



490 East Grand Avenue  
Wisconsin Rapids, WI 54494  
(715) 422-5136  
[www.mcmillanlibrary.org](http://www.mcmillanlibrary.org)

Notice is hereby given of a meeting of the McMillan Library Board of Trustees to be held in the McCourt Room at McMillan Library, 490 E Grand Ave on Wednesday August 16, 2023 at 5:00pm. The public may attend in person, call into the meeting 1 (312) 626-6799 (access code: 261 293 8727, password: 369900773) or by joining in virtually via zoom link: <https://us02web.zoom.us/j/2612938727>

## Agenda

1. Call to Order
2. Roll Call
3. Open Meeting Declaration  
The open forum is at the option of the Library Board President and ground rules may be established in order to ensure the orderly conduct of business. Please keep in mind that this is a meeting of the Library Board, open to the public, and not a public hearing. Persons who wish to address the Library Board may make a statement as long as it pertains to a specific agenda item. Individuals should not expect to engage in discussion with the members of the Library Board. The Board President may or may not respond to statements made.
4. Approval of previous minutes
  - a. July 19, 2023 Board Minutes
  - b. August 3, 2023 Board Minutes
5. Treasurer's Report
  - a. Monthly Finance Reports
  - b. Payment of the Bills
6. Director's Report
  - a. Library Use and Events
  - b. Statistics
  - c. Miscellaneous
7. Committee Reports
  - a. Services Committee
  - b. Buildings & Grounds Committee
  - c. Finance Committee
  - d. Personnel Committee

Any person who has a qualifying disability as defined by the Americans With Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact: Katherine Elchert, Director; [kelchert@mcmillanlibrary.org](mailto:kelchert@mcmillanlibrary.org) so that necessary arrangements can be made to accommodate each request. It is possible that members of and possibly a quorum of members of the governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

**8. Closed session**

The Board may vote to go into closed session under Section 19.85(1)(e), Wis. Stats., which reads: "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session"; and Section 19.85(1)(g), Wis. Stats., which reads "Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved."

In closed session, the Board will discuss negotiations and strategy regarding an agreement for the solar panel array located on the McMillan Memorial Library roof.

The Board will return to open session and may take action regarding the aforementioned solar panel agreement.

**9. Old Business**

- a. **2024 Budget Process**
- b. **Legacy Grant Update**

**10. New Business**

- a. **Library Circulation Policy**
- b. **Personnel Policies: Benefits**
- c. **Annual Library Director Review Process**

**11. Information Requests**

**12. Items for Next Agenda**

**13. Adjournment**

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