



# Finance Committee

Meeting Minutes for

December 13, 2023

**1. Call to Order:** Chair Feith called the meeting of the McMillan Library Finance Committee to order at 4:00p.m.

**2. Open Meetings Declaration:** Chair Feith established that this was a public meeting with in person and Zoom access and appropriate public notice was given.

### 3. Roll Call:

#### Committee Members:

Andrea Galván  
Ryan Austin

Susan Feith  
~~Craig Broeren~~ - excused

Emily Kent  
William Clendenning

#### Other Board Members:

Elizabeth St. Myers  
Evan O'Day

Karen Schill  
Scott Kellogg

~~Kim Heniadis~~

**Administration:** Katherine Elchert, Library Director; Claire Parrish, Assistant Director

#### Others in Attendance:

**4. Approval of Minutes:** A motion was made by R. Austin, second by W. Clendenning to approve the minutes of the November 8, 2023 Finance Committee meeting with a correction and addition. Motion to approve carried by unanimous vote.

**5. Update – Legacy Grant/Elevator Project:** Legacy grant needs project details by March 2024.

Austin recommended bringing in an elevator contractor to see what really needs to happen, i.e. needing a bigger box or just a car.

**6. Update – Financing & Cost Estimate/Building & Grounds Entrance Project:** Austin will bring a preliminary estimate to Board meeting; thinks entrance will be under \$100k, but committee will defer figuring out how to pay for this project until the Board knows more about the elevator.

**7. Update – Solar Array:** Austin and Feith shared updates with the solar array.

*Kellogg arrived at 4:50pm*

**8. Update – Learning Futures Donor Recognition Data Review:** Elchert has prepared the donor list for Library Board reviewal.

**9. Adjournment:** W. Clendenning made a motion to adjourn, Feith seconds. Motion carried unanimously.

Chair Feith adjourned the meeting at 4:54p.m.

Respectfully Submitted: Claire Parrish, Assistant Director