by Ms. Feith. Motion carried and the meeting adjourned at 5:36 p.m.

The next regular monthly meeting of the McMillan Memorial Library Board of Trustees will be held on July 21, 2021 at 5:00 p.m.

Respectfully submitted,
Vicki Steiner, Secretary