



# Finance Committee

Meeting Minutes for

July 10, 2024

**1. Call to Order:** Chair Feith called the meeting of the McMillan Library Finance Committee to order at 5:03p.m.

**2. Open Meetings Declaration:** Chair Feith established that this was a public meeting with in person and Zoom access and appropriate public notice was given.

**3. Roll Call:**

**Committee Members:**

Andrea Galván  
Ryan Austin

Susan Feith

Emily Kent  
William Clendenning

**Other Board Members:**

Elizabeth St. Myers  
Evan O'Day  
Ron Rasmussen

Karen Schill  
Scott Kellogg

Dennis Martin

**Administration:** Katherine Elchert, Library Director; Claire Parrish, Assistant Director

**Others in Attendance:** Kevin Fangman, patron

**4. Approval of the Minutes:** W. Clendenning motions to approve the June 12, 2024 meeting minutes, second by R. Austin. Motion carried unanimously.

**5. Legacy Grant Update/Elevator Project:** money has been transferred with hold

*E. Kent arrived at 5:06pm*

**6. 2024/2025 Budgets Review and Discussion:** pick projects could use carryover on, set number from there, rather than starting with a number; Board walked through draft budget and asked questions

*E. O'Day left at 5:21pm*

*R. Austin left at 5:23pm*

Committee directed Elchert to create a chart with salary/hourly wage information for all staff

*W. Clendenning left at 5:31pm*

Also directed Elchert to create a breakdown of: contracts paid out of Maintenance Agreements; place expenses for Building and Grounds in that line, rather than Misc.; line item breakout of WWLC water/sewer and electrical

*S. Kellogg left at 6:04pm*

*E. Kent left at 6:06pm*



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**7. Items for Next Agenda:**

**8. Adjournment**

**A. Galvan motions to adjourn, S. Feith seconds.**

**Chair Feith adjourned the meeting at 6:15pm.**

**Respectfully Submitted: Claire Parrish, Assistant Director**