



Board of Trustees

Meeting Minutes for

September 14, 2022

1. Call to Order: Vice-President St. Myers called the meeting of the McMillan Library Board of Trustees to order at 5:03 p.m.

2. Roll Call:

Board Members:

Andrea Galvan

Kim Heniadis

Ryan Austin

William Clendenning

Eric Montag

Karen Schill

Craig Broeren

Scott Kellogg

Elizabeth St. Myers

~~Doug Machon~~

Susan Feith

Administration: Katherine Elchert, Library Director

Others in Attendance: None

Open Meetings Declaration: Vice-President St. Myers established that this was a public meeting and appropriate public notice with Zoom access was given.

3. Agenda approval:

Motion by C. Broeren, second by R. Austin to approve agenda as printed. Motion carried by unanimous vote.

4. NEW BUSINESS: Discussion K. Elchert provided background information on budget history, and explained budget documents. Discussion followed regarding funding from Wood County.

4a. Building and Grounds Budget Items: None.

4b. Finance Budget Items: Discussion regarding elevator replacement, and administration will move forward with investigating elevator replacement. S. Feith expressed concern regarding business office tasks consuming the Director's time, and possibly reserving money for paying another employee to complete these tasks.

4c. Personnel Budget Items: None.

4d. Services Budget Items: None.

5. OLD BUSINESS: Finance Committee

5a. Consideration of 501(C)(3) for Endowment Fund: S. Feith recommended bringing back attorney Nick Flannagan to answer any questions. Item added to next week's Board agenda.

5b. Recommendation of financial management of Endowment Funds: Motion by C. Broeren to advise to the full Board that financial management of endowment funds be turned over to an accounting firm. Second by E. St. Myers. R. Austin asked why the City would not be involved in the management of



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these funds. S. Feith responded that the fund should have its own tax ID number that is separate from the City's tax number. The endowment funds are governed by certain rules and laws which make them inaccessible by the City, and it would cause less confusion if the funds were kept separate from City funds. **Motion carried by unanimous vote of present Finance Committee members. (C. Broeren, S. Feith, W. Clendenning, E. St. Myers)**

6. ADJOURNMENT: A motion was made by C. Broeren to adjourn. Second by K. Schill. Meeting adjourned by unanimous vote at 7:05 p.m.

Respectfully Submitted: Eric Montag, Board Member