

MINUTES
McMillan Memorial Library
Building and Grounds Committee
August 11, 2021

DRAFT
Subject to
Approval

Chairperson Doug Machon called the meeting of the McMillan Memorial Library Building and Grounds Committee to order at 5:00 p.m.

ROLL CALL ATTENDANCE:

Present: Doug Machon, Eric Montag, William Clendenning, Ryan Austin, Andrea Galvan, and Susan Feith

Administration: Andrew Barnett and Vicki Steiner

Others in attendance: Erin O'Keefe of Engberg Anderson and Grant Daigel of Miron Construction

Mr. Machon established that this was a public meeting with Zoom access and appropriate public notice was given.

A motion to approve the Minutes of the May 12, June 9, July 14 and August 4, 2021 Building and Grounds Committee meetings was made by Mr. Clendenning, second by Mr. Montag. Motion carried.

Owners Rep. Grant Daigel presented change order #3 involving change item 19- credit for the display case and change item 17-ACT change along with a review of the contingency. A motion to recommend presenting change order 3 to the full board was made by Mr. Austin, second by Mr. Clendenning. Motion carried.

Mr. Daigel has an additional change item regarding the skylight to bring before the committee. More information and costs are needed before he can make a recommendation. Mr. Daigel requested a Building & Grounds committee meeting prior to the Board meeting at 4:45pm on August 18th to discuss ASI3 architectural changes to skylight. There was discussion on skylight finishing between stain and paint.

Mr. O'Keefe presented some final finish selections for the furniture.

A motion was made by Mr. Montag, second by Mr. Austin to go with the Option 1 recommendations of the designer and bring these recommendation to the full board on August 18th, Motion carried.

It was noted that the cost of the furniture came in lower than expected. Some final numbers are still needed.

Mr. Barnett received information that the Fine Arts Center seating fabric selected has an order time of 110 days. Which would delay installation. Ms. O'Keefe will look at other options to present to the Board.

The meeting was declared adjourned at 5:27 p.m. by Chairman Machon.

Respectfully submitted,
Vicki Steiner, Secretary