



# Services Committee

Meeting Minutes for

November 14, 2023

**1. Call to Order:** Chair Heniadis called the meeting of the McMillan Library Services Committee to order at 4:30pm.

**2. Open Meetings Declaration:** Chair Heniadis established that this was a public meeting with in person and Zoom access and appropriate public notice was given.

**3. Roll Call:**

**Committee Members:**

Andrea Galván

Evan O'Day

Kim Heniadis

~~Elizabeth St. Myers~~—excused

Emily Kent

William Clendenning

**Other Board Members:**

Susan Feith

Ryan Austin

~~Scott Kellogg~~

~~Craig Broeren~~

~~Karen Schill~~

**Administration:** Katherine Elchert, Library Director; Claire Parrish, Assistant Director

**Others in Attendance:**

**4. Approval of Minutes:** A motion was made by K. Heniadis, second by E. O'Day to approve the minutes of the September 12, 2023 Services Committee meeting. Motion to approve carried by unanimous vote.

**5. Emergency Closures Policy:** Elchert reviewed the policy and Committee discussed.

**Motion by K. Heniadis, second E. Kent, to send the Emergency Closures policy to the full board for approval. Motion carried by unanimous vote.**

**6. Displays and Exhibits Policy:** Elchert reviewed the policy and the Committee discussed.

**Motion by K. Heniadis, second by E. O'Day, to send the Displays and Exhibits policy, with the Library Director timeline added, to the full board for approval, with it then being sent on to the City Attorney. Motion to approve carried by unanimous vote.**

**7. The Inclusive Services Statement and Guide: *Tabled***

**8. Items for Next Agenda: January 9th meeting**

- Section 4 of Inclusive Services Statement and Guide discussion
- Programming
- Mission Statement

**9. Adjournment:** Chair Heniadis adjourned the meeting at 5:22p.m.

**Respectfully Submitted: Claire Parrish, Assistant Director**